HOMELESS MANAGEMENT INFORMATION SYSTEMS (HMIS)

RESOURCES

CONSULT THE CoC RULE
**CoC Program Interim Rule
– 578.57 Homeless Management
Information Systems:**
https://www.govinfo.gov/content/pkg/
CFR-2017-title24-vol3/xml/CFR-2017-
title24-vol3-part578.xml#seqnum578

**RESOURCES
ON THE HUD EXCHANGE**
CoC Program Toolkit – HMIS:
https://www.hudexchange.info/programs/
coc/toolkit/program-components-and-el-
igible-costs/#hmis

SUMMARY

All CoC-funded projects may have a HMIS budget line item for costs associated with data collection for the CoC's HMIS. However, only the CoC's HMIS Lead may apply for funds through the HMIS program component. See below for details on these different costs categories.

ELIGIBLE COSTS - ANY CoC PROJECT (24 CFR 578.57(A)(1))

A recipient or subrecipient may apply for the following costs of contributing data to the CoC's HMIS as part of any CoC project:

- Purchasing or leasing computer hardware, software, and/or software licenses;
- Purchasing or leasing equipment and furniture for HMIS activities;
- Leasing office space;
- Paying charge for utilities for HMIS activities;
- Salaries, operating costs, technical support costs, and duties as required to operate a HMIS;
- Conducting or attending trainings related to the use of HMIS;
- Reporting to the HMIS Lead; and
- Paying participation fees charged by the HMIS Lead.

ELIGIBLE COSTS - HMIS LEAD ONLY (24 CFR 578.57(B)(2))

The CoC's designated HMIS lead may apply for an HMIS program component grant that may include any of the following costs:

- Hosting and maintaining HMIS software or data;
- Backing up, recovering, or repairing HMIS software or data;
- Upgrading, customizing, and enhancing the HMIS;
- Integrating and warehousing data, including development of a data warehouse for use in aggregating data from subrecipients across several software systems;
- Administering the system;
- Reporting to providers, the CoC, and HUD; and
- Conducting training on use of the system, including travel costs associated with training participation.

ELIGIBLE COSTS AND DATA COLLECTION - VICTIM SERVICE PROVIDERS (24 CFR 578.57(A)(3))

A recipient or subrecipient that is a victim service provider or legal services provider may use CoC funds to establish and operate a comparable database that complies with HUD's HMIS requirements.

Victim services providers that are recipients or subrecipients are required to collect and enter client-level data into a comparable database that complies with HMIS requirements. They must NOT directly enter data into an HMIS. Victim services providers MUST provide aggregate data to the CoC for reporting purposes.