



# Using the PIC Error Dashboard to Identify PIC Errors

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# Agenda

This webinar will review the PIC Error Dashboard and each of the six reports contained in the dashboard. We will also discuss how HUD uses the reports to monitor PHA activity and how you can use the reports to monitor PHA performance.

1. **Introduction**
2. **Fatal Error Reports**
  - Fatal Errors Summary
  - Fatal Errors Monitoring
  - Common 50058 Fatal Errors
3. **Overdue Reexamination Reports**
  - Overdue Reexams Summary Report
  - Overdue Reexams Monitoring
  - Overdue Reexams Forms Rejected
4. **Conclusion and Wrap-Up**





# Introduction



# Overview of PIC



PIC is the computer system used by HUD to review and monitor information submitted by PHAs regarding the people who participate in subsidized housing programs. PHAs with Housing Choice Voucher (HCV) and Public Housing Programs use the HUD-Form 50058 to electronically submit data about program participants to HUD from the PHA's system of record.

The 50058 contains information about:



Demographics and  
Citizenship Status



Disability  
Status



Income and  
Assets



The Subsidized  
Unit



Rent  
Calculations

# PIC Data



HUD uses the information submitted in PIC on the 50058 to:

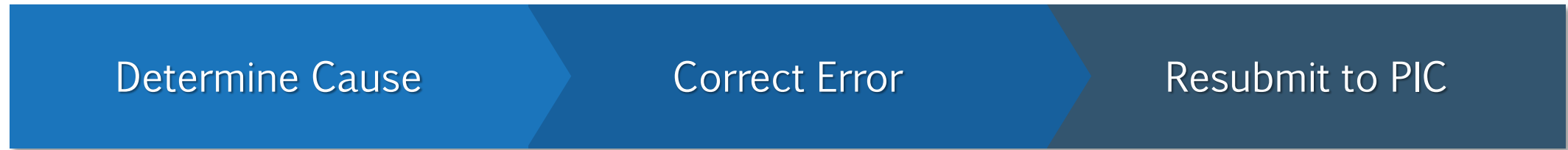
- Monitor PHA performance and assess the effectiveness of affordable housing programs
- Analyze the program and determine future funding levels
- Detect fraud and monitor family compliance with income reporting requirements and other aspects of eligibility for housing assistance
- Provide information to Congress and other parties
- Provide information to HUD's Enterprise Income Verification (EIV), a computer matching system that verifies tenant-reported income and confirm tenant identity data



# Fatal Error Reports

# Fatal Errors

A fatal error is an error on the form 50058 that will cause the 50058 to be rejected in PIC and will stop the processing of the submission for that household.



Errors that are not corrected will cause a family's subsequent 50058s to be rejected in the PIC system until the fatal errors are corrected.

# Types of Fatal Errors

There are over **600** different fatal errors. Some of the most common HCV errors include:

- This is a new tenant in IMS-PIC. No 50058 data for this head of household exists.
- A record with a later effective date exists in the database.
- This tenant already exists at this PHA in the IMS-PIC database. New admission cannot be accepted.
- This SSN is in an active record in the MTW (Moving-to-Work) database (not EOP [End of Participation] or port out).
- If 2(a) is 4 then there must be a household SSN with action type 5 in MTW or 50058.
- PHA code for tenant does not match with existing PHA code in database.
- Voucher Type submitted is different than the Voucher Type in the current record.
- Cannot be earlier than the database effective date for this head SSN.

For a complete list of error messages in the 50058 Submission Module, [visit this link](http://www.hud.gov/sites/dfiles/PIH/documents/50058errorcodes.pdf):  
([www.hud.gov/sites/dfiles/PIH/documents/50058errorcodes.pdf](http://www.hud.gov/sites/dfiles/PIH/documents/50058errorcodes.pdf)).





# Impacts of Fatal Errors

Since HUD uses the form 50058 to track assisted families in a PHA's program and determine appropriate funding levels for your PHA's HCV Program, if errors are not corrected in a timely manner, it could impact the PHA's annual SEMAP (Section 8 Management Assessment Program) scoring.

DEPARTMENT  
OF  
HOUSING  
AND  
URBAN  
DEVELOPMENT

# PIC Error Dashboard

## 50058 Fatal Errors Summary

State: All Field Office: All PHA Code & Name: All MTW: All Program w/ Error: All

Clear All Filters

Data current as of: 10/3/2022  
Source: IMS/PIC System

**Fatal Error Report:** The following table displays records submitted by the PHAs in the IMS/PIC system that were rejected as a result of fatal errors. These PIC submissions need to be corrected and resubmitted to PIC. Use the "PIC Submission Date," "Ticket Number," and "Form Number" to identify the 50058(s) that need to be corrected and resubmitted. This data is pulled manually from the PIC system, **updated weekly and is current as of the date noted in the top right hand corner.** Once an error is addressed and a 50058 is accepted into PIC, it will not automatically update this report. The error will remain there until the next data refresh. [50058 Submission FAQs](#). [50058 Special Program Codes](#).

# PHAs with Fatal Errors	# Unique PIC Rejections	# PIC Ticket & 58 Forms Needing Revision
3064	193.2K	135.7K

50058 Submissions that were Rejected in IMS/PIC System due to Fatal Errors										
PHA Code	PHA Name	Ticket Number	Unique ID	Form Number	Error Number	Error Field Data	Special Program Codes	Error Description	Last Update Date	Form Effective Date
		0660640000	6606400005	5	43	2a		2(a)(Action Type) must be 1(New Admission) or 14 (Historical Adjustment) or 4(Move in) for Household SSN not in this PHA. If 2(a)(Action Type) is 4(Move in) then there must be a Household SSN with action type 5(Move Out) in MTW or 50058.		
		0660640000	6606400005	5	44	2a		2(a)(Action Type) must be 15 (Void Action Type), when the previous action type for the Household SSN is 6 (End Of Participation Action Type).		
		5769140000	576914000015	15	4	3n		MTW submission cannot be accepted for this tenant because an active record that is not End of Participation or Portability Move Out already exists in the Form 50058 database for this SSN under the PHA	6/1/2021	9/9/1999
		6722140000	6722140000184	184	82	3n		Alternate ID is inactive.	3/1/2021	9/9/1999
		8935140000	893514000021	21	31	2a		2(a)(Action Type) must be 1(New Admission) or 14 (Historical Adjustment) or 4(Move in) for Household SSN not in this PHA. If 2(a)(Action Type) is 4(Move in) then there must be a Household SSN with action type 5(Move Out) in MTW or 50058.	4/7/2021	9/9/1999
		8935140000	893514000021	21	32	2a		2(a)(Action Type) must be 15 (Void Action Type), when the previous action type for the Household SSN is 6 (End Of Participation Action Type).	4/7/2021	9/9/1999
		8964440000	896444000010	10	21	3n		This tenant already exists at this PHA in the IMS-PIC database. New	4/4/2022	9/9/1999

High-Level Details



# PIC Error Dashboard

## 50058 Fatal Errors Summary

State  
WI

Field Office  
All

PHA Code & Name  
WI Housing Authority

MTW  
All

Program w/ Error  
All

Clear All Filters

Data current as of: 10/3/2022  
Source: IMS/PIC System

**Fatal Error Report:** The following table displays records submitted by the PHAs in the IMS/PIC system that were rejected as a result of fatal errors. These PIC submissions need to be corrected and resubmitted to PIC. Use the "PIC Submission Date," "Ticket Number," and "Form Number" to identify the 50058(c) that need to be corrected and resubmitted. This data is pulled manually from the PIC system, updated in the top right hand corner. Once an error is addressed and a 50058 is accepted into PIC, it will remain in the system. The error will remain in the system.

Filter by State and PHA Code & Name.

Filter by program, such as MTW.

# PHAs with Fatal Errors	# Unique PIC Rejections	# PIC Ticket & 58 Forms Needing Revision
1	13	8

Such as MRW.								S/PIC System due to Fatal Errors		
PHA Code	PHA Name	Ticket Number	Unique ID	Form Number	Error Number	Error Field Data	Special Program Codes	Error Description	Last Update Date	Form Effective Date
WI	Authority	12664676	126646762	2	1	1e,1f,1g		For this action type, HOH or Former HOH SSN should be same as the one existing for this Building Number, Building Entrance Number & Unit Number		
WI	Authority	12879053	128790533	3	1	2a		This tenant already exists at this PHA in the IMS-PIC database. New admission cannot be accepted		
W	Authority	12879053	128790533	3	2	3n		A different unit is already occupied by this Head of Household. Use action 7 to change a unit	4/7/2021	4/1/2021
WI	Authority	12879053	128790533	3	3	1e,1f,1g		Unit must be vacant in case of New Admission, Historical Adjustment, or Other Change of Unit	4/7/2021	4/1/2021
WI	Authority	13302637	133026377	7	1	1e,1f,1g		For this action type, HOH or Former HOH SSN should be same as the one existing for this Building Number, Building Entrance Number & Unit Number	9/27/2021	2/28/2021
WI	Authority	13302660	133026602	2	1	1e,1f,1g		For this action type, HOH or Former HOH SSN should be same as the one existing for this Building Number, Building Entrance Number & Unit Number	9/27/2021	6/30/2021
WI	Authority	13581330	135813301	1	1	3n		The same SSN/AID cannot appear more than once in the same household	1/17/2022	12/20/2021
WI	Authority	13650299	136502991	1	1	3n		This SSN has been previously found to have an incorrect last name upon verification with Social Security Administration. Please refer to	2/15/2022	6/2/2020



# Compare Data in PIC

**Fatal Error Report:** The following table displays records submitted by the PHAs in the IMS/PIC system that were rejected as a result of fatal errors. These PIC submissions need to be corrected and resubmitted to PIC. Use the "PIC Submission Date," "Ticket Number," and "Form Number" to identify the 50058(s) that need to be corrected and resubmitted. This data is pulled manually from the PIC system, **updated weekly and is current as of the date noted in the top right hand corner.** Once an error is addressed and a 50058 is accepted into PIC, it will not automatically update this report. The error will remain there until the next data refresh. [50058 Submission FAQs](#), [50058 Special Program Codes](#). PHA sizes in this dashboard are defined by the combined unit totals, as follows: extra small (0-249), small (250-549), medium (550-4,999), large (5,000-57,999), extra large (58,000 or larger).

# PHAs with Fatal Errors

1

# Unique PIC Rejections

1

# PIC Ticket & 58 Forms Needing Revision

1

## 50058 Submissions that were Rejected in IMS/PIC System due to Fatal Errors

PHA Code	PHA Name	Ticket Number	Unique ID	Form Number	Error Number	Error Field Data	Special Program Codes	Error Description	Last Update Date	Form Effective Date
00000	00000	61	49	74	1	3n		This is a new tenant in IMS-PIC. No 50058 data for this Head of Household exists. At least one New Admission or Historical Adjust	6/27/2022	3/31/2022

Reference the Ticket Number, Form Number, and Error Field(s).



# Fatal Errors Monitoring

**PHAs with 50058 Fatal Errors >40% of their Portfolio Size**

PHA Code	PHA Name	Total Unique Errors	PHA Total Unit Count	Errors as a % of Portfolio
	Housing Authority	75	32	234%
	Housing Authority	214	100	214%
	Housing Commission	75	41	183%
	Housing Authority	97	68	143%
	Municipal Housing Authority	172	151	114%
	Housing Authority	108	97	111%
	Housing Authority Of The City	53	48	110%
	Housing Authority	16	15	107%
		13	13	100%
	Housing Authority Of The Town	19	20	95%
	Housing Authority	18	20	90%
	Housing Authority	44	50	88%
	Housing Authority	83	97	86%
	Housing Authority	71	84	85%
	Housing Authority	61	76	80%

**PHAs with the Most 50058 Fatal Errors**

PHA Code	PHA Name	Total Unique Errors	PHA Total Unit Count	Errors as a % of Portfolio
	City Housing Authority	15,255	266,964	6%
	Metropolitan Housing Authority	3,893	15,390	25%
		3,816	38,316	10%
	Housing Authority	3,325	24,090	14%
	Housing Authority	3,129	14,054	22%
	Dept. Of Comm. Affairs	3,010	24,413	12%
		2,867	22,869	13%
	Housing Authority	2,454	57,990	4%
	Housing Authority	2,126	74,166	3%
		1,857	49,933	4%
	Public Housing	1,788	27,332	7%
	Housing Authority	1,745	12,393	14%
	Housing Authority	1,717	27,304	6%
	Housing Authority	1,660	6,654	25%
	Housing Authority Of The City	1,578	5,411	29%

The **Fatal Errors Monitoring Report** shows the PHAs with a large number of 50058 fatal errors. This report can be used to monitor fatal error activity as a whole and make determinations on which PHAs may need technical assistance with correcting fatal errors.

# PIC Error Dashboard

## 50058 Fatal Errors Monitoring

**Fatal Error Report:** This report displays PHAs that have the most PIC rejected vouchers. The user can click on All Programs, Voucher Errors Only, or Public Housing Errors only to see which PHA's program is in the PIC system, **updated weekly, and current as of the date noted in the top right hand corner.** Once an error is identified, the user can click on the PHA's name to view the error details. [50058 Submission FAQs](#)

Select Voucher Errors Only to view HCV.

the IMS/PIC System that were rejected as a result of fatal errors. The report displays PHAs that have the most PIC rejected vouchers. The user can click on All Programs, Voucher Errors Only, or Public Housing Errors only to see which PHA's program is in the PIC system, **updated weekly, and current as of the date noted in the top right hand corner.** Once an error is identified, the user can click on the PHA's name to view the error details. [50058 Submission FAQs](#)

Clear All Filters  


Data current as of: 10/3/2022  
Source: IMS/PIC System

Total Rejections for All Programs  
**193.19K**

All Programs

Vouchers Errors Only

Public Housing Errors Only

MTW

Total Rejections for Voucher Programs  
**129.78K**

### PHAs w/ Voucher Program 50058 Fatal Errors >40% of their Portfolio Size

PHA Code	PHA Name	Total Voucher Errors	HCV Unit Count	Errors as a % of Portfolio
[REDACTED]	Housing Authority [REDACTED]	30	16	188%
[REDACTED]	Housing Authority [REDACTED]	108	97	111%
[REDACTED]	[REDACTED]	13	13	100%
[REDACTED]	Housing Authority [REDACTED]	62	80	78%
[REDACTED]	Housing Authority [REDACTED]	44	58	76%
[REDACTED]	Housing Authority [REDACTED]	183	244	75%
[REDACTED]	County Public Housing Agency [REDACTED]	339	481	70%
[REDACTED]	Housing Authority Of The City [REDACTED]	344	503	68%
[REDACTED]	Housing Authority [REDACTED]	144	211	68%
[REDACTED]	Housing Authority [REDACTED]	93	138	67%
[REDACTED]	Housing Authority [REDACTED]	4	6	67%
[REDACTED]	[REDACTED]	3	5	60%
[REDACTED]	[REDACTED]	68	115	59%
[REDACTED]	Housing Authority [REDACTED]	46	90	51%
[REDACTED]	Housing Commission [REDACTED]	15	30	50%

### PHAs with the Most Voucher Program 50058 Fatal Errors

PHA Code	PHA Name	Total Voucher Errors	HCV Unit Count	Errors as a % of Portfolio
[REDACTED]	Housing Authority [REDACTED]	5,259	106,500	5%
[REDACTED]	Housing Authority [REDACTED]	3,836	15,037	26%
[REDACTED]	[REDACTED]	3,816	38,316	10%
[REDACTED]	Housing Authority [REDACTED]	3,092	13,726	23%
[REDACTED]	[REDACTED]	3,010	24,413	12%
[REDACTED]	Housing Authority Of The City [REDACTED]	2,355	51,502	5%
[REDACTED]	Housing Authority [REDACTED]	2,063	16,006	13%
[REDACTED]	[REDACTED]	1,857	49,933	4%
[REDACTED]	Housing Authority Of The County [REDACTED]	1,738	12,272	14%
[REDACTED]	Housing Authority [REDACTED]	1,660	6,654	25%
[REDACTED]	Housing Authority Of The City [REDACTED]	1,531	3,967	39%
[REDACTED]	[REDACTED]	1,447	19,658	7%
[REDACTED]	Housing Authority [REDACTED]	1,372	11,077	12%
[REDACTED]	Regional Housing Authority [REDACTED]	1,365	12,009	11%
[REDACTED]	Housing Authority [REDACTED]	1,321	8,013	16%

PHAs w/ Voucher Program 50058 Fatal Errors >40% of their Portfolio Size				
PHA Code	PHA Name	Total Voucher Errors	HCV Unit Count	Errors as a % of Portfolio
	Housing Authority	4	6	67%
	Housing Authority	62	80	78%
	Housing Authority	47	90	52%
	County Housing Authority	175	401	44%
		13	13	100%
	Housing Authority	108	97	111%
	Housing Authority	30	16	188%
	Housing Authority	238	521	46%
	Housing Authority	68	132	52%
	Housing Authority	63	138	46%
	Housing Authority	342	503	68%
	Housing Authority	103	240	43%
	Municipality	68	115	59%
	Municipality	4	5	80%
	Housing Authority	40	97	41%
	Housing Authority	122	270	45%

This PHA has an HCV unit count of **521 units**, and there are **238 total fatal errors**. This is an error rate of **46%**. The number of errors at this PHA are more than 40% of this PHA's HCV portfolio size. This information will help your PHA understand if additional training may be needed for PHA staff and help HUD effectively support PHAs in providing assistance.

**NOTE:** If additional help is needed, reach out to your PIC Coach, who can get you technical assistance.

# 50058 Action Codes

## **2a. Type of action codes**

<b>1</b> = New Admission	<b>6</b> = End Participation	<b>11</b> = Expiration of Voucher (VO only)
<b>2</b> = Annual Reexamination	<b>7</b> = Other Change of Unit	<b>12</b> = Flat Rent Annual Update (PH only)
<b>3</b> = Interim Reexamination	<b>8</b> = FSS/WtW Addendum Only	<b>13</b> = Annual HQS Inspection Only (S8 only)
<b>4</b> = Portability Move-in (VO only)	<b>9</b> = Annual Reexamination Searching (VO only)	<b>14</b> = Historical Adjustment
<b>5</b> = Portability Move-out (VO only)	<b>10</b> = Issuance of Voucher (VO only)	<b>15</b> = Void

The table above demonstrates the various action types PHAs use when processing 50058s.

View the **PIC Error Correction Guidebook for the HCV Program** ([files.hudexchange.info/course-content/introduction-to-the-pic-error-dashboard/PIC-Error-Correction-Guidebook.pdf](https://files.hudexchange.info/course-content/introduction-to-the-pic-error-dashboard/PIC-Error-Correction-Guidebook.pdf)) for more detailed information about each action type.



# 50058 Action Types

Because HUD 50058 submissions **need to be completed in the order of effective dates**, it is important that the correct action type be used. If not, this will cause fatal PIC errors.

Some action types will result in Housing Assistance Payments (HAP) to landlords, while others will not.

- The actions that result in “paying” 50058s are **1, 2, 3, 4,** and **7**.
- Paying 50058s **will impact** VMS (Voucher Management System) and eVMS (Enterprise VMS) financial reporting.
- Action types **5, 6, and 9** may stop payments, depending on how the PHA’s system of record is set up.



# PIC Error Dashboard

## Common 50058 Fatal Errors


State  
All

Field Office  
All

PHA Code & Name  
All

MTW  
All

Action Type Categories and Codes  
All

Clear All Filters  


Data current as of: 10/3/2022  
Source: IMS/PIC System

**Fatal Error Report:** The following report provides a high-level overview of 50058 records submitted by the PIC System, **updated weekly and is current as of the date noted in the top right hand corner.** Once a fatal error occurs, it will not automatically update this report. The error will remain there until the next data refresh. [50058 Submission FAQs](#).

Filter by State and  
PHA Code & Name.

### Count of PIC Errors by Action Type

Action Type Code and Name	# of Unique Errors
1 — New Admission	23,654
2 — Annual Reexamination	32,442
3 — Interim Reexamination	25,271
4 — Portability Move-in (HCV)	4,135
5 — Portability Move-out (HCV)	7,289
6 — End Participation	16,265
7 — Other Change of Unit	4,477
8 — FSS/WtW Addendum Only	1,461
9 — Annual Reexamination Searching (HCV)	1,866
10 — Issuance of Voucher (HCV)	11,244
11 — Expiration of Voucher (HCV)	6,283
12 — Flat Rent Annual Update (PH)	169
13 — Annual HQS Inspection Only [S8]	31,334
14 — Historical Adjustment	4,198
15 — Void	3,753
MTW — N/A	19,213

### Number of Fatal Errors by Category

New Admission

28K

Reexams

58K

Exits

24K

### Action Categories

Action Type Category	# of Unique Errors
Reexams (2,3)	57,713
Other	84,137
New Admission (1,4)	27,789
Exits (5,6)	23,554
<b>Total</b>	<b>193,193</b>

### Error Detail by Count of PIC Errors

Action Type	Error Description	# of Unique Errors
13	A record with a later Effective Date exists in the database. Either remove the later record or change this effective date to a later date	13,619
1	This tenant already exists at this PHA in the IMS-PIC database. New admission cannot be accepted	10,378
6	For this action type, HOH or Former HOH SSN should be same as the one existing for this Building Number, Building Entrance Number & Unit Number	9,370
2	This is a new tenant in IMS-PIC. No 50058 data for this Head of Household exists. At least one New Admission or Historical Adjustment record must be submitted first	9,142
13	This is a new tenant in IMS-PIC. No 50058 data for this Head of Household exists. At least one New Admission or Historical Adjustment record must be submitted first	8,061
2	A record with a later Effective Date exists in the database. Either remove the later record or change this effective date to a later date	6,982







# Overdue Reexamination Reports

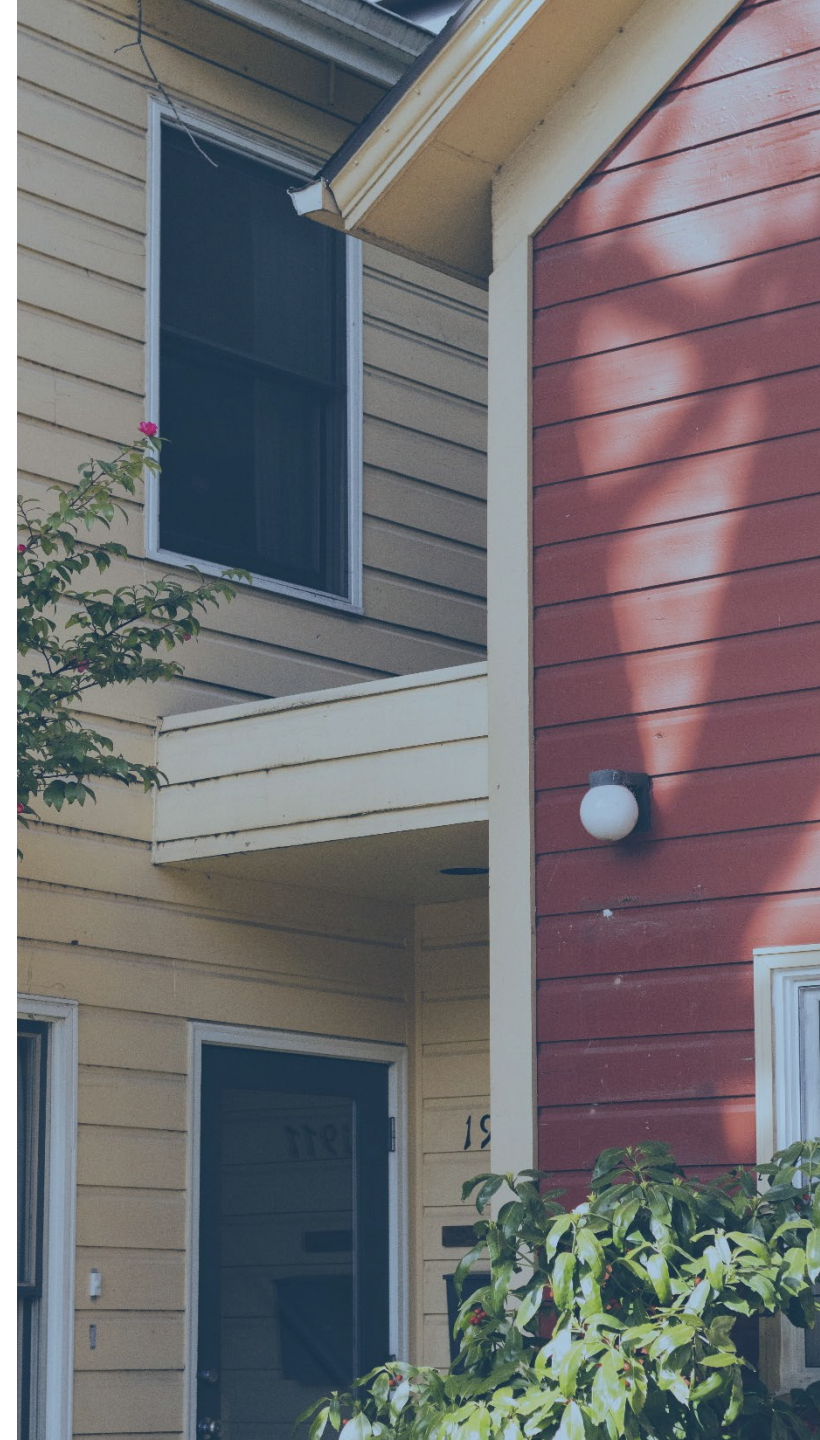
# Overview of Reexams

The PHA is required to complete an annual reexamination for each assisted family in its HCV Program.

- Annual reexams, or **action type 2**, must be submitted to PIC on an annual basis.
  - If a family is searching for a unit, use an **action type 9** (Annual Reexamination Searching [VO only]).
- If an action type 2 is not submitted to PIC by month 14, it is considered overdue.

## Example:

If a family's annual reexamination is due on February 1 and the 50058 is not submitted to PIC by April 1, HUD considers the submission of the 50058 overdue. Overdue reexams can impact your SEMAP scores.





# Overdue Reexams Summary

This report allows HUD to see the number of PHAs with overdue reexams greater than or equal to 14 months. It displays the average months that reexams are overdue and the total number of overdue reexams.

An overdue reexam is an **action type 2** that is greater than or equal to 14 months.

**NOTE:** If your PHA conducts biennial or triennial reexaminations or is an MTW agency, indicate the next reexamination date on line 2i of the 50058.

PIC Error Dashboard

50058 Overdue Reexam Summary

State

PHA Code & Name

MTW

Size

Participant Program Type

All

All

All

All

All

**Overdue Reexam Report:** The following table displays records submitted by the PHAs in the IMS/PIC system with tenant reexaminations greater than or equal to 14 months. These PIC submissions need an updated 50058 submitted to PIC. Use the "Participant" initials, "PIC Submission Date" and "Last Reexam Date" to identify the 50058's that need to be corrected and resubmitted. Additionally, users can right click in any of the columns and select "Drill through" to see more details on 50058s that were rejected. The data is pulled manually from the PIC System. **The data is updated weekly and is current as of the date noted in the top right-hand corner.** Once an error is addressed and a 50058 is accepted into PIC, it will not automatically update this report. The error will remain there until the next data refresh. [50058 Submission FAQs](#). PHA sizes in this dashboard are defined by the combined unit totals, as follows: extra small (0-249), small (250-549), medium (550-4,999), large (5,000-57,999), extra large (58,000 or larger).

50058 Submissions with an Overdue Reexam > 14 Months

PHA Code	PHA Name	Participant	Program Type	PIC Submission Date	Last Reexam Date
Housing Authority		E.B.	Vouchers	7/1/2022	4/5/2021
Housing Authority		Q.R.	Vouchers	7/1/2022	4/20/2021
Housing Authority		A.A.	Vouchers	7/1/2022	4/27/2021
Housing Authority		C.F.	Vouchers	7/1/2022	4/1/2021
Housing Authority		C.P.	Vouchers	7/1/2022	4/1/2021
Housing Authority		C.V.	Vouchers	7/1/2022	4/1/2021
Housing Authority		J.C.	Vouchers	7/1/2022	4/1/2021
Housing Authority		J.G.	Vouchers	7/1/2022	4/1/2021
Housing Authority		K.B.	Vouchers	7/1/2022	4/1/2021
Housing Authority		M.D.	Vouchers	7/1/2022	4/1/2021
Housing Authority		N.E.	Vouchers	7/1/2022	4/1/2021
Housing Authority		N.S.	Vouchers	7/1/2022	4/1/2021
Housing Authority		N.W.	Vouchers	7/1/2022	4/1/2021
Housing Authority		R.J.	Vouchers	7/1/2022	4/1/2021
Housing Authority		S.F.	Vouchers	7/1/2022	4/1/2021
Housing Authority		S.I.	Vouchers	7/1/2022	4/1/2021

< 4 of 6 >



# PIC Error Dashboard

## 50058 Overdue Reexam Summary

State  
All

Field Office  
All

PHA Code & Name  
All

MTW  
All

Participant Program  
All

Clear All  
Filters

Data current as of: 9/19/2022  
Source: IMS/PIC System

**Overdue Reexam Report:** The following table displays records submitted by the PHAs in the IMS/PIC system with tenant reexaminations greater than or equal to 14 months. Use the "Participant" initials, "PIC Submission Date" and "Last Reexam Date" to identify the records. Additionally, users can right click in any of the columns and select "Drill through" to the PIC System. **The data is updated weekly and is current as of the date accepted into PIC, it will not automatically update this report. The error will remain there until the**

Filter by State and  
PHA Code & Name.

# PHAs with  
Overdue Reexams  
1988

Avg Months  
Overdue  
22

# of Overdue  
Reexams  
161K

### 50058 Submissions with an Overdue Reexam > 14 Months

PHA Code	PHA Name	Participant Initials	PIC Submission Date	Program Type	Last Reexam Date	Months from Last Reexam	Last Submitted 50058 Action Type	Error Status
	Redevelopment & Housing Authority	J.O.	9/2/2022	Vouchers	6/17/2021	14	1	Form Rejected
	County Housing Authority	A.B.	9/2/2022	Vouchers				
	County Housing Authority	K.K.	9/2/2022	Vouchers				
	Housing Authority	J.D.	9/2/2022	Vouchers				
	Housing Authority	G.J.	9/2/2022	Vouchers				
	County Housing Authority	B.M.	9/2/2022	Vouchers				
	County Housing Authority	F.K.	9/2/2022	Vouchers				
	County Housing Authority	H.A.	9/2/2022	Vouchers	6/1/2021	14	1	Form Rejected
	Housing Authority	M.P.	9/2/2022	Vouchers	6/1/2021	14	1	Form Rejected
	Housing Authority	P.G.	9/2/2022	Vouchers	6/15/2021	14	1	Form Rejected
	Housing Authority	R.F.	9/2/2022	Vouchers	6/1/2021	14	1	Form Rejected
	Housing Authority	M.S.	9/2/2022	Vouchers	6/11/2021	14	1	Form Rejected
	Housing Authority	S.P.	9/2/2022	Vouchers	6/1/2021	14	1	Form Rejected
	Community Development Comm	D.A.	9/2/2022	Vouchers	6/29/2021	14	1	Form Rejected
	Housing Authority	A.A.	9/2/2022	Vouchers	6/11/2021	14	1	Form Rejected
	Housing Authority	C.C.	9/2/2022	Vouchers	6/19/2021	14	1	Form Rejected

Sort data by Error Status to  
determine if there is a fatal error.

# No Pending Rejections

The error will  
s: extra small

2021

22

150K

4 Months

Exam Date	Months from Last Reexam	Last Submitted 50058 Action Type	Error Status
021	14	1	No Pending Rejections
021	14	1	No Pending Rejections
021	14	1	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections
021	14	2	No Pending Rejections

**No Pending Rejections** means that the reexamination is overdue and has potentially not been submitted to PIC.

Check the PHA's system of record to ensure that a reexam was completed.

- If it was completed, determine if the record was submitted to PIC. If the record was submitted to PIC, re-submit the record.
- If not, submit the record to PIC.

Develop a plan to account for all reexaminations greater than 14 months and ensure they are submitted to PIC.

# Forms Rejected

select "On through" to  
s current as of the date  
his report. The error will

1988

22

161K

exam > 14 Months

Last Reexam Date	Months from Last Reexam	Last Submitted 50058 Action Type	Error Status
6/17/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/17/2021	14	1	Form Rejected
6/16/2021	14	1	Form Rejected
6/15/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/15/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/11/2021	14	1	Form Rejected
6/1/2021	14	1	Form Rejected
6/29/2021	14	1	Form Rejected
6/11/2021	14	1	Form Rejected
6/19/2021	14	1	Form Rejected

**Form Rejected** means that the reexamination was submitted, but the 50058 form was rejected by PIC.

Check the system of record to determine how to correct the PIC error, correct any errors, and re-submit to PIC.





Use the “drill down” feature by right clicking on the record, choose **Drill Through**, and then select **Drill Down Forms Rejected**.

6/1/2021	14	1	Form Rejected
6/1/2021		1	Form Rejected
6/1/2021		1	Form Rejected
6/1/2021		1	Form Rejected
6/11/2021			Form Rejected
6/1/2021	14	1	No Pending Rejections

Copy >

Show as a table

Include

Exclude

⌚ Drill through >

Drill Down Forms Rejected

Participant Initials	PIC Submission Date	Last Reexam Date	Months from Last Reexam	Action Type	Error Status	Rejected Ticket Number	Form Number	Error Submission Date
B.M.	9/2/2022	6/1/2021	14	1	Form Rejected	13568490	7	1/13/2022

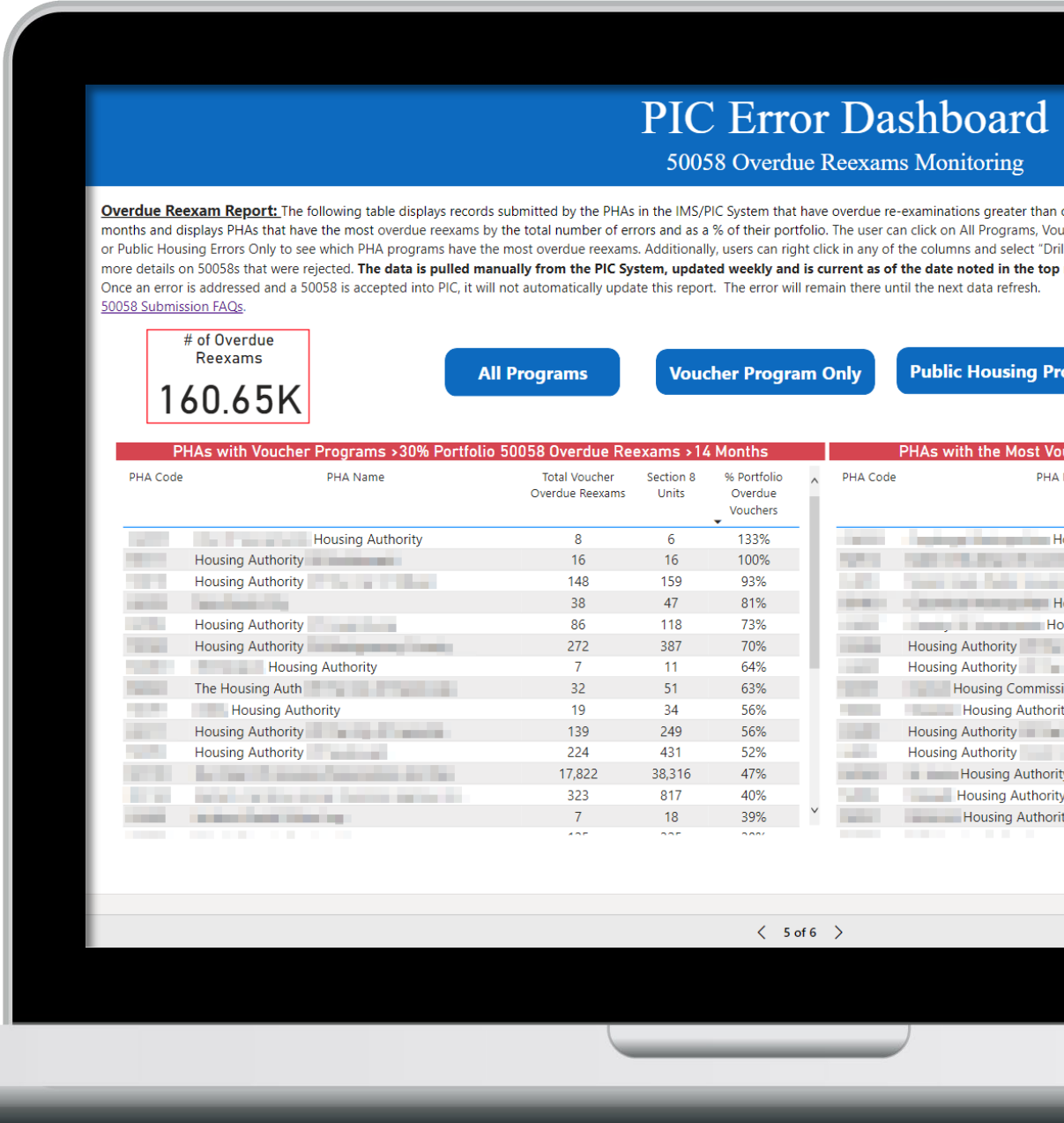


# Drill Through for Data

# Overdue Reexams Monitoring

This report shows a list of PHAs that have the most overdue reexams equal to or greater than 14 months.

If your PHA is not listed, the error rate is not over 30% of your portfolio size. You should still continue to check any overdue reexams that may appear on the previous report, the **Overdue Reexam Summary**.



# PIC Error Dashboard

## 50058 Overdue Reexams Monitoring

### Overdue Reexam Report:

months and displays PHAs that have 50058 errors or Public Housing Errors Only. For more details on 50058s that were reported, click on the link below. Once an error is addressed and the error is removed from the system, the error will remain there until the next data refresh.

[50058 Submission FAQs](#)

Select Voucher Program Only to view HCV.

PIC System that have overdue re-examinations greater than or equal to 14 months and displays PHAs that have 50058 errors or Public Housing Errors Only. For more details on 50058s that were reported, click on the link below. Once an error is addressed and the error is removed from the system, the error will remain there until the next data refresh.

Clear All Filters



Data current as of: 9/19/2022

Source: IMS/PIC System

# of Overdue Reexams

160.65K

All Programs

Voucher Program Only

Public Housing Program Only

# of Overdue Reexams in Voucher Programs

106.48K

### PHAs with Voucher Programs >30% Portfolio 50058 Overdue Reexams >14 Months

PHA Code	PHA Name	Total Voucher Overdue Reexams	Section 8 Units	% Portfolio Overdue Vouchers
[REDACTED]	[REDACTED] Housing Authority	8	6	133%
[REDACTED]	[REDACTED] Housing Authority	16	16	100%
[REDACTED]	[REDACTED] Housing Authority	148	159	93%
[REDACTED]	[REDACTED]	38	47	81%
[REDACTED]	[REDACTED] Housing Authority	86	118	73%
[REDACTED]	[REDACTED] Housing Authority	272	387	70%
[REDACTED]	[REDACTED] Housing Authority	7	11	64%
[REDACTED]	[REDACTED] The Housing Auth	32	51	63%
[REDACTED]	[REDACTED] Housing Authority	19	34	56%
[REDACTED]	[REDACTED] Housing Authority	139	249	56%
[REDACTED]	[REDACTED] Housing Authority	224	431	52%
[REDACTED]	[REDACTED]	17,822	38,316	47%
[REDACTED]	[REDACTED]	323	817	40%
[REDACTED]	[REDACTED]	7	18	39%

### PHAs with the Most Voucher Program 50058 Overdue Reexams >14 Months

PHA Code	PHA Name	Total Voucher	Section 8	% Portfolio
[REDACTED]	[REDACTED] Housing Authority	3,187	15,037	21%
[REDACTED]	[REDACTED] Housing Authority	2,358	13,300	18%
[REDACTED]	[REDACTED] Housing Authority	2,216	51,502	4%
[REDACTED]	[REDACTED] Housing Authority	2,172	14,616	15%
[REDACTED]	[REDACTED] Housing Commission	1,909	6,479	29%
[REDACTED]	[REDACTED] Housing Authority	1,512	18,436	8%
[REDACTED]	[REDACTED] Housing Authority	1,448	6,960	21%
[REDACTED]	[REDACTED] Housing Authority	1,325	13,726	10%
[REDACTED]	[REDACTED] Housing Authority	1,166	7,202	16%
[REDACTED]	[REDACTED] Housing Authority	1,051	7,257	14%
[REDACTED]	[REDACTED] Housing Authority	1,022	3,214	32%

Voucher-Program Specific



# Overdue Reexams Forms Rejected



The **Overdue Reexams Forms Rejected** report provides a list and summary of all overdue reexams because the 50058 form has a fatal error and was rejected in PIC.

State

All

Field Office

All

PHA Code & Name

All

MTW

All

Participant Program

All

Clear All Filters

Data current as of: 10/3/2022

Source: IMS/PIC System

# PHAs with Overdue Reexams because of Forms Rejected

1050

# of Overdue Reexams because of Forms Rejected

21K

**Overdue Reexam Report:** The following table displays records submitted by the PHAs in the IMS/PIC system with tenant reexaminations greater than or equal to 14 months due to the 50058 being rejected. These PIC submissions need to be corrected and resubmitted to PIC. Use the "Participant" initials, "PIC Submission Date", "Last Reexam Date", "Rejected Ticket Number" and "Error Submission Date" to identify the 50058's that need to be corrected and resubmitted. The data is pulled manually from the PIC System, **updated weekly and is current as of the date noted in the top right-hand corner**. Once an error is addressed and a 50058 is accepted into PIC, it will not automatically update this report. The error will remain there until the next data refresh [50058 Submission FAQs](#).

50058 Submissions with an Overdue Reexam > 14 Months										
PHA Code	PHA Name	Participant Initials	Program Type	PIC Submission Date	Last Reexam Date	Months from Last Reexam	Action Type	Error Status	Rejected Ticket Number	Form Number
[REDACTED]	Housing Authority [REDACTED]	J.D.	Public Housing	9/2/2022	3/1/2021	17	3	Form Rejected	14165369	1
[REDACTED]	Housing Authority [REDACTED]	K.M.	Public Housing	9/2/2022	2/1/2021	18	3	Form Rejected	14185836	1
[REDACTED]	Housing Authority [REDACTED]	D.W.	Public Housing	9/2/2022	1/1/2021	19	2	Form Rejected	14194481	20
[REDACTED]	Housing Authority [REDACTED]	T.L.	Public Housing	9/2/2022	12/4/2020	20	1	Form Rejected	13588134	18
[REDACTED]	Housing Authority [REDACTED]	V.H.	Public Housing	9/2/2022	2/1/2021	42	2	Form Rejected	12254216	1

# Overdue Reexams Forms Rejected



**50058 Overdue Reexams - Forms Rejected**

State  
WI

Field Office  
All

PHA Code & Name  
WI

MTW  
All

Participant Program  
All

Clear All Filters

**Data current as of:** 10/3/2022  
Source: IMS/PIC System

**Overdue Reexam Report:** The following table displays records submitted by the PHAs in the IMS/PIC System to 14 months due to the 50058 being rejected. These PIC submissions need to be corrected and resubmitted. The report includes "Last Reexam Date", "Rejected Ticket Number" and "Error Submission Date" to identify the 50058's that need to be corrected. The report is generated from the PIC System, **updated weekly and is current as of the date noted in the top right-hand corner.** The report is not automatically update this report. The error will remain there until the next data refresh [50058 Sub](#).

**# PHAs with Overdue Reexams because of Forms Rejected**  
  
1

**# of Overdue Reexams because of Forms Rejected**  
  
11

**50058 Submissions with an Overdue Reexam > 14 Months**

PHA Code	PHA Name	Participant Initials	Program Type	PIC Submission Date	Last Reexam Date	Months from Last Reexam	Action Type	Error Status	Rejected Ticket Number	Form Number
WI	Housing Authority	C.S.	Public Housing	9/2/2022	5/14/2021	15	1	Form Rejected	12973627	19
WI	Housing Authority	A.W.	Public Housing	9/2/2022	5/19/2021	15	1	Form Rejected	12973627	39
WI	Housing Authority	J.M.	Public Housing	9/2/2022	5/12/2021	15	1	Form Rejected	13012452	27
WI	Housing Authority	F.L.	Vouchers	9/2/2022	5/1/2021	15	3	Form Rejected	13460172	96
WI	Housing Authority	R.B.	Vouchers	9/2/2022	3/1/2021	17	2	Form Rejected	12868886	6
WI	Housing Authority	S.H.	Vouchers	9/2/2022	1/1/2021	19	3	Form Rejected	13763168	46
WI	Housing Authority	C.N.	Vouchers	9/2/2022	11/1/2020	21	2	Form Rejected	13030460	334
WI	Housing Authority	D.W.	Vouchers	9/2/2022	10/1/2020	22	2	Form Rejected	13847241	384
WI	Housing Authority	B.L.	Vouchers	9/2/2022	9/1/2020	23	2	Form Rejected	13030460	385
WI	Housing Authority	K.B.	Vouchers	9/2/2022	9/1/2020	23	2	Form Rejected	13460172	693
WI	Housing Authority	N.N.	Vouchers	9/2/2022	8/1/2020	24	2	Form Rejected	14133449	2

Filter by State and PHA Code &amp; Name.

# 50058 Corrections



## 2. Action

2a. Type of action	2a.
2b. Effective date (mm/dd/yyyy) of action	2b.
2c. Correction? (Y <input type="checkbox"/> or <input type="checkbox"/> N	2c.
2d. If correction: (check primary reason)	
<input type="checkbox"/> Family correction of income	<input type="checkbox"/> PHA correction of family income
<input type="checkbox"/> Family correction (non-income)	<input type="checkbox"/> PHA correction (non-income)

When correcting 50058 transactions in your system of record, mark **2c** as a correction.  
Mark the correction type in **2d**.





# Conclusion & Wrap-Up

# PIC Reporting PHA Deadlines

Deadline	PHA Best Practice
Weekly	PHA should review and verify the corrections no longer appear on the PIC Error Dashboard (check <b>Data current as of: box</b> ).
By Midnight on the Thursday before the First Friday of the Following Month	PHAs transmit the HUD-Form 50058 for inclusion in the summarization data.
Friday Evening of the Following Month	Form 50058 Module begins the summarization process (requires 30-40 hours to process).
Second Week of the Month	PHAs access and review the Form 50058 Module in PIC.

# Dashboard Updates Weekly

A screenshot of a dashboard interface. At the top is a solid blue header bar. Below it, on the left, is a grey button labeled "Clear All Filters" with a funnel icon. To the right of this button is a white box with a blue border containing the text "Data current as of: 10/3/2022" and "Source: IMS/PIC System". Below these elements are two grey boxes with red borders. The left box contains the text "PHAs with Overdue Reexams because of" and the right box contains the text "# of Overdue Reexams because of".

Clear All Filters

**Data current as of:** 10/3/2022  
Source: IMS/PIC System

PHAs with Overdue Reexams because of

# of Overdue Reexams because of

Remember, review the **Data current as of:** box to determine when the dashboard was last updated.

Report	Purpose of Report
Fatal Errors Summary	Number of PHAs with fatal errors; unique PIC rejections; filter by state, PHA, and program type
Fatal Errors Monitoring	PHAs with the most fatal errors; filter by program type
Common 50058 Fatal Errors	Fatal errors by action type; filter by state, PHA, and program type
Overdue Reexams Summary	Number of PHAs with overdue reexams and total overdue reexams among all PHAs; filter by state, PHA program, and program type; shows forms rejected and no pending rejections
Overdue Reexams Monitoring	PHAs with the most overdue reexams; filter by program type
Overdue Reexams Forms Rejected	Specifically focuses on PHAs with overdue reexams because the forms were rejected

# Reports Summary





# Additional Resources

In addition to this webinar, the following resources will be available on HUD Exchange ([www.hudexchange.info](http://www.hudexchange.info)):

- [Introducing the PIC Error Dashboard Webinar](#)
- [PIC Error Correction Guidebook for the HCV Program](#)
- **Videos and handouts** about correcting the most common PIC errors and correction walkthroughs (coming soon).

Access the [IMS/PIC User Manuals](#) on HUD's website to review comprehensive instruction on IMS/PIC sub-modules.





Use the feedback link on HUD Exchange for any outstanding questions or to provide feedback about the training.





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# Thank You

See HUD Exchange for additional documents and resources.

All links referenced in this training are included in the video description.