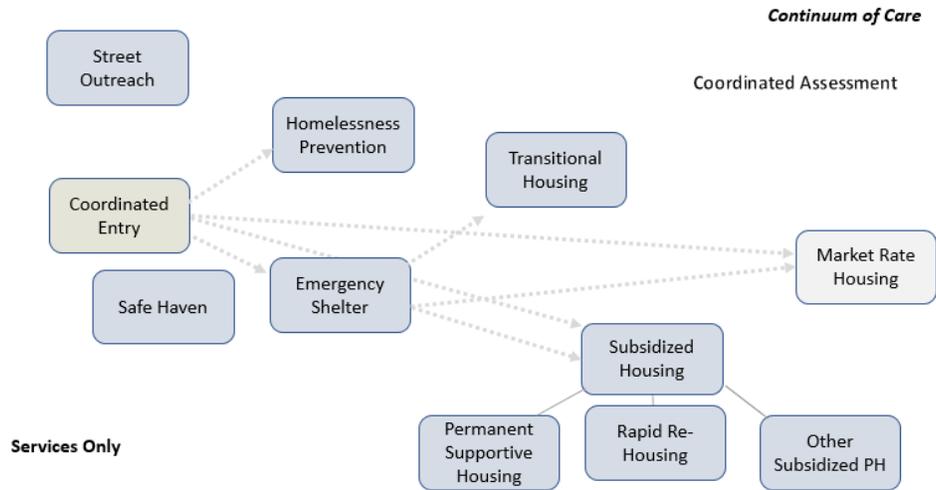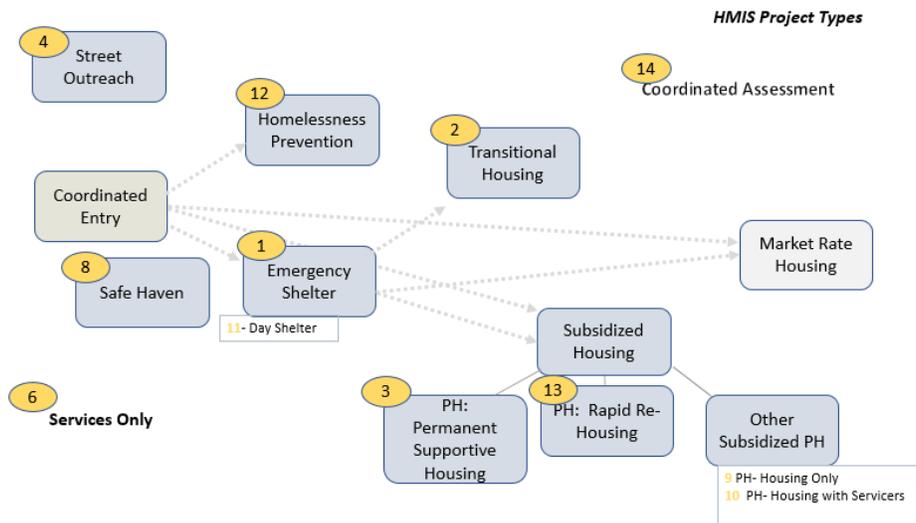A quick review of what to check in your HMIS to be sure you are generating

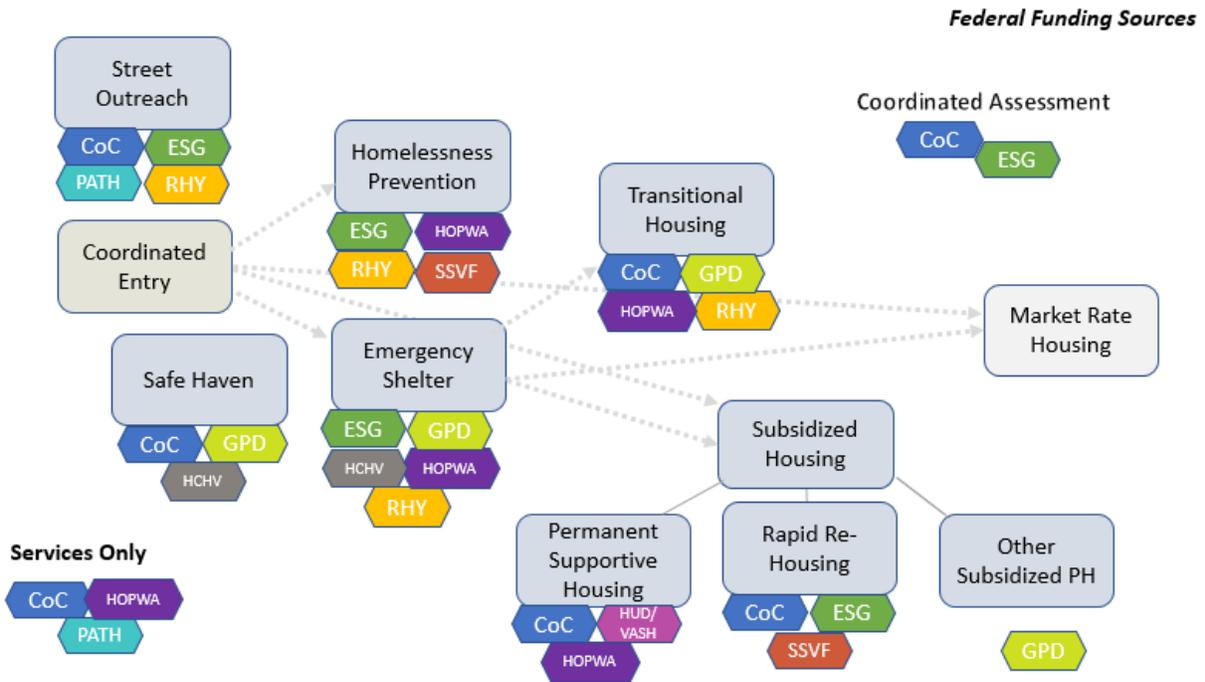## SYSTEM PERFORMANCE MEASURES as accurately as possible.

First – all of the projects that are part of your Continuum of Care (CoC) should be in your HMIS. When all homeless housing and services are part of your HMIS, the system would look something like the chart below. (A "Coordinated Entry" point and the placement of a "Coordinated Assessment" may have a variety of different touch points in your system depending on how they are structured in your CoC.)

Second – all of the projects that are part of your CoC should be identified with the correct **Project Type** (HMIS Element 2.4) in your HMIS. Project types are set by the HMIS System Administrator and are critical to performance measures being able to access client's records from only those programs required in each measure. The project type numbers for your system are those numbers shown in the chart below.

Updated 7-13-2017 to correspond to 2017 HMIS Data Standards

Third – all of the projects associated with all of the HMIS Federal Partners should be included in your HMIS and should be identified in the Federal Partner Funding Sources (HMIS element 2.6) correctly in your system. It is especially important for System Performance Measure 4 on Employment and Income as these measures will count all of the CoC funded projects, and only those projects.

Fourth – the following elements are the ones used to generate the System Performance Measures. When looking at data quality these are the only ones you need to focus on.

2014 Data Standards Element Number	Element Name
2.4.2	Project Type
2.5	Method for Tracking Emergency Shelter Utilization
2.6	Federal Partner Programs and Components
3.3	Date of Birth
3.10	Project Start Date
3.11	Project Exit Date
3.12	Destination
3.917 A	Living Situation
4.17	Residential Move-In Date
4.2	Income & sources

Updated 7-13-2017 to correspond to 2017 HMIS Data Standards

Fifth – different project types are used to generate different System Performance Measures. As you review the output from your HMIS about the measures it's important to understand what projects are being reported on so you have some context to determine if the measures are calculating correctly.

<table>
<tr><th colspan="2" rowspan="2"></th><th rowspan="2">SYSTEM PERFORMANCE MEASURE QUESTIONS</th><th>1</th><th>2</th><th>3</th><th>4</th><th>5</th><th>6</th><th>7</th></tr>
<tr></tr>
<tr><td rowspan="14">HMIS PROJECT TYPES</td><td>1</td><td>Emergency Shelter</td><td>x</td><td>x</td><td>x</td><td></td><td>x</td><td></td><td>x</td></tr>
<tr><td>2</td><td>Transitional Housing</td><td>x</td><td>x</td><td>x</td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>3</td><td>PH - Permanent Supportive Housing (disability required for entry)</td><td>x</td><td>x</td><td></td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>4</td><td>Street Outreach</td><td></td><td>x</td><td></td><td></td><td></td><td></td><td>x</td></tr>
<tr><td>5</td><td>RETIRED</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>6</td><td>Services Only</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>7</td><td>Other</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>8</td><td>Safe Haven</td><td>x</td><td>x</td><td>x</td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>9</td><td>PH – Housing Only</td><td>x</td><td>x</td><td></td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>10</td><td>PH – Housing with Services (no disability required for entry)</td><td>x</td><td>x</td><td></td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>11</td><td>Day Shelter</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>12</td><td>Homelessness Prevention</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>13</td><td>PH - Rapid Re-Housing</td><td>x</td><td>x</td><td></td><td>x</td><td>x</td><td></td><td>x</td></tr>
<tr><td>14</td><td>Coordinated Assessment</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
</table>