

## HUD Annual Performance Report (APR) SSO Coordinated Entry Grant - Table Shells

There are no programming specifications for an HMIS system to generate this information. This information is not exportable from HMIS via a CSV file.

### Q1. Grant Information

#### APR information

Grant number, recipient, CoC, Component Type, Project Type, Award Amount, Operating Year Start and End Dates, Grant Term in Months are imported into Sage from *e-snaps* and e-LOCCS - **Not editable by recipient.**

### Q2. Contact Information

*Manual data entry, not on CSV*

#### Grant Contact Information

Prefix	--select--
First Name	
Middle Name	
Last Name	
Suffix	
Organization	
Department	
Title	
Street Address 1	
Street Address 2	
City	
State / Territory	--select--
ZIP Code	
E-mail Address	
Confirm E-mail Address	
Phone Number	
Extension	
Fax Number	

### 03. CE Basic Information

Was the CE process this grant supports operational on or before January 23, 2018	Yes/no/APR operating year prior to 2018
The CE process serves	Single CoC/multiple
The CE process includes victim service providers	Yes/no
-- If no: Is there a formal referral system between the CE and CoC and ESG funded victim service providers?	Yes/no
Does the CE process incorporate all ESG funded projects consistent with ESG standards for assistance?	Yes/no/ESG does not have written standards
Does the CoC have an at-least annual evaluation conducted by the CoC to ensure compliance and effectiveness of the CE process?	Yes/no

Did the CoC distribute protocols and conduct an assessor training in the past year, which may have been in-person, a live or recorded online session, or a self-administered training, to participating staff at organizations that serve as access	Yes/no
Are <b>all</b> CoC and ESG funded housing project (TH, RRH, TH-RRH and PSH) vacancies filled with referrals from the CE process?	Yes/no
What stakeholders were consulted in the development of the CE process? <ul style="list-style-type: none"> <li><input type="checkbox"/> CoC Board</li> <li><input type="checkbox"/> CoC funded projects</li> <li><input type="checkbox"/> ESG funded projects (subrecipients)</li> <li><input type="checkbox"/> ESG recipients/jurisdictions</li> <li><input type="checkbox"/> Youth projects</li> <li><input type="checkbox"/> Youth advocates</li> <li><input type="checkbox"/> DV providers</li> <li><input type="checkbox"/> DV advocates</li> <li><input type="checkbox"/> Other homeless subpopulation projects/advocates</li> <li><input type="checkbox"/> Homeless/formerly homeless persons</li> <li><input type="checkbox"/> HMIS Lead</li> </ul>	

#### Q4. Access to CE

In a brief narrative describe how access to CE works.	
Identify the ways in which your communities' <b>CE access</b> worked in this reporting period: <ul style="list-style-type: none"> <li><input type="checkbox"/> A hotline or 211 system where clients call a central phone number for access to housing/services</li> <li><input type="checkbox"/> A central location (i.e. a walk-in center for access to housing/services)</li> <li><input type="checkbox"/> A regional approach where walk-in locations are scattered for easy access to locations throughout the geography</li> <li><input type="checkbox"/> A no-wrong door approach where clients may present at any housing/service provider in the participating geography and but is assessed using the same tool and methodology as all other projects use across the system.</li> <li><input type="checkbox"/> A specialized team of workers which provide assessment services at locations not meant for human habitation (e.g. streets)?</li> <li><input type="checkbox"/> Other</li> </ul>	
Do persons fleeing domestic violence <b>access</b> CE via the same process and locations described above or separately? Describe how it is similar or different to other populations' access.	
Is the CE process easily accessible by persons seeking housing or services including persons with limited English proficiency, and persons with visual, auditory, or mobility impairments?	Yes/no

#### Access Statistics

*Unduplicated number of households who accessed CE during the operating year.*

Households without children	
Households with adults and children	
Households of unaccompanied youth	
<b>Total</b> households who accessed CE	-- Sage Calculates --

### Q5. Coordinated Screening and Assessment

Describe in a brief narrative the CE <b>assessment tools</b> utilized this reporting period and describe if more than one tool is used and, if more than one, how each tool is used.	
Does the CE process include screening for homelessness diversion?	Yes/no
Does the CE rely on a single <b>assessment tool</b> for all household types? <i>(types = households without children, households with adults and children, households with unaccompanied youth only, households fleeing violence)</i>	Yes/no
--If yes: How do you ensure that the most vulnerable households across these populations are prioritized?	
--If no: Which household type(s) has a separate <b>assessment tool</b> : <input type="checkbox"/> Households without children <input type="checkbox"/> Households with children and adults <input type="checkbox"/> Households with only unaccompanied youth <input type="checkbox"/> Households fleeing violence <input type="checkbox"/> Households at-risk of homelessness	
Select from the following choices how the CE <b>assessment tool</b> prioritizes households: <input type="checkbox"/> Ranked order based solely on assessment tool score – without community driven prioritization <input type="checkbox"/> Ranked order based on assessment tool score and community priorities (e.g. The tool has some mechanism for scoring, but the community process is overlaid on scoring to ensure results meet the prioritization of the community) <input type="checkbox"/> Community priorities inform or are built into the assessment process. (e.g. Community designed assessment tool to assess specific community-driven priorities) <input type="checkbox"/> The CE does not yet have a method to prioritize households	

### Screening/Assessment Statistics

*Unduplicated number of HOUSEHOLDS who were screened/assessed during the operating year.*

Households without children	
Households with adults and children	
Households of unaccompanied youth	
<b>Total</b> households who accessed CE	-- Sage Calculates --

## Q6. CE Referrals

6.1	Described how the process works to ensure that the highest prioritized people/households in your community are <b>referred</b> quickly to available housing.	
6.2	Describe the largest number of persons who were identified as needing a specific type of housing where that housing was not available within the inventory and a <b>substitute referral</b> (e.g. identified as needing PSH but referred to RRH) was made. Include – how was that gap	
6.3	The community's CE process, for this reporting period, referred households/persons experiencing homelessness to: <ul style="list-style-type: none"> <li><input type="checkbox"/> Safe Havens</li> <li><input type="checkbox"/> Emergency Shelters</li> <li><input type="checkbox"/> Transitional Housing</li> <li><input type="checkbox"/> Rapid Rehousing</li> <li><input type="checkbox"/> Permanent Supportive Housing</li> <li><input type="checkbox"/> Homelessness Prevention</li> <li><input type="checkbox"/> Directly connected to DV services as needed</li> <li><input type="checkbox"/> Street outreach</li> <li><input type="checkbox"/> No referrals/placements yet</li> </ul>	
6.4	Does the CE collect data on <b>referrals</b> and placements?	Yes/no
	--If yes: What type of system is used to collect referral and placement data	
	--If no: Explain how you can determine success of CE process	

## Referral Statistics

How many households were provided one or more <b>referrals</b> during the operating year?	#
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If referral information was maintained identify the number of households **referred** to the following places (HMIS Data Standards 4.18 Housing Assessment Disposition)

Referred to emergency shelter/safe haven	
Referred to transitional housing	
Referred to rapid re-housing	
Referred to permanent supportive housing	
Referred to homelessness prevention	
Referred to other continuum project type	
Referred to a homelessness diversion program	
Unable to refer/accept within continuum; ineligible for continuum projects	
Unable to refer/accept within continuum; continuum services unavailable	
Referred to other community project (non-continuum)	
Applicant declined referral/acceptance	
Applicant terminated assessment prior to completion	
Other referral provided	
Data not collected	
<b>Total</b> households who received a screening or assessment	-- Sage Calculates --

## Q7. Data Collection Information

Does the CE use HMIS for data collection?	Yes/no
--If yes: Is the data imported into the HMIS or is it directly entered?	Direct data entry/ imported data/both
--If yes: How is the CE structured (set up) in your HMIS?	One CE project where all participants are recorded/ Different CE project for each access point/ Custom CE fields/forms added to all HMIS contributing projects/
-- If yes: Regardless of project set-up, are <b>all elements</b> required for SSO-CE projects maintained in whatever project(s) are in HMIS?	Yes/no
--If yes: Do all funded CoC and ESG members who are required to use HMIS participate in the CE portion of the HMIS?	Yes/no
--If yes: Do all projects associated with the CoC but which are not required to use HMIS participating in the CE portion of the HMIS?	Yes/no
--If no: Does the data system in use collect all of the HMIS Data Standards common elements on each person served?	Yes/no
--If no: Does the data system have the ability to group persons into households with a single head of household and changing membership over time?	Yes/no
--If no: Please describe the type of data system used (e.g. type of data collection system, name of software, etc.).	
Can you identify the average length of time between the stages of the CE process: project start, date of assessment, date of referral provided, date of housing move in?	

## Q8 Financial Information

### Development

Acquisition

Rehabilitation

New Construction

Development Subtotal



### Supportive Services

Assessment of Service Needs

Assistance with Moving Costs

Case Management

Child Care

Educational Services

Employment Assistance<sup>4</sup>

Food

Housing/Counseling Services

Legal Services Life Skills

Mental Health Services

Outpatient Health Services

Outreach Services

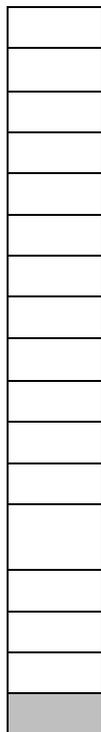
Substance Abuse Treatment Services

Transportation

Utility Deposits

Operating

Supportive Services Subtotal



### HMIS

Equipment (Server, Computers, Printers)

Software (Software Fees, User Licenses, Software Support)

Services (Training, Hosting, Programming)

Personnel (Costs Associated with Staff)

Space and Operations

HMIS Subtotal



### Leasing, Rental Assistance and Operating

Real Property Leasing (Does not require Match)

Short/Medium-Term Rental Assistance

Long-Term Rental Assistance

Operating Costs

Leasing, Rental Assistance and Operating Subtotal



### Administration

Administration

Administration Subtotal



### Total Expenditures



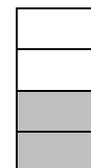
### Match

Cash Match

In-Kind Match

Total Match

Percentage Match



### Total Budget (Expenditures Plus Match)



## Q9. Performance - Accomplishments

Please describe any significant accomplishments achieved by your program during the operating year:	<b>Maximum Characters: 2,500</b>
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## Q10 Additional Comments

Please provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs or bed utilization:	<b>Maximum Characters: 2,500</b>
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