



## Any Town Housing Authority

Any Town, USA  
*In Service In Excellence*

### **Dear Resident (Fill in Name):**

My name is Patrice Simpson. I have just joined the Riverfront Village Apartments Team at Any Town Housing Authority as Service Coordinator. **I can help you and your family with information about and connection to activities and services in Any Town.**

It's important to The Riverfront Village team and the Any Town Housing Authority that you and your family feel safe, happy, and a part of the community while you live here at Riverfront Village. It's important to me to meet you and your neighbors soon. I want to get your ideas, directly from you, how I can best serve this community.

**Please join us to say “Hello”!**

**Ice cream and Coffee**

**Village Community Center**

**Friday Afternoon**

**3:00 p.m.**

**or**

**Saturday Morning**

**10:00 A.M.**

**Please feel free to bring family members too!**

I'm looking forward to meeting you all!

**Patrice Simpson**

**Service Coordinator**

**555-555-4321**