NSP WORKSHOP SESSIONS

SESSION II ATTENDEES ONLY

Small Group Learning and/or Working Groups

The following topics will be offered as small group learning or working opportunities.
Registrants must rank their preference for these session during the registration process.

- **Program Income Transfer Policy and Process –** This session addresses program income transfer considerations from a policy perspective including what grantees need to consider as well as the actual process for requesting a program income transfer. The role of the field office will be emphasized.

- **Project Changes** – Grantee staff is changing and institutional memory may be lost about how projects have changed over time. What was set up at the beginning is not what the program may be at the end. Staff remaining will need to ensure that DRGR accurately reflects the final status of the program. Topics include change of use, changes to action plan, how changes are reported, how changes affect closeout, etc. Some specific issues that will be addressed include converting homeownership to rental, when a substantial amendment is required, and specific troubleshooting.

- **Subrecipient Monitoring–** Grantees with subrecipients will learn about what is expected for final monitoring and collection of data for their subrecipients. The expectations for long-term enforcement of program requirements through subrecipients will be covered.

- **Long-Term Rental Enforcement –** Ensuring rental compliance requires more active engagement to ensure NSP funds continue benefitting eligible beneficiaries. This session will review the rental requirements and demonstrate ways to track compliance using sample templates.

- **DRGR Reports Deep Dive –** Grantees should bring their DRGR User ID and password to this session. Attendees will be given guided instruction on what to look for in key DRGR reports to begin reconciliation. This is a hands-on application of some of the information covered in the Closeout Preparation Session where grantees will be guided through reports to show what and how to review them. Participants can sign-up for DRGR Office Hours to receive follow-up assistance at the conclusion of the session.

One-on-One Tables

During these sessions, grantees bring their concerns and receive direct technical assistance (TA) from a TA provider. At the end of the session, the TA provider and grantee will have a list of to-do items that can be used for follow-up TA after the Clinic.

Registrants must rank their preference for these session during the registration process. Grantees are welcome to bring documentation to review with TA providers as part of their appointments.

- **Affordability Requirements** – This assistance addresses concerns related to affordability covenant compliance and affordability tracking. Grantees with concerns on their covenants should bring copies to review.

- **Land Banks and Held Properties** – Grantees that are holding property, whether the property is in a formal land bank or just being held by the grantee, will work with a TA provider to strategize disposition. For formal land bank grantees, discussions may also include land bank management plans.

- **National Objectives** – Grantees having trouble meeting national objectives due to delayed progress or project changes will bring their concerns to strategize approaches for moving forward.

- **Mini Grant Assessments** – Similar to recent TA being offered remotely by HUD, this session provides in-person mini grant assessments that may result in follow-up remote technical assistance for identified issues after the clinic.

- **Failed Projects** – For grantees with troubled or failed projects where work began and funds were spent but the project will not be completed, TA providers will assist in assessing the compliance concerns and how the grantee might begin addressing them.

- **LH25 Compliance** – This opportunity is intended for grantees having trouble identifying projects that serve households below 50% AMI so that they can meet the requirement for their line of credit funds to allow for closeout and for grantees who are unsure how to plan ahead to meet it for their program income funds. Grantees may meet with a TA provider to assess the status of their compliance and strategize ways to move forward.

- **Long-Term Rental Compliance –** Grantees running rental programs themselves or through subrecipients can bring their concerns and examples of their policies and tracking materials to review with a TA provider.

- **DRGR** – Grantees should bring specific DRGR issues to troubleshoot. Grantees should have their own DRGR login information with them so that the TA provider can work directly with the grantee's information in real time. For any issues that cannot be resolved during this session, grantees may sign up for DRGR Office Hours while at the clinic.