Resource Inventory Overview
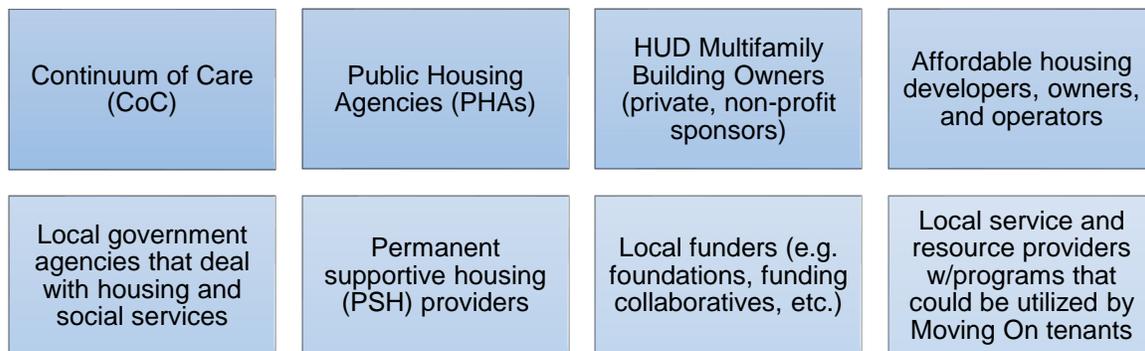## *Moving On Resources*

Many factors will influence the way that a Moving On initiative is designed, including the size and scope, the way it is funded, how permanent supportive housing (PSH) tenants will learn about and access the program, and who will provide the services. The **Resources Inventory** is designed to help communities inventory the resources they have that can be used for Moving On, identify gaps that need to be filled, and design an effective initiative responsive to local needs that maximizes local resources.

This overview focuses on how to complete the Resources Inventory. Communities will ideally complete the **Moving On Project Plan Template** before working on the **Resources Inventory**. The **Project Plan Template** helps communities navigate the team-building, design, and planning efforts for a Moving On initiative; it contains two tabs, the *Resources Inventory Prep* and *Local Assessment,* that will help leadership teams gather information critical to completing the **Resources Inventory** and understand how to feed that information back into the design process for the initiative. The Resources Inventory itself will help communities identify types and amounts of housing and services resources that are currently available for Moving On and determine gaps that the community will need to fill to meet their Moving On goals.

Stakeholders

Some of the stakeholders that the leadership team may consider gathering data and input from while completing this tool are:

Continuum of Care (CoC)	Public Housing Agencies (PHAs)	HUD Multifamily Building Owners (private, non-profit sponsors)	Affordable housing developers, owners, and operators
Local government agencies that deal with housing and social services	Permanent supportive housing (PSH) providers	Local funders (e.g. foundations, funding collaboratives, etc.)	Local service and resource providers w/programs that could be utilized by Moving On tenants

Information-Gathering Methods

- Discussions/interviews with key stakeholders
- Document review – looking through key documents such as current or past PHA Administrative Plans and Admissions and Continued Occupancy Policies, HUD Multifamily Assisted Unit Tenant Selection Plans
- Surveys of key stakeholders – could be online, over the phone, in-person, or using other methods, as appropriate based on the target audience and information to be collected.

How to use the Resources Inventory Chart

There are two tabs that are a part of the Resources Inventory Chart: Housing Resources and Other Resources. Each tab has suggested resources that communities could use in a Moving On initiative, and space to add other resources. The chart allows you to mark if a resource is available and note the resource holder, number of units available under that resource, and steps that need to be taken to make the resource available for the Moving On initiative.

- **Housing Resources.** This chart allows communities to identify source(s) of affordable housing for Moving On tenants. Although many Moving On initiatives have used preferences for Housing Choice Vouchers as the sole source of affordable housing for Moving On, communities should explore all possible options available, and should consider blending options to create an initiative that maximizes opportunities for tenants to move on. An initiative that incorporates several options will be able to serve tenants in different situations; for example, a tenant with income too high for a public housing unit may be a fit for a Low Income Housing Tax Credit (LIHTC) affordable unit. Housing resources in the chart include:

HUD Housing Choice Voucher (HVC) preference	Common strategy used in successfully in many Moving On initiatives; provides long-term rent support with payments based on income and options for portability (moving to a different area). Can be used by tenants moving to new homes or for scattered-site tenants 'transitioning in place' in their current unit.
HUD Housing Choice Project Based Vouchers (PBV)	Tenants residing in PBV units for more than one year have the right to move on with continued assistance in the form of a tenant-based voucher (see 25 CFR 983.261); this can be a valuable option for helping clients move on and reserving any vouchers set aside in a limited preference for non-PBV tenants.
Preference for Public Housing Units	If there are vacancies and/or a high rate of turnover, the community may consider filling units through a Moving On preference. This strategy may be combined with others to maximize Moving On opportunities.
Preference for HUD Multifamily Assisted Units	HUD Multifamily building includes (Supportive Housing for the elderly and persons with disabilities Section 202 and 811 programs) owners can create preferences/set asides for Moving On tenants in their Tenant Selection Plan. Where there are existing homeless preferences, the leadership team can advocate for them to be modified to include Moving On tenants.
Set-aside units in other affordable housing buildings	Affordable housing (such as Low-Income Housing Tax Credit Buildings) owners and operators can create Moving On preferences for new or existing buildings. This is a good option for tenants with income that falls within the eligibility categories for the building, especially if they are income-ineligible for other housing assistance. Partnerships with affordable buildings can also be used for tenants with HCVs, who can apply their vouchers to units in the building.
HUD RAD conversion projects	Tenants who reside in a Rental Assistance Demonstration (RAD) conversion Project-Based Rental Assistance (PBRA) unit for two years, or a Project-Based Voucher conversion unit for one year, are eligible to move with continued assistance in the form of a tenant-based voucher; this can be a valuable option for helping clients move on and reserving any vouchers set aside in a limited preference for non-RAD tenants.
Locally-funded rental subsidy	In communities with existing rental subsidy programs, or the funds to create such programs, this option offers flexibility and full local control over eligibility, program design, policies, and procedures.

Other Resources. This chart allows communities to identify source(s) of funds to support Moving On tenant preparation, services, and initiative oversight. Moving On takes more resources than just an affordable unit. Resources are needed to support providers working to move tenants on, transition services, aftercares services and oversight of the Moving On initiative. Flexible funds are key and most likely will need to come from multiple sources, including private funders. The types/amounts of resources needed will differ based on local circumstances, structure of initiative, community resources that can be leveraged, and other factors. Areas of support outlined in the Chart include:

Flexbile Financial resources
- Housing application fees, security deposit, utility deposit, movers or moving truck rental, money for furniture

Services
- Preparation- credit building/repair, budgeting and financial management skills, cleaning up RAP sheet and housing court history, independent living skills
- Housing navigation - applying for housing subsidy; identifying and securing a unit
- Transition support -getting acquainted with the neighborhood, connecting to local services and resources
- Aftercare - checking in, supporting stability, and addressing any issues that arise

Coordination
- Managing Moving On initiative, facilitating interagency communication, and training and capacity building