



Lead Safe Housing Rule Toolkit



Sample Public Housing Resident Instructions

PHAs can utilize this tool as a template and update based on specific policies, procedures, and needs.

Program: _____

Resident/Prospective Resident: _____

Sign to Acknowledge Receipt of these Instructions: _____ Date: _____

Property Address and Unit: _____

Property (PHA) Contact: _____

Property Contact Email: _____ Phone: _____

You are receiving this notice because your unit is subject to federal Lead Safe Housing Regulations.

1. In general, you must keep your unit reasonably clean and free of dust and debris.
2. You are requested to notify the Public Housing Agency (PHA) at the contact point noted above in the event you see **any deteriorated paint** in your unit or common areas servicing your unit (building entryway, hallways, laundry room, play equipment, etc.). You may be asked to send pictures, if feasible. This includes any paint that is chipping, peeling, cracked or being rubbed off the surface that may be caused by friction or impact, such as a door jamb, stairs, or window. This also includes any painted surface that is damp, or water damaged in any way, even if the paint is still intact.
3. During any time when repairs of deteriorated paint are being undertaken in your apartment/unit, you are required to stay out of the designated work area, and if needed you may be asked to take other measures like staying with a relative or alternative housing site until the work is completed and cleared of all dust-lead hazards.
4. You **must report and include on your lease** any child under 6 years old who will occupy your unit, including their full name and birth date and the expected date of their occupancy of the unit.
5. In the event a child under 6 years old who occupies your unit is identified through a confirmed medical test to have an elevated blood lead level (EBLL), your unit will be evaluated (tested) for the presence lead-based paint, dust, and soil-lead hazards as well as other potential exposure like toys, imported medicines or foods, or even take-home lead. You are requested to immediately inform the property manager or owner at the contact noted above. For further information you are encouraged to contact your local public health department at (insert phone number).
6. You are encouraged to retain and periodically review the pamphlet you have been provided: "Protect your family from lead in your home" or, if you have a computer with internet access, please visit: www.hud.gov/lead and www.epa.gov/lead.

This material is based upon work supported, in whole or in part, by Federal award number C-20-TA-VA-0011 awarded to ICF by the U.S. Department of Housing and Urban Development. The substance and findings of the work are dedicated to the public. Neither the United States Government, nor any of its employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed or represents that its use would not infringe privately-owned rights. Reference herein to any individuals, agencies, companies, products, process, services, service by trade name, trademark, manufacturer, or otherwise does not constitute or imply an endorsement, recommendation, or favoring by the author(s), contributor(s), the U.S. Government or any agency thereof. Opinions contained herein are those of the author(s) and do not necessarily reflect the official position of, or a position that is endorsed by, HUD or any Federal agency.