



Subpart K Homebuyer Program Lead Compliance Document Checklist

The following documents should be in each Homebuyer unit file to document compliance with the lead requirements:

Document Name	Purpose	<input checked="" type="checkbox"/>
Lead Safe Housing Rule Screening Sheet	Documents exemptions	
Physical inspection form (HQS or equivalent)	Documents deteriorated paint by trained visual assessor	
Disclosure Form	Documents that buyer received disclosure and pamphlet	
Real estate purchase contract clause to inspect for LBP	Documents whether contract clause for inspection was offered to buyer. (if buyer exercised option, then further docs required)	
Documentation of any Lead Hazard Evaluations	Documents results of the evaluation of dwelling unit for the presence of lead-based paint and lead-based paint hazards	
Seller Certification	Documents that seller certifies that paint was stabilized by qualified workers and that safe work practices were followed during paint stabilization	
Clearance Report and Clearance Review Worksheet*	Documents that unit passed clearance testing	
Lead Hazard Reduction Notice*	Documents that buyer received required Lead Hazard Reduction Notification	

*If lead was presumed or found to be present