

Date: 07/06/2021

Subject: HUD CMS Developer Alert – ARM v6 Pilot Environment Available, Check In, & Certified Counselor Requirement

HUD CMS Developers:

ARMv6 Pilot Environment

The ARM v6 Pilot environment is now available for submission testing using the ARM v6 XML submission format. The URL is: <https://armpilot.hud.gov:9001/ARM/ARM>.

The agency ID (5 digits starting with an 8 or 9) and associated user credentials (HCS user ID starting with an M and password) that you have previously used in the ARM pilot environment will be the same for ARM v6. If you need credentials, please contact me with the agency ID you are testing with.

Once you have completed testing and are ready for review, please open a ticket and provide the submission IDs of the successful submissions – one for each submission type (Agency, Counselor, Client, and Form 9902/Group Sessions). Please see [Client Management System Guidance - HUD Exchange](#) for information on opening a ticket.

Status Check

Please email me at theresa.m.houck@hud.gov no later than **7/16/2021** to provide a check in on where your CMS stands for the 10/01/2021 deadline for intake of the new reporting data for FY 2022, and the 01/01/2022 deadline for reporting.

Certified Counselor Requirement

The new business rule, effective August 1, 2021, requires agencies only report clients receiving one-on-one counseling by a Certified Counselor. Agencies should not report on one-on-one counseling activities occurring after August 1, 2021, that were not conducted by a Certified Counselor.

This requirement will be implemented in ARM v6 for Client Management System and in the Housing Counseling System for FY 2022 reporting. ARM v6 has a new data field to record the HUD Certified Counselor 6-digit alpha-numeric identifier. If the HUD Certified Counselor ID is not provided on a client profile record, the submissions will fail.

It is important that the HUD-9902 reports match the submitted client and attendee data. Starting in FY 2022 reporting, the CMS system should ensure that Section 9 of the 9902 report only accounts for clients that were counseled in one-on-one sessions by a Certified Counselor.

More information on the new HUD Counselor ID field and requirements for ARM v6 are on the HUD Exchange CMS Guidance page: [Client Management System Guidance - HUD Exchange](#)

Please contact me with any questions.

Thank you,

Theresa
HUD HCS/ARM Support Team
theresa.m.houck@hud.gov