HUD Approval Process for Becoming HUD-Approved Housing Counseling Agency

**Step 1. Determine if Your Agency is Eligible**

- Complete the **Housing Counseling Agency Eligibility Tool**
  - Not Ready to Apply
  - Ready to Apply

**Step 2. Apply to Join an Intermediary Network or Apply Directly to HUD**

- Apply to HUD
- Apply to Network

**Step 3. Complete the Application Process**

- Go to **Form HUD-9900** to begin the application process
- Review list of documents needed for submission
- Refer to **Housing Counseling Capacity Building Toolkits** for guidance
- Submit your Application
- Correct Application Deficiencies
- Not Approved
- Approved

**Step 4. Check Eligibility to Apply for HUD Housing Counseling NOFA Funds**

- Identify Intermediary and State HFAs; Contact about eligibility, requirements, and how to apply.
- Complete Application Process to Join a Network