

HMIS Lead & System Administrator Call

October 23, 2019



During the call

- › All participants are muted
- › We are recording. Slides and a recording will be provided through the Sys Admin Hub.
- › Use the Question feature in Adobe Connect to ask questions during the presentation.
- › Help us give better answers: provide context when you ask your question (slide # or re: topic) and be specific!

After the call

- › Use the [Ask A Question](#) section on the HUD Exchange for community-specific questions, or questions we were unable to address. Select *HMIS* in Step 2
- › Help us give better answers: provide context when you ask your question (slide # or re: topic) and be specific!
- › Tell us in the HMIS AAQ that you are asking a question based upon the “HMIS Lead/System Admin webinar”



Ask A Question

Step 2 of 2 2 of 2

* My question is related to:

Acknowledgements

Participating/ Contributing HUD Staff:

- Fran Ledger, Special Needs Assistance Specialist, SNAPS

Participating/ Contributing TA:

- Mary Schwartz, Abt Associates
- Meradith Alspaugh, Partnership Center, Ltd. (PCL)
- Brian Roccapriore, Cloudburst

Agenda

- HUD Updates
- Technical Updates
- Often Asked AAQs
- Q & A

HUD Updates

Fran Ledger



HUD Updates

- NHSDC debrief
- LSA Schedule & next steps
- CE Affinity Groups

Technical Updates

Meradith Alspaugh



General Reporting Updates

System-wide Report	Open Date	Completion Date
FY 2019 System Performance Report submission in Homelessness Data Exchange (HDX) 1.0	Mid October, 2019	February 28, 2020
FY 2019 LSA Preparatory Work with HMIS Software Providers	Mid November, 2019	Mid March, 2020
2020 Housing Inventory Count (HIC) and Point-in-Time (PIT) submission in HDX 1.0	Mid March, 2020	April 30, 2020
FY 2019 LSA Submission in HDX 2.0	Mid March, 2020	Mid May, 2020
FY 2019 LSA Data Cleaning and Confirmation in HDX 2.0	Mid May, 2020	Mid July, 2020

- SPM specs released to vendors in August 2019
- Goal to have LSA specs to vendors in November 2019

APR and CAPER Reporting

- › All HMIS should be producing the FY 2020 CSV CAPER and CSV APR reports for uploading into Sage. Please test your report prior to submission to ensure it properly uploads.
- › REMINDER:
 - Q4a uses PDDE data – it is critical these are complete and accurate in your system
 - Organization Name
 - Organization ID
 - Project Name
 - Project ID
 - HMIS Project Type
 - Method for Tracking ES
 - Affiliated with a residential project
 - Project IDs of affiliations
 - CoC Number
 - Geocode
 - Victim Service Provider
 - Report Start Date
 - Report End Date
 - HMIS Software name *

RHY Reporting

- › Vendor test window for testing hashed FY 2020 HMIS CSV is open through 10/24/19.
- › RHY Grantee upload period is
 - October 28th – November 15th
- › You're encouraged to check with your vendor to verify that they have tested the hashed FY 2020 HMIS CSV

Often Asked AAQs

Mary Schwartz



LSA Challenges to Address

- › Make sure all your projects are set up in HMIS – both participating and non-participating;
- › Work with your vendor to confirm that all LSA relevant projects that are included in your LSACalculated are included in your inventory file;
- › Especially with site-based projects, make sure that there is a logical relationship between the number of beds on your HIC and the number of beds in your HMIS inventory record. We are seeing LSA/HIC discrepancies where the number of beds on the LSA is zero and the number of beds on the HIC is more than zero for the exact same time period, or vice versa;
- › We are seeing projects reporting zero people in beds during the reporting period where there are a large number of active beds. So make sure your project End Dates are up to date, your HMIS Participating Status is accurate or that, if you previously entered an “Under development” project, that the project actually started when you projected it to.

Questions?

Upcoming Meeting Dates:

November 19th

November 20th

December 18th

CY 2020 TBD – Input needed!



Need to visit past recordings or slides?

- › You can find previous slide decks and recording links in the *Resources* section of the [Sys Admin Hub](#):

HMIS Sys Admin HUB > RESOURCES

SITE RESOURCES | TRANSFER FILES

All site files / HMIS Sys Admin HUB Resources

Copy

▼ Title

- HMIS Sys Admin HUB Resources
- CSV
- Data Standards
- Federal Partner Programs
- HMIS Vendor Monthly Call Notes
- Monthly Webinar Archives** ✓
- Reporting Glossary

Exit access View

Overview

Announcements

Forums

Resources

Messages

Surveys

Polls

Calendar

Search

Roster