HMIS Lead / Sys Admin – Q&A

Questions from 5/20/20 Webinar

For any questions that were not addressed on the webinar, or if there are specifics questions to your own systems, please submit an HMIS AAQ to receive a thorough answer: https://www.hudexchange.info/program-support/my-question/

Q: If we earned a certificate of completion from NHSDC, how and when will we receive it?
A: You will receive an email to the email address you used to the login to the individual sessions in the next couple of weeks.

Q: If we complete the webinars as a recording, because we may have missed the live webinar, can we still qualify to receive a certificate, or is the certificate only for the attendees who were present during the live webinar?
A: HUD is preparing an online training option to obtain a certificate but HUD does not have a date yet for launching this opportunity.

Q: Is there a CoC NOFA update?
A: There is not an update on the NOFA yet. Please make sure you are checking the HUDExchange.info and are signed up for the HUDExchange listserv for the latest information.

Q: What can we use ESG-CV funds for?
A: We can't speak to ESG-CV eligible funding but the notice (forthcoming) will address this question. You can also put in an HMIS AAQ.

Q: For ESG-CV funds: HMIS System Admins will be responsible for reporting on this data? Not the ESG recipients?
A: ESG Recipients are still responsible for ESG-CV Reporting. The HMIS Sys Admins are responsible for generating the "bundled" (by component) CSVs and uploading them to Sage.

Q: The HMIS Data Standards instruct sys admins to create a Services Only project to accommodate folks not living in places unfit for human habitation but are being served in a "Street Outreach" project. The ESG HMIS Program Manual indicates that only legal aid agencies should have Services Only projects set up. Should ESG funded SO projects get a Services Only project in HMIS, like the HMIS Data Standards indicate, or would that not apply to ESG SO projects?
A: An "ESG funded SO project" should be set up as a "Street Outreach" project – per page 6 ESG HMIS Program Manual: https://files.hudexchange.info/resources/documents/ESG-Program-HMIS-Manual.pdf

Q: Why are the reporting requirements being shifted to the HMIS leads?
A: The main reason is that we need to be able to report the deduplicated number of people served. The best way to do this is to limit the number of CSVs submitted. The best way to do this was to aggregate the data by component type (for all projects except the victim service provider projects that are entering data in comparable databases). If we want that kind of aggregation it made sense to have the HMIS lead aggregate the data.

Q: How do we account for Victim Service Providers using comparable databases with the quarterly reporting?
A: Separate uploads from VSPs would be required from their comparable databases.

Q: How can we tell if our comparable database can produce the correct CSV files?
A: Communities can test a CAPER CSV file anytime at www.sagehmis.info

Q: When will ESG recipients be notified of these reporting guidelines?
A: We will notify recipients at or around the time the Notice is released. We are in the process of developing the guidance now and plan on providing several training opportunities to communicate expectations.

Q: When will the first of these ESG-CV quarterly reports be due?
A: This has not been decided yet. HUD will publish that information as soon as it is available. Please look to the Notice and guidance that will shortly follow it about reporting for definitive statements about when the reports will be required.

Q: The guidance we received about Street Outreach funded by ESG-CV could just be added to an already established project in the HMIS and we just add in the new Funding Source. When we pull the ESG Caper we will be pulling on all the Street Outreach the current project is doing not just the ESG-CV. Do we expect some sort of new data field to fill in so we can filter out those that weren't served with ESG-CV funds?
A: Please refer to the ESG Program Manual. Projects funded under street outreach receiving more than one award from multiple jurisdictions must be able to separate the clients in a combined project AND produce a valid CAPER for each jurisdiction. If your software does not have functionality to do this, you will need to set up a separate project for each funding source.

Q: What is the LSA timeline?
A: Current data submission timelines can be found here: https://www.hudexchange.info/news/updates-and-reminders-to-huds-data-submission-timeline-for-cocs/