

HMIS Lead / Sys Admin – Q&A

Questions from 1/27/21 Webinar

For any questions that were not addressed on the webinar, or if there are specific questions to your own systems, please submit an HMIS AAQ to receive a thorough answer: <https://www.hudexchange.info/program-support/my-question/>

Q: How do we join the HMIS Lead Webinar distribution list?

A: If you are not a member of the hub please send an email to hmis@cloudburstgroup.com to be added.

Q: Where can we submit our 2022 data standard suggestions?

A: All data standard suggestions can be made through the HUD AAQ portal here: <https://www.hudexchange.info/program-support/my-question/>

Q: Where can we find the HMIS Lead Series tools?

A: <https://www.hudexchange.info/resource/6261/hmis-lead-series/>

Q: For veterans housed in hotels with EHA, is there any new HMIS project setup required?

A: Not at this time, no.

Q: How are we going to report the inventory for the EHA clients on the HIC if a project is not set up in HMIS?

A: More guidance forthcoming in the HIC/PIT Guidance releasing soon.

Q: If we set up an ES voucher program for the VA EHA funding that's okay, right?

A: That is okay but not required. You're already collecting the data in the RRH project, so in the HIC/PIT guidance we'll help give some instruction to be able to reconcile the existing data in HMIS with what you'll report on the HIC.

Q: Where can we find the CE Management and Data Guide?

A: <https://files.hudexchange.info/resources/documents/coordinated-entry-management-and-data-guide.pdf>

Q: Where can we find the COVID / HMIS Privacy Policy document?

A: <https://files.hudexchange.info/resources/documents/HMIS-Privacy-Security-Standards-COVID-19-Response.pdf>

Q: Can HMIS leads review the Data Standards prior to them being finalized?

A: We'll go over them thoroughly on this call, probably in March.

Q: When updating bed/unit inventory in HMIS should we be using the date range for LSA (10/1-9/30) even if we aren't doing the HIC until January?

A: During next month's meeting we will be diving into inventory tracking. You should be updating your inventory whenever it changes - minor day to day fluctuations need not be recorded. The LSA looks at your inventory in a couple of ways when it comes to flags. One is, does your inventory in your LSA match your inventory for the HIC on the night of the PIT and average people/average beds.

Q: Where can we find the SPM visualizations?

A: <https://www.hudexchange.info/programs/coc/system-performance-measures/#data>

Q: How do we record these bed reductions in the HIC for social distancing measures for COVID?

A: <https://files.hudexchange.info/resources/documents/HMIS-Project-Setup-and-Inventory-Changes-during-an-Infectious-Disease-Outbreak.pdf>

Q: When does HDX1 open for HIC/PIT reporting?

A: That date has not been announced yet, but will be communicated through the HUD Exchange.

Q: When is more detail coming out about the CoC CE HMIS set up requirements and APR/data quality

expectations?

A: The CE APR Programming Specifications are available on the HUD Exchange:

<https://www.hudexchange.info/resources/documents/HMIS-Programming-Specifications-for-Coordinated-Entry-APR-CE-APR-CSV.pdf>

Q: What is the link to the Grant Consolidation and Closing Projects document?

A: <https://www.hudexchange.info/resource/6092/grant-consolidation-and-closing-projects-how-to-handle-client-data-in-hmis/>

Q: Is there any guidance on FEMA shelters?

A: <https://files.hudexchange.info/resources/documents/HMIS-Project-Setup-and-Inventory-Changes-during-an-Infectious-Disease-Outbreak.pdf>

ESG-CV questions:

Q: We received the ESG-CV CAPER Exception form for a DV project and we are having trouble uploading it to Sage. We're guessing what is needed is that we have to save each tab as an individual CSV, zip up the entire thing and upload that - but there weren't directions one way or the other. Is it correct to save and upload it that way?

A: You don't have to do anything different to the tool. Simply fill it out, save, and upload it as is. No need to bundle it or resave it differently.

Q: If a project for ESG-CV came online on 12/1/2020, should their quarterly report period be 10/1/2020 to 12/31/2020 or 12/1/2020 to 12/31/2020?

A: They would be included in Q1 (10/1/2020-12/31/2020) reporting. Their start date depends on the type of project. Check out the ESG-CV reporting guidance (pg 5) on late starting projects.

<https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-ESG-CV-Reporting-Guidance.pdf>

Q: At least one of our sub-recipients is just not ready with their data and could use more time. Any flexibility on the CSV submission to SAGE?

A: We'd recommend having your recipient reach out to your field office, and determine whether or not the situation might qualify for an extension.

Q: For CV financial reporting - what if an agency submits a corrected financial report for the initial report? How is that handled in the Sage report?

A: HUD determined amendments do not need to be made to the financials in previous quarters. The difference would be added by the recipient in the current quarter financial report in Sage.

LSA Questions:

Q: Will we get a notification once the LSA data has been marked complete?

A: Yes. You will get an auto generated email from HDX 2.0. You then have 3 business days to confirm your data.

Q: In general, if your LSA is accepted, does that mean that ALL your data is included (even the few data quality issues) or does only the data that pass the threshold get accepted?

A: Once your data are confirmed it will undergo a usability review by the AHAR team. A confirmed submission does not mean that the data will be included in the report. We aim to use as much of the data as possible.

Q: Next year is it possible to conduct webinars to explain how to interpret the flags and get us more guidance earlier as we are working on the warnings/errors. Some of the flags were very hard to understand. Perhaps you can look at clearer language.

A: We are currently exploring opportunities for improvement for next year, and appreciate the input.