HMIS Data Standards

DATA DICTIONARY

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1. HMIS DATA DICTIONARY OVERVIEW

Introduction

A Homeless Management Information System (HMIS) is the information system designated by a local Continuum of Care (CoC) to comply with the requirements of CoC Program interim rule 24 CFR 578. It is a locally-administered data system used to record and analyze client, service, and housing data for individuals and families who are homeless or at risk of homelessness. HMIS is a valuable resource because of its capacity to integrate and unduplicate data across projects in a community. Aggregate HMIS data can be used to understand the size, characteristics, and needs of the homeless population at multiple levels: project, system, local, state, and national. The Annual Homeless Assessment Report (AHAR) is HUD's annual report that provides Congress with detailed data on individuals and households experiencing homelessness across the country each year. This report could not be written if communities were not able to provide HUD with reliable, aggregate data on the clients they serve.

In 2010 the U.S. Interagency Council on Homelessness (USICH) affirmed HMIS as the official method of measuring outcomes in its *Opening Doors: Federal Strategic Plan to Prevent and End Homelessness.* Since then many of the federal agencies that provide McKinney-Vento Act and other sources of funding for services to specific homeless populations have joined together and are working with HUD to coordinate the effort.

HMIS is now used by the federal partners and their respective programs in the effort to end homelessness, which include:

- U.S. Department of Health and Human Services (HHS)
- U.S. Department of Housing and Urban Development (HUD)
- U.S. Department of Veterans Affairs

The HMIS Data Standards (published in the 2014 HMIS Data Dictionary and HMIS Data Manual) provide communities with baseline data collection requirements developed by each of these federal partners. HUD published the first 2004 HMIS Data and Technical Standards on July 30, 2004 and these served as the foundation for software developers in constructing HMIS applications. In March 2010, HUD updated the Data Standards (March 2010 HMIS Data Standards), primarily to reflect data collection requirements for the Homelessness Prevention and Rapid Rehousing Program (HPRP). HUD, in collaboration with its federal partners, updated the HMIS Data Standards again in 2014 with the release of the 2014 HMIS Data Dictionary and Data Manual. Both documents superseded the previously released HMIS Data Standards. **This release, 2014 HMIS Data Dictionary and Data Manual is Version 3** and is an update of the 2014 Data Standards where HUD and the federal partners updated the standards to reflect critical changes that were needed in 2015. Thus, the standards have only slightly changed and all changes are summarized at the end of this document.

HMIS systems must be able to collect all of the data elements defined in the HMIS Data Dictionary, support system logic identified in this document, and ensure that data collection and the visibility of data elements is appropriate to the project type and federal funding source for any given project.

With this update HUD has continued to utilize separate documents in order to target specific audiences:

- **HMIS Data Dictionary** – The HMIS Data Dictionary is designed for HMIS vendors and HMIS Lead Agency system administrators to understand all of the data elements required in an HMIS, data collection, and function of each required element and the specific use of each element by the appropriate federal partner. The HMIS Data Dictionary should be the source for HMIS software programming.
- **HMIS Data Manual** – The HMIS Data Manual is designed for HMIS Lead Agency system administrators, Continuum of Care leaders, and HMIS users. The Manual lists and defines data elements to be collected in an HMIS and provides definitions and program use context for data collection. Identical data elements are presented in the Data Dictionary and Data Manual but the readership and context is different.

HMIS Program Manuals – A series of program manuals have been released to provide additional information to System Administrators and HMIS users about the expectations of the federal partner programs for data collection.

On or before October 1, 2015 all HMIS software must comply with these data standards established within this Data Dictionary. HUD expects all CoC's to begin using HMIS with the elements contained in these standards on October 1, 2015.

HMIS Concepts and Terms

Continuum of Care (CoC) is used multiple ways:

1. Continuum of Care and Continuum means the group organized to carry out the responsibilities required under the CoC Program Interim Rule (24 CFR Part 578) and is comprised of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, and law enforcement, and organizations that serve homeless and formerly homeless persons to the extent that these groups are represented within the geographic area and are available to participate.
2. CoC Program refers to the federal funding source which provides housing and/or service grant dollars.
3. CoC Project refers to a distinct unit of an organization, which may or may not be funded by HUD or the federal partners, that provides services and/or lodging for the homeless and is identified by the Continuum as part of its service system. [Note: a project funded by the CoC may be referred to then as a "CoC program project".]

HMIS User means the individual who uses or enters data in an HMIS or a comparable database approved by the CoC.

HMIS Lead means the entity designated by the Continuum of Care in accordance with the HMIS Proposed Rule[1] (24 CFR Part 580) to operate the Continuum's HMIS on the Continuum's behalf.
HMIS System Administrator means the individual(s) whose job it is to manage the HMIS implementation at the local level: enrolling programs and managing appropriate use, supporting users through connection to, or direct provision of, user training, and overseeing system setup.

Data Element Structure

Every data element required by HUD and the Federal partners to be stored within an HMIS is specified in this document. The following format is used to describe each data element:

Header	Instruction
Element Name	The name of the element.
Field # & Response(s)	The field name and any response options associated with the field. Most elements contain responses of "client doesn't know" and "client refused". Data not collected continues to be identified as a response option in this HMIS Data Dictionary. It is not a response option necessary in every system or in every element. The element is required for use by any HMIS system which requires a response to an element before allowing the user to move forward in the system. Adding the response option of "data not collected" enables a user who did not collect or simply does not have

[1] As of July, 2015 the HMIS Rule is not in effect. When HUD publishing the final HMIS Rule communities will be give time to come into compliance with the rule.

Header	Instruction
	the information to enter a response that does not present a false answer. HMIS systems which require entry of any element for the system to progress must implement the "data not collected" response for all elements that require a response. [System Note: data not collected will equate to missing data or null values as appropriate for transfer and reporting purposes.]
Dependent to Field # & Response #	Dependent fields and dependent response options identify the Field and Response option to which they are dependent.
Element Type	The type of data element (project descriptor, universal, program-specific or metadata) which indicates the level at which data are collected, whether they apply to all funding sources, and their relationship to other data. 1. Project Descriptor Data Elements are the required project level elements initially entered at the setup stage of the project within an HMIS that specifically identify the organization, project name, continuum(s) in which the project operates type of project, bed and unit inventory for residential projects, and funding sources. In systems that are able to generate Housing Inventory Count (HIC) data, there are additional data elements relevant to that purpose. 2. Universal Data Elements are client level data elements required for collection by all projects participating in HMIS, regardless of project type or funding source. 3. Program-Specific Data Elements are client level elements required by a specific federal program or program component. 4. Metadata Elements are data about data elements documenting required metadata collection.
Funder: Program-Component	Identifies the federal department, the program, and the program component which requires the collection of the element. In this version of the Data Dictionary the Funder: Program Component section under the Program Specific Data Elements has been changed from a table to text and VA: HCHV and VA GPD have been removed from the selection as they only collect Universal Data Elements. This change was made to facilitate understanding. No changes have been made to the funder or component requiring collection for any element.
Project Type Applicability	Project type(s) refers to element 2.4 *Project Type* and identifies the HMIS project type required to collect the data element.
Data Collected About	Identifies the universe of client(s) for whom an element response is required (e.g. Head of Household, Adults, Children, etc.). Data may be collected about a wide group (e.g. all household members) but data reporting will be specified on the persons required to have the data collected about.
Collection Point	The point(s) at which the data must be able to be collected in an HMIS. In addition to specifying the stage of data collection, the collection point is also recorded via metadata (element 5.3). **Record creation** – Indicates the element is required to be collected when the client record is created. Elements collected at record creation should have one and only one value for each client in an HMIS. Data are collected and entered into the HMIS,

Header	Instruction
	responses must be reviewed for accuracy at each project entry and edited as necessary to make corrections or to improve data quality. **Project entry** – Indicates the element is required to be collected at every project entry. Elements collected at project entry must have an *Information Date* that matches the client's *Project Entry Date* and be recorded via 5.3 *Data Collection Stage* of 'project entry.' Information must be accurate as of the *Project Entry Date*. There should be one and only one record with a Data Collection Stage of 'project entry' for each relevant data element for any given project entry. Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage associated with the record. **Update –** Indicates the element may be collected and entered into HMIS at multiple points during a project enrollment in order to track changes over time. The system must be able to support a theoretically unlimited number of update records per enrollment. Each 'update' requires the creation of a new record with a distinct *Information Date*. The *Information Date* should reflect the date on which the information is collected and/or the date for which the information is relevant for reporting purposes. Information must be accurate as of the *Information Date*, regardless of when it is actually collected or entered into HMIS. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless it is explicitly change by the user. **Annual assessment** – Is a specialized subset of the 'update' collection point. The annual assessment is to be recorded no more than 30 days before or after the anniversary of the client's *Project Entry Date,* regardless of the date of the most recent 'update' or 'annual assessment', if any [annually]. Information must be accurate as of the *Information Date.* For HUD-funded programs and HUD reporting purposes, the implementation of 'annual assessment' as a data collection stage by vendors became mandatory in 2014; the data collection stage may not be inferred from the Information Date, although the field must have an *Information Date* recorded with it. In order to be considered reportable to HUD as an annual assessment, data must be stored with a *Data Collection Stage* of 'annual assessment'. There should be one and only one record for each data element annually with a *Data Collection Stage* recorded as 'annual assessment' associated with any given client and project entry ID within the 60 day period surrounding the anniversary of the client's *Project Entry Date*. Regardless of whether or not the responses have changed since project entry or the previous annual assessment, a new record must be created for each subsequent annual assessment such that it is possible to view a history, by date, of the values for each data element. Data may be edited by users associated with the project to correct errors or omissions; such edits will change neither the data collection stage nor the information date unless they are explicitly altered by the user.

Header	Instruction
	Project exit – Indicates the element is required to be collected at every project exit. Elements collected at project exit must have an *Information Date* that matches the client's *Project Exit Date* and a *Data Collection Stage* of 'project exit.' Information must be accurate as of the *Project Exit Date*. There should be one and only one record with a *Data Collection Stage* of 'project exit' for each relevant data element for any given project exit. Data may be edited by users associated with the project to correct errors or omissions; such edits will not change the data collection stage or the information.
System Logic	Logically required data collection or system structure information for HMIS software development purposes.
Other System Issues	Information on rationale, conditions, constraints, etc. that may be applicable to a specific element and are important for HMIS software development purposes.
XML	XML element in XML Specifications where the data standard element is located.
CSV	Primary file in CSV Specifications where the data standard element is located.
Critical Updates to 2014 Standards	Documentation of changes to the element from the 2014 HMIS Data Standards: Data Dictionary to the 2014 Data Dictionary.

Exhibit 1 – Federal Funding Sources Relation to HMIS Project Types

This exhibit illustrates the project types (element 2.4) that may be associated with each HMIS Federal Partner Program depending on the component/activity funded.

Federal Program	1	2	3	4	6	7	8	9	10	11	12	13	14
HUD: Continuum of Care Program (CoC)		X	X	X	X		X	X			X	X	X
HUD: Emergency Solutions Grant program (ESG)	X			X						X	X	X	X
HUD: Rural Housing Stability Assistance Program (RHSAP)													
HUD: Housing Opportunities for Persons with AIDS (HOPWA)	X	X	X		X						X		
HUD: Veterans Affairs Supportive Housing (HUD-VASH)			X										
HHS: Runaway and Homeless Youth Programs (RHY)	X	X		X	X						X		
HHS: Projects for Assistance in Transition from Homelessness (PATH)				X	X								
VA: Grant and Per Diem Program (GPD)		X											
VA: Supportive Services for Veteran Families (SSVF)											X	X	
VA: Community Contract Emergency Housing (HCHV/EH)	X												

Number	HMIS Project Types – Referenced Above by Number
1	Emergency Shelter
2	Transitional Housing
3	PH - Permanent Supportive Housing (disability required for entry)
4	Street Outreach
5	RETIRED
6	Services Only
7	Other
8	Safe Haven
9	PH – Housing Only
10	PH – Housing with Services (no disability required for entry)
11	Day Shelter
12	Homelessness Prevention
13	PH - Rapid Re-Housing
14	Coordinated Assessment

2. PROJECT DESCRIPTOR DATA ELEMENTS

Project descriptor data elements are intended to identify the organization, specific project, and project details to which an individual client record in an HMIS is associated. The project descriptors are generally managed in an HMIS by a system administrator, not a user. They are created at initial new project setup within the HMIS and are intended to be updated, as needed, on a regular basis by the system administrator, no less than once annually. If data within project descriptor data elements are able to be entered or updated by a user, then the HMIS system administrator must have oversight and review ability.

This section describes the data to be recorded in HMIS for each project descriptor data element and its relation to each project entering data. The project descriptor data elements create a basis for identifying the organization, project, project type, and federal partner funder(s). Correct use of the 2.4 Project Type and 2.6 Funding Sources data elements will help assure that projects are identified for correct visibility and are able to generate reports required for each of the federal partners as reporting parameters will be based off of one or both of these elements.

The following Project Descriptor Data Elements are not optional:

2.1 Organization Identifiers
2.2 Project Identifiers
2.3 Continuum of Care Code
2.4 Project Type
2.5 Method for Tracking Emergency Shelter Utilization
2.6 Federal Partner Funding Sources
2.7 Bed and Unit Inventory Information

HUD has removed the requirement for the annual HUD Housing Inventory Count (HIC) to be completed utilizing exported data from the HMIS. Therefore, the elements necessary for the completion of the HIC (2.8 and 2.9) are shown here as optional elements. An HMIS may continue to provide the capacity to generate the HIC from an HMIS and CoCs may continue to utilize that capacity should they elect. The optional project descriptor data elements are designed to capture information on residential continuum projects which include: emergency shelters, transitional housing, safe havens, and all forms of permanent housing.
The following Project Descriptor Data Elements are optional:

2.8 Site Information – Optional
2.9 Target Population - Optional

2.1 Organization Identifiers

Header	Instruction
Element Name	Organization Identifiers
Field 1 & Response	Organization ID – auto generate
Field 2 & Response	Organization Name
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All organizations

Header	Instruction
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	An Organization ID must be assigned to each project via a system generated number or code. Each organization must receive a distinct identifier that is consistently associated with that organization. Each organization must also be able to be associated with one or more projects. The name of the organization must be captured in text within the HMIS.
Other System Issues	An HMIS must allow the HMIS Lead to activate and deactivate an organization. An HMIS application may permit the creation of a common name field more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<Organization>
CSV	Organization
Updates from 2014 Version 2	None

2.2 Project Identifiers

Header	Instruction
Element Name	Project Identifiers
Project Type Applicability	All HMIS Project Types
Field 1 & Response	Project ID – auto generate
Field 2 & Response	Project Name
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	A Project ID must be assign to each project via a system generated number or code. Each project must receive a distinct identifier that is consistently associated with that project. Each project must also be able to be associated with an organization. The name of the project must be captured in text within the HMIS.
Other System Issues	An HMIS must allow the HMIS Lead to activate and deactivate a project. An HMIS application may permit the creation of a common name element more familiar to users for use within the application while retaining the legal name for use in reporting.
XML	<Project>
CSV	Project
Updates from 2014 Version 2	None

2.3 Continuum of Care Code

Header	Instruction
Element Name	Continuum of Care Code
Field 1 & Response	Continuum Code - HUD-assigned CoC codes for the project location
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All projects that serve clients
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect once at initial setup. System stores collected CoC codes and retains for historical purposes. Allow edits if changes are made to the CoC or corrections for data entry error; retain the original affiliation only as necessary for reporting.
Other System Issues	The system must allow for multiple codes selected per project. A code for every geographic area in which the project operates must be allowed. If the system creates defaults, they should be set as the code for the CoC in which the project is located. Projects may be funded to provide for housing and/or services to clients residing in only one CoC (e.g. CoC: Transitional Housing), or they may be funded for housing and/or services across multiple CoCs (e.g. VA: SSVF). The CoC codes selected for the project must be all of the codes allowed under the regulations of the federal funding partner.
XML	<ProjectCoC>
CSV	ProjectCoC
Updates from 2014 Version 2	None

2.4 Project Type

Header	Instruction
Element Name	Project Type
Field 1 & Responses	Continuum Project
0	No
1	Yes
Field 2 & Responses	Project Type
1	Emergency Shelter
2	Transitional Housing
3	PH - Permanent Supportive Housing (disability required for entry)
4	Street Outreach
5	RETIRED
6	Services Only
7	Other
8	Safe Haven
9	PH – Housing Only

Header	Instruction
10	PH – Housing with Services (no disability required for entry)
11	Day Shelter
12	Homelessness Prevention
13	PH - Rapid Re-Housing
14	Coordinated Assessment
Dependent A – Dependent to Field 2 & Response 6	*If Services Only for "Project Type"* Affiliated with a residential project
0	No
1	Yes
Dependent B – Dependent to Dependent A & Response 1	*If Yes for "Affiliated with a residential project"* Project ID(s) of residential project(s) affiliated with SSO
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect once at initial setup. System stores collected project type and retains for historical purposes. Allow updates if changes or corrections for data entry error. A project can only have one project type assigned. A project must be able to identify multiple affiliated residential projects if "yes" to Dependent A.
Other System Issues	A continuum project refers to all projects within the Continuum of Care that provide housing and/or services for homeless persons. A Continuum project is not limited to those projects funded by HUD and should include all of the federal partner projects and all other federally or non-federally funded projects functioning within the Continuum. General rules of project typing: 1. A project is to be assigned a type based on the lodging or service it is providing. 2. If a project has more than one residential project type, each type must be set up in HMIS as a separate project. (For example, an emergency shelter and a transitional housing project must be set up as two separate projects in HMIS, even if there is a single funding source for both). 3. A residential project that is funded under one or more separate grants to provide supportive services to 100% of clients of the residential project, may be set up as a single project with the appropriate residential project type. All federal funding sources must be identified in *2.6 Federal Partner Funding Sources*. 4. A project that provides street outreach must be typed "4 – Street Outreach". (Note: a street outreach project that also has a direct service component serving persons other than "street homeless" will require two separate projects to be set up in an HMIS – a "4- Street Outreach" and a "6- Services Only").

Header	Instruction
	5. A project that provides only services (other than outreach), has associated housing outcomes, and is not limited to serving clients of one or more specific residential project should be typed as "6 – Services Only" and *Affiliated with a Residential Project* will be "No." 6. A project that provides only services (other than outreach), has associated housing outcomes, and is restricted by its grant agreement to serve only clients of one or more specific residential projects should be typed as "6 – Services Only" and *Affiliated with a Residential Project* will be "Yes." Each of the residential projects with which the services only project is associated must be identified. 7. A project that provides only services (other than outreach) that are "stand alone supportive services" and have no associated housing outcomes should be typed as "7 – Other." (For example, a project funded to provide child care for persons in permanent housing or a dental care project funded to serve homeless clients should be typed "7 – Other." A project funded to provide ongoing case management should be typed "6 – Services Only.") For guidance see Exhibit 1: Federal Funding Sources Relation to HMIS Project Types within this document. Project Type guidance is also available in the individual HMIS Program Handbooks (ESG, CoC, HOPWA, RHY, PATH, VA). Note: Projects which only provide services and are funded under the HUD CoC Program after FY 2014 which provide services exclusively to clients of a single residential project type (other than emergency shelter) will be identified in *2.6 Federal Partner Funding Sources* with the component type of the residential project(s) and not "Services Only". These projects must still be classified with a Project Type of "Services Only." For the sake of consistency, it is recommended that Dependent B is selected from a drop down list created from element 2.2 Project Identifiers that includes the Project Names and IDs for all non-emergency shelter projects.
XML	<Project> and <Affiliation>
CSV	Project (and Affiliation for ResProjectID)
Updates from 2014 Version 2	None

2.5 Method for Tracking Emergency Shelter Utilization

Header	Instruction
Element Name	Method for Tracking Emergency Shelter Utilization
Field 1 & Responses	Emergency Shelter Tracking Method
0	Entry/Exit Date (e/e)
3	Night-by-Night (nbn)
Element Type	Project Descriptor
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – Collection required for all ES components HUD:HOPWA – Collection required for Hotel/Motel ES e/e components

Header	Instruction
	HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – Collection required for all components HHS: RHY - Collection required for BCP – ES e/e components VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter
Data Collected About	All emergency shelters
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect at initial setup. System stores collected method and retains for historical purposes. Allow updates to be made if the project changes models and corrections for data entry error.
Other System Issues	One method must be identified in an HMIS for each emergency shelter project. Reporting and outcomes will differ depending on the method utilized by the shelter. The entry/exit method should be used for all shelters which require an entry, a continuous stay, and an exit. The length of stay will be calculated based on the number of nights between project entry and project exit and performance measurement will include changes from project entry and project exit data collection stages. Funder preference for emergency shelter projects is the use of the project entry/exit date method except for projects where clients are permitted to enter and exit on an irregular basis (e.g. mass shelter). The night-by-night method should be used for shelters which allow clients to enter and exit on an irregular basis and do not require a continuous stay and must instead rely on a method of tracking "bed nights". In this method (1) all data required to be collected at project entry is collected; (2) the project records every discrete date (or series of dates) that the client utilizes a bed; (3) the system maintains historical data on the nights sheltered; (4) the duration of each stay can be accurately determined and aggregated to calculate each client's total length of stay in the project; and (5) the client may be exited or the system may be designed to automatically generate an exit after an extended absence. Length of stay is calculated on bed nights utilized in this method. The method used is important for the indication of length of stay in projects. Only projects utilizing a project entry/exit date comparison will be able to report on a continuous length of stay. Utilization of the night-by-night method does not mean that an HMIS must identify a client in a specific bed. If the HMIS supports a custom module that identifies clients in a bed that module may continue to be used. However, use of that module does not necessarily equate with the new night-by-night model.
XML	<Project><TrackingMethod>
CSV	Project
Updates from 2014 Version 2	None

2.6 Federal Partner Funding Sources

Header	Instruction
Element Name	Funding Sources
Field 1 & Responses	Federal Partner Program and Components
1	HUD:CoC – Homelessness Prevention (High Performing Comm. Only)
2	HUD:CoC – Permanent Supportive Housing
3	HUD:CoC – Rapid Re-Housing
4	HUD:CoC – Supportive Services Only
5	HUD:CoC – Transitional Housing
6	HUD:CoC – Safe Haven
7	HUD:CoC – Single Room Occupancy (SRO)
8	HUD:ESG – Emergency Shelter (operating and/or essential services)
9	HUD:ESG – Homelessness Prevention
10	HUD:ESG – Rapid Rehousing
11	HUD:ESG – Street Outreach
12	HUD:Rural Housing Stability Assistance Program
13	HUD:HOPWA – Hotel/Motel Vouchers
14	HUD:HOPWA – Housing Information
15	HUD:HOPWA – Permanent Housing (facility based or TBRA)
16	HUD:HOPWA – Permanent Housing Placement
17	HUD:HOPWA – Short-Term Rent, Mortgage, Utility assistance
18	HUD:HOPWA – Short-Term Supportive Facility
19	HUD:HOPWA – Transitional Housing (facility based or TBRA)
20	HUD:HUD/VASH
21	HHS:PATH – Street Outreach & Supportive Services Only
22	HHS:RHY – Basic Center Program (prevention and shelter)
23	HHS:RHY – Maternity Group Home for Pregnant and Parenting Youth
24	HHS:RHY – Transitional Living Program
25	HHS:RHY – Street Outreach Project
26	HHS:RHY – Demonstration Project**
27	VA: Community Contract Emergency Housing
28	VA: Community Contract Residential Treatment Program***
29	VA:Domiciliary Care***
30	VA:Community Contract Safe Haven Program***
31	VA:Grant and Per Diem Program
32	VA:Compensated Work Therapy Transitional Residence***
33	VA:Supportive Services for Veteran Families
34	N/A
Field 2 & Response	Grant Identifier
Field 3 & Response	Grant Start Date ([date field])
Field 4 & Response	Grant End Date ([date field])
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components

Header	Instruction
Project Type Applicability	All HMIS Project Types
Data Collected About	All projects
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect at initial setup. System stores collected federal program/grant identifier and retains for historical purposes. Allow corrections for data entry error. An HMIS must allow projects with multiple funder sources and multiple grants (with potentially different grant terms) from the same funding source to record and store all funding sources for the project.
Other System Issues	The federal funding sources listed in Field 1 & Response are the federal partner programs and their project components who have agreed as of January, 2014 to participate in HMIS. An HMIS may elect to identify other funding sources as may be appropriate to the CoC, but must have available the identification of all of the sources identified in Field 1 & Response. A grant identifier is to be assigned to each federal program being used for funding for the project. The grant identifier may be the grant number or any other identification system utilized by the CoC. All sub-grantees of a principal grant should use the same grant identifier as the principal grantee as a method of allowing for aggregated reporting by the principal grantee.
XML	<Funder>
CSV	Funder
Updates from 2014 Version 2	In the previous version there was an incorrect note indicating HUD:CoC – Coordinated Assessment– has been added as a placeholder for future guidance on Coordinated Assessment by HUD, when no placeholder was added.
Element Footnotes	**HHS:RHY –Demonstration Project–It is the present intention of FYSB that any demonstration projects under RHY will be required to utilize HMIS in data collection. The demonstration project has therefore been included as a placeholder. ***VA programs not required to enter data into an HMIS except for Project Descriptor Data Elements in CoC's where HMIS is generating the HIC.

2.7 Bed and Unit Inventory Information

Header	Instruction
Element Name	Bed and Unit Inventory Information
Field 1 & Response	Information Date
Field 2 & Responses	Household Type
1	Households without children
3	Households with at least one adult and one child
4	Households with only children
Field 3 & Responses	Bed Type (ES Only)
1	Facility-based
2	Voucher
3	Other
Field 4 & Responses	Availability (ES Only)
1	Year-round

Header	Instruction
2	Seasonal
3	Overflow
Field 5 & Response	Bed Inventory
Dependent A – Dependent to Field 5 Response	*If Bed Inventory is not blank*-Of the total inventory what number of beds are dedicated to: (Allow separate integer response for each option)
1	Chronic Homeless Bed Inventory (PSH Only)
2	Veteran Bed Inventory
3	Youth Beds Inventory
Dependent B – Dependent to Dependent A & Response 3	If Youth Beds Inventory is not blank Of the youth beds what number are restricted to: (Allow separate integer response for each option)
1	Only under age 18
2	Only ages 18 to 24
3	Only youth under age 24 (both of the above)
Field 6 & Response	Unit Inventory
Field 7 & Response	Inventory Start Date (optional field)
Field 8 & Response	Inventory End Date (optional field)
Field 9 & Response	HMIS Participating Beds
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH- Permanent Supportive Housing 8: Safe Haven 9: PH- Housing Only 10: PH- Housing with Services 13: PH- Rapid Re-Housing
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC
Collection Point	Initial HMIS project setup, reviewed no less than annually and updated when inventory changes or at least annually.
System Logic	Collect at initial setup. System stores collected bed and unit inventory information and retains for historical purposes. Allow corrections for data entry error. An HMIS may track the data in a variety of ways as long as historical data are maintained, the HIC can be produced if required by the CoC, and inventory data can be mapped to the linked inventory data elements described in this section. A record(s) must be established for each project. The system must be able to identify *Household Types* served, *Bed Types*, and *Availability*. A project that serves both households without children and households with at least one adult and one child will have at least two Bed and Unit Inventory information records if the element is structured as shown in order to track inventory information by household type. If a project operates different types of beds (e.g., year-round and seasonal) then a separate record is established for each

Header	Instruction
	bed type. For example, a project that serves single adults and has 100 beds, of which 20 are seasonal, would have two bed and unit inventory records. One record is for the 80 facility-based year-round beds for households without children and a second record is for the 20 facility-based seasonal beds for households without children. However, the data may also be structured as dependent fields which could allow a single record creation for each project and enable the variety of configurations possible. Either option is acceptable.
Other System Issues	These fields must be transactional, meaning they must be able to record multiple values over time along with the date that the information changed. The inventory updates should reflect changes in standard project operations, but need not reflect day-to-day fluctuations. Examples of housing inventory changes that should be tracked historically include: the addition or removal of a group of new beds or units; the addition or removal of seasonal beds that are available for any period in the year; a project decision to dedicate beds to a different household type; or changes in HMIS bed participation. The inventory history should reflect changes in standard project operations, but need not reflect day-to-day fluctuations. These data may also be collected separately for distinct sites within a project as long as they can be aggregated to the project level.
XML	<Inventory>
CSV	Inventory
Updates from 2014 Version 2	None

2.8 Site Information - OPTIONAL

Header	Instruction
Element Name	Site Information
Field 1 & Responses	Principal Site
0	No
1	Yes
Dependent A – Dependent to Field 1 & Response	If Yes to "Principal Site" – HUD Geocode
Field 2 & Response	Street Address
Field 3 & Response	City
Field 4 & Response	State
Field 5 & Response	Zip Code
Element Type	Project Descriptor OPTIONAL element for systems that generate a Housing Inventory Count
Funder: Program- Component	All Programs – All Components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH- Permanent Supportive Housing 8: Safe Haven 9: PH- Housing Only 10: PH- Housing with Services 13: PH- Rapid Re-Housing

Header	Instruction
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	Collect once at initial setup. System stores collected site information and retains for historical purposes. Allow updates if changes or corrections for data entry error.
Other System Issues	This element is optional. If the CoC does not elect to utilize the HMIS to generate the HUD Housing Inventory Count, then this field is not required. An HMIS must have the capability of allowing projects to enter site information for multiple sites for a single project. Projects that are physically located in multiple CoCs that cross HMIS systems must be recorded as distinct projects within each CoC's HMIS.
XML	<Site>
CSV	Site
Updates from 2014 Version 2	None

2.9 Target Population - OPTIONAL

Header	Instruction
Element Name	Target Population
Field 1 & Responses	Target Population Type
1	DV – Domestic Violence Victims
3	HIV – Persons with HIV/AIDS
4	NA – Not Applicable
Element Type	Project Descriptor
Funder: Program- Component	All Programs – All Components
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH- Permanent Supportive Housing 8: Safe Haven 9: PH- Housing Only 10: PH- Housing with Services 13: PH- Rapid Re-Housing
Data Collected About	Projects intended to be included in the HUD Housing Inventory Count of the CoC
Collection Point	Initial HMIS project setup, reviewed/updated no less than annually
System Logic	This element is optional. If the CoC does not elect to utilize the HMIS to generate the HUD Housing Inventory Count, then this field is not required. Collect at initial setup. System stores collected target population type and retains for historical purposes. Allow corrections for data entry error.
Other System Issues	None
XML	<Project><TargetPopulation>
CSV	Project
Updates from 2014 Version 2	None

3. UNIVERSAL DATA ELEMENTS

Universal data elements are those which all HMIS participating continuum projects are required to complete. It is important to note that federal funding sources (programs) often require the projects they fund to maintain and report on additional data elements – identified as Program Specific elements. **HMIS Universal Data Elements are elements required to be collected by all projects using the software as an HMIS.** Projects funded by any one or more of the federal partners must collect the Universal Data Elements, as do projects that are not funded by any federal partner (e.g. missions) but are entering data as part of the Continuum of Care's HMIS implementation.

Universal data elements enable the HMIS the ability to record unique, unduplicated client records, establish participation in a project within a date range, and identify clients who meet time criteria for chronic homelessness.

3.1 Name
3.2 Social Security Number
3.3 Date of Birth
3.4 Race
3.5 Ethnicity
3.6 Gender
3.7 Veteran Status
3.8 Disabling condition
3.9 Residence Prior to Project Entry
3.10 Project Entry Date
3.11 Project Exit Date
3.12 Destination
3.13 Personal ID
3.14 Household ID
3.15 Relationship to Head of Household
3.16 Client Location
3.17 Time on the Streets, Emergency Shelter, Safe Haven

3.1 Name

Header	Instruction
Element Name	Name
Field 1 & Response	First (text)
Field 2 & Response	Middle (text)
Field 3 & Response	Last (text)
Field 4 & Response	Suffix (text)
Field 5 & Responses	Name Data Quality
1	Full name reported
2	Partial, street name, or code name reported
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.

Header	Instruction
Other System Issues	Systems may elect to utilize an extra field(s) for alias or for notes on name changes.
XML	<Client><…>
CSV	Client
Updates from 2014 Version 2	None

3.2 Social Security Number

Header	Instruction
Element Name	Social Security Number
Field 1 & Responses	SSN Data Quality
1	Full SSN reported
2	Approximate or partial SSN reported
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected nine-digit SSN in one field and the appropriate SSN data quality in another. Updates not required, allow corrections for data entry errors.
Other System Issues	The HMIS may include hyphens or other punctuation within the SSN to improve readability, but the SSN must be exportable as a single alphanumeric field containing a maximum of nine characters and no punctuation. HMIS solutions and HMIS administrators (if the system permits) may designate special *non-numeric* characters (e.g., the letter x) to indicate missing digits and otherwise devise methodologies to allow entry and effective matching of partial SSNs. Because missing digits may appear in any one of the nine placeholders, it is critical for the system to have a mechanism to indicate which digits were missing when entering partial SSNs; an alphabetic character must be interpreted as a placeholder. The HMIS may elect to add an additional field, in a manner defined by the system, for clients who do not have a SSN to facilitate merging duplicated records.
XML	<Client><…>
CSV	Client
Updates from 2014 Version 2	None

3.3 Date of Birth

Header	Instruction
Element Name	Date of Birth
Field 1 & Responses	DOB Data Quality
1	Full DOB reported
2	Approximate or partial DOB reported
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected DOB in one field and the appropriate DOB data quality type in another. Updates not required, allow corrections for data entry errors.
Other System Issues	One date-format field for birth dates should be created in the HMIS database. Date of birth must be exportable in the [date field] format.
XML	<Client><…>
CSV	Client
Updates from 2014 Version 2	None

3.4 Race

Header	Instruction
Element Name	Race
Field 1 & Responses	Race (as many as are applicable)
1	American Indian or Alaska Native
2	Asian
3	Black or African American
4	Native Hawaiian or Other Pacific Islander
5	White
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.

Header	Instruction
	The HMIS must accommodate the recording of up to five race response categories per client.
Other System Issues	'Client doesn't know,' 'Client refused,' and 'Data not collected' are not races; they are explanations for missing race data. None of these three responses are valid in conjunction with any other response.
XML	<Client><Race>
CSV	Client
Updates from 2014 Version 2	None

3.5 Ethnicity

Header	Instruction
Element Name	Ethnicity
Field 1 & Responses	Ethnicity
0	Non-Hispanic/Non-Latino
1	Hispanic/Latino
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<Client><Ethnicity>
CSV	Client
Updates from 2014 Version 2	None

3.6 Gender

Header	Instruction
Element Name	Gender
Field 1 & Responses	Gender
0	Female
1	Male
2	Transgender male to female
3	Transgender female to male
4	Other
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 1 & Response 4	If Other for "Gender"–text box for Specify
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<Client><…>
CSV	Client
Updates from 2014 Version 2	None

3.7 Veteran Status

Header	Instruction
Element Name	Veteran Status
Field 1 & Responses	Veteran Status
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Adults
Collection Point	Record Creation
System Logic	Collect once at FIRST project entry as an adult. System stores collected information and retains for historical purpose. A user must have the ability to enter data for a client who turns 18 after project entry.
Other System Issues	Veteran status should carry forward from project entry to project entry (e.g. DOB carry forward) within the HMIS. User changes should be allowed for three cases: (1) when a client ages into adulthood (if the system does not program for that), (2) when a client who has historically has been served as a non-vet enrolls in the service and returns later as a veteran, or (3) when a data entry error has occurred. Updates are required for persons aging into adulthood. Systems may be programmed to automatically create a response for clients who turn 18 while enrolled; the auto-generated response should be 'No.
XML	<Client><VeteranStatus>
CSV	Client
Updates from 2014 Version 2	None

3.8 Disabling Condition

Header	Instruction
Element Name	Disabling Condition
Field 1 & Responses	Disabling Condition
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Adults
Collection Point	Project Entry
System Logic	Collect once at project entry. System stores collected information and retains for historical purpose.
Other System Issues	Disabling Condition directly relates to the Program-Specific Elements capturing more detailed information on Special Needs: Physical Disability, Developmental Disability, Chronic Health Condition, HIV/AIDS, Mental Health Problem, and/or Substance Abuse. If all of the Special Needs elements are present for completion in the HMIS application for a particular project then disabling condition may be inferred to be "yes" from an answer of "yes" to the dependent field in those elements "expected to be of long–continued and indefinite duration and substantially impairs ability to live independently". Disabling condition may either be entered by the user independently of any other special need field, or data in this field may be inferred by the responses to "ability to live independently". If any one of these is "yes" then disabling condition should also be "yes".
XML	<Enrollment><DisablingCondition>
CSV	Enrollment
Updates from 2014 Version 2	None

3.9 Residence Prior to Project Entry

Header	Instruction
Element Name	Residence Prior to Project Entry
Field 1 & Responses	Type of Residence
1	Emergency shelter, including hotel or motel paid for with emergency shelter
15	Foster care home or foster care group home
6	Hospital or other residential non-psychiatric medical facility
14	Hotel or motel paid for without emergency shelter voucher
7	Jail, prison or juvenile detention facility
24	Long-term care facility or nursing home
23	Owned by client, no ongoing housing subsidy
21	Owned by client, with ongoing housing subsidy

Header	Instruction
3	Permanent housing for formerly homeless persons (such as: a CoC project;
16	Place not meant for habitation (e.g., a vehicle, an abandoned building,
4	Psychiatric hospital or other psychiatric facility
22	Rental by client, no ongoing housing subsidy
19	Rental by client, with VASH subsidy
25	Rental by client, with GPD TIP subsidy
20	Rental by client, with other ongoing housing subsidy
26	Residential project or halfway house with no homeless criteria
18	Safe Haven
12	Staying or living in a family member's room, apartment or house
13	Staying or living in a friend's room, apartment or house
5	Substance abuse treatment facility or detox center
2	Transitional housing for homeless persons (including homeless youth)
17	Other
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response(s) 17	*If Other for "Type of Residence"* – text box for Specify Where
Field 2 & Responses	Length of Stay in Previous Place
10	One day or less
11	Two days to one week
2	More than one week, but less than one month
3	One to three months
4	More than three months, but less than one year
5	One year or longer
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household and Adults
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors. Updates are required only for persons aging into adulthood.
Other System Issues	None
XML	<Enrollment><…>
CSV	Enrollment
Updates from 2014 Version 2	None

3.10 Project Entry Date

Header	Instruction
Element Name	Project Entry Date
Field 1 & Response	Project Entry Date ([date field])
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	The project entry date indicates a client has joined the project. • For residential projects, with the exception of PH-RRH project types, this is to be the date of entry into residency. • For PH-RRH project and non-residential projects it is the date on which the client was determined to be eligible for the project. • For Street Outreach projects it is the date of first contact with the client. For projects that have activities or information the project needs to collect prior to residential entry a project may have a "pre-entry" project also established or the vendor may develop another way to manage the information. The project entry date must be exportable in the [date field] format.
XML	<Enrollment><EntryDate>
CSV	Enrollment
Updates from 2014 Version 2	None

3.11 Project Exit Date

Header	Instruction
Element Name	Project Exit Date
Field 1 & Response	Project Exit Date ([date field])
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	The project exit date indicates a client has left the project. For residential projects this is the date of move out.

Header	Instruction
	For residential projects that have activities or information the project needs to collect after residential exit a project may have a separate “follow-up” project established or the vendor may develop another way to manage the information. For some “services-only” projects a record may need to remain open an indefinite period of time and an exit date recorded only when the client completes the service, is no longer in need of the service, has asked to be exited, or has gone missing. A client with an open record (i.e. project entry without a project exit) for a CoC defined “extensive length of time” in a shelter, outreach, or prevention program type may be either automatically exited from the project (exit date = date of auto exit) or may be flagged for user intervention and exit. The CoC must be involved in the determination of “extensive length of time” and to which projects the solution is to be applied. This may be accomplished via program setup functionality that may include a data field in each project’s setup/profile to record the period of no client contact after which a client would be flagged for a default exit, or in any other manner the HMIS elects. For systems that require all shelter clients to reapply for service on a nightly basis, the project can enter the entry and exit date at the same time or can specify an HMIS solution that automatically enters the exit date as the day after the entry date for clients of the overnight project. If a client is in a project for a single day and has received some service but has not slept in a bed overnight (i.e., starts and stops before midnight of same day) the Project Exit Date may be the same as the Project Entry Date. The project exit date must be exportable in the [date field] format.
XML	<Exit><ExitDate>
CSV	Exit
Updates from 2014 Version 2	None

3.12 Destination

Header	Instruction
Element Name	Destination
Field 1 & Responses	Destination Type
24	Deceased
1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher
15	Foster care home or foster care group home
6	Hospital or other residential non-psychiatric medical facility
14	Hotel or motel paid for without emergency shelter voucher
7	Jail, prison or juvenile detention facility
25	Long-term care facility or nursing home

Header	Instruction
26	Moved from one HOPWA funded project to HOPWA PH
27	Moved from one HOPWA funded project to HOPWA TH
11	Owned by client, no ongoing housing subsidy
21	Owned by client, with ongoing housing subsidy
3	Permanent housing for formerly homeless persons (such as: CoC project; or HUD legacy programs; or HOPWA PH)
16	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
4	Psychiatric hospital or other psychiatric facility
10	Rental by client, no ongoing housing subsidy
19	Rental by client, with VASH housing subsidy
28	Rental by client, with GPD TIP housing subsidy
20	Rental by client, with other ongoing housing subsidy
29	Residential project or halfway house with no homeless criteria
18	Safe Haven
22	Staying or living with family, permanent tenure
12	Staying or living with family, temporary tenure (e.g. room, apartment or house)
23	Staying or living with friends, permanent tenure
13	Staying or living with friends, temporary tenure (e.g. room apartment or house)
5	Substance abuse treatment facility or detox center
2	Transitional housing for homeless persons (including homeless youth)
17	Other
30	No exit interview completed
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 17	*If Other for "Type of Residence"* – text box for Specify Where
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	The universe of persons the element is collected on changed from Adults and Head of Households to All Clients
XML	<Exit><…>
CSV	Exit
Updates from 2014 Version 2	The universe for data collection change from Heads of Households and Adults to All clients.

3.13 Personal ID

Header	Instruction
Element Name	Personal ID
Field 1 & Response	Personal ID (HMIS Generated)
Element Type	
Funder: Program- Component	All Programs – All Components
Data Collected About	All Clients
Collection Point	Record Creation
System Logic	Generate one. A Personal ID is an automatically generated identifier created by the HMIS application. A Personal ID must be permanent and unique to a single individual within an HMIS implementation. A Personal ID must be created, but there is no required format as long as there is a single unique Personal ID for every client and it contains no personally identifying information.
Other System Issues	The Personal ID must be able to be attached to the same individual when served by multiple projects. Search functionality must exist to facilitate linkage of the same person with their Personal ID as they are served by different projects within the continuum. There are multiple ways to accomplish this. The recommended method of search by users for clients in open record systems is for users to enter a combination of personal identifying information (Name, SSN, Date of Birth, and/or Gender) into the HMIS application and have the application search for matching records. If a match is found and a Personal ID is retrieved, the same Personal ID will be assigned to the client, i.e. the same record is used. If no matches are found, a new automatically generated Personal ID is assigned to the client. Variations or other methods may also be utilized by vendors as long as the system is designed to mitigate duplicate record entry. HMIS must have functionality to allow the HMIS Lead to de-duplicate multiple records with distinct Personal ID's that are identified as representing the same individual based on identifying information.
XML	<Client><PersonalID>
CSV	Client
Updates from 2014 Version 2	None

3.14 Household ID

Header	Instruction
Element Name	Household ID
Field 1 & Response	Household ID (HMIS Generated)
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Entry

Header	Instruction
System Logic	A Household ID will be assigned to each household at each project entry and applies for the duration of that project stay to all members of the household served. The Household ID must be automatically generated by the HMIS application to ensure that it is unique. The Household ID has no meaning beyond a single enrollment; it is used in conjunction with the Project ID, Project Entry Date, and Project Exit Date to link records for household members together and indicate that they were served together. The Household ID is to be unique to the household stay in a project; reuse of the identification for the same or similar household upon readmission into the project is unacceptable.
Other System Issues	Persons may join a household with members who have already begun a project entry or may leave a project although other members of the household remain in the project. A common Household ID must be assigned to each member of the same household. Persons in a household (either adults or children) who are not present when the household initially applies for assistance and later join the household should be assigned the same Household ID that links them to the rest of the persons in the household. The early departure of a household member would have no impact on the Household ID. An HMIS may, but is not required to, utilize a Global Household ID at record creation upon initial entry into an HMIS based on the person(s) presenting together as a household at the time of initial entry. A Global Household ID is a value which spans an entire HMIS implementation representing a collection of persons who have been in a household together. Assignment of a client in or out of a global household at a specific project need not immediately affect the client's data at other projects. If, for example, one household member exits from a household in project A and that household is also being served in project B, there is no requirement to alter the household configuration at project B.
XML	<Enrollment><HouseholdID>
CSV	Enrollment
Updates from 2014 Version 2	None

Funder: Program	Components
All	**All**

3.15 Relationship to Head of Household

Header	Instruction
Element Name	Relationship to Head of Household
Field 1 & Responses	Relationship to Head of Household
1	Self
2	Head of household's child
3	Head of household's spouse or partner
4	Head of household's other relation member (other relation to head of household)
5	Other: non-relation member
Element Type	Universal
Funder: Program-Component	All Programs – All Components

Header	Instruction
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Data is time sensitive and may change over the project stay. System must allow for updated information collection if change occurs and must record the date the information was collected as "update stage" information and retains all updates for historical purpose. There must be one and only one individual for whom Relationship to Head of Household is 'Self (head of household)' for each project entry. In the event that the individual designated as head of household exits the project while other members remain, users must be able to edit the Relationship to Head of Household for all household members such that an individual present for the entire enrollment is designated as head of household and relationships to the head are correct for other members (including the individual exiting the program). All members of the household accepted into a specific housing project or applicable to a service project are recorded within an HMIS and must either be the Head of Household or have an identified relationship to the Head of Household.
Other System Issues	The term Head of Household is not intended to mean the leader of the house, rather it is to identify one client by which to attach the other household members. There are no requirements for the identification of the Head of Household established within these standards. Continuums may elect a method of identification and/or funders may have a preference. It is expected that both the Head of Household and the household member are always in the database together in the same household at a particular project The system must allow for the Head of Household to leave the household and have the household maintain the same Household ID while assigning a new Head of Household. The system must allow for persons to enter or exit the household without having to complete a full program exit and new project entry of the entire household.
XML	<Enrollment><RelationshipToHoH>
CSV	Enrollment
Updates from 2014 Version 2	None

3.16 Client Location

Header	Instruction
Element Name	Client Location
Information Date	(date)
Field 1 & Response	HUD assigned CoC code for the client's location
Element Type	Universal
Funder: Program- Component	All Programs – All Components

Header	Instruction
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household
Collection Point	Project entry and update
System Logic	Continuum of Care Code must be collected by all projects with more than one Continuum of Care Code identified in Project Descriptor Data Element 2.3. Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Data is time sensitive and may change over the project stay. System must allow for updated information collection if change occurs and must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	In order to allow projects operating in multiple continuums to enter data into a single 'host' HMIS and provide data to each of the continuums in which they are serving clients, a continuum must be identified for each project entry. The Continuum of Care Code will be used in continuum reporting in the host HMIS to exclude irrelevant data; it will also be used as a parameter for data export in order to provide relevant data to other continuums. Data are to indicate the location of the client's current residence and must be updated if the client moves into a different CoC. Household data will have to move based on the Head of Household's identified location. Systems may set up defaults to the continuum code of the HMIS implementation, but must be able to accept any other continuum code identified in data element 2.3 for the project. For data quality it is recommended that the CoC codes used for this element should be limited to the same CoC codes used for element 2.3 Continuum of Care Code.
XML	<EnrollmentCoC>
CSV	EnrollmentCoC
Updates from 2014 Version 2	None

3.17 Time on Streets Emergency Shelter or Safe Haven

Header	Instruction
Element Name	Time on the Streets, Emergency Shelter, or Safe Haven
Field 1 & Responses	Client entering from the streets, ES, or SH
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Client entering from streets, ES, or SH"* Approximate date started: (date) [date field]
Field 2 & Responses	Regardless of where they stayed last night -- Number of times the client has been on the streets, in ES, or SH in the past three years including today
0	Never in the 3 years
1	One Time
2	Two times

Header	Instruction
3	Three times
4	Four or more times
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response(s) 1-4	Total number of months homeless on the street, in ES, or SH in the past three years
101	One month (this time is the first month)
102-112	(integers 2-12)
113	More than 12 months
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Universal
Funder: Program- Component	All Programs – All Components
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household and Adults
Collection Point	Project Entry
System Logic	Collect once at project entry. System stores collected length of time on streets, in emergency shelter or safe haven and retains for historical purposes. Updates not required. Change only if data entry error. Optional: To reduce the data entry burden - skip logic may be programmed into the date field, which specifically enables a skip of Field & Response 2 if the date field in Field & Response 1: Dependent A is 1 year (365 days) or more ago. This element in combination with the Program Specific disability elements is intended to identify an individual or household as chronically homeless. It is not acceptable to solely use a check box to determine chronic homelessness in an HMIS.
Other System Issues	Guidance on HMIS expectations for date field: • The date field is a self-reported field, which does not require documentation of accuracy for data collection. • Ask the client for the approximate date and record the response • Users should enter the date the client reports without regard to documentation • If the Client knows the month/year – worker can enter the day (DD) =[of project entry (i.e. 1-31) for the approximate date xx/DD/xxxx Administrative data from an HMIS, providing information on prior homeless stays in street outreach, emergency shelter and/or safe haven projects, may be displayed to assist clients in determining the approximate date when the entry is being conducted in real time. Administrative data may not be substituted for a client's response.
XML	<Enrollment><…>
CSV	Enrollment
Updates from 2014 Version 2	Element has been completely reconfigured to improve logic and functionality.

4.0 PROGRAM-SPECIFIC DATA ELEMENTS

Program-Specific Data Elements provide information about the characteristics of clients, the services that are provided, and client outcomes. The HMIS Federal Partners have cooperatively developed these elements. Some of the program specific data elements are collected across all federal partner programs. Others are limited to a single federal partner program or even further to a single component of one of the federal partner programs. Program specific guidance will be issued through HUD in cooperation with their partner programs for each of the federal partner programs utilizing HMIS that will provide users the specific guidance the federal program requires on each applicable element.

An HMIS must have the ability to enable and restrict visibility of elements based on the funding needs of the program. An HMIS may do this in whatever manner they choose (hard coding, customization via system administrators, etc.). HMIS vendors should note that no federal partner expects that any project would have all elements visible to the user. The preference among the federal partners is that only the program specific elements required for the programs that fund a specific project are visible to the user.

The Program-Specific Data Elements that are required for federal reporting include elements that are used by more than one federal funder program:

4.1 Housing Status
4.2 Income and Sources
4.3 Non-Cash Benefits
4.4 Health Insurance
4.5 Physical Disability
4.6 Developmental Disability
4.7 Chronic Health Condition
4.8 HIV/AIDS
4.9 Mental Health Problem
4.10 Substance Abuse
4.11 Domestic Violence
4.12 Contact
4.13 Date of Engagement
4.14E Bed Night
4.17 Residential Move-in Date
4.18 Housing Assessment Disposition
4.19 Housing Assessment at Exit

Program-Specific Data Elements that have been developed by one of the federal partners and are only required for their use are:

HHS-PATH Only Required Elements

4.14A Services Provided – PATH Funded
4.16A Referrals Provided - PATH
4.20 Path Status
4.21 Connection with SOAR

HHS-RHY Only Required Elements

4.14B Services Provided – RHY
4.16B Referrals Provided - RHY
4.22 RHY-BCP Status
4.23 Sexual Orientation
4.24 Last Grade Completed
4.25 School Status
4.26 Employment Status
4.27 General Health Status
4.28 Dental Health Status
4.29 Mental Health Status
4.30 Pregnancy Status
4.31 Formerly a Ward of Child Welfare/Foster Care Agency
4.32 Formerly a Ward of Juvenile Justice System
4.33 Yong Persons' Critical Issues
4.34 Referral Source
4.35A Commercial Sexual Exploitation
4.35B Labor Exploitation
4.36 Transitional, Exit care or Aftercare Plan and Actions
4.37 Project Completion Status
4.38 Family Reunification Achieved

HUD-HOPWA Required Elements

4.14C Services Provided – HOPWA
4.15A Financial Assistance Provided – HOPWA
4.39 Medical Assistance
4.47 T-cell (CD4) and Viral Load

HUD-RHSAP Required Elements

4.40 Worst Housing Situation

VA-SSVF Required Elements

4.14D Services Provided – VA
4.15B Financial Assistance Provided – VA
4.41 Veteran's Information
4.42 Percent of AMI
4.43 Last Permanent Address
4.44 HP Screening Score
4.45 VAMC Station Number

For each Program-Specific Data Element, multiple response categories are provided. Projects may choose to capture more detailed information (or finer response categories) as long as this information can be exactly mapped to the required response categories described in this section. For reporting purposes, an HMIS must be able to produce required report using the response categories exactly as they are presented in this section.

4.1 Housing Status

Header	Instruction
Element Name	Housing Status
Field 1 & Responses	Homelessness and At-Risk of Homelessness Status
1	Category 1 - Homeless
2	Category 2 - At imminent risk of losing housing
5	Category 3 - Homeless only under other federal statutes
6	Category 4 - Fleeing domestic violence
3	At-risk of homelessness
4	Stably Housed
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – Collection required for all components
	HUD: HUD-VASH - No component requires data collection
	HUD:RHSAP - Collection required for all components
	HHS: PATH – Collection required for all components
	HHS:RHY – No component requires data collection
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	Heads of Households and Adults
Collection Point	Project Entry

Header	Instruction
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors. If the project collecting the data houses homeless and non-homeless persons in the same project AND uses HMIS for its Point-In-Time count, then data collection is required for ALL persons, not just the Head of Household and Adults.
Other System Issues	None
XML	<Enrollment><HousingStatus>
CSV	Enrollment
Updates from 2014 Version 2	None

4.2 Income and Sources

Header	Instruction
Element Name	Income and Sources
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Income from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for "Income from any source" Indicate all sources and dollar amounts for the source that apply
Field 3 & Responses	Earned income (i.e. employment income)
0	No
1	Yes
Dependent A – Dependent to Field 3 & Response 1	Monthly Amount [currency/decimal]
Field 4 & Responses	Unemployment Insurance
0	No
1	Yes
Dependent B – Dependent to Field 4 & Response 1	Monthly Amount [currency/decimal]
Field 5 & Responses	Supplemental Security Income (SSI)
0	No
1	Yes
Dependent C – Dependent to Field 5 & Response 1	Monthly Amount [currency/decimal]
Field 6 & Responses	Social Security Disability Income (SSDI)
0	No
1	Yes

Header	Instruction
Dependent D – Dependent to Field 6 & Response 1	Monthly Amount [currency/decimal]
Field 7 & Responses	VA Service-Connected Disability Compensation
0	No
1	Yes
Dependent E– Dependent to Field 7 & Response 1	Monthly Amount [currency/decimal]
Field 8 & Responses	VA Non-Service-Connected Disability Pension
0	No
1	Yes
Dependent F – Dependent to Field 8 & Response 1	Monthly Amount [currency/decimal]
Field 9 & Responses	Private disability insurance
0	No
1	Yes
Dependent G – Dependent to Field 9 & Response 1	Monthly Amount [currency/decimal]
Field 10 & Responses	Worker's Compensation
0	No
1	Yes
Dependent H – Dependent to Field 10 & Response 1	Monthly Amount [currency/decimal]
Field 11 & Responses	Temporary Assistance for Needy Families (TANF) [or use local name]
0	No
1	Yes
Dependent I – Dependent to Field 11 & Response 1	Monthly Amount [currency/decimal]
Field 12 & Responses	General Assistance (GA) [or use local name]
0	No
1	Yes
Dependent J – Dependent to Field 12 & Response 1	Monthly Amount [currency/decimal]
Field 13 & Responses	Retirement Income from Social Security
0	No
1	Yes
Dependent K – Dependent to Field 13 & Response 1	Monthly Amount [currency/decimal]
Field 14 & Responses	Pension or retirement income from a former job
0	No
1	Yes
Dependent L – Dependent to Field 14 & Response 1	Monthly Amount [currency/decimal]

Header	Instruction
Field 15 & Responses	Child support
0	No
1	Yes
Dependent M – Dependent to Field 15 & Response 1	Monthly Amount [currency/decimal]
Field 16 & Responses	Alimony and other spousal support
0	No
1	Yes
Dependent N – Dependent to Field 16 & Response 1	Monthly Amount [currency/decimal]
Field 17 & Responses	Other source
0	No
1	Yes
Dependent O – Dependent to Field 17 & Response 1	Monthly Amount [currency/decimal]
Dependent P – Dependent to Field 17 & Response 1	*If Yes for "Other Source"* Text box for Specify Source
Field 18 & Response	Total Monthly Income [_ _ _ _.00]
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components except ES-nbn
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH–Collection required for all components – beginning October, 2016
	HHS:RHY – Collection only required for MGH, TLP and Demo
	VA:SSVF – Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	Heads of Households and Adults
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a "yes" response to "Income from any source" then at least one source of income must be identified. • If a source is identified then a "Monthly amount" must be entered. • If a "Monthly amount" is entered for any source then a "Total monthly income" amount is required.

Header	Instruction
	• If there is a "no" to Response 2 "Income from any source" then the HMIS must automatically record all sources as "no" and leave dollar amounts null or $0.00. Note: When a client has income, but does not know the exact amount, a 'Yes' response should be recorded for both the overall income question and the specific source, and the income amount should be estimated. To reduce data collection and reporting burden • Systems are encouraged to auto-calculate total monthly income to avoid mathematical errors and reduce data collection (generate a $0.00 for total monthly income if "Income from any source" = "no") • If a client reports receiving income, an HMIS may be designed such that projects only need to directly enter "yes" for the income source the client receives and have the HMIS automatically generate a "no" response for the other income sources. The HMIS may facilitate data accuracy by automatically changing a "no" in "income from any source" to a "yes" if source(s) and dollar amount(s) are indicated. Updates are required for persons aging into adulthood. The income amounts recorded in an HMIS in Income and Sources do not necessarily equate to documentation of income for "rent calculation" purposes. A rental calculation may not be estimated and has additional sources. Vendors may elect to develop rent calculation tools but should not rely on the income and sources fields for calculations.
XML	<IncomeAndSources>
CSV	IncomeBenefits
Updates from 2014 Version 2	None

4.3 Non-Cash Benefits

Header	Instruction
Element Name	None Cash Benefits
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	None Cash Benefits from Any Source
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for "Income from any source" Indicate all sources and dollar amounts for the source that apply
Field 3 & Responses	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)
0	No
1	Yes

Header	Instruction
Field 4 & Responses	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
0	No
1	Yes
Field 5 & Responses	TANF Child Care services (or use local name)
0	No
1	Yes
Field 6 & Responses	TANF transportation services (or use local name)
0	No
1	Yes
Field 7 & Responses	Other TANF-funded services
0	No
1	Yes
Field 8 & Responses	Section 8, public housing, or other ongoing rental assistance
0	No
1	Yes
Field 9 & Responses	Other source
0	No
1	Yes
Field 10 & Responses	Temporary rental assistance
0	No
1	Yes
Dependent A – Dependent to Field 9 & Response 1	*If Yes for "Other Source"* Text box for Specify Source
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components except ES-nbn
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:RHY – Collection only required for MGH, TLP and Demo
	HHS:PATH –Collection required for all components –beginning October, 2016
	VA:SSVF – Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	Heads of Households and Adults
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered.

Header	Instruction
	• If there is a "yes" response to "Non-cash benefits from any source" then at least one source of non-cash benefit must be identified. • If there is a "no" response to "Non-cash benefit from any source" then the HMIS must automatically record all sources as "no". To reduce data collection and reporting burden • If a client reports receiving non-cash benefits, an HMIS may be designed such that projects only need to directly enter "yes" for the benefit source the client receives and have the HMIS automatically generate a "no" response for the other benefit sources. The HMIS may facilitate data accuracy by automatically changing a "no" in "Receiving non-cash benefits from any source" to a "yes" if source(s) are indicated. Updates are required for persons aging into adulthood. Non-cash benefits may be entered into more detailed categories as long as these categories can be aggregated into the above-stated non-cash benefits. Format clarification provided that each non-cash benefit source is its own field.
XML	<NonCashBenefits>
CSV	IncomeBenefits
Updates from 2014 Version 2	None

4.4 Health Insurance

Header	Instruction
Element Name	Health Insurance
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Covered by Health Insurance
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
	If yes for "Covered by Health Insurance " Indicate all sources that apply
Field 3 & Responses	MEDICAID
0	No
1	Yes
Field 4 & Responses	MEDICARE
0	No
1	Yes
Field 5 & Response	State Children's Health Insurance Program (or use local name)
0	No
1	Yes

Header	Instruction
Field 6 & Responses	Veteran's Administration (VA) Medical Services
0	No
1	Yes
Field 7 & Responses	Employer – Provided Health Insurance
0	No
1	Yes
Field 8 & Responses	Health Insurance obtained through COBRA
0	No
1	Yes
Field 9 & Responses	Private Pay Health Insurance
0	No
1	Yes
Field 10 & Responses	State Health Insurance for Adults (or use local name)
0	No
1	Yes
Dependent A – Dependent to Fields 3-10 & Response 0 **HOPWA FIELD ONLY**	*If "No" for each of the health insurance sources "no"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components except ES-nbn
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH –Collection required for all components –beginning October, 2016
	HHS:RHY – Collection required for all components
	VA:SSVF – Collection required for all components
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, Annual Assessment, and Project Exit
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.

Header	Instruction
Other System Issues	Data for the fields of this data element should be logically consistent. It is recommended that the HMIS is programmed to enforce these rules or to notify users when inconsistent data has been entered. • If there is a “yes” response to “Covered by health insurance” then at least one source of health insurance must be identified. • If there is a “no” response to “Covered by health insurance” then the HMIS must automatically record all sources as “no". To reduce data collection and reporting burden • If a client reports “Covered by health insurance” as “yes” an HMIS may be designed such that projects only need to directly enter “yes” for the health insurance received. The HMIS may automatically generate a “no” response for the other non-cash benefit sources. The HMIS may facilitate data accuracy by automatically changing a “no” in “Covered by health insurance” to a “yes” if source(s) are indicated. Updates are required for persons aging into adulthood.
XML	<HealthInsurance>
CSV	IncomeBenefits
Updates from 2014 Version 2	None

4.5 Physical Disability

Header	Instruction
Element Name	Physical Disability
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Physical Disability
0	No
1	Yes
8	Client doesn’t know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for “Physical Disability”* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn’t know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for “Physical Disability”* Documentation of the disability and severity on file
0	No
1	Yes

Header	Instruction
Dependent C – Dependent to Field 2 & Response 1	*If Yes for "Physical Disability"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.6 Developmental Disability

Header	Instruction
Element Name	Developmental Disability
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Developmental Disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Developmental Disability"* Expected to substantially impair ability to live independently
0	No
1	Yes

Header	Instruction
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Developmental Disability"* Documentation of the disability and severity on file
0	No
1	Yes
Dependent C – Dependent to Field 2 & Response 1	*If Yes for "Developmental Disability"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection required for all component
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.7 Chronic Health Condition

Header	Instruction
Element Name	Chronic Health Condition
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Chronic Health Condition
0	No
1	Yes
8	Client doesn't know
9	Client refused

Header	Instruction
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Chronic Health Condition"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Chronic Health Condition"* Documentation of the disability and severity on file
0	No
1	Yes
Dependent C – Dependent to Field 2 & Response 1	*If Yes for "Chronic Health Condition"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection only required all components
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.8 HIV/AIDS

Header	Instruction
Element Name	HIV/AIDS
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Response	HIV/AIDS
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "HIV/AIDS"* Expected to substantially impair ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "HIV/AIDS"* Documentation of the disability and severity on file
0	No
1	Yes
Dependent C – Dependent to Field 2 & Response 1	*If Yes for "HIV/AIDS"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS: RHY – No component requires data collection
	HHS:PATH – Collection required for all components – beginning October, 2016
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All Clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.

Header	Instruction
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.9 Mental Health Problem

Header	Instruction
Element Name	Mental Health Problem
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Response	Mental Health Problem
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Mental Health Problem"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Mental Health Problem"* Documentation of the disability and severity on file
0	No
1	Yes
Dependent C – Dependent to Field 2 & Response 1	*If Yes for "Mental Health Problem"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent D – Dependent to Field 2 & Response (PATH ONLY)	*If Yes for "Mental Health Problem" (PATH only)* How confirmed
1	Unconfirmed; presumptive or self-report
2	Confirmed through assessment and clinical evaluation
3	Confirmed by prior evaluation or clinical records

Header	Instruction
Dependent E – Dependent to Field & Response(s) (PATH ONLY)	*If Yes for "Mental Health Problem" (PATH only)* Serious mental illness (SMI) and, if SMI, how confirmed
0	No
1	Unconfirmed; presumptive or self-report
2	Confirmed through assessment and clinical evaluation
3	Confirmed by prior evaluation or clinical records
8	Client doesn't know
9	Client refused
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.10 Substance Abuse

Header	Instruction
Element Name	Substance Abuse
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Substance Abuse Problem
0	No
1	Alcohol abuse
2	Drug abuse
3	Both alcohol and drug abuse
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 2 & Response(s) 1 -3	*If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for "Substance Abuse Problem"* Expected to be of long–continued and indefinite duration and substantially impairs ability to live independently
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response(s) 1 - 3	*If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for "Substance Abuse Problem"* Documentation of the disability and severity on file
0	No
1	Yes
Dependent C – Dependent to Field 2 & Response(s) 1 -3	*If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for "Substance Abuse Problem"* Currently receiving services/treatment for this disability
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent D – Dependent to Field 2 & Response(s) 1 -3 **PATH ONLY FIELD**	*If Alcohol abuse, Drug abuse, or Both alcohol and drug abuse for "Substance Abuse Problem"* How confirmed
1	Unconfirmed; presumptive or self-report
2	Confirmed through assessment and clinical evaluation
3	Confirmed by prior evaluation or clinical records
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components
	HUD:ESG – Collection required for all components
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - Collection required for all components
	HUD:RHSAP - Collection required for all components
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection required for all components
	VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	All clients
Collection Point	Project Entry, Update, and Project Exit
System Logic	Collect at project entry and project exit. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.

Header	Instruction
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<Disabilities>
CSV	Disabilities
Updates from 2014 Version 2	None

4.11 Domestic Violence

Header	Instruction
Element Name	Domestic Violence
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Domestic Violence Victim/Survivor
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Domestic Violence Victim/Survivor"* When experience occurred
1	Within the past three months
2	Three to six months ago (excluding six months exactly)
3	Six months to one year ago (excluding one year exactly)
4	One year ago or more
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 2 & Response 1	*If Yes for "Domestic Violence Victim/Survivor"* Are you currently fleeing?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components HUD:ESG – Collection required for all components HUD:HOPWA – Collection required for all components HUD:HUD-VASH - Collection required for all components HUD:RHSAP - Collection required for all components HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	All HMIS Project Types
Data Collected About	Head of Household and Adults

Header	Instruction
Collection Point	Project Entry, Update
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages. Data are time sensitive and may change over the project stay. System must allow for updated information collection if change occurs, must record the date the information was collected with a data collection stage of "project update", and must retain all updates for historical purpose.
Other System Issues	None
XML	<DomesticViolence>
CSV	HealthAndDV
Updates from 2014 Version 2	The meaning of the element has returned to pre-2014 meaning "Are you a victim of domestic violence?" Are you currently fleeing has been added as a dependent response to a positive response to Field 2 Domestic Violence Victim/Survivor.

4.12 Contact

Header	Instruction
Element Name	Contact
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Location of Contact
1	Place not meant for habitation
2	Service setting, non-residential
3	Service setting, residential
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection only required for Street Outreach
	HUD:ESG – Collection only required for Street Outreach and ES - nbn
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection only required for Street Outreach
	VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter – night by night method only
	4:Street Outreach
	6:Services Only
Data Collected About	Heads of Households and Adults
Collection Point	Project Entry, Update, Project Exit
System Logic	Data are time sensitive and may change over the project stay. The system must record the appropriate collection stage for each element. Systems must also allow for updated information as a change occurs. Allow corrections for data entry errors at all stages.

Header	Instruction
	One record of contact is required for each contact made. The data in this element are transactional data; each time there is a contact a record of the contact must be recorded including the date and contact information.
Other System Issues	None
XML	<Services>
CSV	Services
Updates from 2014 Version 2	Typographic correction - Previous Data Dictionary indicated collection for ES-nbn under appropriate ES-nbn funder and components but omitted mention of it in project type applicability.

4.13 Date of Engagement

Header	Instruction
Element Name	Date of Engagement
Field 1 & Response	Date of Engagement (date) [date field]
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection only required for Street Outreach
	HUD:ESG – Collection only required for Street Outreach and ES - nbn
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – Collection required for all components
	HHS: RHY – Collection only required for Street Outreach
	VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter – night by night method only
	4:Street Outreach
	6:Services Only
Data Collected About	Heads of Households and Adults
Collection Point	Update
System Logic	Only one date of engagement is allowed between the project entry date and project exit date.
Other System Issues	If a client returns to the project at a later date the previous date of engagement does not apply to the new project entry. The client must be re-entered based on the new project entry and project exit date service period. It is also possible that a case may be closed without the client becoming engaged and thus null in that client record.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	Typographic correction - Previous Data Dictionary indicated collection for ES-nbn under appropriate ES-nbn funder and components but omitted mention of it in project type applicability.

4.14 Services Provided

4.14A Services Provided – PATH Funded

Header	Instruction
Element Name	Services Provided –PATH Funded
Field 1 & Response	Date of Service (date) [date field]
Field 2 & Responses	Type of PATH FUNDED Service Provided
1	Outreach
2	Screening/assessment
3	Habilitation/rehabilitation
4	Community mental health
5	Substance use treatment
6	Case management
7	Residential supportive services
8	Housing minor renovation
9	Housing moving assistance
10	Housing technical assistance
11	Security deposits
12	One-time rent for eviction prevention
13	Other PATH funded service
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – Collection required for all components
	HHS: RHY – No component requires data collection
	VA:SSVF – No component requires data collection
Project Type Applicability	4: Street Outreach
	6: Services Only
Data Collected About	Heads of Households and Adults
Collection Point	As provided - update
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as “update stage” information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained. If a service benefits the entire household it must be recorded for the Head of Household. PATH only records services that are PATH funded. If providers want to collect other services provided then a separate element must be created to distinguish PATH funded services from non-PATH funded services.

Header	Instruction
	PATH only will report on persons who received services who are enrolled.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	None

4.14B Services Provided – RHY

Header	Instruction					
Element Name	Services Provided – RHY	BCP-P	BCP-ES	TLP&MGH	SOP	DEMO
Field 1 & Response	Date of Service (date) [date field]	X	X	X	X	X
Field 2 & Responses	Type of RHY Service	X	X	X	X	X
1	Basic support services	X	X	X		X
2	Community service/service learning (CSL)	X	X	X		X
3	Counseling/therapy	X	X	X		X
4	Dental care	X	X	X		X
5	Education	X	X	X		X
6	Employment and training services	X	X	X		X
7	Criminal justice /legal services	X	X	X		X
8	Life skills training	X	X	X		X
9	Parenting education for parent of youth	X	X	X		X
10	Parenting education for youth with children	X	X	X		X
11	Peer (youth) counseling	X	X	X		X
12	Post-natal care			X		X
13	Pre-natal care			X		X
14	Health/medical care	X	X	X		X
15	Psychological or psychiatric care	X	X	X		X
16	Recreational activities	X	X	X		X
17	Substance abuse assessment and/or treatment	X	X	X		X
18	Substance abuse prevention	X	X	X		X
19	Support group	X	X	X		X
20	Preventative – overnight interim, respite	X				
21	Preventative – formal placement in an alternative setting outside of BCP	X				
22	Preventative – entry into BCP after preventative services	X				
23	Street Outreach – Health and Hygiene Products Distributed				X	
24	Street Outreach – Food and Drink Items				X	
25	Street Outreach – Services Information/Brochures				X	

Header	Instruction
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – Collection required for all components – see chart above
	VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter – e/e method
	2:Transitional Housing
	6:Services Only
	12:Homelessness Prevention
Data Collected About	Head of Household, Adults and Unaccompanied Youth
Collection Point	As provided - update
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained. If service benefits entire household, it may be recorded solely for the Head of Household.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.14C Services Provided – HOPWA

Header	Instruction
Element Name	Services Provided - HOPWA
Field 1 & Response	Date of Service (date) [date field]
Field 2 & Responses	Type of Service
1	Adult day care and personal assistance
2	Case management
3	Child care
4	Criminal justice/legal services
5	Education
6	Employment and training services
7	Food/meals/nutritional services
8	Health/medical care
9	Life skills training
10	Mental health care/counseling
11	Outreach and/or engagement
12	Substance abuse services/treatment
13	Transportation

Header	Instruction
14	Other HOPWA funded service
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – Collection required for all components
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – No component requires data collection
	VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter – e/e method
	2:Transitional Housing
	3:PH-Permanent Supportive Housing
	6:Services Only
	12:Homelessness Prevention
Data Collected About	All Clients receiving services
Collection Point	As provided - update Note: HOPWA requires that all "stayers" at the end of their annual operating year and prior to the generation of their Annual Report (CAPER or APR) enter all services provided through the end of the operating year.
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs and must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time the service is delivered a record of the date of service and the service element must be maintained. If service benefits entire household, it may be recorded solely for the Head of Household.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	None

4.14D Services Provided – SSVF

Header	Instruction
Element Name	Services Provided - SSVF
Field 1 & Response	Date of Service (date) [date field]
Field 2 & Responses	Type of Service
1	Outreach services
2	Case management services
3	Assistance obtaining VA benefits
4	Assistance obtaining/coordinating other public benefits
5	Direct provision of other public benefits
6	Other (non-TFA) supportive service approved by VA

Header	Instruction
Dependent A – Dependent to Field 2 Response 3	*If "Assistance obtaining VA benefits"*
1	VA vocational and rehabilitation counseling
2	Employment and training services
3	Educational assistance
4	Health care services
Dependent B – Dependent to Field 2 Response 4	*If "Assistance obtaining/coordinating other public benefits"*
1	Health care services
2	Daily living services
3	Personal financial planning services
4	Transportation services
5	Income support services
6	Fiduciary and representative payee services
7	Legal services – child support
8	Legal services – eviction prevention
9	Legal services – outstanding fines and penalties
10	Legal services – restore/acquire driver's license
11	Legal services – other
12	Child care
13	Housing counseling
Dependent C – Dependent to Field 2 Response 5	*If "Direct provision of other public benefits"*
1	Personal financial planning services
2	Transportation services
3	Income support services
4	Fiduciary and representative payee services
5	Legal services – child support
6	Legal services – eviction prevention
7	Legal services – outstanding fines and penalties
8	Legal services – restore/acquire driver's license
9	Legal services – other
10	Child care
11	Housing counseling
Dependent D – Dependent to Field 2 Response 6	*If "Other(Non-TFA) Supportive Service approved by VA"* text box for Specify
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – No component requires data collection
	VA:SSVF – Collection required for all components

Header	Instruction
Project Type Applicability	12: Homelessness Prevention
	13: PH-Rapid Re-Housing
Data Collected About	All Clients receiving services
Collection Point	As provided
System Logic	Services will be recorded as they are provided. The system must allow for a theoretically unlimited number of records per enrollment. Users must be able to edit existing records and delete records entered in error.
Other System Issues	Services will be recorded for the head of household (only) unless a specific service is of benefit only to a particular household member.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	None

4.14E Services Provided - Bed-night Date

Header	Instruction
Element Name	Bed Night Date
Field 1 & Response	Bed Night Date (date) [date field]
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – Collection required for all ES component
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – No component requires data collection
	VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter - nbn method (Applicability extends to all nbn method shelters that are not funded through ESG but also participate in HMIS.)
Data Collected About	All Clients
Collection Point	Project Entry and as provided
System Logic	Collect once for each bed night utilized.
Other System Issues	A bed night date indicates that the client has utilized a bed in a night-by-night shelter on that date. The system must be able to store a theoretically unlimited number of bed night dates for any Project Entry ID associated with a night-by-night shelter. There must be a record of a bed night on the project entry date into the shelter; any additional bed night dates must be after the project entry date and *before* the project exit date. The bed-night date must be exportable in the [date field] format.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	This is a new data element placed in the data standards to provide a clear place for the functionality within an HMIS to record night-by-night shelter stays.

4.15 Financial Assistance Provided

4.15A Financial Assistance – HOPWA

Header	Instruction
Element Name	Financial Assistance SSVF
Field 1 & Response	Date of Financial Assistance (date) [date field]
Field 2 & Responses	Financial Assistance Type
1	Rental assistance *[collect for PHP and STRMU]*
2	Security deposits *[collect for PHP]*
3	Utility deposits *[collect for PHP]*
4	Utility payments *[collect for PHP and STRMU]*
7	Mortgage assistance *[collect for STRMU]*
Field 3 & Response	Financial Assistance Amount (amount)
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – Collection required for PHP and STRMU only as indicated above
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – No component requires data collection
	VA:SSVF – No component requires data collection
Project Type Applicability	6:Services Only
	12:Homelessness Prevention
Data Collected About	Heads of Households
Collection Point	As provided - update
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time there is financial assistance provided a record of the assistance must be recorded including the date and financial assistance information. Records of financial assistance should be attached to the Head of Household.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	None

4.15B Financial Assistance – SSVF

Header	Instruction
Element Name	Financial Assistance - SSVF
Field 1 & Response	Date of Financial Assistance (date) [date field]
Field 2 & Response	Financial Assistance Amount (amount)
Field 3 & Responses	Financial Assistance Type

Header	Instruction
1	Rental assistance
4	Utility fee payment assistance
2	Security deposit
3	Utility deposit
5	Moving costs
8	Transportation services: tokens/vouchers
9	Transportation services: vehicle repair/maintenance
10	Child Care
11	General housing stability assistance - emergency supplies
12	General housing stability assistance - other
14	Emergency housing assistance
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12:Homelessness Prevention 13:PH-Rapid Re-Housing
Data Collected About	All clients receiving financial assistance.
Collection Point	As provided
System Logic	Financial assistance will be recorded as it is provided. The system must allow for a theoretically unlimited number of records per enrollment. Users must be able to edit existing records and delete records entered in error.
Other System Issues	Financial assistance will be recorded for the head of household (only) unless a specific service is of distinct benefit only to a particular household member.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	None

4.16 Referrals Provided

4.16A Referrals Provided - PATH

Header	Instruction
Element Name	Referrals Provided PATH
Field 1 & Response	Date of Referral (date) [date field]
Field 2 & Responses	Type of Referral
1	Community Mental Health
2	Substance Use Treatment
3	Primary Health Services

Header	Instruction
4	Job Training
5	Educational Services
6	Relevant Housing Services
7	Housing Placement Assistance
8	Income Assistance
9	Employment Assistance
10	Medical Assistance
Dependent A – Dependent to Field 2 & Responses 1-10	*If* any *"Type of Referral" made* Select Outcome for each
1	Attained
2	Not attained
3	Unknown
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – Collection required for all components HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Heads of Households and Adults
Collection Point	As provided - update
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time there is a referral a record of the referral must be recorded. Multiple types of the same referral may be made over the course of project enrollment. Each referral should have an outcome response. Referral outcome is being shown as a dependent response. However, the responses of attained, not attained, or unknown may have better ways of presentation for data collection than as dependent fields as the response may not be known simultaneous with identification of the referral. Vendors may elect means other than a dependent field to improve data quality. The information is required on reporting. PATH only will report on persons who received services who are enrolled.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	Typographic correction placed CSV numbers in Dependent A

4.16B Referrals Provided - RHY

Header	Instruction
Element Name	Referrals Provided RHY
Field 1 & Response	Date of Referral (date) [date field]
Field 2 & Responses	Type of Referral
1	Child Care Non-TANF
2	Supplemental Nutritional Assistance Program (Food Stamps)
3	Education – McKinney/Vento Liaison Assistance to Remain in School
4	HUD Section 8 or Other Permanent Housing Assistance
5	Individual Development Account
6	Medicaid
7	Mentoring Program Other than RHY Agency
8	National Service (Americorp, VISTA, Learn and Serve)
9	Non-Residential Substance Abuse or Mental Health Program
10	Other Public – Federal, State, or Local Program
11	Private Non-profit Charity or Foundation Support
12	SCHIP
13	SSI, SSDI, or other Disability Insurance
14	TANF or other Welfare/Non-Disability Income Maintenance (all TANF Services)
15	Unemployment Insurance
16	WIC
17	Workforce Development (WIA)
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	Heads of Households, Adults and Unaccompanied Youth
Collection Point	As provided - update
System Logic	Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as “update stage” information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time there is a referral a record of the referral must be recorded.

Header	Instruction
	Multiple types of the same referral may be made over the course of project enrollment.
XML	<Services>
CSV	Services
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.17 Residential Move-In Date

Header	Instruction
Element Name	Residential Move-In Date
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	In Permanent Housing
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "In Permanent Housing"* Date of Move-In (date) [date field]
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for RRH only HUD:ESG – Collection required for RRH only HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for RRH only
Project Type Applicability	13: PH-Rapid Re-Housing
Data Collected About	All clients
Collection Point	Project Entry and Update
System Logic	Collect once at each project entry and again as an update to "yes" when the client enters housing if the client is not in the RRH housing at the time of project entry.
Other System Issues	When counting an RRH for inclusion in the Housing Inventory Count and "no" is indicated to "in permanent housing" all persons in the household should be excluded from counts of persons served in RRH. This element is an alternative to creating a pre-entry, services-only project for RRH. Should an HMIS system support pre-entry project functionality then this element would not be required and instead the RRH "project entry date" and the "residential move-in date" would be the same date.
XML	<ResidentialMoveInDate>
CSV	Enrollment
Updates from 2014 Version 2	None

4.18 Housing Assessment Disposition

Header	Instruction
Element Name	Housing Assessment Disposition
Field 1 & Responses	Assessment Disposition
1	Referred to emergency shelter/safe haven
2	Referred to transitional housing
3	Referred to rapid re-housing
4	Referred to permanent supportive housing
5	Referred to homelessness prevention
6	Referred to street outreach
7	Referred to other continuum project type
8	Referred to a homelessness diversion program
9	Unable to refer/accept within continuum; ineligible for continuum projects
10	Unable to refer/accept within continuum; continuum services unavailable
11	Referred to other community project (non-continuum)
12	Applicant declined referral/acceptance
13	Applicant terminated assessment prior to completion
14	Other/specify
Dependent A – Dependent to Field 1 & Response 14	*If Other/ specify for "Assessment Disposition"* Text box
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required for all components which provide Coordinated Assessment HUD:ESG – Collection required for all components which provide Coordinated Assessment HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	14 – Coordinated Assessment (or other deepening on CoC design of Coordinated Assessment system)
Data Collected About	Head of Household
Collection Point	Project Exit
System Logic	Collect once at or by project exit or when the information is known. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	Unknown
XML	<HousingAssessmentDisposition>
CSV	Exit
Updates from 2014 Version 2	None

4.19 Housing Assessment at Exit

Header	Instruction
Element Name	Housing Assessment at Exit
Field 1 & Responses	Housing Assessment at Exit
1	Able to maintain the housing they had at project entry
2	Moved to new housing unit
3	Moved in with family/friends on a temporary basis
4	Moved in with family/friends on a permanent basis
5	Moved to a transitional or temporary housing facility or program
6	Client became homeless – moving to a shelter or other place unfit for human habitation
7	Client went to jail/prison
10	Client died
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Able to maintain the housing they had at project entry for "Housing Assessment at Exit"* Subsidy information
1	Without a subsidy
2	With the subsidy they had at project entry
3	With an on-going subsidy acquired since project entry
4	Only with financial assistance other than a subsidy
Dependent B – Dependent to Field 1 & Response 2	*If Moved to new housing unit for "Housing Assessment at Exit"* Subsidy information
1	With on-going subsidy
2	Without an on-going subsidy
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – Collection required only for Homelessness Prevention component HUD:ESG – Collection required only for Homelessness Prevention component HUD:HOPWA – Collection required for all components HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter 2:Transitional Housing 3:PH-Permanent Supportive Housing 6:Services Only 12:Homelessness Prevention
Data Collected About	All Clients
Collection Point	Project Exit

Header	Instruction
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<ExitHousingAssessment>
CSV	Exit
Updates from 2014 Version 2	None

PATH REQUIRED ELEMENTS

4.20 PATH Status

Header	Instruction
Element Name	PATH Status
Field 1 & Response	Date of Status Determination (date) [date field]
Field 2 & Responses	Client Became Enrolled in PATH
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "Client Became Enrolled in PATH"* Reason not enrolled
1	Client was found ineligible for PATH
2	Client was not enrolled for other reason(s)
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – Collection required for all components HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	4: Street Outreach 6: Services Only
Data Collected About	Head of Household and adults
Collection Point	Update (Collect once at or before exit when the status is determined.)
System Logic	Collect once at or before each project exit. System stores collected information as "update" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	Only one PATH status date and response is allowed for each project stay. If a client returns to the project at a later date the previously entered data does not apply and a new response must be entered based on this new project entry and project exit date service period.

Header	Instruction
	If the HMIS supports requiring elements, then this element and its dependent response should be required for PATH and the client should not be able to be exited without a response to this element. This element is critical to PATH reporting.
XML	<PATHStatus>
CSV	Enrollment
Updates from 2014 Version 2	None

4.21 Connection with SOAR

Header	Instruction
Element Name	Connection with SOAR
Field 1 & Responses	Connection with SOAR
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – Collection required for all components beginning October, 2016 HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	4:Street Outreach 6:Services Only
Data Collected About	Head of Household and Adults
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	If the SOAR program is locally available CoC's may find this element helpful to their CoCs for implementation in programs other than PATH.
XML	<ConnectionWithSOAR>
CSV	Exit
Updates from 2014 Version 2	None

RHY REQUIRED ELEMENTS

4.22 RHY – BCP Status

Header	Instruction
Element Name	RHY – BCP Status
Field 1 & Response	Date of Status Determination (date) [date field]
Field 2 & Responses	FYSB Youth
0	No
1	Yes
Dependent A – Dependent to Field 2 & Response 0	*If No for "FYSB Youth"* Reason for not providing services
1	Out of age range
2	Ward of the State – Immediate Reunification
3	Ward of the Criminal Justice System – Immediate Reunification
4	Other
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for BCP only VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter – e/e method 12:Homelessness Prevention
Data Collected About	All clients
Collection Point	Update (Collect once before exit.)
System Logic	Collect once at or before each project exit. System stores collected information as "update" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	Only one RHY status date and only one response for "FYSB Youth" is allowed for each project stay. If a client returns to the project at a later date the previous data does not apply and must be entered based on this project entry and project exit date service period. If the system supports required elements, then this element should be required for RHY:BCP-es funded projects and the case should not be able to be closed without a response to this element. When counting a Basic Center Program Shelter for inclusion in the Housing Inventory Count and RHY reporting, persons identified as FYSB Youth – "No" should be excluded from counts of persons served.
XML	<RHYBCPStatus>
CSV	Enrollment
Updates from 2014 Version 2	None

4.23 Sexual Orientation

Header	Instruction
Element Name	Sexual Orientation
Field 1 & Responses	Sexual Orientation
1	Heterosexual
2	Gay
3	Lesbian
4	Bisexual
5	Questioning / Unsure
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components VA:SSVF – No component requires data collection
Project Type Applicability	1:Emergency Shelter – e/e method 2:Transitional Housing 4:Street Outreach 12:Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<SexualOrientation>
CSV	Enrollment
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting. Typographic correction: Previous Data Dictionary indicated collection for Services Only under appropriate HHS:SOP funder and components. SOP is Street Outreach.

4.24 Last Grade Completed

Header	Instruction
Element Name	Last Grade Completed
Field 1 & Responses	Last Grade Completed
1	Less than Grade 5
2	Grades 5-6

Header	Instruction
3	Grades 7-8
4	Grades 9-11
5	Grade 12
6	School program does not have grade levels
7	GED
10	Some college
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<LastGradeCompleted>
CSV	EmploymentEducation
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.25 School Status

Header	Instruction
Element Name	School Status
Field 1 & Responses	School Status
1	Attending school regularly
2	Attending school irregularly
3	Graduated from high school
4	Obtained GED
5	Dropped out
6	Suspended
7	Expelled
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<SchoolStatus>
CSV	EmploymentEducation
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.26 Employment Status

Header	Instruction
Element Name	Employment Status
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Employed
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Employed"* Type of Employment
1	Full-time
2	Part-time
3	Seasonal / sporadic (including day labor)
Dependent B – Dependent to Field 2 & Response 0	*If No for "Employed"* Why Not Employed
1	Looking for work
2	Unable to work
3	Not looking for work
Element Type	Program Specific

Header	Instruction
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry and Project Exit
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	None
XML	<Employment>
CSV	EmploymentEducation
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.27 General Health Status

Header	Instruction
Element Name	General Health Status
Field 1 & Responses	General Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry and Project Exit

Header	Instruction
System Logic	Collect once at each project entry and project exit. System stores collected information as “project entry stage” or “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<HealthStatus>
CSV	HealthAndDV
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.28 Dental Health Status

Header	Instruction
Element Name	Dental Health Status
Field 1 & Responses	Dental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn’t know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry and Project Exit
System Logic	Collect once at each project entry and project exit. System stores collected information as “project entry stage” or “project exit stage” information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<HealthStatus>
CSV	HealthAndDV
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.29 Mental Health Status

Header	Instruction
Element Name	Mental Health Status
Field 1 & Responses	Mental Health Status
1	Excellent
2	Very good
3	Good
4	Fair
5	Poor
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder:Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry and Project Exit
System Logic	Collect once at each project entry and project exit. System stores collected information as "project entry stage" or "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<HealthStatus>
CSV	HealthAndDV
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.30 Pregnancy Status

Header	Instruction
Element Name	Pregnancy Status
Field 1 & Responses	Pregnancy Status
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 2 & Response 1	*If Yes for "Pregnancy Status"* Due Date (date) [date field]
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Female - Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry and Update
System Logic	Collect once at each project entry. Data are time sensitive and may change over the project stay. System must allow for updated information collection as change occurs, must record the date the information was collected as "update stage" information and retains all updates for historical purpose.
Other System Issues	The data in this element are transactional data; each time there is pregnancy a record of the pregnancy must be recorded. If Due Date is unknown, default to January first of current year.
XML	<HealthStatus>
CSV	HealthAndDV
Updates from 2014 Version2	Data collection universe clarified to exclude children of youth from reporting. Typographic correction: Previous Data Dictionary indicated collection for Services Only under appropriate HHS:SOP funder and components. SOP is Street Outreach.

4.31 Formerly a Ward of Child Welfare/Foster Care Agency

Header	Instruction
Element Name	Formerly a Ward of Child Welfare/Foster Care Agency
Field 1 & Responses	Formerly a Ward of Child Welfare or Foster Care Agency
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Child Welfare or Foster Care Agency"* Number of Years
1	Less than one year
2	1 to 2 years
3	3 to 5 or more years
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months (1-11)
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<FormerWardChildWelfare>
CSV	Enrollment
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.32 Formerly a Ward of Juvenile Justice System

Header	Instruction
Element Name	Formerly a Ward of Juvenile Justice System
Field 1 & Responses	Formerly a Ward of Juvenile Justice System
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Formerly a Ward of Child Welfare or Foster Care Agency"* Number of Years
1	Less than one year
2	1 to 2 years
3	3 to 5 or more years

Header	Instruction
Dependent B – Dependent to Dependent A & Response 1	*If Less than one year for "Number of Years"* Number of Months (1-11)
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	HMIS may choose to only display dependent questions if user selects the appropriate response.
XML	<FormerWardChildWelfare>
CSV	Enrollment
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.33 Young Person's Critical Issues

Header	Instruction
Element Name	Young Person's Critical Issues
Field 1 & Responses	Household Dynamics
0	No
1	Yes
Field 2 & Responses	Sexual Orientation/Gender Identity – Youth
0	No
1	Yes
Field 3 & Responses	Sexual Orientation/Gender Identity - Family member
0	No
1	Yes
Field 4 & Responses	Housing Issues – Youth
0	No
1	Yes
Field 5 & Responses	Housing Issues - Family member
0	No
1	Yes

Header	Instruction
Field 6 & Responses	School or Educational Issues - Youth
0	No
1	Yes
Field 7 & Responses	School or Educational Issues - Family member
0	No
1	Yes
Field 8 & Responses	Unemployment – Youth
0	No
1	Yes
Field 9 & Responses	Unemployment - Family member
0	No
1	Yes
Field 10 & Responses	Mental Health Issues – Youth
0	No
1	Yes
Field 11 & Responses	Mental Health Issues - Family member
0	No
1	Yes
Field 12 & Responses	Health Issues – Youth
0	No
1	Yes
Field 13 & Responses	Health Issues – Family member
0	No
1	Yes
Field 14 & Responses	Physical Disability – Youth
0	No
1	Yes
Field 15 & Responses	Physical Disability – Family member
0	No
1	Yes
Field 16 & Responses	Mental Disability – Youth
0	No
1	Yes
Field 17 & Responses	Mental Disability - Family member
0	No
1	Yes
Field 18 & Responses	Abuse and Neglect – Youth
0	No
1	Yes
Field 19 & Responses	Abuse and Neglect - Family member
0	No
1	Yes

Header	Instruction
Field 20 & Responses	Alcohol or other drug abuse – Youth
0	No
1	Yes
Field 21 & Responses	Alcohol or other drug abuse - Family member
0	No
1	Yes
Field 22 & Responses	Insufficient Income to support youth - Family member
0	No
1	Yes
Field 23 & Responses	Active Military Parent - Family member
0	No
1	Yes
Field 24 & Responses	Incarcerated Parent of Youth
0	No
1	Yes
Dependent A – Dependent to Field 24 & Response 1	*If Yes for "Incarcerated Parent of Youth"* Please specify
1	One parent / legal guardian is incarcerated
2	Both parents / legal guardians are incarcerated
3	The only parent / legal guardian is incarcerated
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	HMIS may choose to only display dependent questions if the user selects the appropriate response.
XML	<YouthCriticalIssues>
CSV	Enrollment
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.34 Referral Source

Header	
Element Name	Referral Source
Field 1 & Responses	Referral Source
1	Self-Referral
2	Individual: Parent/Guardian
3	Individual: Relative or Friend
4	Individual: Other Adult or Youth
5	Individual: Partner/Spouse
6	Individual: Foster Parent
7	Outreach Project: FYSB
10	Outreach Project: Other
11	Temporary Shelter: FYSB Basic Center Project
12	Temporary Shelter: Other Youth Only Emergency Shelter
13	Temporary Shelter: Emergency Shelter for Families
14	Temporary Shelter: Emergency Shelter for Individuals
15	Temporary Shelter: Domestic Violence Shelter
16	Temporary Shelter: Safe Place
17	Temporary Shelter: Other
18	Residential Project: FYSB Transitional Living Project
19	Residential Project: Other Transitional Living Project
20	Residential Project: Group Home
21	Residential Project: Independent Living Project
22	Residential Project: Job Corps
23	Residential Project: Drug Treatment Center
24	Residential Project: Treatment Center
25	Residential Project: Educational Institute
26	Residential Project: Other Agency project
27	Residential Project: Other Project
28	Hotline: National Runaway Switchboard
29	Hotline: Other
30	Other Agency: Child Welfare/CPS
31	Other Agency: Non-Residential Independent Living Project
32	Other Project Operated by your Agency
33	Other Youth Services Agency
34	Juvenile Justice
35	Law Enforcement/ Police
36	Religious Organization
37	Mental Hospital
38	School
39	Other Organization
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 1 & Response 7	*If Outreach Project: FYSB for "Referral Source" is selected* Number of times approached by outreach prior to entering the project (Box for integer response)
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<ReferralSource>
CSV	Enrollment
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.35A Commercial Sexual Exploitation

Header	Instruction
Element Name	Commercial Sexual Exploitation
Field 1 & Responses	Ever received anything in exchange for sex (e.g. money, food, drugs, shelter)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* In the last three months
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* How many times
1	1-3
2	4-7
3	8-11

Header	Instruction
4	12 or more
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent C – Dependent to Field 1 & Response 1	*If Yes for "Ever received anything in exchange for sex"* Ever made/persuaded to have sex in exchange for something
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent D – Dependent to Dependent C & Response 1	*If Yes for "Ever made/persuaded to have sex in exchange for something?"* In the last three months?
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	HMIS may choose to only display dependent questions if the user selects the appropriate response. If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows: Field 1: Have you ever received anything in exchange for having sexual relations with another person, such as money, food, drugs or shelter? Dependent B: How many times have you received something in exchange for having sexual relations with another person, such as money, food, drugs or shelter? Dependent C: Did someone ever make you or persuade you to have sex with anyone else in exchange for something such as money, food, drugs or shelter?

Header	Instruction
XML	<CommercialSexualExploitation>
CSV	Enrollment
Updates from 2014 Version 2	This element revises the wording and structure of 4.35 to comply with OMB requirements. Data collection universe clarified to exclude children of youth from reporting. (minus any street outreach clients without a date of engagement)

4.35B Labor Exploitation

Header	
Element Name	Labor Exploitation
Field 1 & Responses	Ever afraid to quit/leave work due to threats of violence to yourself, family, or friends
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 2 & Responses	Ever promised work where work or payment was different than you expected
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 1 & 2 Response 1	*If Yes for either "Workplace violence threats" OR "Workplace promise difference"* - Felt forced, pressured or tricked into continuing the job
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 1 & 2 Response 1	*If Yes for either "Workplace violence threats" OR "Workplace promise actual difference"* - In the last 3 months
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components VA:SSVF – No component requires data collection

Header	Instruction
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing; 4: Street Outreach 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	HMIS may choose to only display dependent questions if the user selects the appropriate response. If mouse over/hover functionality is available in the system for explanations/definitions, RHY requests the information to read as follows: Field 1: Have you ever been afraid to leave or quit a work situation due to fears of violence or other threats of harm to yourself, family or friends? Field 2: Have you ever been promised work where the work or payment ended up being different from what you expected? Dependent A: Did you feel forced, pressured or tricked into continuing this job? Dependent B: Have you had any jobs like these in the last three months?
XML	<CommercialSexualExploitation>
CSV	Enrollment
Updates from 2014 Version 2	This is a new data element effective, October 2015 required to comply with OMB requirements.

4.36 Transitional, Exit-care or Aftercare Plans and Actions

Header	Instruction
Element Name	Transitional, Exit-care or Aftercare Plans and Actions
Field 1 & Responses	A written transitional, aftercare or follow-up plan or agreement
0	No
1	Yes
9	Client refused
Field 2 & Responses	Advice about and/or referral to appropriate mainstream assistance programs
0	No
1	Yes
9	Client refused
Field 3 & Responses	Placement in appropriate, permanent, stable housing (not a shelter)
0	No
1	Yes
9	Client refused
Field 4 & Responses	Due to unavoidable circumstances or scarcities of appropriate housing, the youth must be transported or accompanied to a temporary shelter
0	No
1	Yes
9	Client refused

Header	Instruction
Field 5 & Responses	Exit counseling
0	No
1	Yes
9	Client refused
Field 6 & Responses	A course of further follow-up treatment or services
0	No
1	Yes
9	Client refused
Field 7 & Responses	A follow-up meeting or series of staff/youth meetings or contacts has been scheduled
0	No
1	Yes
9	Client refused
Field 8 & Responses	A "package" of such things as maps, information about local shelters and resources
0	No
1	Yes
9	Client refused
Field 9 & Responses	Other
0	No
1	Yes
9	Client refused
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter
	2: Transitional Housing
	12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<ExitPlansActions>
CSV	Exit
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.37 Project Completion Status

Header	Instruction
Element Name	Project Completion Status
Field 1 & Responses	Project Completion Status
1	Completed project
2	Youth voluntarily left early
3	Youth was expelled or otherwise involuntarily discharged from project
Dependent A – Dependent to Field 1 & Response 2	*If Youth voluntarily left early for "Project Completion Status"* Select the major reason
1	Left for other opportunities – Independent living
2	Left for other opportunities - Education
3	Left for other opportunities - Military
4	Left for other opportunities - Other
5	Needs could not be met by project
Dependent B – Dependent to Field 1 & Response 3	*If Youth was expelled or otherwise involuntarily discharged from project for "Project Completion Status"* Select the major reason
1	Criminal activity/destruction of property/violence
2	Non-compliance with project rules
3	Non-payment of rent/occupancy charge
4	Reached maximum time allowed by project
5	Project terminated
6	Unknown/disappeared
Element Type	Program Specific
Funder:Program- Component	HUD:CoC – No component requires data collection
	HUD:ESG – No component requires data collection
	HUD:HOPWA – No component requires data collection
	HUD:HUD-VASH - No component requires data collection
	HUD:RHSAP - No component requires data collection
	HHS:PATH – No component requires data collection
	HHS: RHY – Collection required for all components except for Street Outreach
	VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None

Header	Instruction
XML	<ProjectCompletionStatus>
CSV	Exit
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

4.38 Family Reunification Achieved

Header	
Element Name	Family Reunification Achieved
Field 1 & Responses	Family Reunification Achieved
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program- Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – Collection required for all components except for Street Outreach VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 12: Homelessness Prevention
Data Collected About	Head of Household, Adults, and Unaccompanied Youth
Collection Point	Project Exit
System Logic	Collect once at each project exit. System stores collected information as "project exit stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<FamilyReunification>
CSV	Exit
Updates from 2014 Version 2	Data collection universe clarified to exclude children of youth from reporting.

HOPWA REQUIRED ELEMENTS

4.39 Medical Assistance

Header	Instruction
Element Name	Medical Assistance
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	Receiving Public HIV/AIDS Medical Assistance
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A –Dependent to Field 2 and Response 0	*If No for "Receiving Public HIV/AIDS Medical Assistance"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Field 3 & Responses	Receiving AIDS Drug Assistance Program (ADAP)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent B – Dependent to Field 3 & Response 0	*If No for "Receiving AIDS Drug Assistance Program (ADAP)"* Reason
1	Applied; decision pending
2	Applied; client not eligible
3	Client did not apply
4	Insurance type N/A for this client
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – Collection required for all components HUD:HUD-VASH - No component requires data collection

Header	Instruction
	HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH-Permanent Supportive Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	All household members with HIV/AIDS
Collection Point	Project Entry, Update and Project Exit
System Logic	The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	None
XML	<MedicalAssistance>
CSV	IncomeBenefits
Updates from 2014 Version 2	None

4.47 T-cell (CD4) and Viral Load

Header	Instruction
Element Name	T-cell (CD4) and Viral Load
Field 1 & Response	Information Date (date information was collected) [date field]
Field 2 & Responses	T-Cell (CD4) Count Available
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Dependent A – Dependent to Field 2 & Response 1	*If a yes to "T-Cell Count Available" then* T-cell Count (integer between 0 – 1500)
Dependent B - Dependent to Dependent A & Response	*If a number is entered in the T-Cell count then* How was the information obtained
1	Medical Report
2	Client report
3	Other
Field 3 & Responses	Viral Load Information Available
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected

Header	Instruction
Dependent A – Dependent to Field 3 & Response 1	*If a yes to "Viral Load Information Available" then* T-cell Count (integer between 0 – 999999)
Dependent B - Dependent to Dependent A & Response 2	*If a number is entered in the T-Cell count then* How was the information obtained
1	Medical Report
2	Client report
3	Other
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – Collection required for all components HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	1: Emergency Shelter 2: Transitional Housing 3: PH-Permanent Supportive Housing 6: Services Only 12: Homelessness Prevention
Data Collected About	Only Clients funded in a HOPWA project presenting with HIV/AIDS
Collection Point	Project Entry, Update, Annual Assessment and Project Exit
System Logic	Collect at project entry and project exit. Data should be updated every 6 months following project entry thru to project exit and at a minimum at Annual Assessment. The system must record the appropriate collection stage for each element. Systems must also allow for update information if a change occurs mid-year. Allow corrections for data entry errors at all stages.
Other System Issues	It is recommended that an HMIS only display this question as dependent to HMIS Data Standards Element 4.8 (HIV/AIDS) where the response is "yes" (1).
XML	<TCellViralLoad>
CSV	Disabilities
Updates from 2014 Version 2	New element added October, 2015

RHSAP REQUIRED ELEMENTS

4.40 Worst Housing Situation

Header	Instruction
Element Name	Worst Housing Situation
Field 1 & Responses	Worst Housing Situation
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - Collection required for all components HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – No component requires data collection
Project Type Applicability	Unknown at time of publication
Data Collected About	All Clients
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	As of the publication of this Data Dictionary RHSAP does not have federal funding. Upon receipt of federal funding by HUD for RHSAP this element should become active.
XML	<WorstHousingSituation>
CSV	Enrollment
Updates from 2014 Version 2	None

VA REQUIRED ELEMENTS

4.41 Veteran's Information

Header	Instruction
Element Name	Veterans Information
Field 1 & Response	Year Entered Military Service (year)
Field 2 & Response	Year Separated from Military Service (year)
Field 3 & Responses	Theatre of Operations: World War II
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 4 & Responses	Theatre of Operations: Korean War
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 5 & Responses	Theatre of Operations: Vietnam War
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 6 & Responses	Theatre of Operations: Persian Gulf War (Operation Desert Storm)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 7 & Responses	Theatre of Operations: Afghanistan (Operation Enduring Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 8 & Responses	Theatre of Operations: Iraq (Operation Iraqi Freedom)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 9 & Responses	Theatre of Operations: Iraq (Operation New Dawn)
0	No

Header	Instruction
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 10 & Responses	Theatre of Operations: Other Peace-keeping Operations or Military Interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)
0	No
1	Yes
8	Client doesn't know
9	Client refused
99	Data not collected
Field 11 & Responses	Branch of the Military
1	Army
2	Air Force
3	Navy
4	Marines
6	Coast Guard
8	Client doesn't know
9	Client refused
99	Data not collected
Field 12 & Responses	Discharge Status
1	Honorable
2	General under honorable conditions
6	Under other than honorable conditions (OTH)
4	Bad conduct
5	Dishonorable
7	Uncharacterized
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	All Veterans
Collection Point	Record Creation

Header	Instruction
System Logic	Collect once and only once. System stores collected information. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<VeteranInfo>
CSV	Client
Updates from 2014 Version 2	Typographic correction - Previous Data Dictionary indicated collection Project Types Emergency Shelter and Transitional Housing which are not SSVF components.

4.42 Percent of AMI (SSVF Eligibility)

Header	Instruction
Element Name	Percent of AMI (SSVF Eligibility)
Field 1 & Responses	Household Income as a Percentage of AMI
1	Less than 30%
2	30% to 50%
3	Greater than 50%
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	All Head of Households
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	The system may not automatically calculate this field unless the VA Annual Income worksheet is part of the HMIS and the field is calculated from that worksheet. Calculation from Income and Sources is prohibited.
XML	<PercentAMI>
CSV	Enrollment
Updates from 2014 Version 2	Typographic correction - Previous Data Dictionary indicated collection Project Types Emergency Shelter and Transitional Housing which are not SSVF components.

4.43 Last Permanent Address

Header	Instruction
Element Name	Last Permanent Address
Field 1 & Response	Street Address
Field 2 & Response	City
Field 3 & Response	State
Field 4 & Response	Zip Code
Field 5 & Responses	Address Data Quality
1	Full address reported
2	Incomplete or estimated address reported
8	Client doesn't know
9	Client refused
99	Data not collected
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	All Head of Households
Collection Point	Project Entry
System Logic	Collect once at each project entry. System stores collected information as "project entry stage" information and retains for historical purpose. Updates not required, allow corrections for data entry errors.
Other System Issues	None
XML	<LastPermanentAddress>
CSV	Enrollment
Updates from 2014 Version 2	Typographic correction - Previous Data Dictionary indicated collection Project Types Emergency Shelter and Transitional Housing which are not SSVF components.

4.44 HP Screening Score

Header	
Element Name	HP Screening Score
Field 1 & Response	HP Screening Score (integer up to 2 digits)
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection

Header	Instruction
	HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12: Homelessness Prevention
Data Collected About	All Head of Households
Collection Point	Project entry.
System Logic	Collect once at each project entry.
Other System Issues	SSVF grantees must enter the screening score for each household served in projects with a Project Type of 12 (Homelessness Prevention) as calculated in screening / assessment. No information date or data collection stage is required; the effective information date is the Project Entry Date and data are only collected at project entry.
XML	<HPScreeningScore>
CSV	Enrollment
Updates from 2014 Version 2	New data element

4.45 VAMC Station Number

Header	Instruction
Element Name	VAMC Station Number
Field 1 & Response	VAMC Station Number (up to eight characters)
Element Type	Program Specific
Funder: Program-Component	HUD:CoC – No component requires data collection HUD:ESG – No component requires data collection HUD:HOPWA – No component requires data collection HUD:HUD-VASH - No component requires data collection HUD:RHSAP - No component requires data collection HHS:PATH – No component requires data collection HHS: RHY – No component requires data collection VA:SSVF – Collection required for all components
Project Type Applicability	12: Homelessness Prevention 13: PH-Rapid Re-Housing
Data Collected About	Heads of Household
Collection Point	Project entry
System Logic	Collect once at each project entry.
Other System Issues	Valid VAMC Station Numbers are up to 8 alphanumeric characters and should
XML	<VAMCStation>
CSV	Enrollment
Updates from 2014 Version 2	New data element

REFERENCE ELEMENT

4.47 T-cell (CD4) and Viral Load

Element described under HOPWA Elements

PROGRAM SPECIFIC ELEMENT VISIBILITY TABLES

4-1 HHS: PATH Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which the PATH program components are required to collect information.

X = data collection required

Δ = data collection is pending approval; as of publication of the Data Dictionary collection is at the discursions of the grantee

Number	Element	Street Outreach	Services Only
4.1	Housing Status	x	x
4.2	Income and Sources	Δ	Δ
4.3	Non-Cash Benefits	Δ	Δ
4.4	Health Insurance	Δ	Δ
4.5	Physical Disability	x	x
4.6	Developmental Disability	x	x
4.7	Chronic Health Condition	x	x
4.8	HIV/AIDS	Δ	Δ
4.9	Mental Health Problem	x	x
4.10	Substance Abuse	x	x
4.12	Contact	x	x
4.13	Date of Engagement	x	x
4.14 A	Services Provided - PATH Funded	x	x
4.16 A	Referrals Provided - PATH	x	x
4.20	Path Status	x	x
4.21	Connection with SOAR	Δ	Δ

Updates from 2014 Version 2 – None

4-2 HHS: RHY Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which at least one RHY program component is required to collect information.

X = data collection is required

Number	Element	BCP – es	BCP - p	MGH	SOP	TLP	DEMO
4.2	Income and Sources			x		x	x
4.3	Non-Cash Benefits			x		x	x
4.4	Health Insurance	x	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x	x
4.12	Contact				x		
4.13	Date of Engagement				x		
4.14 B	Services Provided - RHY	x	x	x	x	x	x
4.16 B	Referrals Provided - RHY	x	x	x	x	x	x
4.22	RHY:BCP Status	x	x				
4.23	Sexual Orientation	x	x	x	x	x	x
4.24	Last Grade Completed	x	x	x		x	x
4.25	School Status	x	x	x		x	x
4.26	Employment Status	x	x	x		x	x
4.27	General Health Status	x	x	x		x	x
4.28	Dental Health Status	x	x	x		x	x
4.29	Mental Health Status	x	x	x		x	x
4.30	Pregnancy Status	x	x	x	x	x	x
4.31	Formerly a Ward of Child Welfare/Foster Care Agency	x	x	x		x	x
4.32	Formerly a Ward of Juvenile Justice System	x	x	x		x	x
4.33	Young Person's Critical Issues	x	x	x		x	x
4.34	Referral Source	x	x	x		x	x
4.35A	Commercial Sexual Exploitation	x	x	x	x	x	x
4.35B	Commercial Labor Exploitation	x	x	x	x	x	x
4.36	Transitional, Exit-care, or Aftercare Plan and Actions	x	x	x		x	x
4.37	Project Completion Status	x	x	x		x	x
4.38	Family Reunification Achieved	x	x	x		x	x

Updates from 2014 Version 2: 1) The universe of data collection has changed on most questions to clarify that data is to be collected on all Head of Households, Adults and Unaccompanied Youth. Children of Parenting Youth are not to have most program specific elements collected for them. 2) 4.35A Commercial Sexual Exploitation was reworded and reconfigured and 4.35B Commercial Labor Exploitation was added per OMB data collection requirements.

4-3 HUD:CoC Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which at least one CoC program component is required to collect information.

X = data collection is required
* = data collection is required only for Supportive Services Only components which are funded to provide Street Outreach
? = data collection is determined by how the CoC has structured the coordinated assessment in their area. Placement of the element would be required for any project that is conducting a coordinated assessment. This may be across multiple projects or sited in a central access point or coordinated intake center.

Number	Element	Homelessness Prevention	Permanent Supportive Housing	Rapid Re-Housing	Supportive Services Only	Transitional Housing
4.2	Income and Sources	x	x	x	x	x
4.3	Non-Cash Benefits	x	x	x	x	x
4.4	Health Insurance	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x
4.12	Contact				*	
4.13	Date of Engagement				*	
4.17	Residential Move-in Date			x		
4.18	Housing Assessment Disposition	?	?	?	?	?
4.19	Housing Assessment at Exit	x				

Updates from 2014 Version 2: Element 4.11 Domestic Violence was reconfigured to identify those persons who are victims/survivors of domestic violence and then of those who is currently fleeing domestic violence.

4-4 HUD:ESG Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which at least one RHY program component is required to collect information.

X = data collection is required
? = data collection is determined by how the CoC has structured the coordinated assessment in their area. Placement of the element would be required for any project that is conducting a coordinated assessment. This may be across multiple projects or sited in a central access point or coordinated intake center.

Number	Element	ESG e/e	ESG nbn	Homelessness Prevention	RRH	Street Outreach
4.2	Income and Sources	x		x	x	x
4.3	Non-Cash Benefits	x		x	x	x
4.4	Health Insurance	x		x	x	x
4.5	Physical Disability	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x
4.12	Contact		x			x
4.13	Date of Engagement		x			x
4.14E	Bed Night		x			
4.17	Residential Move-in Date				x	
4.18	Housing Assessment Disposition	?	?	?	?	?
4.19	Housing Assessment at Exit			x		

Updates from 2014 Version 2: 1) Element 4.14E Bed Night was added to indicate bed-nights provided in night-by-night shelters. 2) Element 4.11 Domestic Violence was reconfigured to identify those persons who are victims/survivors of domestic violence and then of those who is currently fleeing domestic violence.

4-5 HUD:HOPWA Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which at least one HOPWA program component is required to collect information.

X = data collection is required

Number	Element	Hotel/ Motel	Housing Info	Permanent Housing	Permanent Housing Placement	Short Term Housing	STRMU	Transitional Housing
4.1	Housing Status	x	x	x	x	x	x	x
4.2	Income and Sources	x	x	x	x	x	x	x
4.3	Non-Cash Benefits	x	x	x	x	x	x	x
4.4	Health Insurance	x	x	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x	x	x
4.14 C	Services Provided - HOPWA	x	x	x	x	x	x	x
4.15 A	Financial Assistance - HOPWA				x		x	
4.19	Housing Assessment at Exit	x	x	x	x	x	x	x
4.39	Medical Assistance	x	x	x	x	x	x	X
4.47	T-cell (CD4) and Viral Load	x	x	x	x	x	x	X

Updates from 2014 Version 2: 1) Element 4.11 Domestic Violence was reconfigured to identify those persons who are victims/survivors of domestic violence and then of those who is currently fleeing domestic violence. 2) Element 4.47 T-cell (CD4) and Viral Load was added for the purpose of documenting changes in health in relationship to housing.

4-6 VA Program Specific Element Visibility – Collection Requirements

The elements shown are only those in which at least one VA program component is required to collect information.

X = data collection is required

Number	Element	SSVF
4.2	Income and Sources	x
4.3	Non-Cash Benefits	x
4.4	Health Insurance	x
4.14 D	Services Provided – SSVF	x
4.15 B	Financial Assistance - SSVF	x
4.17	Residential Move-in Date	x (RRH only)
4.41	Veteran's Information	x
4.42	Percent of AMI (SSVF Eligibility)	x
4.43	Last Permanent Address	X
4.44	HP Screening Score	X (HP Only)
4.45	VAMC Station Number	x

Updates from 2014 Version 2: 1) Element 4.44 HP Screening Score was added. 2) Element 4.45 VAMC Station Number was added.

5. METADATA ELEMENTS

The term *metadata* is often defined as 'data about data.' Instead of capturing information about a project or a client, Metadata Elements capture information about the data itself: when it was collected, when it was entered into HMIS, who entered it, and which project is responsible for it.

The Metadata Elements are intended to facilitate reporting from HMIS, to simplify the writing of programming specifications, and to provide an audit trail. These elements do not represent an attempt to standardize the way that an HMIS stores data. As long as the HMIS is able to accomplish the purposes identified for the Metadata Elements, the software is not required to use the exact metadata elements listed here. Future programming specifications for reports will reference these Metadata Elements. The Metadata Elements are:

5.1 Date Created
5.2 Date Updated
5.3 Data Collection Stage
5.4 Information Date
5.5 Project Identifier
5.6 Project ID
5.7 User Identifier

5.1 Date Created

Header	Instruction
Element Name	Date Created
Field 1 & Response	[date field]
Element Type	Metadata
Funder:Program- Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	All Records
Collection Point	Record creation
System Logic	HMIS auto-generated. HMIS must have the ability to identify the date on which a record was first created in HMIS for any client-level data. Data elements that are collected together on a single form may share a single Date Created. HMIS users and system administrators must not have the ability to enter or to modify the information in this Metadata Element.
Other System Issues	The HMIS must store this metadata for all client-level data elements. It is not necessary that this information be displayed in the user interface of the HMIS, but it must be accessible in the programming of reports. Date Created must not change when a data element is edited. If two client records representing the same person are merged, the earliest Date Created must be retained for data elements for which the HMIS stores only one value per client (e.g., name, SSN, date of birth).
XML	XML attribute: DateCreated
CSV	<*><DateCreated> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.2 Date Updated

Header	Instruction
Element Name	Date Updated
Field 1 & Response	[date field]
Element Type	Metadata
Funder:Program- Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	All Data Elements
Collection Point	Record add / edit
System Logic	HMIS auto-generated. Created by the HMIS when client-level information is first entered, and updated by the HMIS every time client-level information is saved by an HMIS user.
Other System Issues	The HMIS must be able to determine, for all client-level information, the date on which it was last edited by a user. Each time a user saves data, the HMIS must store the current date as the Date Updated with the data being saved. Data elements that are collected together on a single form may share a single Date Updated. HMIS users or system administrators must not have the ability to enter or to modify the information in this metadata element.
XML	XML attribute: DateUpdated
CSV	<*><DateUpdated> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.3 Date Collection Stage

Header	Instruction
Element Name	Data Collection Stage
Field 1 & Response	Data Collection Stage
1	Project entry
2	Project update
5	Project annual assessment
3	Project exit
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	All client level data
Collection Point	Client Data Entry of Specified Elements
System Logic	HMIS auto-generated or HMIS user selected. An HMIS must be able to distinguish between data collected at project entry, project update (during enrollment), and project exit. Data elements that are collected together on a single form may share a single Data Collection Stage. HMIS users should not have the ability to create more than one record per data element at either project entry or project exit (e.g., for a single project stay, a client should have one and only one record of Income and Sources identified as project entry). The system must allow a user to save a dated record for a client's annual assessment as an "annual assessment".

Header	Instruction
Other System Issues	The response categories correlate to response categories defined in the XML and CSV specifications. An "annual assessment" is required as noted in the collection stage for some Program Specific Elements. Elements for which a collection point of 'annual assessment' is required must be collected at least once annually for each client. An Annual Assessment must occur between months 11 and 13 annually for all HUD funded projects. The *Information Date* must be no more than 30 days before or after the anniversary of the client's *Project Entry Date*; information must be accurate as of the *Information Date.* The date range of the Annual Assessment is based entirely around the client's *Project Entry Date*, not on the date of the client's previous assessment. For all projects which require an annual assessments, data collected as part of an annual assessment must have a *Data Collection Stage* of 'annual assessment.' There should be one and only one record for each data element with a *Data Collection Stage* of 'annual assessment' within the 60 day period surrounding the anniversary of the client's *Project Entry Date*. Regardless of whether or not the responses have changed since project entry or the previous annual assessment, a new record must be created for each annual assessment such that it is possible to view a history, by date, of the values for each data element.
XML	XML attribute: DataCollectionStage
CSV	<*><DataCollectionStage> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.4 Information Date

Header	Instruction
Element Name	Information Date
Field 1 & Response	[date field]
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	As specified in program specific elements
Collection Point	Client Program-Specific Data Entry
System Logic	This Metadata Element is a hybrid in that it pertains to the client data and not directly to the client, but it will be entered in HMIS by users. Throughout the Data Dictionary this Metadata Element has been added to the data elements where it applies (e.g. Income and Sources, with Response 1 Information Date). The metadata element is included here to provide further information for HMIS vendors and system administrators. Data that is collected only at initial HMIS project entry (e.g., Name, Social Security Number) does not require an Information Date. Data that is collected only at project entry or only at project exit, may be assumed to have an Information Date that matches the Project Entry Date or Project Exit Date, respectively or an HMIS may require that a user specify the date. Data elements that are collected together on a single form may share a single Information Date.

Header	Instruction
Other System Issues	This Metadata Element is applicable to the following Program-Specific Data Elements: • Income and Sources • Non-Cash Benefits • Health Insurance • Physical Disability • Developmental Disability • Chronic Health Condition • HIV/AIDS • Mental Health • Substance Abuse • Domestic Violence • Residential Move In Date
XML	XML attribute: InformationDate
CSV	<*><InformationDate> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.5 Project Identifier

Header	Instruction
Element Name	Project Identifier
Field 1 & Response	Project Identifier (2.2) of the project that entered or edited the data
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	Specified data elements
Collection Point	Record add and edit
System Logic	HMIS auto-generated or HMIS user selected. Data elements that are collected together on a single form may share a single Project Identifier. In order to report on data quality on a project's report, it is first necessary to establish that the project in question was responsible for the data.
Other System Issues	This is a basic requirement that assumes a simple relationship between clients and projects. In circumstances where one project may be responsible for entering data that would appropriately appear on another project's required report (e.g., a central intake point), it may be necessary to create a more sophisticated method to establish responsibility for the data entered.
XML	Unique Identifier: ProjectID
CSV	<*><ProjectID> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.6 Project Entry ID

Header	Instruction
Element Name	Project Entry ID
Field 1 & Response	A unique project entry identifier used to associate data with a particular period
Element Type	Metadata
Funder: Program-Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	All client level data
Collection Point	Record add
System Logic	HMIS auto-generated. The data element should be created by the HMIS at the time that the record of a project entry is first entered into HMIS, and should be stored with any data that pertains to that particular period of service. Data elements that are collected together on a single form may share a single Project Identifier. An HMIS should be able to correlate data to a specific project stay.
Other System Issues	This metadata element must be stored with the following data elements: • Veteran Status • Disabling Condition • Residence Prior to Program Entry • Housing Status • Project Entry Date • Project Exit Date • Destination • Income and Sources • Non-Cash Benefits • Health Insurance • Physical Disability • Developmental Disability • Chronic Health Condition • HIV/AIDS • Mental Health • Substance Abuse • Domestic Violence
XML	Unique Identifier: ProjectEntryID
CSV	<*><ProjectEntryID> (Field collected across multiple files)
Updates from 2014 Version 2	None

5.7 User Identifier

Header	Instruction
Element Name	User ID
Field 1 & Response	A unique ID used to associate data with the user who entered and/or edited it
Element Type	Metadata
Funder:Program- Component	All Programs – All Components
Project Type Applicability	All
Data Collected About	All Records
Collection Point	All Data Entry
System Logic	HMIS generated.

Header	Instruction
	Each authorized user of an HMIS must have a unique identifier stored in the HMIS. Every time data are entered or edited in HMIS, the HMIS must keep a record of which user entered or edited the data based on the credentials supplied at the time of login. The data element should be stored with any Universal or Program-Specific Data Element entered or edited in an HMIS.
Other System Issues	It must be possible to determine, for all client-level data, which user entered it in HMIS. Each time a user saves data, the HMIS must store the User Identifier of that particular user with the data being saved. Data elements that are collected together on a single form may share a single User Identifier. HMIS users must not have the ability to enter or to modify the information in this Metadata Element. If a data element is edited, the system must retain the original value, along with the User Identifier of the user who entered it, in addition to storing the new value and the User Identifier of the editing user.
XML	XML attribute: UserID
CSV	<*><UserID> (Field collected across multiple files)
Updates from 2014 Version 2	None

METADATA ELEMENT TABLE SUMMARY

Data elements collected on a single form / stored as fields in one record of a table may share a single set of metadata.
*Associated with project entry; the information date is the entry date.
†Associated with project exit; the information date is the exit date.

Number	Element	Date Created	Date Updated	Data Collection Stage	Informa-tion Date	Project ID	Project Entry ID	User ID
3.1	Name	x	x					x
3.2	Social Security Number	x	x					x
3.3	Date of Birth	x	x					x
3.4	Race	x	x					x
3.5	Ethnicity	x	x					x
3.6	Gender	x	x					x
3.7	Veteran Status	x	x					x
3.8	Disabling Condition	x	x	*	*	x	x	x
3.9	Residence Prior to Project Entry	x	x	*	*	x	x	x
3.10	Project Entry Date	x	x	*	*	x	x	x
3.11	Project Exit Date	x	x	†	†	x	x	x
3.12	Destination	x	x	†	†	x	x	x

Number	Element	Date Created	Date Updated	Data Collection Stage	Informa-tion Date	Project ID	Project Entry ID	User ID
3.13	Personal ID	Auto	generated					
3.14	Household ID	Auto	generated					
3.15	Relationship to Head of Household	x	x	*	*	x	x	x
3.16	Client Location	x	x	*	*	x	x	x
3.17	Length of Time on the Street, in an ES, or SH	x	x	*	*	x	x	X
4.1	Housing status	x	x	x	x	x	x	x
4.2	Income and Sources	x	x	x	x	x	x	x
4.3	Non-Cash Benefits	x	x	x	x	x	x	x
4.4	Health Insurance	x	x	x	x	x	x	x
4.5	Physical Disability	x	x	x	x	x	x	x
4.6	Developmental Disability	x	x	x	x	x	x	x
4.7	Chronic Health Condition	x	x	x	x	x	x	x
4.8	HIV/AIDS	x	x	x	x	x	x	x
4.9	Mental Health Problem	x	x	x	x	x	x	x
4.10	Substance Abuse	x	x	x	x	x	x	x
4.11	Domestic Violence	x	x	x	x	x	x	x
4.12	Contact	x	x		x	x	x	x
4.13	Date of Engagement	x	x		x	x	x	x
4.14	Services Provided	x	x		x	x	x	x
4.15	Financial Assistance Provided	x	x		x	x	x	x
4.16	Referrals Provided	x	x		x	x	x	x
4.17	Residential Move-In Date	x	x		x	x	x	x
4.18	Housing Assessment Disposition	x	x		x	x	x	x
4.19	Housing Assessment at Exit	x	x	†	†	x	x	x
4.20	PATH Status	x	x		x	x	x	x
4.21	Connection with SOAR	x	x	†	†	x	x	x
4.22	RHY-BCP Status	x	x		x	x	x	x
4.23	Sexual Orientation	x	x	*	*	x	x	x
4.24	Last grade completed	x	x	x	x	x	x	x
4.25	School status	x	x	x	x	x	x	x
4.26	Employment Status	x	x	x	x	x	x	x
4.27	General Health Status	x	x	x	x	x	x	x
4.28	Dental Health Status	x	x	x	x	x	x	x
4.29	Mental Health Status	x	x	x	x	x	x	x
4.30	Pregnancy Status	x	x	x	x	x	x	x
4.31	Formerly a ward of child welfare or foster care agency	x	x	*	*	x	x	x
4.32	Formerly a ward of juvenile justice system	x	x	*	*	x	x	x

Number	Element	Date Created	Date Updated	Data Collection Stage	Informa-tion Date	Project ID	Project Entry ID	User ID
4.33	Young Person's Critical Issues	x	x	*	*	x	x	x
4.34	Referral Source	x	x	*	*	x	x	x
4.35A	Commercial Sexual Exploitation	x	x	*	*	x	x	x
4.35B	Commercial Labor Exploitation	x	x	*	*	x	x	x
4.36	Transitional, Exitcare, or Aftercare Plans and Actions	x	x	†	†	x	x	x
4.37	Project Completion Status	x	x	†	†	x	x	x
4.38	Family Reunification Achieved	x	x	†	†	x	x	x
4.39	Medical Assistance	x	x	x	x	x	x	x
4.40	Worst Housing Situation	x	x	*	*	x	x	x
4.41	Veteran's Information	x	x					x
4.42	Percent of AMI	x	x	*	*	x	x	x
4.43	Last Permanent Address	x	x	*	*	x	x	X
4.44	HP Screening Score	x	x	*	*	x	x	X
4.45	VAMC Station Number	x	x	*	*	x	x	X
4.47	T-cell and Viral Load	x	x		x	x	x	x

SUMMARY OF CHANGES

This release 2014 HMIS Data Dictionary and Data Manual is Version 3 and is an update of the 2014 Data Standards where HUD and the federal partners updated the standards to reflect critical changes that were needed in 2015.

Element Number	Element Name	Federal Partner(s) Requesting and Used By	Change Requirement
3.12	Destination	All Partners/Programs	Change of data collection universe
3.17	Time on the Streets, Emergency Shelters or Safe Havens	HUD - CoC & ESG UDE - Used by all Partners	Structural and wording change
4.11	Domestic Violence	HUD - CoC & ESG Program Specific - Used by all HUD programs	Structural and definition change
4.14 E	Bed night	HUD - CoC & ESG - Program Specific - Used only by HUD	New element
4.35A	Commercial Sexual Exploitation	HHS – RHY - Program Specific - Used only by RHY	Structural and wording change
4.35B	Labor Exploitation	HHS – RHY - Program Specific - Used only by RHY	New Element
4.44	HP Screening Score	VA – SSVF - Program Specific - Used only by VA	New Element
4.45	VAMC Station Number	VA – All - Program Specific - Used only by VA	New Element
4.47	T-cell and Viral Load	HUD – HOPWA - Program Specific - Used only by HOPWA	New Element
4.22-4.38	RHY Required Elements	HHS – RHY - Program Specific - Used only by RHY	Clarified the data collection universe

The following changes are in Version 3.1 – Oct 2015

Element Number	Element Name	Change Requirement
2.7	Bed and Unit Inventory Information	Added the language "Allow separate integer response for each option" for Dependent A- Dependent to Field 5 response AND Dependent B—Depended to Dependent A & Response 3
4.4	Health Insurance	Deleted "and dollar amounts for the source" in Field 3 header & Responses
4.35B	Labor Exploitation	Added "4: Street Outreach" to Project Type Applicability
4-4	HUD ESG Program Specific Element Visibility	Collection Requirements. Deleted "4.14D" and replaced with "14E" in the table