# Housing Choice Voucher Landlord Symposium

## Upcoming Event Reminder Email:

Subject: Landlord Symposium on insert date of event here

We look forward to seeing you at the insert your PHA Name here Housing Choice Voucher (HCV) Landlord Symposium on insert date of event here! We look forward to having you. The event starts at insert event start time here at insert event location here (individual times are listed below).

Additional information related to the event is attached, including the agenda and information on parking and nearby restaurants. Please note that lunch will not be provided. A list of nearby food establishments will be provided to assist you with finding lunch in the nearby area. Should your plans change, please cancel your registration so someone else may attend.

Event: HCV Program Landlord Symposium

Date: Insert Date of Event here

Time: Insert Time of Event here

Location: Insert Location of Event here

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| --- | --- |
| Overview of the HCV Program | Insert Time Slot here |
| Program updates and Policy Changes | Insert Time Slot here |
| Headline Topic & Panel Discussion | Insert Time Slot here |
| Session Three will be followed by Q&A  | Insert Time Slot here |

Reminder – Each segment consists of different content; we encourage you to attend all if your schedule allows.

**If you have questions leading up to the event, please contact** Insert Contact Information here