HUD: Continuum of Care
Annual Performance Report (CoC - APR)

HUD: Emergency Solutions Grant
Consolidated Annual Performance and Evaluation Report (ESG - CAPER)

HMIS PROGRAMMING SPECIFICATIONS

For Reporting Beginning January 1, 2023, Using FY 2022 HMIS Data Standards

Released August 2022
U.S. Department of Housing and Urban Development
Version 1.2

Contents

Revision History

Date	Version	Description
		For APRs and CAPERS submitted on or after 10/1/2021
08/2021	1	Introduction Clarified that Coordinated Entry APRs must be generated using CE APR Specifications. Fundamentals: Update references to current Data Standards Updated instructions in CSV output to reflect changes in gender-related tables. Added applicability of Q7b to ESG-CAPER. Noted in Exporting Report Results to CSV that CAPER report now has 40 tables. Q8a Removed reference to point in time count in instructions. Updated Gender row headers and programming instructions in Q10a-10d, 25c, 26c, 27c Updated Race row headers in Q12a Updated Ethnicity row headers in Q12b Changed references to "Substance Abuse" to "Substance Use Disorder" in Q13a1-13c2, 25e, 26e Changed references to "Drug Abuse" to "Drug Use Disorder" in Q13a1-13c2, 25e, 26e Changed reference to "Mental Health Problem" to "Mental Health Disorder" in Q13a1-13c2, 25e, 26e Corrected copy/paste typo in instructions for 13a2-13c2 which referenced 13a1-13c1. Q14 – added instruction to use the latest [domestic violence] from the latest project stay for each client where the [information date] <= [report end date]. 27a Grayed out cells which cannot logically contain data
01/2022	1.1	Added instructions in Q7b and Q8b to include all enrollment data for the purpose of determining occupancy for the Points in Time counts. Q27a – remove greyed out cell in 18-24 unknown (F3)
08/2022	1.2	Added total active clients and total active households by project columns on Q4. Added column C on Q5 to report on totals of all applicable clients without regard to engagement status for Street Outreach projects. Added programming specifications for new questions 27j, 27k, 27l to the Youth section. Clarified in Q9a how to treat a record with a date of engagement even without a current living situation recorded. Q19b, clarified in step 10 that the count should be unduplicated. Q23c provided instructions for calculating % of positive housing outcomes for Homelessness prevention projects

Introduction

This HUD HMIS Programming Specification document details the business rules required for the HUD Continuum of Care (CoC) Annual Performance Report (APR) and Emergency Solutions Grants (ESG) Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted in the Sage HMIS Reporting Repository (Sage). These Programming Specifications are applicable to all project types *except* Coordinated Entry (project type 14) Projects. APRs for Coordinated Entry Projects must be generated using the HMIS Programming Specifications for Coordinated Entry APR (CE APR-CSV).

These programming specifications cover all questions for the CoC- APR and ESG - CAPER where the information needed to answer the question is required/expected to be extracted from an HMIS or comparable database system. Please see the following section for a table of questions that apply to the APR, CAPER, or both reports. These specifications were developed utilizing the HUD Data Standards as found in the current version of the FY 2022 HMIS Data Dictionary. Wherever possible, these specifications also refer to the *HMIS Standard Reporting Terminology Glossary* (*HMIS Reporting Glossary*), which outlines programming rules developed for, and with HMIS Vendors, to facilitate streamlined programming and like reporting across systems.

The CoC – APR and ESG – CAPER will be submitted to HUD in the Sage HMIS Reporting Repository via CSV export of aggregate results in the manner described below.

Exporting Report Results to CSV

1. Both the APR and CAPER must be programmed to allow for an export of all HMIS-generated tables in standard CSV format.
2. Each question in the report must generate one CSV file and must be named the same as the question table number, e.g., "Q6b.csv". Sage is designed to recognize only these exact file names but are case-insensitive so that "Q6b.csv", "q6b.CSV", "Q6B.CSV" are all valid.
3. The APR consists of 72 separate tables for a total of 72 CSV output files. The CAPER consists of 40 separate tables for a total of 40 CSV output files. Note that not every question/file will generate data for every project type or may have a total of zero applicable client records. However, all output files are required even if the number of clients reported is zero.
4. The structure of each file must match the layout in the Programming Specifications table shell for that question in terms of the quantity and sequence of lettered columns and numbered rows, excluding columns Y and Z. (Y and Z are only present to aid in programming and not part of the report output to screen or CSV.) Sage is designed to read data from the output tables according to cell position, not row and column headers, so the position of each number output in the files is critical.
5. Column and row headers must be exported for every table shell which has them, but these headers are ignored with the exception of row headers in the 7 gender-related tables (Q10a through d, Q25c, Q26c, Q27c). See further detail in Q10. There always must be a placeholder for each cell that is a header in the CSV file (see first row of example below) to maintain the overall structure of the file.
6. All grayed-out cells are those which logically should not contain any data (see cells C2 through C4 and E5 through E10). The CSV must contain either 0 (zero) or (blank) with a comma for all grayed-out cells.
7. Use double quotes to surround ALL text in column and row headers in order to ignore commas which are sometimes present in that text.
8. Double quotes are optional surrounding numbers.
9. Table cells that contain percentages should output those as decimal numbers without multiplying by 100 and carry at least 4 places to the right of the decimal. For example, if 7 out of 9 clients exited to positive housing in Q23, the output should be 0.7778 or .7778.

10. Table cells that contain averages should contain decimal numbers with at least 2 places to the right of the decimal if the output is money. If the output is any other type of average such as number of days, it may contain an integer or a decimal number with up to 4 places to the right of the decimal.

11. When output from an HMIS, the entire set of files (69 for the APR, 39 for the CAPER) should be compressed into a .zip file.

The examples below show the format for an example question (Q11: Age) with sample data in the table shell as indicated in the Programming Specifications followed by the layout of that same table in CSV format.

Q11 table shell

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Under 5	115	0	115	0	0
3	5-12	128	0	81	47	0
4	13-17	679	0	20	659	0
5	18-24	58	17	41	0	0
6	25-34	57	3	54	0	0
7	35-44	28	7	21	0	0
8	45-54	8	5	3	0	0
9	55-61	0	0	0	0	0
10	62+	0	0	0	0	0
11	Client Doesn't Know/Client Refused	0	0	0	0	0
12	Data Not Collected	0	0	0	0	0
13	Total	1073	32	335	706	0

Q11.csv

```
,"Total","a. Without children","b. With children and adults","c. With only children","d. Unknown household type"
"a. Under 5","115","0","115","0","0"
"b. 5 - 12","128","0","81","47","0"
"c. 13 - 17","679","0","20","659","0"
"d. 18 - 24","58","17","41","0","0"
"e. 25 - 34","57","3","54","0","0"
"f. 35 - 44","28","7","21","0","0"
"g. 45 - 54","8","5","3","0","0"
"h. 55 - 61","0","0","0","0","0"
"i. 62+","0","0","0","0","0"
"j. Client Doesn't Know/Client Refused","0","0","0","0","0"
"k. Data Not Collected","0","0","0","0","0"
"l. Total","1073","32","335","706","0"
```

Table of Questions

Number	Question	CoC-APR	ESG-CAPER
Q4a	Project Identifiers in HMIS	✓	✓
Q5a	Report Validations Table	✓	✓
Q6a	Data Quality: Personally Identifiable Information	✓	✓
Q6b	Data Quality: Universal Data Elements	✓	✓
Q6c	Data Quality: Income and Housing Data Quality	✓	✓
Q6d	Data Quality: Chronic Homelessness	✓	✓
Q6e	Data Quality: Timeliness	✓	✓
Q6f	Data Quality: Inactive Records: Street Outreach and Emergency Shelter	✓	✓
Q7a	Number of Persons Served	✓	✓
Q7b	Point-in-Time Count of Persons on the Last Wednesday	✓	✓
Q8a	Number of Households Served	✓	✓
Q8b	Point-in-Time Count of Households on the Last Wednesday	✓	✓
Q9a	Number of Persons Contacted	✓	✓
Q9b	Number of Persons Engaged	✓	✓
Q10a	Gender of Adults	✓	✓
Q10b	Gender of Children	✓	✓
Q10c	Gender of Persons Missing Age Information	✓	✓
Q10d	Gender by Age Ranges		✓
Q11	Age	✓	✓
Q12a	Race	✓	✓
Q12b	Ethnicity	✓	✓
Q13a1	Physical and Mental Health Conditions at Start	✓	✓
Q13b1	Physical and Mental Health Conditions at Exit	✓	✓
Q13c1	Physical and Mental Health Conditions for Stayers	✓	✓
Q13a2	Number of Conditions at Start	✓	
Q13b2	Number of Conditions at Exit	✓	
Q13c2	Number of Conditions for Stayers	✓	
Q14a	Domestic Violence History	✓	✓
Q14b	Persons Fleeing Domestic Violence	✓	✓
Q15	Living Situation	✓	✓
Q16	Cash Income - Ranges	✓	✓
Q17	Cash Income - Sources	✓	✓
Q18	Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status	✓	
Q19a1	Client Cash Income Change - Income Source - by Start and Latest Status	✓	
Q19a2	Client Cash Income Change - Income Source - by Start and Exit	✓	
Q19b	Disabling Conditions and Income for Adults at Exit	✓	✓
Q20a	Type of Non-Cash Benefit Sources	✓	✓

Number	Question	CoC-APR	ESG-CAPER
Q20b	Number of Non-Cash Benefit Sources	✓	
Q21	Health Insurance	✓	✓
Q22a1	Length of Participation – CoC Projects	✓	
Q22a2	Length of Participation – ESG Projects		✓
Q22b	Average and Median Length of Participation in Days	✓	
Q22c	Length of Time between Project Start Date and Housing Move-in Date	✓	✓
Q22d	Length of Participation by Household Type		✓
Q22e	Length of Time Prior to Housing - Based on 3.917 Date Homelessness Started	✓	✓
Q23c	Exit Destination – All persons	✓	✓
Q24	Homelessness Prevention Housing Assessment at Exit		✓
Q25a	Number of Veterans	✓	✓
Q25b	Number of Veteran Households	✓	
Q25c	Gender – Veterans	✓	
Q25d	Age – Veterans	✓	
Q25e	Physical and Mental Health Conditions – Veterans	✓	
Q25f	Cash Income Category - Income Category - by Start and Annual /Exit Status – Veterans	✓	
Q25g	Type of Cash Income Sources – Veterans	✓	
Q25h	Type of Non-Cash Benefit Sources – Veterans	✓	
Q25i	Exit Destination – Veterans	✓	
Q26a	Chronic Homeless Status - Number of Households w/at least one or more CH person	✓	
Q26b	Number of Chronically Homeless Persons by Household	✓	✓
Q26c	Gender of Chronically Homeless Persons	✓	
Q26d	Age of Chronically Homeless Persons	✓	
Q26e	Physical and Mental Health Conditions - Chronically Homeless Persons	✓	
Q26f	Client Cash Income - Chronically Homeless Persons	✓	
Q26g	Type of Cash Income Sources - Chronically Homeless Persons	✓	
Q26h	Type of Non-Cash Benefit Sources - Chronically Homeless Persons	✓	
Q27a	Age of Youth	✓	
Q27b	Parenting Youth	✓	
Q27c	Gender – Youth	✓	
Q27d	Living Situation – Youth	✓	
Q27e	Length of Participation - Youth	✓	
Q27f	Exit Destination – Youth	✓	
Q27g	Cash Income Sources - Youth	✓	
Q27h	Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status - Youth	✓	
Q27i	Disabling Conditions and Income for Youth at Exit	✓	

Fundamentals
Program and Project Type Applicability

The CoC- APR is utilized for projects with one or more Funding Source responses (Element 2.06) with a HUD: COC prefix. For a full list of current Federal Partner funding sources using HMIS to collect and report data, please see the FY 2022 HMIS Data Dictionary Project Descriptor Element – Federal Funding Sources (2.06).

Each question on the Report identifies the HMIS project type that will be required to respond to the question. The HMIS-generated Report may leave all cells blank or zero for questions that do not apply to a given project type.

Report Programming Basics

This Report generally uses Active Client - Method 1 from the *HMIS Reporting Glossary* to determine which clients to include in the reporting universe, except where noted on specific questions. Emergency Shelters ([project type] = 1) using the night-by-night method ([element 2.02.2C] = 3) of tracking clients should use Active Client – Method 2.

The CoC-APR reports should only pull data explicitly entered by and attached to each client's latest project stay for the particular project being reported on. In the event a client was active in more than one project stay in the report date range, all data for the report should come from the client's latest project stay according to [project start date] unless otherwise noted (e.g., Q7b and Q8b).

Some questions are further limited to "stayers" and "leavers". Refer to the *HMIS Reporting Glossary* for instructions in determining these client universes.

Several Data Standards elements are required across this entire report and as such will not be listed in the reference information for each individual question.   These elements are:

1. [Project ID] (element 2.02) – Used to select clients and data for the report.
2. [Personal ID] (element 5.08) – Used to identify/count unique/distinct persons.
3. [Enrollment ID] (element 5.06) – Used to link data together for a specific person/project stay.
4. [Household ID] (element 5.09) – Used to link household members who are together on a specific project stay.
5. [Relationship to Head of Household] (element 3.15) – Used to link household members who are together on a specific project stay. Also used in determining "parenting youth" for Q28b.
6. [Date of Birth] (element 3.03) – Used to identify age of persons and determination of household type.
7. [Data collection stage] (element 5.03)– Used to retrieve data attached to a specific event during the client's project stay. Some questions report on data specifically dated at project start ([collection stage] = 1), annual assessment (5), latest available (2, 5, or 1), or project exit (3). The data collection stage will be explicitly listed for such questions.

Determining Age-Related Variables

Per the *HMIS Reporting Glossary*, Age is a global variable determined from a client's Date of Birth. These reporting specifications comply with the methods of determining Age per the *HMIS Reporting Glossary*. In the event a client has more than one active project stay in the report date range, a client's age for every section of the report is as of the *latest* [project start date] or [report start date], whichever comes later.

This report references the following age-related variables in several tables, and as such these will not be repeated in the reference information for each individual question:

Youth = any client age >= 12 and <= 24 provided that not one household member is above that age range. If so, exclude the entire household including the person age >= 12 and <= 24.

Child = any client age < 18. The [relationship to head of household] (element 3.15) does not matter unless a specific reporting question also includes this element.

Adults and heads of household = Anyone age >= 18 or where [relationship to head of household] = "self" (1). This includes "unaccompanied children" who, by definition in HMIS, are heads of household.

Determining Each Client's Household Type and Counting Distinct Households

This report uses the following methods from the *HMIS Reporting Glossary*:

1. Unduplicated Client Counts by Household Type
2. Unduplicated Household Counts by Individual Attribute
3. Unduplicated Household Counts

The relevant method utilized will be detailed in the Reference Information for each question in these Specifications as applicable. Because this report uses data from each client's latest project stay, each client may have only one household type as determined by the household composition on that latest stay. This includes the head of household, which is used for determining counts of households according to household type.

Determining Length of Stay (LOS)

This report includes questions regarding persons' total length of participation in the Project. This report uses the Length of Stay method defined in the *HMIS Reporting Glossary* to make these calculations.

Determining a Client's Relevant Annual Assessment

Several questions in this report utilize Annual Assessment ([data collection stage] = 5) data on stayers where the head of household is in the project 365 days or more. Furthermore, this report requires data from the *specific* Annual Assessment on the client's anniversary most relevant to the [report date range]. The instructions for determining a client's relevant annual assessment can be found in the HMIS Reporting Glossary. Report questions utilizing Annual Assessment data will not repeat these instructions.

Determining Total Income and Earned Income on a Specific Record

Use the chart below to calculate the total income for a specific income record. Process the rules in order starting with #1 and stop processing when a match for the data is found. Note: If at time of data entry, the HMIS auto-calculates [total income] based on the dollar amounts entered in the separate income source fields (earned income, unemployment insurance, etc.) then it is sufficient to use [total income] directly as it is stored in the database.

Several sections of this report will refer to this method and will not repeat this logic.

	Total Monthly Income	Income from any source	Individual Sources Specified?	Individual Source Amounts >= 0.00 Entered?	[total income]
1	(any) And [total income] is auto-calculated at data entry	(any)	(any)	(any)	Use [total income] as calculated
2	> $0.00	(any)	(any)	(any)	Use [total income] as entered
3	(any)	(any)	Yes	Yes	Sum amounts for individual sources to get total monthly income
4	(any)	No	(any)	(any)	$0.00
5	<= $0.00	Yes or NULL	(any)	(any)	$0.00
6	(any)	Don't Know or Refused	(any)	(any)	null (report client as "don't know / refused")
7	(any)	(any)	(any)	(any)	null (report client as "data not collected / missing information"

[Earned income] is simply the dollar value entered in element 4.02.3.A. If element 4.02.3 ("earned income") indicates yes (1), but no dollar amount is entered in 4.02.3.A, [earned income] is $0.

Count Disabling Conditions

Per the *HMIS Reporting Glossary*, the specific conditions of a client may be reported in one of two ways: simply as having the Special Need or as having a Disabling Condition. This report utilizes both methods and identifies which is appropriate for applicable questions.

Counting Chronically Homeless (CH)

Please see the *HMIS Reporting Glossary* for the latest algorithm for determining chronic homelessness status at project start, in response to Data Standard element 3.917.

Reporting Counts of Clients by Element by Household Type

Many questions report on distinct counts of clients, split out by each client's household type and one element of data, similar to the example below. The programming for these questions is similar, except for which data element is used to report clients on different rows. For these questions, the table shells have an additional column (Z) indicating which response option to the data element places a client into that row. This column should not be output by the HMIS; it is only used to aid in programming. As with all questions on this report, each client in the universe for that question should be counted exactly once according to element and household type (columns C through F, rows 2 through 5 in the example below), and again in the total column (B) and row (6).

Because of the relative simplicity of programming these table shells, the instructions on these questions will be minimal.

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Non-Hispanic/Non-Latino						0
3	Hispanic/Latino						1
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Report Details

(Questions 1-3 are NOT generated from HMIS data, and thus are not detailed in these specifications)

Q4: HMIS Information

Q4a: Project Identifiers in HMIS

Report Relevance: CoC-APR and ESG-CAPER

Changes from APR FY 2022: Addition of columns O and P.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	Total Active Clients	Total Active Households
2																

Field No	Other Relevant Data Standards Required	Relevant Data
2.01.2	Organization Name	text
2.01.1	Organization ID	unique identifier
2.02.2	Project Name	text
2.02.1	Project ID	unique identifier
2.02.6	HMIS Project Type	All projects
2.02.6C	Method for Tracking ES	(If 2.02.6 =1, then) 0 or 3
2.02.6A	Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	(If 2.02.6 =6, then) 0 or 1
2.02.6B	Identify the Project IDs of the housing projects this project is affiliated with	(If 2.02.6a = 1, then) unique identifier(s)
2.03.1	CoC Number	
2.03.2	Geocode	
2.01.3	Victim Service Provider	

Universe: NA

HMIS Reporting Glossary Reference: None

Programming Instructions:

1. Q4a provides descriptor information on the project that is associated with the APR being submitted, as well as data on projects with which it is affiliated, if any. The information must be generated by the HMIS as it will be utilized in national unduplication efforts and validation for submissions.
2. Report each project included in the APR / CAPER run on a separate line beginning on line 2.
3. Columns A through K should draw from project descriptor data elements in the HMIS.
4. Columns H, I, and J may have multiple values for a single project. Supply multiple values as a comma-separated list.
5. Column L should contain the general product name of the HMIS and be automatically supplied by the system. This value is simply repeated for each project (each line) of output.

6. Columns M and N should contain the start and end dates which the user supplied in order to execute the report. These dates are simply repeated for each project (each line) of output.
7. Column O should be a simple count of the total active clients in the project for that row. For reports run on a single project resulting in a single row in Q4, this total will be the same as cell C2 in Q5. For reports run on multiple projects resulting in multiple rows in Q4, the total of all the rows should match Q5.C2.
8. Similarly, column P should be a simple count of total active households in the project for that row. As with column O, the total of all rows in this column should equal Q5 cells C15 + C16.
9. When generating the CSV version of this table, be sure to wrap the data in all text columns in double quotes. Certain columns such as organization name may naturally contain a comma, and other columns such as CoC number may contain multiple values in a comma-separated list. Double quotes will ensure the data will be grouped and parsed in the correct columns.

Q5: Report Validations
Q5a: Report Validations Table
Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: Addition of column C to report on totals of all applicable clients without regard to engagement status for Street Outreach projects. Addition of column headers at row 1.

	A	B	C
1	Category	Count of Clients for DQ	Count of Clients
2	Total number of persons served		
3	Number of adults (age 18 or over)		
4	Number of children (under age 18)		
5	Number of persons with unknown age		
6	Number of leavers		
7	Number of adult leavers		
8	Number of adult and head of household leavers		
9	Number of stayers		
10	Number of adult stayers		
11	Number of veterans		
12	Number of chronically homeless persons		
13	Number of youth under age 25		
14	Number of parenting youth under age 25 with children		
15	Number of adult heads of household		
16	Number of child and unknown-age heads of household		
17	Heads of households and adult stayers in the project 365 days or more		

HMIS Reporting Glossary Reference: Data Quality Q1.

Q6: Data Quality

Report Relevance: CoC- APR and ESG-CAPER

Changes from APR FY 2022: None

Q6a: Data Quality: Personally Identifiable Information

	A	B	C	D	E	F
1	**Data Element**	**Client Doesn't Know/Refused**	**Information Missing**	**Data Issues**	**Total**	**% of Error Rate**
2	Name (3.01)					
3	Social Security Number (3.02)					
4	Date of Birth (3.03)					
5	Race (3.04)					
6	Ethnicity (3.05)					
7	Gender (3.06)					
8	Overall Score					

Q6b: Data Quality: Universal Data Elements

	A	B	C
1	**Data Element**	**Error Count**	**% of Error Rate**
2	Veteran Status (3.07)		
3	Project Start Date (3.10)		
4	Relationship to Head of Household (3.15)		
5	Client Location (3.16)		
6	Disabling Condition (3.08)		

Q6c: Data Quality: Income and Housing Data Quality

	A	B	C
1	**Data Element**	**Error Count**	**% of Error Rate**
2	Destination (3.12)		
3	Income and Sources (4.02) at Start		
4	Income and Sources (4.02) at Annual Assessment		
5	Income and Sources (4.02) at Exit		

Q6d: Data Quality: Chronic Homelessness

	A	B	C	D	E	F	G	H
1	Entering into project type	Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)	Approximate Date started (3.917.3) **Missing**	Number of times (3.917.4) **DK/R/missing**	Number of months (3.917.5) **DK/R/missing**	% of records unable to calculate
2	ES, SH, Street Outreach							
3	TH							
4	PH (all)							
5	Total							

Q6e: Data Quality: Timeliness

	A	B	C
1	**Time for Record Entry**	**Number of Project Start Records**	**Number of Project Exit Records**
2	0 days		
3	1-3 days		
4	4-6 days		
5	7-10 days		
6	11+ days		

Q6f: Data Quality: Inactive Records: Street Outreach and Emergency Shelter

	A	B	C	D
1	**Data Element**	**# of Records**	**# of Inactive Records**	**% of Inactive Records**
2	Contact *(Adults and Heads of Household in Street Outreach or ES – NBN)*			
3	Bed Night *(All clients in ES – NBN)*			

Q7: Persons Served

Q7a: Number of Persons Served

Report Relevance: CoC-APR and ESG-CAPER

Changes from APR FY 2022: None

	A	B Total	C Without Children	D With Children and Adults	E With Only Children	F Unknown Household Type
1						
2	Adults					
3	Children					
4	Client Doesn't Know/ Client Refused					
5	Data Not Collected					
6	**Total**					
7	**For PSH & RRH – the total persons served who moved into housing**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.20	Housing Move-In Date	Only used when reporting on project types 3 and 13.

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type.

Programming Instructions:
1. All projects regardless of type: report active clients report the distinct counts of active clients by age and household type. See Reporting counts of clients by element by household type for column instructions.
2. For row 7, when the project type is 3 or 13 (Permanent Supportive Housing or Rapid Re-Housing):
    a. Count all active clients in households where the head of household record indicates a [housing move in date] <= [report end date].
    b. If the [housing move in date] is blank or > [report end date], do not count that person.
3. For all other project types, include row 7 but output cells B7 through F7 blank or with zeros such that the CSV version of this table should always have the same number of rows and columns.

Q7b: Point-in-Time Count of Persons on the Last Wednesday
Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	January					
3	April					
4	July					
5	October					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.06	Project Type	All projects
3.20	Housing Move-In Date	Only used when reporting on project types 3 and 13.

Universe: Active clients on each different point-in-time date

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions:

1. Use the latest possible month if the month appears more than once in the report date range (i.e. if the range is more than one year).
2. Because the question is reporting project occupancy, use all available enrollment data for clients in the project – not just each person's latest one – to ensure correct occupancy for each different point in time date.
3. For consistency with other questions, each client should be reported using their household type as of their latest relevant enrollment, which may differ from their household type on the particular point-in-time date.
4. For project types 3 and 13 (Permanent Supportive Housing and Rapid Re-Housing): report the total count of all persons in the project where the head of household had a move in date on or before the LAST WEDNESDAY of January, April, July, and October, respectively.
   a. [project start date] <= [point in time date]
   b. AND [project exit date] is null or > [point in time date]
   c. AND [housing move-in date] <= [point in time date]
5. For all other project types: Report the total count of all persons in the project on the LAST WEDNESDAY of January, April, July, and October falling with the report date range.
6. For all residential project types (types 1, 2, 3, 8, 9, 10, 13), the client must not be exited on the point-in-time date in order to be included ([project exit date] is null or > [point in time date]).
7. For other project types (4, 6, 11), the client's [project exit date] may be on the point-in-time date and still be included on that date.
8. Night-by-night shelters must use bed night records indicating household presence on each point-in-time night.

Q8: Households Served
Q8a: Number of Households Served
Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Total Households					
3	**For PSH & RRH – the total households served who moved into housing**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.20	Housing Move-In Date	Only used when reporting on project types 3 and 13.

Universe: Active households in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions:

1. Q8a reports the total number of households served during the report date range. Information on households served must be reported in total and by household type. The "Total number of households" column is an unduplicated count of distinct households served during the report date range. See Determining Each Client's Household Type and Counting Distinct Households for additional instruction.
2. For row 3, when the project type is 3 or 13 (Permanent Supportive Housing or Rapid Re-Housing):
   a. Count all households where the head of household record indicates a [housing move in date] <= [report end date].
   b. If the [housing move in date] is blank or > [report end date], do not count that client.
3. For all other project types, include row 3 but leave cells B3 through F3 blank or with zeros. Therefore the CSV version of this table should always have the same number of rows and columns.

Q8b: Point-in-Time Count of Households on the Last Wednesday

Report Relevance: CoC-APR and ESG-CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	January					
3	April					
4	July					
5	October					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.20	Housing Move-In Date	Only used when reporting on project types 3 and 13.

Universe: Active households in the report date range

HMIS Reporting Glossary Reference: Active Clients; Bed night; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions:

1. Q8b reports the point-in-time number of households served on the last Wednesday in January, April, July, and October. Information on households served must be reported in total and by household type. The "Total number of households" column is an unduplicated count of distinct households served on the point-in-time date in the given month.
2. Use the latest possible month if the month appears more than once in the report date range (i.e. if the range is more than one year).
3. Because the question is reporting project occupancy, use all available enrollment data for clients in the project – not just each person's latest one – to ensure correct occupancy for each different point in time date.
4. Report the distinct counts of household at a point in time in total and by household type. See Determining Each Client's Household Type and Counting Distinct Households for column instructions. Note that households (i.e. heads of household) reported at any point in the report date range are reported according to the household type from his/her *latest* project stay – even if that is not the household makeup present on the point in time.
5. For all residential project types (types 1, 2, 3, 8, 9, 10, 13), there must be at least one client active in the household on the point-in-time date in order for the household to be included ([project exit date] is null or > [point in time date]).
6. For project types 3 and 13 (Permanent Supportive Housing and Rapid Re-Housing): report the total count of all households in the project where the head of household had a move-in date on or before the LAST WEDNESDAY of January, April, July, and October, respectively.
7. For all other project types: Report the total count of all households in the project on the LAST WEDNESDAY of January, April, July, and October falling with the report date range.
8. Night-by-night shelters must use bed night records indicating household presence on each point-in-time night.

Q9: Contacts and Engagements
Q9a: Number of Persons Contacted
Q9b: Number of Persons Engaged
Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E
1	**Number of Persons Contacted**	**All Persons Contacted**	**First contact – NOT staying on the Streets, ES, or SH**	**First contact – WAS staying on Streets, ES, or SH**	**First contact – Worker unable to determine**
2	Once				
3	2-5 Times				
4	6-9 Times				
5	10+ Times				
6	**Total Persons Contacted**				

	A	B	C	D	E
1	**Number of Persons Engaged**	**All Persons Contacted**	**First contact – NOT staying on the Streets, ES, or SH**	**First contact – WAS staying on Streets, ES, or SH**	**First contact – Worker unable to determine**
2	Once				
3	2-5 Contacts				
4	6-9 Contacts				
5	10+ Contacts				
6	**Total Persons Engaged**				
7	**Rate of Engagement**	=B6/(B6 from table Q9a)	=C6/(C6 from table Q9a)	=D6/(D6 from table Q9a)	=E6/(E6 from table Q9a)

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.06	Project Type	1 (ES – night-by-night), 4 (S OUT)
2.02.6C	Method for Tracking Emergency Shelter Utilization	3 if [project type] = 1, otherwise irrelevant
4.12.1	Information Date (date of contact)	mm/dd/yyyy
4.12.2	Current Living Situation	all
4.13	Date of Engagement	mm/dd/yyyy

Universe:

Q9a: Adults and Heads of Household who have either or both:

1. a [current living situation] in the report date range that is <= [date of engagement] (or the [date of engagement] is null),
2. or [date of engagement] in the report date range.

Q9b: Adults and Heads of Household with a [date of engagement] in the date range.

HMIS Reporting Glossary Reference: Active Clients; Contact; Date of Engagement

Programming Instructions:

Q9a reports the number of persons contacted, how many times they were contacted, and in which type of location the first contact occurred.

1. Columns C-E represents each different [current living situation]. Count the total number of clients using data from their latest project stay in the [report date range] by the [current living situation] of the client's earliest contact.
   a. Column C = anything other than 16, 1, 18, 37, 8, 9, 99
   b. Column D = 16, 1, 18
   c. Column E = 37, 8, 9, 99
2. Include all contacts in each clients' count where all of the following are true. Note that contacts prior to the [report start date] are included in each person's total count, provided those contacts are attached to the client's latest relevant project stay. Contacts dated after the [date of engagement], [project exit date], and [report end date] are all excluded.
   a. [date of contact] >= [project start date]
   b. [project exit date] is null or [date of contact] <= [project exit date]
   c. [current living situation] <= [date of engagement] (or the [date of engagement] is null)
   d. [current living situation] <= [report end date]
3. If there is no [current living situation] on the [date of engagement], also count the [date of engagement] as 1 contact.
4. If there are no [current living situation] records at all and the [date of engagement] is effectively the only contact, report the client in cell E2.
5. Rows 2-5 represent the number of times a client was contacted. Determine the total number of times a client was contacted for each applicable record.
   a. Row 2 = Count each person where [contact] = 1 by [current living situation].
   b. Row 3 = Count each person where ([contact] >=2 and [contact] <=5) by [current living situation].
   c. Row 4 = Count each person where ([contact] >=6 and [contact] <=9) by [current living situation].
   d. Row 5 = Count each person where [contact] >=10 by [current living situation].
   e. Row 6 = Unduplicated count of persons with Contacts during the operating year.

Q9b reports all persons contacted for which a [date of engagement] is recorded based upon how many times they were contacted up to and including the [date of engagement], and in which type of location the first contact occurred. It also calculates a rate of engagement by dividing the number of persons contacted during the report range by the number of persons engaged (both in total and by location of first contact).

1. Use the same logic as for Q9a but limit the universe of clients to those who were engaged during the report date range as described in the *HMIS Reporting Glossary*.

Q10: Gender
Q10a: Gender of Adults
Q10b: Gender of Children
Q10c: Gender of Persons Missing Age Information
Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Male					1
3	Female					0
4	No Single Gender					0,1 0,1,4 0,1,4,5 0,1,5 0,4 0,4,5 1,4 1,4,5 4 4,5
5	Questioning					0,1,4,5,6 0,1,4,6 0,1,5,6 0,1,6 0,4,5,6 0,4,6 0,5,6 0,6 1,4,5,6 1,4,6 1,5,6 1,6 4,5,6 4,6 5,6 6

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
6	Transgender					0,5 1,5 5
7	Client Doesn't Know/Client Refused					8 or 9
8	Data Not Collected					99
9	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.06	Gender	0, 1, 4, 5, 6, 8, 9, 99

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions:

Report the distinct counts of the gender:

1. In 10a of adults (age 18 or older). Reporting using household type columns shown above.
2. In 10b of children (age 17 or younger). Report using "Total", "With children and adults", "With only children", and "Unknown household type" columns.
3. In 10c of persons with missing ages. Report using "Total", "Without children", "With children and adults", "With only children", and "Unknown household type" columns.
4. Each client must be reported on one and only one row.
5. Use column Z to determine on which row to report a client. Because [gender] is a multi-response field, clients are reported according to sets of selected responses. These sets are shown in column Z must exactly match those selected for the client record, for example:
   a. Row 2 reports clients with *only* "male" indicated in their data with no other gender responses.
   b. Row 6 reports clients with *only* the combinations (0,5), (1,5), or simply 5.
6. The corresponding CSV output of Q10a through d, Q25c, Q26c and Q27c must contain the text shown in column A in the row header. Sage will validate these row headers to ensure users are uploading the correct APR version. The CSV output may also contain additional text, for example "No single gender" may be output as "3. No single gender".
7. Note that the header text in row 4 is abbreviated from the full Data Standards response.
8. As specified in the Data Standards, responses 8, 9 and 99 are only valid when no other response is indicated.

See Reporting counts of clients by element by household type for additional column instructions.

Q10d: Gender by Age Ranges
Report Relevance: ESG-CAPER
Changes from FY 2022: None

	A	B	C	D	E	F	G	H
1		Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
2	Male							
3	Female							
4	No Single Gender							
5	Questioning							
6	Transgender							
7	Client Doesn't Know/Client Refused							
8	Data Not Collected							
9	**Total**							

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.06	Gender	0, 1, 4, 5, 6, 8, 9, 99

Universe: Active clients in the report date range
***HMIS Reporting Glossary* Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions:
1. Columns C-F represents different age groups.
2. Rows 2-8 represents different gender types.
3. Each client must be reported on one and only one row.
4. Use column Z in Q10a to determine the applicable row for each client.
5. The corresponding CSV output must contain the text shown in column A in the row header. Sage will validate these row headers to ensure users are uploading the correct APR version.

Q11: Age
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Under 5					
3	5-12					
4	13-17					
5	18-24					
6	25-34					
7	35-44					
8	45-54					
9	55-61					
10	62+					
11	Client Doesn't Know/Client Refused					
12	Data Not Collected					
13	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects

Universe: Active clients in the report date range
HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions:
Report the distinct counts of clients by age bracket and household type. See Reporting counts of clients by element by household type for column instructions.

Q12: Race & Ethnicity
Q12a: Race
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	White						5
3	Black, African American, or African						3
4	Asian or Asian American						2
5	American Indian, Alaska Native, or Indigenous						1
6	Native Hawaiian or Pacific Islander						4
7	Multiple Races						1, 2, 3, 4, 5
8	Client Doesn't Know/Client Refused						8 or 9
9	Data Not Collected						99
10	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.04	Race	1, 2, 3, 4, 5, 8, 9, 99

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions:
Report the distinct counts of clients by race and household type. See Reporting counts of clients by element by household type for column instructions.

1. Rows 2-6 represent different race categories. Determine the total number of applicable records for each race category based on the values in Column Z. To be reported in these rows, the client must have one and only one response in [race].
2. Multiple Races (row 7) = Select each person where distinct count [race] > 1 and [race] in (1, 2, 3, 4, 5).

Q12b: Ethnicity
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Non-Hispanic/Non-Latin(a)(o)(x)						0
3	Hispanic/Latin(a)(o)(x)						1
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.05	Ethnicity	0, 1, 8, 9, 99

Universe: Active clients in the report date range
***HMIS Reporting Glossary* Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions: Report the distinct counts of clients by ethnicity and household type. See Reporting counts of clients by element by household type for column instructions.

Q13: Physical and Mental Health Conditions

Q13a1: Physical and Mental Health Conditions at Start

Q13b1: Physical and Mental Health Conditions at Exit

Q13c1: Physical and Mental Health Conditions for Stayers

Report Relevance: CoC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	G	Z
1		Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Mental Health Disorder							1
3	Alcohol Use Disorder							1
4	Drug Use Disorder							2
5	Both Alcohol and Drug Use Disorders							3
6	Chronic Health Condition							1
7	HIV/AIDS							1
8	Developmental Disability							1
9	Physical Disability							1

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.05	Physical Disability	1
4.06	Developmental Disability	1
4.07	Chronic Health Condition	1
4.08	HIV/AIDS	1
4.09	Mental Health Disorder	1
4.10	Substance Use Disorder	1, 2, 3

Universe: Active clients in the report date range

HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions: Report on the distinct counts of clients by Special Need
1. In 13a1 - based on the record from project start ([data collection stage] = 1) from their latest project stay.
2. In 13b1 - based on the record from project exit ([data collection stage] = 3) from their latest project stay.
3. In 13c1 - based on the record from their latest data available, regardless of [data collection stage], where the [information date] <= [report end date].
4. Report clients according to each special need listed only when there is a definite "yes" indicator in the field (value = 1, 2 or 3). Values of null, 8, 9, or 99 are completely ignored.
5. See Reporting counts of clients by element by household type for column instructions. For Households with Children and Adults:
   a. Report all adults in the household in column D.
   b. Report children in column E.
   c. Report other household members with an unknown age who are in that household type in column G.

Q13a2: Number of Conditions at Start

Q13b2: Number of Conditions at Exit

Q13c2: Number of Conditions for Stayers

Report Relevance: COC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F	G
1		Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Only Children	Unknown Household Type
2	None						
3	1 Condition						
4	2 Conditions						
5	3+ Conditions						
6	Condition Unknown						
7	Client Doesn't Know/Client Refused						
8	Data Not Collected						
9	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.08	Disabling Condition	1, 8, 9, 99
4.05	Physical Disability	1
4.06	Developmental Disability	1
4.07	Chronic Health Condition	1
4.08	HIV/AIDS	1
4.09	Mental Health Disorder	1
4.10	Substance Use Disorder	1, 2, 3

Universe: Active clients in the report date range

***HMIS Reporting Glossary* Reference:** Active Clients; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Report on the total number of conditions each client has

1. In 13a2 - based on the record from project start ([data collection stage] = 1) from their latest project stay.
2. In 13b2 - based on the record from project exit ([data collection stage] = 3) from their latest project stay.
3. In 13c2 - based on the record from their latest data available ([data collection stage] = 5, 2 or 1), where the [information date] <= [report end date].
4. Report each client on lines 3 through 5 according to the number of affirmative responses ("yes" or "1") in elements 4.05, 4.06, 4.07, 4.08, 4.09, and 4.10 recorded at the relevant data collection stage as described above. For element 4.10, a response of 1 ("Alcohol Use Disorder") or 2 ("Drug Use Disorder") counts as 1 condition. A response of 3 ("Both alcohol and drug use disorders") counts as 2 conditions.
5. For records where the responses to elements 4.05, 4.06, 4.07, 4.08, 4.09, and 4.10 are all 0, 8, 9, or 99, use [disabling condition] to report the client on line 2 (response = 0), 6 (response = 1), 7 (response = 8 or 9), or 8 (response = 99 or null). Do not use [disabling condition] otherwise.

6. See Reporting counts of clients by element by household type for column instructions. For Households with Children and Adults:
   a. Report all adults in the household in column D
   b. Report children in column E
   c. Report other household members with an unknown age who are in that household type in column G.

Q14: Domestic Violence
Q14a: Domestic Violence History
Report Relevance: COC-APR and ESG-CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Yes						1
3	No						0
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.11.2	Domestic Violence Victim/Survivor	all

Universe: Adults and heads of household active in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions: Report the distinct counts of heads of households and adult history of domestic violence. See Reporting counts of clients by element by household type for column instructions. Use the latest [domestic violence] from the latest project stay for each client where the [information date] <= [report end date].

Q14b: Persons Fleeing Domestic Violence
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Yes						1
3	No						0
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.11.2	Domestic Violence Victim/Survivor	1
4.11.2B	Domestic Violence Victim/Survivor (Fleeing)	all

Universe: Heads of household and adults who reported "yes" (1) to Domestic Violence History.
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions: Of heads of household and adults who reported "yes" (1) to Domestic Violence History, report each client according to the response to Domestic Violence Victim/Survivor (Fleeing). See Reporting counts of clients by element by household type for column instructions. Use the latest [domestic violence] from the latest project stay for each client where the [information date] <= [report end date].

Q15: Living Situation
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Homeless Situations**						
3	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter						1
4	Transitional housing for homeless persons (including homeless youth)						2
5	Place not meant for habitation						16
6	Safe Haven						18
7	Host Home (non-crisis)						32
8	**Subtotal**						
9	**Institutional Settings**						
10	Psychiatric hospital or other psychiatric facility						4
11	Substance abuse treatment facility or detox center						5
12	Hospital or other residential non-psychiatric medical facility						6
13	Jail, prison, or juvenile detention facility						7
14	Foster care home or foster care group home						15
15	Long-term care facility or nursing home						25
16	Residential project or halfway house with no homeless criteria						29
17	**Subtotal**						
18	**Other Locations**						
19	Permanent housing (other than RRH) for formerly homeless persons						3
20	Owned by client, no ongoing housing subsidy						11
21	Owned by client, with ongoing housing subsidy						21

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
22	Rental by client, with RRH or equivalent subsidy						31
23	Rental by client, with HCV voucher (tenant or project based)						33
24	Rental by client in a public housing unit						34
25	Rental by client, no ongoing housing subsidy						10
26	Rental by client, with VASH housing subsidy						19
27	Rental by client, with GPD TIP housing subsidy						28
28	Rental by client, with other ongoing housing subsidy						20
29	Hotel or motel paid for without emergency shelter voucher						14
30	Staying or living in a friend's room, apartment, or house						36
31	Staying or living in a family member's room, apartment, or house						35
32	Client Doesn't Know/Client Refused						8 or 9
33	Data Not Collected						99
34	**Subtotal**						
35	**TOTAL**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.917	Prior Living Situation	all

Universe: Adults and heads of household active in the report date range.

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.

Programming Instructions: Report the distinct counts of adults and unaccompanied children by their living situation at project start.

See Reporting counts of clients by element by household type for column instructions.

Q16: Cash Income - Ranges
Report Relevance: COC-APR and ESG CAPER
Changes from APR FY 2022: None

A	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
	B	**C**	**D**
2 No Income			
3 $1 - $150			
4 $151 - $250			
5 $251 - $500			
6 $501 - $1,000			
7 $1,001 - $1,500			
8 $1,501 - $2,000			
9 $2,001+			
10 Client Doesn't Know/Client Refused			
11 Data Not Collected			
12 Number of adult stayers not yet required to have an annual assessment	▓▓▓		▓▓▓
13 Number of adult stayers without required annual assessment	▓▓▓		▓▓▓
14 **Total Adults**			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Universe: Active adults in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Stayers; Project Leavers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].

2. Rows 2 through 9 report clients according to [total income] based on the client's record at start (column B), annual assessment (column C) or at exit (column D). Refer to Determining Total Income to calculate [total income] for this question.

3. Column B (Income at Start)

    a. For each active adult, determine the Income and Sources record with a [data collection stage] of project start (1) attached to the selected project stay where the [information date] of the record = [project start date].

    b. If [total income] is null and [income from any source] = 8 or 9, report the client in cell B10.

    c. If [total income] is null and [income from any source] = 99 or the record is completely missing, report the client in cell B11.

    d. Report the total number of active adults in cell B14.

4. Column C (Income at Latest Annual Assessment for Stayers)

    a. All project stayers regardless of length of stay must be reported one time in rows 2 through 13 of column C as well as in C14.
    b. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
    c. If the client has the required annual assessment, report the client on row 2 through 11 relative to the [total income] and [income from any source] on that annual assessment.

    d. If the stayer is not yet required to have an annual assessment, report the client in cell C12.
    e. If the stayer is required to have an annual assessment but the necessary record is completely missing, report the client in cell C13.

5. Column D (Income at Exit)

    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

    b. If [total income] is null and [income from any source] = 8 or 9, report the client in cell D10.

    c. If [total income] is null and [income from any source] = 99 or the record is completely missing, report the client in cell D11.

    d. Report the total number of adult leavers in cell D14.

Q17: Cash Income - Sources
Report Relevance: COC-APR and ESG CAPER
Changes from APR FY 2022: None

A	B	C	D
	Income at Start	**Income at Latest Annual Assessment for Stayers**	**Income at Exit for Leavers**
2 Earned Income			
3 Unemployment Insurance			
4 Supplemental Security Income (SSI)			
5 Social Security Disability Insurance (SSDI)			
6 VA Service – Connected Disability Compensation			
7 VA Non-Service Connected Disability Pension			
8 Private Disability Insurance			
9 Worker's Compensation			
10 Temporary Assistance for Needy Families (TANF)			
11 General Assistance (GA)			
12 Retirement Income from Social Security			
13 Pension or retirement income from a former job			
14 Child Support			
15 Alimony and other spousal support			
16 Other Source			
17 Adults with Income Information at Start and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Universe: Active Adults in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].

2. Rows 2 through 16 report clients according to income sources indicated as "yes" (1) on the client's record at start (column B), annual assessment (column C) or at exit (column D).

3. Column B (Income at Start)

    a. For each active adult, determine the Income and Sources record with a [data collection stage] of project start (1) attached to the selected project stay where the [information date] of the record = [project start date].

    b. Report the adult as having the income source if the record indicates "yes" (1) to that source.

4. Column C (Income at Latest Annual Assessment for Stayers)

    a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
    b. If the stayer has the required annual assessment,

        i. Report the adult on row 2 through 16 according to any income sources indicated as "yes" (1) on that annual assessment.

        ii. If the [income from any source] element (4.02.2) on the annual assessment AND the [income from any source] on the income record from project start are both 0 or 1 (i.e. income data is known for both data points, even if it is known to be zero), report the client in C17. If either or both of the [income and sources] records are completely missing, or the [income from any source] field on either record is 8, 9, 99, or missing, do not count the client in cell C17.

    c. If the stayer is not yet required to have an annual assessment, do not report that client in this question.

5. Column D (Income at Exit)

    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

    b. If the leaver has the required record,

        i. Report the adult on row 2 through 16 according to any income sources indicated as "yes" (1) on that record.

        ii. If the [income from any source] element (4.02.2) on the income record at exit AND the [income from any source] on the income record from project start are both 0 or 1 (i.e. income data is known for both data points, even if it is known to be zero), report the client in D17. If either or both of the [income and sources] records are completely missing, or the [income from any source] field on either record is 8, 9, 99, or missing, do not count the client in cell D17.

6. Clients reported in cells C17 and D17 – those with two usable data points for income comparisons – are the universe of clients for questions 19a1 and 19a2.

Q18: Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status
Report Relevance: COC-APR
Changes from APR FY 2022: None

	A	B	C	D
1		**Number of Adults at Start**	**Number of Adults at Annual Assessment (Stayers)**	**Number of Adults at Exit (Leavers)**
2	Adults with Only Earned Income (i.e., Employment Income)			
3	Adults with Only Other Income			
4	Adults with Both Earned and Other Income			
5	Adults with No Income			
6	Adults with Client Doesn't Know/Client Refused Income Information			
7	Adults with Missing Income Information			
8	Number of adult stayers not yet required to have an annual assessment			
9	Number of adult stayers without required annual assessment			
10	**Total Adults**			
11	1 or more source of income			
12	Adults with Income Information at Start and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Universe: Active adults in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].
2. The [total income] on a specific Income and Sources record is required to determine "other income". Refer to Determining Total Income to calculate [total income] for this question.
3. "Earned income" reports on adults with earned income at start, annual assessment, or exit as appropriate to the column, with an associated dollar amount > $0.00. If the response to [earned income] is 'Yes' but no amount is recorded in element 4.02.3.A, do not report the person as having earned income.
4. "Other income" reports on adults with [other income] = [total income] minus [earned income]. If the response to [earned income] is 'Yes' but no amount is recorded, or if the person has a total monthly income without any specific sources and dollars for those sources specified, assume that [total income] is *entirely* "other income".
5. **Adults with Only Earned Income (row 2)** = A count of all adults with only [earned income] > $0 and no [other income].
6. **Adults with Only Other Income (row 3)** = A count of all adults with [other income] > $0 and who have no [earned income].
7. **Adults with Both Earned Income and Other Income (row 4)** = A count of all adults with both [earned income] and [other income], both greater than zero.
8. **Adults with No Income (row 5)** = a count of all adults with [total income] of $0.00.

9. **Adults with Don't Know / Refused Income Information (row 6)** = a count of all adults who did not know or refused to disclose their income, as calculated using Determining Total Income.
10. **Adults with Missing Income Information (row 7)** = a count of all adults who have a missing [total income] as calculated using Determining Total Income or, for columns B and D, whose relevant Income and Sources record is completely missing. Stayers whose annual assessment is completely missing are reported in row 9.
11. **Number of adult stayers not yet required to have an annual assessment (row 8)** and **Number of adult stayers without required annual assessment (row 9)** – see #15 below.
12. **Total adults (row 10)** = the total number of adults active during the [report date range]. Note that the total adults in Number of adults at start column should be equal to the total adults in the Number of adults at annual assessment column plus the Number of adults at exit column.
13. **1 or more source of Income (row 11)** = A count of all adults with a [total income] amount > $0.00.
14. Column B (Number of Adults at Start)
    a. For each active adult use the Income and Sources record with a [data collection stage] of project start (1) attached to the selected project stay where the [information date] of the record = [project start date].
    b. Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that record.
    c. Report all active adults in cell B10.
15. Column C (Number of Adults at Annual Assessment (Stayers))
    a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
    b. If the stayer has the required annual assessment,
        i. Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that annual assessment.
        ii. Also report the client in cell C12 if the same client has an income record from project start.
    c. If the stayer is not yet required to have an annual assessment, report the client in cell C8.
    d. If the stayer is completely missing the annual assessment record, report the client in cell C9.
    e. Report all stayers in cell C10 regardless of length of stay and presence of the required annual assessment.
16. Column D (Number of Adults at Exit (Leavers))
    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].
    b. If the leaver has the required record,
        i. Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that record.
        ii. Also report the client in cell D12 if the same client has an income record from project start.
    c. Report all leavers in cell D10.
17. Clients reported in cells C12 and D12 – those with two usable data points for income comparisons – are the universe of clients for questions 19a1 and19a2

Q19: Cash Income – Changes over Time
Q19a1: Client Cash Income Change - Income Source - by Start and Latest Status
Q19a2: Client Cash Income Change - Income Source - by Start and Exit
Report Relevance: COC-APR
Changes from APR FY 2022: None

	A	B	C	D	E	F	G	H	I	J
1	Income Change by Income Category (Universe: Adult Stayers with Income Information at Start and Annual Assessment)	Had Income Category at Start and Did Not Have It at Annual Assessment	Retained Income Category But Had Less $ at Annual Assessment Than at Start	Retained Income Category and Same $ at Annual Assessment as at Start	Retained Income Category and Increased $ at Annual Assessment	Did Not Have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not Have the Income Category at Start or at Annual Assessment	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain	Performance measure: Percent of persons who accomplished this measure
2	Number of Adults with Earned Income (i.e., Employment Income)								#	=I2/H2
3	Average Change in Earned Income	$	$		$	$			$	
4	Number of Adults with Other Income								#	=I4/H4
5	Average Change in Other Income	$	$		$	$			$	
6	Number of Adults with Any Income (i.e., Total Income)								#	=I6/H6
7	Average Change in Overall Income	$	$		$	$		$	$	

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Universe:

Q19a1: All adult stayers where the head of household has been in the project 365 days or more, with Income and Sources at start and at Annual Assessment

Q19a2: All adult leavers with Income and Sources at start and exit
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Information

Q19a1

1. Report using data from each adult project stayer's last project stay during the [report date range].
2. The [total income] on a specific Income and Sources record is required to determine "other income". Refer to Determining Total Income to calculate [total income] for this question and to Determining a Client's Relevant Annual Assessment to locate required annual assessment records. Clients with don't know / refusing / missing [total income] at project start OR annual assessment are completely excluded from this question.
3. "Earned income" reports on adults with earned income at start, annual assessment, or exit as appropriate to the column, with an associated dollar amount > $0.00. If the response to [earned income] is 'Yes' but no amount is recorded, do not report the person as having earned income.
4. "Other income" reports on adults with [other income] = [total income] minus [earned income]. If the response to [earned income] is 'Yes' but no amount is recorded, or if the person has a total monthly income without any specific sources and dollars for those sources specified, assume that [total income] is *entirely* "other income".
5. "Change in Income" is computed by subtracting the amount of monthly income reported on the assessment at project start from the monthly income reported at annual assessment. For the columns B and C this should result in negative responses. For columns E and F this should result in positive responses.
6. Description of rows
   a. **Number of Adults with Earned Income (row 2)** counts adult stayers with earned income at program start, annual assessment, or both, as appropriate to the column.
   b. **Average Change in Earned Income (row 3)** is calculated by dividing the sum of all changes in Earned income for adult stayers in that column by the total number of adult stayers with earned income who are reported in that column. For example, if under "Retained Income Category and Increased $ at Annual Assessment" there is one adult stayer who gained $200.00 in earned income and one other adult stayer who gained $400.00 in earned income within the date range, the two increases are added together ($600.00) and divided by the number of clients in that category (2) for an average change of $300.00.
   c. **Number of Adults with Other Income (row 4)** counts adult stayers according to other income recorded at program start, annual assessment, or both, as appropriate to the column.
   d. **Average Change in Other Income (row 5)** is calculated by dividing the sum of all changes in other income for adult stayers in that column by the total number of adult stayers with other income who are reported in that column. For example, if under "Retained Income Category and Increased $ at Annual Assessment" there is one adult stayer who gained $200.00 in other income and another adult stayer who gained $400.00 in other income within the date range, the two increases are added together ($600.00) and divided by the number of clients in that category (2), for an average change of $300.00.
   e. **Number of Adults with Any Income (row 6)** counts adult stayers according to total monthly income recorded at program start, annual assessment, or both, as appropriate to the column.
   f. **Average Change in Overall Income (row 7)** is calculated by dividing the sum of all total monthly changes in any income for adult stayers in that column by the total number of adult stayers who are reported in that column. Because the calculation for overall change of income can include changes in earned income as well as other income, it is possible that a person counted in one column for earned or other income may appear in a different column for any or overall income. For example, suppose under "had income category at start and increased income at annual assessment" there is one adult stayer who gained $200.00 in other income and another adult stayer who gained $400.00 in other income within the date range. The average change in other income for these two stayers would be $300.00. As long as this is the

only income reported for these two clients, they would also appear in the Number of Adults with Any Income and Average Change in Overall Income for "had income category at start and increased income at annual assessment." However, if these two clients also had earned income upon program start, and both clients lost $500.00 each in earned income at annual assessment, then both clients would end up under the "Retained income category but had less income at annual assessment than at start" for Number of Adults with Any Income and Average Change in Overall Income because their total income losses exceed their other income increases.

7. Description of columns
   a. **Had Income Category at Start and Did Not Have It at Annual Assessment (column B)** counts adult stayers who had > $0.00 in the Income and Sources category at project start and $0.00 in the Income and Sources category at Annual assessment.
   b. **Retained Income Category but Had Less $ at Annual Assessment than at Start (column C)** counts adult stayers who had > $0.00 in Income and Sources category at project start and at Annual assessment had < the dollar amount at project start, but still > $0.00.
   c. **Retained Income Category and Same $ at Annual Assessment as at Start (column D)** counts adult stayers for whom the dollar amount recorded in the Income and Sources category at project start is > $0.00 and = the dollar amount recorded in the Income and Sources category at Annual assessment.
   d. **Retained Income Category and Increased $ at Annual Assessment (column E)** counts adult stayers who had > $0.00 in the Income and Sources category at project start and at Annual assessment had > the dollar amount at project start.
   e. **Did Not Have the Income Category at Start and Gained the Income Category at Annual Assessment (column F)** = counts adult stayers who had $0.00 in the Income and Sources category at project start and had > $0.00 in the Income and Sources category at Annual assessment.
   f. Did Not Have the Income Category at Start or at Annual Assessment (column G) counts adult stayers for whom the dollar amount recorded in the Income and Sources category at project start = $0.00 and the dollar amount recorded in the Income and Sources category at annual assessment also = $0.00.
   g. **Total Adults -including those with $0.00 income (column H)** = the total number of adult stayers with Income and Sources records both at project start and at annual assessment, i.e. the total universe of clients for this question.
   h. **Performance Measures: Adults who Gained or Increased Income from Start to Annual Assessment, Average Gain (column I)** = the number of adult stayers with an Income and Sources record at Annual assessment > Income and Sources record at project start for the Income and Sources category.
   i. **Average Gain for each Income and Sources category. (Earned – A2, Other – A4, and Any – A6)** is calculated by dividing the sum of monthly changes in income for adult stayers who gained or increased income from project start to Annual assessment by the total number of adults with such a change in income.
   j. **Performance measure: Percent of persons who accomplished this measure (column J**) = Adults who Gained or Increased Income (column I) / Total Adults (column h).

Q19a2

The programming for this question is identical to the programming for Q19a1, with the following changes:

1. This question reports on adult leavers with total monthly income >= $0.00 at project start and project exit. Adult leavers with don't know / refused or Missing income as calculated using Determining Total Income at project start or project exit are not included in this question.

2. Each project leaver's assessment at project exit is used in lieu of data from each client's annual assessment. Again, project leavers missing an exit assessment are not reported in this question.

3. Use the header row shown below (text changed from "Annual Assessment" to "Exit").

	A	B	C	D	E	F	G	H	I	J
1	Income Change by Income Category (Universe: Adult Leavers with Income Information at Start and Exit)	Had Income Category at Start and Did Not Have It at Exit	Retained Income Category But Had Less $ at Exit Than at Start	Retained Income Category and Same $ at Exit as at Start	Retained Income Category and Increased $ at Exit	Did Not Have the Income Category at Start and Gained the Income Category at Exit	Did Not Have the Income Category at Start or at Exit	Total Adults (including those with No Income)	Performance Measure: Adults who Gained or Increased Income from Start to Exit, Average Gain	Performance measure: Percent of persons who accomplished this measure

Q19b: Disabling Conditions and Income for Adults at Exit
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	E	F	G	H	I	J	K	L	M
1		AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
2	Earned Income												
3	Supplemental Security Income (SSI)												
4	Social Security Disability Insurance (SSDI)												
5	VA Service-Connected Disability Compensation												
6	Private Disability Insurance												
7	Worker's Compensation												
8	Temporary Assistance for Needy Families (TANF)												
9	Retirement Income from Social Security												
10	Pension or retirement income from a former job												
11	Child Support												
12	Other source												
13	No Sources												
14	Unduplicated Total Adults												

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.08	Disabling Condition	0 or 1
4.02	Income and Sources	Earned Income and all other sources

Universe: Adult leavers with known income and disabling condition information
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers

Programming Instructions
1. This question reports clients according [disabling condition] at project start, [income and sources] at exit, and household type.
2. See Reporting counts of clients by element by household type for household type determination.
3. Report using data from each adult's latest project stay in the [report date range].
4. Clients missing [income and sources] at exit, or where [income from any source] (element 4.02.2) is 8, 9, or 99, or where [disabling condition] (3.08) is 8, 9, or 99 should be completely excluded from this question.
5. Report clients according to household type in the appropriate set of columns:
    a. Columns B through E = Adults Only ("AO"). Same as "Without Children" in other questions.
    b. Columns F through I = Adults and Children ("AC"). Same as "With Children and Adults" in other questions.
    c. Columns J through M = Unknown household type ("UK").
6. Report clients according to [disabling condition]:
    a. Columns B, F, and I = [disabling condition] = 1 (yes).
    b. Columns C, G, and J = [disabling condition] = 0 (no).
    c. Columns D, H and L = [disabling condition] = 0 or 1.
7. Rows 2 through 11 report clients according to income sources indicated as "yes" (1) on the client's [income and sources] at exit.
8. If a client has an income source of "other", and/or other income sources not specified in rows 2 through 11, report the client **once** in row 12. Other income includes:
    a. Unemployment insurance
    b. VA Non-Service Connected Disability Pension
    c. General Assistance (GA)
    d. Alimony and other spousal support
    e. Other Source
9. Row 13 reports clients who have no sources of income ([income from any source] = 0).
10. Row 14 reports the total unduplicated clients from rows 2 through 13.
11. Columns E, I and M show a percentage of clients who have a disabling condition and the specific income source as a percentage of all clients with that income source. For example, cell E2 = B2 / D2.

Q20: Non-Cash Benefits
Q20a: Type of Non-Cash Benefit Sources
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	Z
1		Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers	Data Standards Response options
2	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)				4.03.3 = 1
3	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)				4.03.4 = 1
4	TANF Child Care Services				4.03.5 = 1
5	TANF Transportation Services				4.03.6 = 1
6	Other TANF-Funded Services				4.03.7 = 1
7	Other Source				4.03.8 = 1

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.03	Non-Cash Benefits	Non-Cash Benefits and all other sources

Universe: Active adults in the report date range, further described below.

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions
1. Report using data from each adult project stayer's last project stay during the [report date range].
2. Column B (Benefit at Start)
   a. For all active adults determine the most recent Income and Sources record with a [data collection stage] of project start (1) attached to the selected project stay where the [information date] of the record = [project start date].
   b. Report the client according to specific non-cash benefit listed on each row. Clients may be reported on multiple rows in column B, but no more than one time in a single cell of column B.
3. Column C (Benefit at Latest Annual Assessment for Stayers)
   a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
   b. If the head of household has the required annual assessment record, allow other household members who are also stayers to be included in the universe according to their most recent data even if it is not annual assessment data and regardless of their length of stay.
   c. If the head of household is missing his / her relevant annual assessment but another household member has the annual assessment, report that household members in this question.
4. Column D (Benefit at Exit)
   a. For leavers, report only heads of households who left plus other adult household members who left at the same time as the head of household. Do not include household members who left *prior* to the head of household even though that person is otherwise considered a "leaver" in other report questions.
   b. For each client determine the most recent Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

Q20b: Number of Non-Cash Benefit Sources

Report Relevance: COC-APR

Changes from APR FY 2022: None

	A	B	C	D
1		**Benefit at Start**	**Benefit at Latest Annual Assessment for Stayers**	**Benefit at Exit for Leavers**
2	No Sources			
3	1 + Source(s)			
4	Client Doesn't Know/Client Refused			
5	Data Not Collected/Not stayed long enough for Annual Assessment			
6	Total			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.03	Non-Cash Benefits	Non-Cash Benefits and all other sources

Universe: Active adults in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions:

1. Use the same logic for client and record selection as Q20a, but instead of reporting according to individual sources this question reports on the total number of sources for each client.

2. On row 2, report clients where all specific non-cash benefits indicate "no" or are null/blank AND where [Non-Cash Benefits from Any Source] = "no" (0).

3. On row 3, report each client that has one or more specific sources of non-cash benefits. If a specific Income and Sources record indicates [Non-Cash Benefits from Any Source] = "yes" (1), report the client on row 3 even if no other specific benefits are indicated.

4. For any remaining records not reported in rows 2 or 3, report the client in row 4 or 5 according to the response in [Non-Cash Benefits from Any Source].

5. Stayers that have not been in the project long enough to receive an Annual Assessment should be reported in row 5.

Q21: Health Insurance
Report Relevance: COC-APR and ESG-CAPER
Changes from APR FY 2022: None

	A	B	C	D	Z
1		**At Start**	**At Annual Assessment for Stayers**	**At Exit for Leavers**	**Data Standards Response options**
2	MEDICAID				4.04.3 = 1
3	MEDICARE				4.04.4 = 1
4	State Children's Health Insurance Program				4.04.5 = 1
5	Veteran's Administration (VA) Medical Services				4.04.6 = 1
6	Employer – Provided Health Insurance				4.04.7 = 1
7	Health Insurance obtained through COBRA				4.04.8 = 1
8	Private Pay Health Insurance				4.04.9 = 1
9	State Health Insurance for Adults				4.04.10 = 1
10	Indian Health Services Program				4.04.11 = 1
11	Other				4.04.12 = 1
12	No Health Insurance				see below
13	Client Doesn't Know/Client Refused				see below
14	Data not Collected				see below
15	Number of Stayers not yet Required To Have an Annual Assessment	▓		▓	
16	1 Source of Health Insurance				see below
17	More than 1 Source of Health Insurance				see below

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.04	Health Insurance	Health Insurance from all sources

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers
Programming Instructions:

1. Report using data from each client's latest project stay in the [report date range].

2. Rows 2 through 11 report clients according to specific health insurance sources based on the client's record at start (column B), annual assessment (column C) or at exit (column D).

3. Row 12 reports clients where all specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is "no" (0) or "yes" (1).

4. Row 13 reports clients where all specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is "Client doesn't know" (8) or "Client refused" (9).

5. Row 14 reports clients where the relevant Health Insurance record is completely missing, or where specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is missing or "Data not collected" (99).

6. Row 15 reports only on stayers – see 9c below.

7. Rows 16 and 17 report clients with exactly one or more than one specific source of health insurance indicating "yes" (1). Do not include the response [Covered by Health Insurance] in the total number – this count is based exclusively around the specific sources.

8. Column B (at Start)
   a. For each active client, determine the Health Insurance record with a [data collection stage] of project start (1) attached to the selected project stay where the [information date] of the record = [project start date].
   b. Report the client on row 2 through 17 as described above.

9. Column C (at Latest Annual Assessment for Stayers)
   a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
   b. If the client has the required annual assessment, report the client on row 2 through 17 as described above.
   c. If the stayer is not yet required to have an annual assessment, report the client in cell C15.
   d. If the stayer is required to have an annual assessment but the necessary record is completely missing, report the client in cell C14.

10. Column D (at Exit)
   a. For each leaver, determine the Health Insurance record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].
   b. Report the client on row 2 through 17 as described above.

Q22: Length of participation
Q22a1: Length of Participation – CoC Projects
Q22a2: Length of Participation – ESG Projects
Report Relevance: COC-APR

Changes from APR FY 2022: None

	A	B	C	D
1		**Total**	**Leavers**	**Stayers**
2	30 days or less			
3	31 to 60 days			
4	61 to 90 days			
5	91 to 180 days			
6	181 to 365 days			
7	366 to 730 days (1-2 Yrs)			
8	731 to 1,095 days (2-3 Yrs)			
9	1,096 to 1,460 days (3-4 Yrs)			
10	1,461 to 1,825 days (4-5 Yrs)			
11	More than 1,825 days (> 5 Yrs)			
12	Data Not Collected			
13	**Total**			

Report Relevance: ESG-CAPER
Changes from CAPER FY 2020: None

	A	B	C	D
1		**Total**	**Leavers**	**Stayers**
2	0 to 7 days			
3	8 to 14 days			
4	15 to 21 days			
5	22 to 30 days			
6	31 to 60 days			
7	61 to 90 days			
8	91 to 180 days			
9	181 to 365 days			
10	366 to 730 days (1-2 Yrs)			
11	731 to 1,095 days (2-3 Yrs)			
12	1,096 to 1,460 days (3-4 Yrs)			
13	1,461 to 1,825 days (4-5 Yrs)			
14	More than 1,825 days (> 5 Yrs)			
16	Data Not Collected			
17	**Total**			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers; Bed Night; and Length of Stay
Programming Instructions:
1. Report the distinct counts of clients by length of stay intervals using data from each client's latest project stay according to whether the client was a leaver or stayer.

2. Refer to the *HMIS Reporting Glossary* for determining a client's length of stay. Exclude criteria of [report start date]; for reporting purposes, length of stay should include all time relevant to the client's latest project stay even if it is before the start of the report.

Q22b: Average and Median Length of Participation in Days
Report Relevance: COC-APR
Changes from APR FY 2022: None

	A	B	C
1		**Leavers**	**Stayers**
2	Average Length		
3	Median Length		

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers; Bed Night; and Length of Stay
Programming Instructions:
Using each client's length of stay as determined in Q22a, calculate the average and median across each client universe (leavers and stayers).

Q22c: Length of Time between Project Start Date and Housing Move-in Date

Report Relevance: CoC APR and ESG-CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	**Total (persons moved into housing)**					
11	**Average length of time to housing**					
12	**Persons who were exited without move-in**					
13	**Total persons**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	13 (RRH), 3 (PSH)
3.20	Housing Move-in Date	mm/dd/yyyy

Universe: All active clients where the head of household had a move-in date in the report date range plus leavers who exited in the date range and never had a move-in date.

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions

1. On rows 2 through 9, report the distinct counts of clients by the length of time between the person's [project start date] and [housing move-in date]. See Reporting counts of clients by element by household type for column instructions. Household members already in the household when the head of household moves into housing have the same [housing move-in date] as the head of household. For household members joining the household after it is already in housing, use the person's [project start date] as their [housing move-in date].
2. On row 10, report the distinct counts of clients who have moved into housing.
3. On row 11, of clients who have moved into housing, report the average length of time between [project start date] and [housing move-in date].
4. On row 12, report the distinct counts of clients who exited without moving into housing.
5. On row 13, report the total number of clients.

Q22d: Length of Participation by Household Type

Report Relevance: ESG-CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 90 days					
8	91 to 180 days					
9	181 to 365 days					
10	366 to 730 days (1-2 Yrs)					
11	731 to 1,095 days (2-3 Yrs)					
12	1,096 to 1,460 days (3-4 Yrs)					
13	1,461 to 1,825 days (4-5 Yrs)					
14	More than 1,825 days (> 5 Yrs)					
16	Data Not Collected					
17	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Bed Nights and Length of Stay; Project Leavers; Project Stayers; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type

Programming Instructions: Using length of stay as calculated for Q22a, report each client in the relevant range according to household type. See Reporting counts of clients by element by household type for column instructions.

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

Report Relevance: CoC APR and ESG-CAPER

Changes from FY 2020: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	731 days or more					
11	**Total (persons moved into housing)**					
12	Not yet moved into housing					
13	Data not collected					
14	**Total persons**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	1 (ES); 2 (TH); 3 (PSH); 8 (SH); 9 (PH); 13 (RRH);
3.917.3	Approximate Date Homelessness Started	

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type

Programming Instructions

1. This question reports on the time the client reported being homeless up until housing in the project. For permanent housing projects, this means the person's move into a PH bed or unit according to the [housing move-in date]. For all other project types, it means moving into a bed or unit at the project as indicated simply by the [project start date].

2. On rows 2 through 10, report the distinct counts of clients by the length of time between the person's [approximate date homelessness started] to the point the person was housed as defined below. See Reporting counts of clients by element by household type for column instructions.
    a. The data from the head of household's response to 3.917 should be propagated to the children.

      b. This applies to any household member whose age is <= 17 (calculated according to the HMIS Reporting Glossary), regardless of their relationship to the head of household, but not clients of unknown age.

      c. Only propagate the head of household's data to children with the same [project start date] as the head of household. Children who enter after the HoH would be counted on line 13 (data not collected).

3. For permanent housing projects (types 3, 9 and 13):

      a. Use the person's [housing move-in date]. Household members already in the household when the head of household moves into housing have the same [housing move-in date] as the head of household. For household members joining the household after it is already in housing, use the person's [project start date] as their [housing move-in date].

      b. Include clients who moved into housing prior to the [report start date] who are still active in the project.

      c. If a client is active in the PH/PSH/RRH project but either has not moved into housing or did so after the [report end date], report that person on line 12.

4. For all other project types on this question, use each person's [project start date] as the date they moved into housing.

5. Report the total of all clients in housing on line 11.

6. If a client is missing their [approximate date homelessness started], or if that date occurs *after* the person has moved into housing, report that person on line 13.

7. Report the totals of all active clients on line 14. Line 14 should be the sum of lines 11, 12, and 13.

Q23c: Exit Destination

Report Relevance: CoC APR (all project types) and ESG-CAPER

Changes from CAPER FY 2020: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing housing subsidy						11
5	Owned by client, with ongoing housing subsidy						21
6	Rental by client, no ongoing housing subsidy						10
7	Rental by client, with VASH housing subsidy						19
8	Rental by client, with GPD TIP housing subsidy						28
9	Rental by client, with other ongoing housing subsidy						20
10	Permanent housing (other than RRH) for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22
12	Staying or living with friends, permanent tenure						23
13	Rental by client, with RRH or equivalent subsidy						31
14	Rental by client, with HCV voucher (tenant or project based)						33
15	Rental by client in a public housing unit						34
16	**Subtotal**						
17	**Temporary Destinations**						
18	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter						1
19	Moved from one HOPWA funded project to HOPWA TH						27
20	Transitional housing for homeless persons (including homeless youth)						2
21	Staying or living with family, temporary tenure (e.g. room, apartment, or house)						12
22	Staying or living with friends, temporary tenure (e.g. room, apartment, or house)						13
23	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)						16
24	Safe Haven						18
25	Hotel or motel paid for without emergency shelter voucher						14
26	Host Home (non-crisis)						32
27	**Subtotal**						
28	**Institutional Settings**						
29	Foster care home or group foster care home						15
30	Psychiatric hospital or other psychiatric facility						4
31	Substance abuse treatment facility or detox center						5

	A	B	C	D	E	F	Z
		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
32	Hospital or other residential non-psychiatric medical facility						6
33	Jail, prison, or juvenile detention facility						7
34	Long-term care facility or nursing home						25
35	**Subtotal**						
36	**Other Destinations**						
37	Residential project or halfway house with no homeless criteria						29
38	Deceased						24
39	Other						17
40	Client Doesn't Know/Client Refused						8 or 9
41	Data Not Collected (no exit interview completed)						30 or 99
42	**Subtotal**						
43	**Total**						
44	Total persons exiting to positive housing destinations						
45	Total persons whose destinations excluded them from the calculation						
46	Percentage	=B44/(B43 – B45)	=C44/(C43 – C45)	=D44/(D43 – D45)	=E44/(E43 – E45)	=F44/(F43 – F45)	

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All
3.12	Destination	All

Universe: Leavers in the report date range

***HMIS Reporting Glossary* Reference:** Leavers; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type

Programming Instructions:

1. Report the distinct counts of clients by each different housing destination. See Reporting counts of clients by element by household type for column instructions.
2. Use [destination] recorded separately in each client's record. Data recorded under the 2014 Data Standards may not have this field present for child household members. In this case, use the [destination] of the head of household for these child household members.
3. Row 43 is the unduplicated count of [project leavers] in the [report date range] based on *Unduplicated Household Counts and Unduplicated Client Counts by Household Type* as determined by the *HMIS Reporting Glossary*.
4. Row 44 is the [number of clients exiting to positive destinations]. Reference the destinations of project exits against Appendix A (row headers) and the column corresponding to the project type of the data. Positive destinations are indicated with a ✔.
5. Row 45 is the [total clients excluded], whose destination cause them to be removed from the percentage calculation. Refer to Appendix A for these destinations, indicated with an X, corresponding to the project type of the data.
6. Row 46 is the [number of clients exiting to positive destinations] divided by ([total clients exiting]– [total clients excluded]).

Q24: Homelessness Prevention Housing Assessment at Exit
Report Relevance: ESG-CAPER (HP only)
Changes from CAPER FY 2022: None

	A	B	C	D	E	F	Y	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response to [housing assessment at exit]	Data Standards Response to [housing assessment at exit - subsidy]
2	Able to maintain the housing they had at project start--Without a subsidy						1	1
3	Able to maintain the housing they had at project start--With the subsidy they had at project start						1	2
4	Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start						1	3
5	Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy						1	4
6	Moved to new housing unit--With on-going subsidy						2	1
7	Moved to new housing unit--Without an on-going subsidy						2	2
8	Moved in with family/friends on a temporary basis						3	n/a
9	Moved in with family/friends on a permanent basis						4	n/a
10	Moved to a transitional or temporary housing facility or program						5	n/a
11	Client became homeless – moving to a shelter or other place unfit for human habitation						6	n/a
12	Client went to jail/prison						7	n/a
13	Client died						10	n/a
14	Client doesn't know/Client refused						8 or 9	n/a
15	Data not collected (no exit interview completed)						99	n/a
16	Total							

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	12
W5	Housing Assessment at Exit	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 99 (If W5.1 = 1, then) 1, 2, 3, 4 (If W5.1 = 2, then) 1, 2

Universe: Leavers in the report date range
HMIS Reporting Glossary Reference: Leavers; Date of Birth / Age; Household Types; Unduplicated Household Counts; and Unduplicated Client Counts by Household Type.
Programming Instructions:
1. Using data from each client's latest project stay, report the distinct counts of clients by housing assessment recorded at exit ([data collection stage] = 3 and [information date] = [project exit date]). See Reporting counts of clients by element by household type for column instructions.
2. Reference column Y against [housing assessment at exit] (element W5) and column Z against [housing assessment at exit – subsidy information] (elements W5.1.A or W5.1.B, depending on the response to element W5.1) to count the client in the correct row.

Q25: Veterans Questions
The Veterans questions are a subset of questions required to be completed for all CoC-APR's where at least one veteran is served.

The Veteran questions are designed, where possible to reuse programming from a previous APR question with the application of a filter for Veterans.

For all veteran questions (Q25 series) a Veteran:
   a. Must be age 18 or older at time of [project start] or [report start date] – whichever is greater.
   b. Must indicate 'yes' for [veteran status].

It is critical to include the client's age in this determination to avoid reporting children as veterans, either because of data entry error or because the client's [veteran status] changed at some point during the client's HMIS history.

Veteran Status Questions	Report Relevance	Changes from APR V FY 2020	Add veteran filter to this question
Q25a: Number of Veterans	CoC-APR and ESG-CAPER	None	n/a
Q25b: Number of Veteran Households	CoC-APR	None	n/a
Q25c: Gender - Veterans	CoC-APR	Updated row headers and programming instructions	Q10a
Q25d: Age - Veterans	CoC-APR	None	Q11
Q25e: Physical and Mental Health Conditions - Veterans	CoC-APR	Updated row headers	Q13a1, Q13b1, Q13c1
Q25f: Cash Income Category - Income Category - by Start and Annual /Exit Status - Veterans	CoC-APR	None	Q18
Q25g: Type of Cash Income Sources - Veterans	CoC-APR	None	Q17
Q25h: Type of Non-Cash Benefit Sources - Veterans	CoC-APR	None	Q20a
Q25i: Exit Destination - Veterans	CoC-APR	None	Q23c

Q25a: Number of Veterans

Report Relevance: CoC-APR and ESG-CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Chronically Homeless Veteran					1
3	Non-Chronically Homeless Veteran					1
4	Not a Veteran					0
5	Client Doesn't Know/Client Refused					8 or 9
6	Data Not Collected					99
7	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.07	Veteran Status	0, 1, 8, 9, 99
3.08	Disabling Condition	(used in calculation of chronic homelessness)
3.917	Living Situation	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Disorder	(used in calculation of chronic homelessness)
4.10	Substance Use Disorder	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Chronically Homeless at Project Start

Programming Instructions

Count the total number of adults based on the response to [veteran status] as indicated in column Z along with the client's chronic homelessness status. See Reporting counts of clients by element by household type for column instructions. See the *HMIS Reporting Glossary* for instruction on determining chronic homelessness status. For the purposes of determining CH in this question, a client with a CH status of don't know / refused / unknown with no other household members or in a household with no other CH members can be simply considered NOT chronically homeless. In other words, rows 5 and 6 apply solely to the person's [veteran status].

Q25b: Number of Veteran Households

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Chronically Homeless Veteran					1
3	Non-Chronically Homeless Veteran					1
4	Not a Veteran					0
5	Client Doesn't Know/Client Refused					8 or 9
6	Data Not Collected					99
7	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.07	Veteran Status	0, 1, 8, 9, 99
3.08	Disabling Condition	(used in calculation of chronic homelessness)
3.917	Living Situation	(used in calculation of chronic homelessness)
4.05	Physical Disability	(used in calculation of chronic homelessness)
4.06	Developmental Disability	(used in calculation of chronic homelessness)
4.07	Chronic Health Condition	(used in calculation of chronic homelessness)
4.08	HIV/AIDS	(used in calculation of chronic homelessness)
4.09	Mental Health Disorder	(used in calculation of chronic homelessness)
4.10	Substance Use Disorder	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Chronically Homeless at Project Start

Programming Instructions:

Count the total number of households based on whether any of the adults are veterans and/or chronically homeless. Determine the row to report the household in as follows. Stop processing when a match is found, i.e. do not report the household in more than one row in rows 2 through 6:

1. Use data attached to each head of household's latest project stay in the report date range. Include all other adults present with the head of household *on that project stay who are also active in the date range*, along with their data from that stay. This is necessary in order to determine the veteran and chronic homelessness status of the entire household, even though one or more of the adult household members may have another later project stay in the report date range with a different head of household or as the head of household. **Please note: this is a departure from most other questions on this report which exclusively use data associated with each person's latest project stay.**

2. For the purposes of determining chronic homelessness in this question, any household with a CH status of don't know / refused / unknown can be simply considered NOT chronically homeless.

3. Chronically Homeless Veteran (row 2): Any household with at least one veteran who is chronically homeless.

4. Non-Chronically Homeless Veteran (row 3): Any household not reported above with at least one non-chronically homeless veteran.

5. Not a Veteran (row 4): Any household not reported above where all the adults have a veteran status of "no" (0).

6. Client Doesn't Know/Client Refused (row 5): Any household not reported above where at least one of the adults has a veteran status of "Client doesn't know" (8) or "Client refused" (9).

7. Data Not Collected (row 6): Any household not reported above where at least one of the adults is missing his/her veteran status or it is "Data not collected" (99).

8. Report each household by type as described in Determining Each Client's Household Type and Counting Distinct Households.

9. Note that the household type "With Only Children" is not applicable for this question (by definition, child-only households should not have veterans).

Q25c: Gender – Veterans
Report Relevance: CoC-APR
Changes from APR FY 2022: None

	A	B	C	D	E
1		Total	Without Children	With Children and Adults	Unknown Household Type
2	Male				
3	Female				
4	No Single Gender				
5	Questioning				
6	Transgender				
7	Client Doesn't Know/Client Refused				
8	Data Not Collected				
9	**Total**				

Add veteran filter to Q10a for programming. The corresponding CSV output must contain the text shown in column A in the row header.

Q25d: Age – Veterans

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E
1		Total	Without Children	With Children and Adults	Unknown Household Type
2	18-24				
3	25-34				
4	35-44				
5	45-54				
6	55-61				
7	62 +				
8	Client Doesn't Know/Client Refused				
9	Data Not Collected				
10	**Total**				

Add veteran filter to Q11 for programming. Exclude first three rows from Q11, which apply only to children, as well as the "With only children" column.

Q25e: Physical and Mental Health Conditions – Veterans

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	Z
1		Conditions At Start	Conditions at Latest Assessment for Stayers	Conditions at Exit for Leavers	Data Standards Response options
2	Mental Health Disorder				1
3	Alcohol Use Disorder				1
4	Drug Use Disorder				2
5	Both Alcohol and Drug Use Disorders				3
6	Chronic Health Condition				1
7	HIV/AIDS				1
8	Developmental Disability				1
9	Physical Disability				1

Column B = Add veteran filter to Q13a1 and report clients in total, without regard to household type.

Column C = Add veteran filter to Q13b1 and report clients in total, without regard to household type.

Column D = Add veteran filter to Q13c1 and report clients in total, without regard to household type.

Q25f: Cash Income Category - Income Category - by Start and Annual /Exit Status – Veterans

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D
1	**Number of Veterans By Income Category**	**Number of Veterans at Start**	**Number of Veterans at Annual Assessment (Stayers)**	**Number of Veterans at Exit (Leavers)**
2	Veterans with Only Earned Income (i.e., Employment Income)			
3	Veterans with Only Other Income			
4	Veterans with Both Earned and Other Income			
5	Veterans with No Income			
6	Veterans with Client Doesn't Know/Client Refused Income Information			
7	Veterans with Missing Income Information			
8	Number of veterans not yet required to have an annual assessment			
9	Number of veterans without required annual assessment			
10	**Total Veterans**			

Add veteran filter to Q18 for programming.

Q25g: Type of Cash Income Sources – Veterans

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D
1		**Income at Start**	**Income at Latest Annual Assessment for Stayers**	**Income at Exit for Leavers**
2	Earned Income			
3	Unemployment Insurance			
4	Supplemental Security Income (SSI)			
5	Social Security Disability Insurance (SSDI)			
6	VA Service – Connected Disability Compensation			
7	VA Non-Service Connected Disability Pension			
8	Private Disability Insurance			
9	Worker's Compensation			
10	Temporary Assistance for Needy Families (TANF)			
11	General Assistance (GA)			
12	Retirement Income from Social Security			
13	Pension or retirement income from a former job			
14	Child Support			
15	Alimony and other spousal support			
16	Other Source			
17	Veterans with Income Information at Start and Annual Assessment/Exit			

Add veteran filter to Q17 for programming.

Q25h: Type of Non-Cash Benefit Sources – Veterans
Report Relevance: CoC-APR
Changes from APR FY 2022: None

	A	B	C	D	Z
1		Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers	Data Standards Response options
2	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)				4.03.3 = 1
3	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)				4.03.4 = 1
4	TANF Child Care Services				4.03.5 = 1
5	TANF Transportation Services				4.03.6 = 1
6	Other TANF-Funded Services				4.03.7 = 1
7	Other Source				4.03.8 = 1

Add veteran filter to Q20a for programming.

Q25i: Exit Destination – Veterans
Report Relevance: CoC-APR
Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing housing subsidy						11
5	Owned by client, with ongoing housing subsidy						21
6	Rental by client, no ongoing housing subsidy						10
7	Rental by client, with VASH housing subsidy						19
8	Rental by client, with GPD TIP housing subsidy						28
9	Rental by client, with other ongoing housing subsidy						20
10	Permanent housing (other than RRH) for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22
12	Staying or living with friends, permanent tenure						23
13	Rental by client, with RRH or equivalent subsidy						31
14	Rental by client, with HCV voucher (tenant or project based)						33
156	Rental by client in a public housing unit						34
16	**Subtotal**						
17	**Temporary Destinations**						

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
18	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter						1
19	Moved from one HOPWA funded project to HOPWA TH						27
20	Transitional housing for homeless persons (including homeless youth)						2
21	Staying or living with family, temporary tenure (e.g. room, apartment, or house)						12
22	Staying or living with friends, temporary tenure (e.g. room, apartment, or house)						13
23	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)						16
24	Safe Haven						18
25	Hotel or motel paid for without emergency shelter voucher						14
26	Host Home (non-crisis)						32
27	**Subtotal**						
28	**Institutional Settings**						
29	Foster care home or group foster care home						15
30	Psychiatric hospital or other psychiatric facility						4
31	Substance abuse treatment facility or detox center						5
32	Hospital or other residential non-psychiatric medical facility						6
33	Jail, prison, or juvenile detention facility						7
34	Long-term care facility or nursing home						25
35	**Subtotal**						
36	**Other Destinations**						
37	Residential project or halfway house with no homeless criteria						29
38	Deceased						24
39	Other						17
40	Client Doesn't Know/Client Refused						8 or 9
41	Data Not Collected (no exit interview completed)						30 or 99
42	**Subtotal**						
43	**Total**						
44	Total persons exiting to positive housing destinations						
45	Total persons whose destinations excluded them from the calculation						
46	Percentage	=B44/(B43 – B45)	=C44/(C43 – C45)	=D44/(D43 – D45)	=E44/(E43 – E45)	=F44/(F43 – F45)	

Add veteran filter to Q23c for programming.

Q26: Chronic Homeless Questions

The CH questions are designed, where possible, to reuse programming from a previous APR question with the application of a "CH filter" for chronically homeless clients at project start as described in the HMIS Reporting Glossary. Unlike other APR questions, this may require the examination of client data for clients not active in the report date range. (Note: for HMIS data entry and programming purposes, the Head of Household is not required to be the person who is CH; for HUD record keeping and documentation purposes the CH person is expected to be the Head of Household.)

CH Status Questions	Report Relevance	Changes from APR FY 2022	Add CH filter to this question
Q26a: Number of Households w/at least one or more Chronically Homeless person	CoC-APR	None	n/a
Q26b: Number of Chronically Homeless Persons by Household	CoC-APR and ESG-CAPER	None	n/a
Q26c: Gender of Chronically Homeless Persons	CoC-APR	None	Q10a
Q26d: Age of Chronically Homeless Persons	CoC-APR	None	Q11
Q26e: Physical and Mental Health Conditions - Chronically Homeless Persons	CoC-APR	None	Q13a1, Q13b1, Q13c1
Q26f: Client Cash Income - Chronically Homeless Persons	CoC-APR	None	Q18
Q26g: Type of Cash Income Sources - Chronically Homeless Persons	CoC-APR	None	Q17
Q26h: Type of Non-Cash Income Sources - Chronically Homeless Persons	CoC-APR	None	Q20a

Q26a: Chronic Homeless Status - Number of Households w/at least one or more CH person

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Chronically Homeless					
3	Not Chronically Homeless					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	1, 2, 3, 4, 6, 8, 9, 10, 11, 12, 13, 14
3.08	Disabling Condition	(used in calculation of chronic homelessness)
3.917	Living Situation	(used in calculation of chronic homelessness)
4.05	Physical Disability	(used in calculation of chronic homelessness)
4.06	Developmental Disability	(used in calculation of chronic homelessness)
4.07	Chronic Health Condition	(used in calculation of chronic homelessness)
4.08	HIV/AIDS	(used in calculation of chronic homelessness)
4.09	Mental Health Disorder	(used in calculation of chronic homelessness)
4.10	Substance Use Disorder	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Chronically Homeless at Project Start, Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Count the total number of households based on whether any of the adults or heads of household (including unaccompanied children) are chronically homeless at project start. Determine the row to report the household in as follows. Stop processing when a match is found, i.e. do not report the household in more than one row in rows 2 through 5:

1. Use data attached to each head of household's latest project stay in the report date range. Determine the chronic homelessness status at project start as described in the HMIS Reporting Glossary.
2. Chronically Homeless (row 2): Any household with at least one chronically homeless adult or head of household.
3. Non-Chronically Homeless (row 3): Any household not reported above where the head of household and all other adults are not chronically homeless.
4. Client Doesn't Know/Client Refused (row 4): Any household not reported above where the head of household or at least one other adult has a CH status of DK/R (don't know / refused).
5. Data Not Collected (row 5): Any household not reported above where the head of household or at least one other adult has a CH status of missing.
6. Report each household by type as described in Determining Each Client's Household Type and Counting Distinct Households.
7. Each head of household, and thus each household, should be reported only once in rows 2 through 5, and again in row 6. Similarly, each household should be reported only once in columns C through F, and again in column B.

Q26b: Number of Chronically Homeless Persons by Household

Report Relevance: CoC-APR and ESG CAPER

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Chronically Homeless					
3	Not Chronically Homeless					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	Total					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.08	Disabling Condition	(used in calculation of chronic homelessness)
3.917	Living Situation	(used in calculation of chronic homelessness)
4.05	Physical Disability	(used in calculation of chronic homelessness)
4.06	Developmental Disability	(used in calculation of chronic homelessness)
4.07	Chronic Health Condition	(used in calculation of chronic homelessness)
4.08	HIV/AIDS	(used in calculation of chronic homelessness)
4.09	Mental Health Disorder	(used in calculation of chronic homelessness)
4.10	Substance Use Disorder	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

***HMIS Reporting Glossary* Reference:** Active Clients; Date of Birth / Age; Chronically Homeless at Project Start; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

1. Report using data from each person's latest project stay in the [report date range].

2. Report each person on lines 2 through 5 according to their chronic homelessness status at project start as described in the HMIS Reporting Glossary.

3. See Reporting counts of clients by element by household type for column instructions.

4. Report each person again in row 6 and column B.

Q26c: Gender of Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Male					
3	Female					
4	No Single Gender					
5	Questioning					
6	Transgender					
7	Client Doesn't Know/Client Refused					
8	Data Not Collected					
9	**Total**					

Use programming steps for Q10a with the following modifications:

1. Report on all CH clients (not just adults).

2. Include the additional column of output shown above ("With Only Children").

3. The corresponding CSV output must contain the text shown in column A in the row header.

Q26d: Age of Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	0 - 17					
3	18-24					
4	25-34					
5	35-44					
6	45-54					
7	55-61					
8	62 +					
9	Client Doesn't Know/Client Refused					
10	Data Not Collected					
11	**Total**					

Add CH status filter to Q11 for programming with different age groupings.

Q26e: Physical and Mental Health Conditions - Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	Z
1		**Conditions At Start**	**Conditions at Latest Assessment for Stayers**	**Conditions at Exit for Leavers**	**Data Standards Response options**
2	Mental Health Disorder				1
3	Alcohol Use Disorder				1
4	Drug Use Disorder				2
5	Both Drug and Alcohol Use Disorders				3
6	Chronic Health Condition				1
7	HIV/AIDS				1
8	Developmental Disability				1
9	Physical Disability				1

Column B = Add CH status filter to Q13a1 and report clients in total, without regard to household type.
Column C = Add CH status filter to Q13b1 and report clients in total, without regard to household type.
Column D = Add CH status filter to Q13c1 and report clients in total, without regard to household type.

Q26f: Client Cash Income - Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D
1	**Number of Chronically Homeless Persons By Income Category**	**Number of Chronically Homeless Persons at Start**	**Number of Chronically Homeless Persons at Annual Assessment (Stayers)**	**Number of Chronically Homeless Persons at Exit (Leavers)**
2	Chronically Homeless Persons with Only Earned Income (i.e., Employment Income)			
3	Chronically Homeless Persons with Only Other Income			
4	Chronically Homeless Persons with Both Earned and Other Income			
5	Chronically Homeless Persons with No Income			
6	Chronically Homeless Persons with Client Doesn't Know/Client Refused Income Information			
7	Chronically Homeless Persons with Missing Income Information			
8	Number of Chronically Homeless Persons not yet required to have an annual assessment			
9	Number of Chronically Homeless Persons without required annual assessment			
10	**Total Chronically Homeless Persons**			

Add CH status filter to Q18 for programming. This table intentionally excludes rows 11 and 12 from the table in Q18.

Q26g: Type of Cash Income Sources - Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D
1		Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
2	Earned Income			
3	Unemployment Insurance			
4	Supplemental Security Income (SSI)			
5	Social Security Disability Insurance (SSDI)			
6	VA Service – Connected Disability Compensation			
7	VA Non-Service Connected Disability Pension			
8	Private Disability Insurance			
9	Worker's Compensation			
10	Temporary Assistance for Needy Families (TANF)			
11	General Assistance (GA)			
12	Retirement Income from Social Security			
13	Pension or retirement income from a former job			
14	Child Support			
15	Alimony and other spousal support			
16	Other Source			
17	Chronically Homeless Persons with Income Information at Start and Annual Assessment/Exit			

Add CH status filter to Q17 for programming.

Q26h: Type of Non-Cash Benefit Sources - Chronically Homeless Persons

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	Z
1		Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers	Data Standards Response options
2	Supplemental Nutrition Assistance Program (SNAP) (Previously known as Food Stamps)				4.03.3 = 1
3	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)				4.03.4 = 1
4	TANF Child Care Services				4.03.5 = 1
5	TANF Transportation Services				4.03.6 = 1
6	Other TANF-Funded Services				4.03.7 = 1
7	Other Source				4.03.8 = 1

Add CH status filter to Q20a for programming.

Q27: Youth Questions

The questions on youth are a subset of questions required to be completed for all CoC-APR's regarding youth households.

The Youth questions are designed, where possible, to reuse programming from a previous APR question with the application of a youth filter.

For all youth questions (Q27 series), "Youth" = any client age >= 12 and <= 24 provided that not one household member is above that age range. If so, exclude the entire household including the person age >= 12 and <= 24.

Youth Questions	Report Relevance	Changes from APR FY 2022	Add Youth filter to this question
Q27a: Age of Youth	CoC-APR	None	Q11
Q27b: Parenting Youth	CoC-APR	None	n/a
Q27c: Gender - Youth	CoC-APR	None	Q10a
Q27d: Prior Living Situation - Youth	CoC-APR	None	Q15
Q27e: Length of Participation - Youth	CoC-APR	None	Q22a1
Q27f: Exit Destination - Youth	CoC-APR	None	Q23c
Q27g: Cash Income – Sources - Youth	CoC-APR	None	Q17*
Q27h: Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status - Youth	CoC-APR	None	Q18*
Q27i: Disabling Conditions and Income for Youth at Exit	CoC-APR	None	Q19b*
Q27j: Average and Median Length of Participation in Days - Youth	CoC-APR	Added programming instructions	Q22b
Q27k: Length of Time between Project Start Date and Housing Move-in Date - Youth	CoC-APR	Added programming instructions	Q22c
Q27l: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started - Youth	CoC-APR	Added programming instructions	Q22e

* Q27g, Q27h, and Q27i also include youth heads of household who are minors, where the general questions (Q17, Q18, Q19b) apply only to adults.

Q27a: Age of Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	12-17					
3	18-24					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	**Total**					

Add Youth filter to Q11 for programming. Adjust age ranges as shown above.

Q27b: Parenting Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

A	B	C	D	E
1	Total parenting youth	Total children of parenting youth	Total Persons	Total Households
2 Parent youth < 18				
3 Parent youth 18 to 24				

Field No	Other Relevant Data Standards Required	Relevant Data
3.15	Relationship to Head of Household	1, 2

Universe: *Households with a youth who is a parent*

HMIS Reporting Glossary **Reference:** Active clients; Date of Birth / Age

Programming Instructions:

1. Use data attached to each head of household's latest project stay in the report date range. Include all other clients present with the head of household *on that project stay who are also active in the date range*. This is necessary in order to determine the "parenting youth" status of the entire household, even though one or more of the household members may have another later project stay in the report date range with a different head of household or as the head of household. **Please note: this is a departure from most other questions on this report which exclusively use data associated with each person's latest project stay.**

2. Apply the youth filter to the selected clients.

3. Of the youth clients, determine the heads of household ([relationship to head of household] = 1).

4. With the youth heads of household, determine if any of the household members active in the report date range are the child of the head of household ([relationship to head of household] = 2). Include clients of *any* age between 0 and 24 years old, even though clients below age 12 would not normally be included in the universe of "youth".

5. If the youth household has a child as determined in step 4:

   a. Report all heads of household plus all adults (age 18 – 24) in the household in column B according to the age of the head of household (age < 18 on line 2, or 18-24 on line 3). Include all adults in the household *regardless* of [relationship to head of household].

   b. Report all children (age 0 - 17) in the household in column C according to the age of the head of household. This includes children age 0 to 11 who will not be reported in any other youth question. Only include children in the household where the [relationship to head of household] = 2.

   c. Report all clients in the household in column D according to the age of the head of household. Include all members of the household *regardless* of [relationship to head of household].

   d. Report the household itself in column E according to the age of the head of household.

Q27c: Gender – Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Male					
3	Female					
4	No Single Gender					
5	Questioning					
6	Transgender					
7	Client Doesn't Know/Client Refused					
8	Data Not Collected					
9	**Total**					

Use programming steps for Q10a with the following modifications:

1. Report on all Youth clients (not just adults).

2. Include the additional column of output shown above ("With Only Children").

3. The corresponding CSV output must contain the text shown in column A in the row header.

Q27d: Living Situation – Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Homeless Situations**						
3	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter						1
4	Transitional housing for homeless persons (including homeless youth)						2
5	Place not meant for habitation						16
6	Safe Haven						18
7	Host Home (non-crisis)						32
8	**Subtotal**						
9	**Institutional Settings**						
10	Psychiatric hospital or other psychiatric facility						4

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
11	Substance abuse treatment facility or detox center						5
12	Hospital or other residential non-psychiatric medical facility						6
13	Jail, prison, or juvenile detention facility						7
14	Foster care home or foster care group home						15
15	Long-term care facility or nursing home						25
16	Residential project or halfway house with no homeless criteria						29
17	**Subtotal**						
18	**Other Locations**						
19	Permanent housing (other than RRH) for formerly homeless persons						3
20	Owned by client, no ongoing housing subsidy						11
21	Owned by client, with ongoing housing subsidy						21
22	Rental by client, with RRH or equivalent subsidy						31
23	Rental by client, with HCV voucher (tenant or project based)						33
24	Rental by client in a public housing unit						34
25	Rental by client, no ongoing housing subsidy						10
26	Rental by client, with VASH housing subsidy						19
27	Rental by client, with GPD TIP housing subsidy						28
28	Rental by client, with other ongoing housing subsidy						20
29	Hotel or motel paid for without emergency shelter voucher						14
30	Staying or living in a friend's room, apartment, or house						36
31	Staying or living in a family member's room, apartment, or house						35
32	Client Doesn't Know/Client Refused						8 or 9
33	Data Not Collected						99
34	**Subtotal**						
35	**TOTAL**						

Add youth filter to Q15 for programming. Note: this table only includes youth who are heads of a household.

Q27e: Length of Participation - Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D
1		**Total**	**Leavers**	**Stayers**
2	30 days or less			
3	31 to 60 days			
4	61 to 90 days			
5	91 to 180 days			
6	181 to 365 days			
7	366 to 730 days (1-2 Yrs)			
8	731 to 1,095 days (2-3 Yrs)			
9	1,096 to 1,460 days (3-4 Yrs)			
10	1,461 to 1,825 days (4-5 Yrs)			
11	More than 1,825 days (> 5 Yrs)			
12	Data Not Collected			
13	**Total**			

Add youth filter to Q22a1 for programming.

Q27f: Exit Destination – Youth

Report Relevance: CoC-APR

Changes from APR FY 2022: None

	A	B	C	D	E	F	Z
1		**Total**	**Without Children**	**With Children and Adults**	**With Only Children**	**Unknown Household Type**	**Data Standards Response options**
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing housing subsidy						11
5	Owned by client, with ongoing housing subsidy						21
6	Rental by client, no ongoing housing subsidy						10
7	Rental by client, with VASH housing subsidy						19
8	Rental by client, with GPD TIP housing subsidy						28
9	Rental by client, with other ongoing housing subsidy						20
10	Permanent housing (other than RRH) for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22
12	Staying or living with friends, permanent tenure						23
13	Rental by client, with RRH or equivalent subsidy						31
14	Rental by client, with HCV voucher (tenant or project based)						33
156	Rental by client in a public housing unit						34

	A	B	C	D	E	F	Z
		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
16	**Subtotal**						
17	**Temporary Destinations**						
18	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter						1
19	Moved from one HOPWA funded project to HOPWA TH						27
20	Transitional housing for homeless persons (including homeless youth)						2
21	Staying or living with family, temporary tenure (e.g. room, apartment, or house)						12
22	Staying or living with friends, temporary tenure (e.g. room, apartment, or house)						13
23	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)						16
24	Safe Haven						18
25	Hotel or motel paid for without emergency shelter voucher						14
26	Host Home (non-crisis)						32
27	**Subtotal**						
28	**Institutional Settings**						
29	Foster care home or group foster care home						15
30	Psychiatric hospital or other psychiatric facility						4
31	Substance abuse treatment facility or detox center						5
32	Hospital or other residential non-psychiatric medical facility						6
33	Jail, prison, or juvenile detention facility						7
34	Long-term care facility or nursing home						25
35	**Subtotal**						
36	**Other Destinations**						
37	Residential project or halfway house with no homeless criteria						29
38	Deceased						24
39	Other						17
40	Client Doesn't Know/Client Refused						8 or 9
41	Data Not Collected (no exit interview completed)						30 or 99
42	**Subtotal**						
43	**Total**						
44	Total persons exiting to positive housing destinations						
45	Total persons whose destinations excluded them from the calculation						
46	Percentage	=B44/(B43 – B45)	=C44/(C43 – C45)	=D44/(D43 – D45)	=E44/(E43 – E45)	=F44/(F43 – F45)	

Add Youth filter to Q23c for programming.

Q27g: Cash Income – Sources - Youth
Report Relevance: COC-APR
Changes from APR FY 2022: None

	A	B	C	D
		Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
1				
2	Earned Income			
3	Unemployment Insurance			
4	Supplemental Security Income (SSI)			
5	Social Security Disability Insurance (SSDI)			
6	VA Service – Connected Disability Compensation			
7	VA Non-Service Connected Disability Pension			
8	Private Disability Insurance			
9	Worker's Compensation			
10	Temporary Assistance for Needy Families (TANF)			
11	General Assistance (GA)			
12	Retirement Income from Social Security			
13	Pension or retirement income from a former job			
14	Child Support			
15	Alimony and other spousal support			
16	Other Source			
17	Adults with Income Information at Start and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Add youth filter to Q17, but expand universe to include youth adults **AND** youth heads of household even if they are not adults.

Q27h: Client Cash Income Category - Earned/Other Income Category - by Start and Annual Assessment/Exit Status - Youth
Report Relevance: COC-APR
Changes from APR FY 2022: None

	A	B	C	D
1	**Number of Youth By Income Category**	**Number of Youth at Start**	**Number of Youth at Annual Assessment (Stayers)**	**Number of Youth at Exit (Leavers)**
2	Youth with Only Earned Income (i.e., Employment Income)			
3	Youth with Only Other Income			
4	Youth with Both Earned and Other Income			
5	Youth with No Income			
6	Youth with Client Doesn't Know/Client Refused Income Information			
7	Youth with Missing Income Information			
8	Number of youth stayers not yet required to have an annual assessment			
9	Number of youth stayers without required annual assessment			
10	**Total Youth**			
11	1 or more source of income			
12	Youth with Income Information at Start and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
4.02	Income and Sources	Earned Income and all other sources

Add youth filter to Q18, but expand universe to include youth adults **AND** youth heads of household even if they are not adults.

Q27i: Disabling Conditions and Income for Youth at Exit

Report Relevance: COC-APR

Changes from APR FY 2022: None

A	B AO: Youth with Disabling Condition	C AO: Youth without Disabling Condition	D AO: Total Youth	E AO: % with Disabling Condition by Source	F AC: Youth with Disabling Condition	G AC: Youth without Disabling Condition	H AC: Total Youth	I AC: % with Disabling Condition by Source	J CO: Youth with Disabling Condition	K CO: Youth without Disabling Condition	L CO: Total Youth	M CO: % with Disabling Condition by Source	N UK: Youth with Disabling Condition	O UK: Youth without Disabling Condition	P UK: Total Youth	Q UK: % with Disabling Condition by Source
2 Earned Income																
3 Supplemental Security Income (SSI)																
4 Social Security Disability Insurance (SSDI)																
5 VA Service-Connected Disability Compensation																
6 Private Disability Insurance																
7 Worker's Compensation																
8 Temporary Assistance for Needy Families (TANF)																
9 Retirement Income from Social Security																
10 Pension or retirement income from a former job																
11 Child Support																
12 Other source																
13 No Sources																
14 Unduplicated Total Youth																

Add youth filter to Q19b, but expand universe to include youth adults **AND** youth heads of household even if they are not adults. This results in needing four additional columns (J through M) to accommodate child-only households, with the unknown-household columns staying at the far right.

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects
3.08	Disabling Condition	
4.02	Income and Sources	Earned Income and all other sources

Q27j: Average and Median Length of Participation in Days - Youth
Report Relevance: COC-APR
Changes from APR FY 2022: New question

	A	B	C
1		**Leavers**	**Stayers**
2	Average Length		
3	Median Length		

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	All projects

Add youth filter to Q22b.

Q27k: Length of Time between Project Start Date and Housing Move-in Date - Youth
Report Relevance: CoC APR
Changes from APR FY 2022: New question

	A	B	C	D	E	F
1		**Total**	**Without Children**	**With Children and Adults**	**With Only Children**	**Unknown Household Type**
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	**Total (persons moved into housing)**					
11	**Average length of time to housing**					
12	**Persons who were exited without move-in**					
13	**Total persons**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	13 (RRH), 3 (PSH)
3.20	Housing Move-in Date	mm/dd/yyyy

Add youth filter to Q22c.

Q27l: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started - Youth

Report Relevance: CoC APR

Changes from FY 2020: New question

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	731 days or more					
11	**Total (persons moved into housing)**					
12	Not yet moved into housing					
13	Data not collected					
14	**Total persons**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.02.6	Project Type	1 (ES); 2 (TH); 3 (PSH); 8 (SH); 9 (PH); 13 (RRH);
3.917.3	Approximate Date Homelessness Started	

Add youth filter to Q22e.

Appendix A: Exit Destinations

Data Standards Response	Exit Destinations	Project type SO	Project type ES	Project type TH	Project type PH (all)	Project type SH	Project type SSO
Temporary	**/ Institutional**						
1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	✓					
15	Foster care home or foster care group home	✓	X	X	X	X	X
6	Hospital or other residential non-psychiatric medical facility	X	X	X	X	X	X
14	Hotel or motel paid for without emergency shelter voucher	✓					
7	Jail, prison, or juvenile detention facility						
27	Moved from one HOPWA funded project to HOPWA TH	✓					
16	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)						
4	Psychiatric hospital or other psychiatric facility	✓					
29	Residential project or halfway house with no homeless criteria	X					
18	Safe Haven	✓					
12	Staying or living with family, temporary tenure (e.g. room, apartment, or house)	✓					
13	Staying or living with friends, temporary tenure (e.g. room, apartment, or house)	✓					
5	Substance abuse treatment facility or detox center	✓					
2	Transitional housing for homeless persons (including homeless youth)	✓					
25	Long-term care facility or nursing home	✓	X	X	X	X	X
32	Host Home (non-crisis)	✓	✓	✓			
Permanent							
26	Moved from one HOPWA funded project to HOPWA PH	✓	✓	✓	✓	✓	✓
11	Owned by client, no ongoing housing subsidy	✓	✓	✓	✓	✓	✓
21	Owned by client, with ongoing housing subsidy	✓	✓	✓	✓	✓	✓
3	Permanent housing (other than RRH) for formerly homeless persons	✓	✓	✓	✓	✓	✓
10	Rental by client, no ongoing housing subsidy	✓	✓	✓	✓	✓	✓
28	Rental by client, with GPD TIP housing subsidy	✓	✓	✓	✓	✓	✓
20	Rental by client, with other ongoing housing subsidy	✓	✓	✓	✓	✓	✓
19	Rental by client, with VASH housing subsidy	✓	✓	✓	✓	✓	✓
22	Staying or living with family, permanent tenure	✓	✓	✓	✓	✓	✓
23	Staying or living with friends, permanent tenure	✓	✓	✓	✓	✓	✓
31	Rental by client, with RRH or equivalent subsidy	✓	✓	✓	✓	✓	✓
33	Rental by client, with HCV voucher (tenant or project based)	✓	✓	✓	✓	✓	✓
34	Rental by client in a public housing unit	✓	✓	✓	✓	✓	✓
Other							
24	Deceased	X	X	X	X	X	X
8	Client doesn't know						
9	Client refused						
99	Data not collected						
30	No exit interview completed						
17	Other						