

## Data Quality Monitoring Plan

Task ID	Task List	Community Task Lead	Target Date	Completion Date
1	_____ % of HMIS Participating Agencies Achieve Data Quality Benchmark Compliance			
	Month 1: Goal: Assess Baseline of Compliance; Compliance Rate = _____ %			
	-All Data Entered by Providers for previous month			
	-Data Quality Reports Generated and Distributed to Providers and aggregate DQ Reports to Quality Management Council for review			
	-Data Quality Reports Reviewed by Quality Management Council			
	-Providers Correct Data in system			
	-Revised Data Quality Reports Generated and Published to the CoC Public Website			
	-Data Quality Progress Report Developed			
	-Presentation of Data Quality Progress Report at General CoC Meeting			
	-Assess Training Needs and present Training Schedule/Plan at General CoC Meeting			
2	Month 2: Goal: Implement Training and Support; increase Compliance Rate to _____ %			
	-All Data Entered by Providers for previous month			
	-Data Quality Reports Generated and Distributed to Providers and aggregate DQ Reports to Quality Management Council for review			
	-Data Quality Reports Reviewed by Quality Management Council			
	-Providers Correct Data in system			
	-Training Conducted			
	-Revised Data Quality Reports Generated and Published to the CoC Public Website			
	-Data Quality Progress Report Developed			
	-Presentation of Data Quality Progress Report at General CoC Meeting			
	-Provide Update on Trainings conducted, remaining Training Needs, and present Training Schedule/Plan at General CoC Meeting			
3	Month 3: Goal: Conduct Training and Support; increase Compliance Rate to _____ %			
	-All Data Entered by Providers for previous month			
	-Data Quality Reports Generated and Distributed to Providers and aggregate DQ Reports to Quality Management Council for review			
	-Data Quality Reports Reviewed by Quality Management Council			
	-Providers Correct Data in system			
	-Training Conducted			
	-Revised Data Quality Reports Generated and Published to the CoC Public Website			
	-Data Quality Progress Report Developed			
	-Presentation of Data Quality Progress Report at General CoC Meeting			
	-Assess Training Needs and present Training Schedule/Plan at General CoC Meeting			
4	Month 4: Goal: Conduct Training and Support; increase Compliance Rate to _____ %			
	-All Data Entered by Providers for previous month			
	-Data Quality Reports Generated and Distributed to Providers and aggregate DQ Reports to Quality Management Council for review			
	-Data Quality Reports Reviewed by Quality Management Council			
	-Providers Correct Data in system			
	-Training Conducted			
	-Revised Data Quality Reports Generated and Published to the CoC Public Website			
	-Data Quality Progress Report Developed			
	-Presentation of Data Quality Progress Report at General CoC Meeting			
	-Assess Training Needs and present Training Schedule/Plan at General CoC Meeting			