Grantee User Report List

ADMIN REPORTS

Admin Rept01a: GRANT - DRGR Grant Status and CPD Contact

This report shows grant status, including drawdown and obligation blocks. It also includes CPD contact for each grant. If info needs to be updated, please send to DRGR_Help mailbox.

Admin Rept02b: ACTPLN - Activity Status with Start and End Dates

Performance data in this report is aggregated measure types so the numbers are not meaningful in themselves. It is only includes as an indicator of whether accomplishments were entered or not.

Admin Rept03b: QPR - Exec Summary Progress Narrative

This report shows the overall progress narrative at the grant level by QPR

Admin Rept04a: USERS - Grantee DRGR Users Account Status

This is a master list of all grantee DRGR user accounts.

Admin Rept04b: USERS - Grantee DRGR Users with System Role and Certification Status

This report shows system role and recertification status for grantee users. Grantee admin users must be recertified by CPD representatives and other grantee users are certified by grantee admin users. Recertifications are required every 6 months.

*Admin Rept05a: ADMIN - Responsible Organization List

This organization is a master list of responsible organizations and associated data by grantee.

Admin Rept05c: ADMIN- Oversight Events - Topic Level

This is a fully prompted report that can be used as a template for building other reports.

Admin Rept02a: ACTPLN - Grant and DRGR Action Plan Review Status

This report shows whether grant is blocked from drawdowns as well as the date of the last DRGR AP approval and the current status of the DRGR AP.

Admin Rept03a: QPR - Report Status

This report will only show the status of QPRs that have been added by grant. Grantees must add each QPR as they are due.

Admin Rept04a Modified: USERS - Grantee DRGR Users Account Status

This is a fully prompted report that can be used as a template for building other reports.

*Admin Rept04b Modified: USERS - Grantee Users with System Role and Certification Status

This is a fully prompted report that can be used as a template for building other reports.

Admin Rept04c: USERS - Grantee DRGR Users Access by Grant

This report will only show users assigned to grants by grantee system administrators. This step must be done when new grantee user accounts or grants are added to DRGR.

Admin Rept05b: ADMIN- Oversight Events - Event Level

This is a fully prompted report that can be used as a template for building other reports.

Commonly used reports
Report numbers may vary depending on time and user access

Grantee User Report List

FIN REPORTS

Fin Rept01a: ACTPLN- Grant Budgets by National Objective - Activity Level

This report can be used to create a master list of activities for each grant.

Fin Rept01b: ACTPLN - DRGR Grant Activity Budgets by Project

This report shows activities and their budgets by project. NOTE: Since this is an activity level report, project budgets will repeat on each activity row within the project.

Fin Rept01c: DRAWS- Budget and Disbursements by National Objective - Grant Level

This is a summary report at the grant level. It will only show amounts budgeted and disbursed from activities entered into DRGR.

*Fin Rept02a: DRAWS- Voucher Status by Line Item and QPR Begin Date- Grant Funds

This report shows the status, approval dates, and LOCCS submit date for each voucher line item using GRANT FUNDS by project, activity, and responsible organization. The report now includes a dropdown for QPR BEGIN DATE and GRANT PROGRAM.

Fin Rept02b: DRAWS- Voucher Status by Line Item - Program Income

This report shows the status and approval dates for each voucher line item using program income by project, activity, and responsible organization.

Fin Rept02c: Voucher Revision Report - Grant Funds NP

This report shows the amount of funds distributed across activities on REVISED voucher line items for activities with grant funds. It includes creation and approval users/dates.

Fin Rept03: DRAWS - Voucher Status by Line Item - Grant Funds

This is a report showing the status and action dates of voucher line items (note: draws before Jan.1, 2009 are simulated from QPRs). SORTED BY VOUCHER AND VOUCHER ITEM #

Fin Rept04: DRAWS - Voucher Line Item Status by Project - Grant Funds

This is a report showing the status and action dates of voucher line items (note: draws before Jan.1, 2009 are simulated from QPRs) SORTED BY PROJECT and ACTIVITY #

Fin Rept05a: CUM - Program Income - Grant Level

This is a report showing data at the grant level program income disbursements recorded in the drawdown module and program income received across all QPRs (regardless of QPR status)

*Fin Rept05b: CUM - Program Income - Activity Level

This report shows data at the activity-level: a) grant funds budgeted, b) grant fund obligations and approved grant and program income disbursements recorded in the drawdown module and c) program income received across all QPRs

*Fin Rept05c: Receipts by Project and Activity

This report shows Receipts in the Drawdown module recorded for Program Income and RLFs. (Note: Receipts before Dec.3, 2011 are simulated PI Received amounts recorded in QPRs from before that date)

Fin Rept05d: Program Income Account Summary

This report shows the sum of activity budgets, obligations, program income received, and program income disbursed within each PI account. It does not include any activities not assigned to a PI account.

Grantee User Report List

Fin Rept06: CUM - Fin Data - Grant Level

This report shows grant-level financial data entered or calculated by quarter. It includes grant funds and program income. Grant obligations entered from Jan 09 are updated amounts rather than incremental.

Fin Rept07: CUM - Grant Funds Fin Summ - Project Level

This is a report showing data at the project level from the latest DRGR Action Plan and across all QPRs (regardless of QPR status) SORTED BY STATE, GRANT # and PROJECT #.

Fin Rept07c: QPR - Fin Data by Activity and Quarter

This report shows activity-level financial data entered or calculated by quarter. This can be used to troubleshoot data entry errors across quarters. Report updated to include project # and title. QPRs only show if financial activity during quarter.

Fin Rept08b: CUM - Grant Funds Financial Summ - Activity Level by Project

This is a report showing data at the activity level from the latest DRGR Action Plan and across all QPRs (regardless of QPR status) SORTED BY PROJECT AND ACTIVITY #

Fin Rept09b: QPR - Fin Data by Activity and Quarter
This report shows activity-level financial data entered or calculated by quarter. This can be used to troubleshoot data entry errors across quarters. Obligations entered from Jan 09 are updated amounts rather than incremental.

Fin Rept06b: CUM - NSP Financial Summ - Grant Level - LH25

This report shows a grant-level snapshot of financial activity for activities benefiting households below 50% AMI

*Fin Rept07b: CUM - Cumulative Data - Activity Level by Resp Org, Act Type and Nat Obj
This is a report showing financial data at the activity level from the latest DRGR Action Plan, from the drawdown module as of the date the report is pulled, and across all QPRs regardless of QPR status. W/ RESP ORG, ACT TYPE AND NAT OBJ.

Fin Rept08a: CUM - Grant Funds Budget and Cumulative Data - Activity Level by Resp Org, Act Type and Nat Obj

This is a report showing data at the activity level from the latest DRGR Action Plan and across all QPRs (regardless of QPR status) W/ RESP ORG, ACT TYPE AND NAT OBJ

Fin Rept09a: QPR - Fin Data by Quarter - Grant Level
This report shows grant-level financial data entered or calculated by quarter. Obligations entered since Jan 09 are updated amounts rather than incremental.

Commonly used reports
Report numbers may vary depending on time and user access

Grantee User Report List

PERF REPORTS

*Perf Rept01: CUM - Projected vs Cum Totals for Performance Measure Sorted by Activity Number

This reports shows data from the latest DRGR Action Plan and all QPRs (regardless of QPR status) Note: Do not add performance measures across activity types

Perf Rept02a: CUM - Projected vs Cum Totals for Performance Measure Sorted by Resp Org and Activity Type

This reports shows data from the latest DRGR Action Plan and all QPRs (regardless of QPR status) Note: Do not add performance measures across activity types

Perf Rept02b: CUM - Projected vs Cum Totals for Performance Measure Sorted by Resp Org and Activity Type - NSP Only

This reports shows data from the latest DRGR Action Plan and all QPRs (regardless of QPR status) Note: Do not add performance measures across activity types

Perf Rept02c: QPR - Actual Accomplishments by Quarter

This reports shows data from each QPRs (regardless of QPR status) and can be used to troubleshoot data entry problems. Note: Do not add performance measures across activity types

Perf Rept02d: QPR - Actual Accomplishments by Quarter HH and HU Only

This report shows household and housing unit data from each QPR (regardless of QPR status) and can be used to troubleshoot data entry problems. Note: Do not add performance measures across activity types

Perf Rept03: QPR - Addresses by Activity and Responsible Organization

This report is intended to show addresses across activities and QPRs. Each QPR normally only shows addresses entered in that report.

Perf Rept04a: ACTPLN - Beneficiary and Hsg Measure Types Selected - Activity Level

This report shows the types of beneficiary measures selected for an activity: Direct vs. Area; Census vs. Survey; Households vs. Persons; Housing Units; SF and/or MF

Perf Rept04b: ACTNPLN - Area Benefit Type Selected- Census vs Survey - Activity Level

If Area Benefit is selected as the Benefit Type, this report lists activities by whether CENSUS data has been manually selected in DRGR or summary data has been entered using the SURVEY method

Perf Rept05: ACTPLN - Area Benefit Census Method - Low Mod Calculations and CTBGs - Activity Level

If an activity has been designated as area benefit-census method, this report shows the summary calculation and a list of the census counties, places, tracts and block groups for each activity.

*Perf Rept06: QPR - Direct Benefit Activities - Beneficiary Statistics by Household Type

For direct benefit activities, this report shows the distribution of households and/or persons by race/ethnicity and Hispanic status

Perf Rept09: ACTPLN - DREF Activity Budgets and Descriptions

This report shows activities under Ike only grants which have performance measures entered for DREF

*Commonly used reports
Report numbers may vary depending on time and user access