

## DRGR Fact Sheet: Understanding DRGR Project vs. Activity Setup

In DRGR, projects often correspond to the list of programs outlined in the published Action Plan/Amendment such as homeownership, rental housing, economic development, or infrastructure. They may match items listed in the Method of Distribution (MOD) or Partial Action Plans. When these documents are published, grantees may not know how much they will allocate under each program to local organizations. In this case, grantees may enter narratives on community needs and list budgets for these higher level allocations as projects in DRGR.

(AMENDED) METHOD OF DISTRIBUTION

**Housing Activities**

Housing repair/rehabilitation, homebuyer assistance and interim mortgage assistance .....\$27,217,808

Lead Hazard/Lead-Based Paint Abatement Training ..... \$ 250,000

Housing Buyouts - FEMA Match..... \$5,000,000

New Housing Production..... \$55,836,266

**Economic Development**

Small Business Stimulus..... \$16,000,000

**Public facilities and services**

Infrastructure - Match for FEMA Hazard Mitigation Projects..... \$16,000,000

Public Infrastructure - Non-FEMA..... \$25,750,000

Disaster Recovery Case Management ..... \$1,302,200

Foreclosure Counseling..... \$1,500,000

**Administration**

Local Administration..... \$3,133,816

State Administration..... \$4,700,725

**Hard Copy**

**DRGR**

**Project Summary**

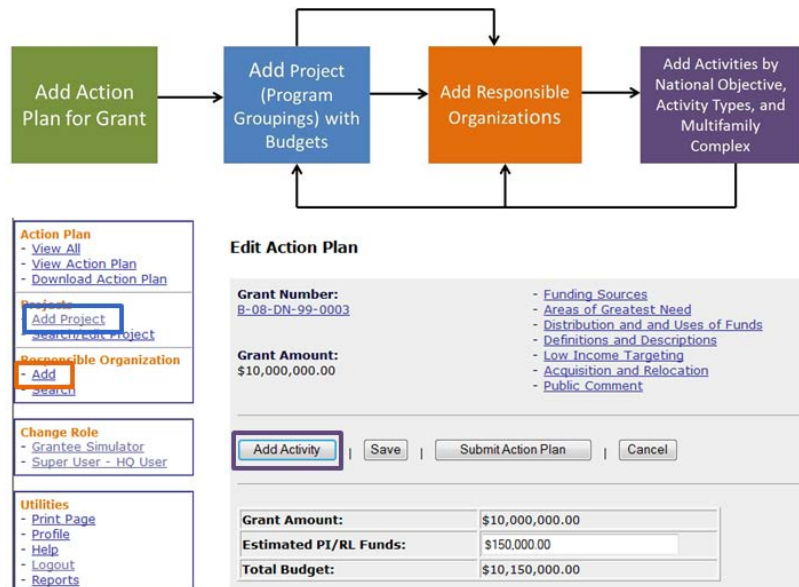
Project#, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
08-DF Admin Local, Admin - Local	9,279	3,133,816	877,318
08-DF Admin State, Admin - State	0	4,700,725	4,700,139
08-DF Infrastructure, 08-DF Infrastructure	2,256,697	44,552,200	21,286,708.29
08-DF-Business, 08-DF-Business	0	16,000,000	14,877,768
08-DF-Housing, Housing	53,159	88,304,074	45,295,200

In DRGR, activities are often only entered when awards are made to specific organizations for specific types of activities targeted to specific beneficiaries. DRGR activities should be listed separately by 1) Responsible Organization; 2) Activity Type; and 3) National Objective. Other important factors for determining DRGR activity setup include:

- Each local single family program usually has an activity for low-mod beneficiaries and another for non-low mod. (e.g. Springfield SF Owner Rehab- LM, Springfield SF Owner Rehab-UN)
- Multifamily properties (if applicable) are usually entered separately so the data shows they meet 51% low mod test for each complex.
- Area-benefit infrastructure activities must be entered at the level that clearly shows they meet the service area low-mod test.
- Sandy grantees with deadlines for spending deadlines based on each grant agreement must also create separate activities for programs showing under which grant agreement the activity was funded.

Category	Allocation Level Total Amount	Program	Allocation Level	Round 1	Round 2
Homeowner	\$825,000,000	Reconstruction, Rehabilitation, Elevation and Mitigation Program	\$600,000,000		
		Housing Resettlement Program	\$200,000,000		
		Sandy Home Buyer Assistance	\$25,000,000		
		<b>Total</b>	<b>\$825,000,000</b>		
Rental Housing	\$254,520,000	Fund for Large Multi-Family	\$104,520,000		
		Small Rental Properties	\$70,000,000		
		Pre-development Fund	\$10,000,000		
		Blight Reduction Pilot Program	\$30,000,000		
		Incentives for Landlords	\$40,000,000		
		<b>Total</b>	<b>\$254,520,000</b>		
Economic	\$500,000,000	Grants/Forgivable Loans to Small Businesses	\$300,000,000		
		Direct Loans for Small Businesses	\$100,000,000		
		Neighborhood and Community Revitalization	\$75,000,000		
		Tourism Marketing	\$25,000,000		
<b>Total</b>	<b>\$500,000,000</b>				
Support for Governmental	\$116,000,000	FEMA Match Program	\$50,000,000		
		Continuation and Enhancement of Essential Public Services	\$60,000,000		
		Code Enforcement	\$6,000,000		
<b>Total</b>	<b>\$116,000,000</b>				
Supportive Programs	\$50,000,000	Sandy Special Needs Housing	\$25,000,000		
		Supportive Services Program	\$25,000,000		
<b>Total</b>	<b>\$50,000,000</b>				
Admin	\$84,000,000	Administrative/Planning	\$84,000,000		
<b>Total</b>		<b>Total</b>	<b>\$1,829,520,000</b>		
			<b>\$1,116,007,200</b>		

Working with projects and activities can be confusing for a couple of reasons. Projects must be entered before activities since each activity must be assigned to projects. Grantees add activities in the Add/Edit Action Plan page. They access this page using the VIEW ALL link and clicking on the STATUS of the action plan in the row for the grant #. Projects are added and edited using the PROJECT links in the left navigation column. Grantees must also set up a profile for each organization that will be responsible for administering each local program before setting up activities for that organization.



## Working with DRGR Projects

HUD and Grantee users can use the VIEW PROJECT screen to determine how much of the budget for a project has been allocated. As indicated above, funds that have not yet been allocated to a project will show up in the line- AVAILABLE FOR PROJECT BUDGET. To determine how much has not yet been allocated WITHIN a project, users would subtract the total amount of activity budgets within a project from the project budget itself. If part of a grant has not been approved by HUD, these funds will show as the budget in the RESTRICTED BALANCE project. Activities can be added under this project, but no draws can be made. These activities can be moved to other projects once HUD unrestricts these funds.

Admin	Action Plans	Drawdown	QPR	Reports	Grantee		
<b>Project</b>							
<b>Search for Projects</b> <a href="#">Help?</a>							
Results Page 1 of 1 (6 projects found)							
Grantee	Project #	Project Title	Grant #	Project Budget Amount	Disbursed Amount	Project Status	Action
State of Texas - GLO	0001	ADMINISTRATION	B-08-DI-48-0001	\$155,673,643.00	\$78,571,130.06	Open	<a href="#">Edit</a>   <a href="#">View</a>
State of Texas - GLO	0004	HOUSING	B-08-DI-48-0001	\$1,500,000,000.00	\$457,460,658.35	Open	<a href="#">Edit</a>   <a href="#">View</a>
State of Texas - GLO	0003	NON-HOUSING	B-08-DI-48-0001	\$1,286,298,145.00	\$414,578,292.24	Open	<a href="#">Edit</a>   <a href="#">View</a>
State of Texas - GLO	0005	Non-Housing (R2)	B-08-DI-48-0001	\$97,004,440.98	\$1,672,660.25	Open	<a href="#">Edit</a>   <a href="#">View</a>
State of Texas - GLO	0002	PLANNING	B-08-DI-48-0001	\$71,700,000.00	\$29,901,362.89	Open	<a href="#">Edit</a>   <a href="#">View</a>
State of Texas - GLO	9999	Restricted Balance	B-08-DI-48-0001	\$0.00		Open	<a href="#">Edit</a>   <a href="#">View</a>

HUD and grantee users can use the VIEW ACTIVITIES budget to see a list of activities in the project. Users can also see profiles of each of these activities using the VIEW link in the action column in the list. Project budgets cannot exceed the total of the grant amount and grantee estimates of program income for the grant.

### Project

#### Edit Project

Financial Data	
<b>Grant Amount:</b>	\$3,113,472,856.00
<b>Estimated PI/RL Funds:</b>	\$3,000.00
<b>Total Project Budget Amount:</b>	\$97,004,440.98
<b>Available for Project Budget:</b>	\$2,799,627.02
<b>Total Amount Budgeted to Activities in this Project:</b>	\$50,629,822.00

#### \* Grant #:

B-08-DI-48-0001

#### \* Project #:

0005

#### \* Project Title:

Non-Housing (R2)

#### \* Description:

Non-housing grant funds for round 2

#### \* Project Budget Amount:

\$97,004,440.98

Revolving Loan Fund

[View Activities](#)

#### \* Project Status:

Open

### Project

#### View Activities

Project #	Project Title
0005	Non-Housing (R2)

Grantee Activity #	Activity Title	Action
DRS 22 0130 (31)	GLO #	<a href="#">View</a>
DRS 22 0130 (4)	GLO#12-525-000-6756	<a href="#">View</a>
DRS 22 0131 (10)	GLO#12-524-000-6755	<a href="#">View</a>
DRS 22 0131 (5)	GLO#12-524-000-6755	<a href="#">View</a>
DRS 22 0141 (5)	GLO#13-145-000-7233	<a href="#">View</a>
DRS 22 0142 (14)	GLO#12-596-000-6894	<a href="#">View</a>
DRS 22 0142 (1b)	GLO#12-596-000-6894	<a href="#">View</a>
DRS 22 0142 (31)	GLO#12-596-000-6894	<a href="#">View</a>
DRS 22 0142 (4)	GLO#12-596-000-6894	<a href="#">View</a>
DRS 22 0144 (4)	GLO#12-527-000-6758	<a href="#">View</a>
DRS 22 0157 (4)	GLO#12-603-000-6956	<a href="#">View</a>
DRS 22 0157 (5)	GLO#12-603-000-6956	<a href="#">View</a>
DRS 22 0162 (31)	GLO#13-117-000-7159	<a href="#">View</a>
DRS 22 0162 (4)	GLO#13-117-000-7159	<a href="#">View</a>

# DRGR Project/Activity Index and Reports

In the DRGR Action Plan, grantee users will see a list of projects on the Edit Action plan page. Clicking on the arrow on the top left of the project list expands the view to see all activities for all projects. Clicking on the arrow to the left of a project title will expand or collapse a list of activities for each project. Each activity can be edited by clicking on the link the activity number.

Note: Click  to drill down activities.

Project #	Project Title	Project Budget
 08D2 - Local Admin	08D2 - Local Admin	\$15,524,843.00
 08D2_BusinessAssistance	08D2_BusinessAssistance	\$105,195,144.00
 08D2_Housing	08D2_Housing	\$418,896,401.00

Activity Number	Activity Title	Activity Budget	Delete
<a href="#">08-02-LHR Training</a>	Lead Hazard/Lead-Based Paint Training	\$750,000.00	
<a href="#">08-DRH-201-731</a>	BlackHawkCoRentalRehab_LMI	\$399,806.00	
<a href="#">08-DRH-201-732</a>	Black Hawk Co Large Rental Rehab	\$260,972.00	
<a href="#">08-DRH-201-871</a>	Black Hawk County SFNC LMI	\$1,511,553.00	
<a href="#">08-DRH-201-872</a>	Black Hawk Co - SFNC UN	\$1,363,422.00	
<a href="#">08-DRH-201-876</a>	Black Hawk Co MultiFamily New Constr LMI	\$1,256,100.00	
<a href="#">08-DRH-202-731</a>	Cerro Gordo Small Rental Rehab-LMI	\$1,037,500.00	
<a href="#">08-DRH-202-732</a>	Cerro Gordo Co. Large Rental Rehab-LMI	\$985,660.00	
<a href="#">08-DRH-202-871</a>	Cerro Gordo Co SFNC LMI	\$2,396,642.00	
<a href="#">08-DRH-202-872</a>	Cerro Gordo Co SFNC UN	\$2,067,239.00	
<a href="#">08-DRH-203-731</a>	CassCoRentalRehabSm_LMI	\$31,693.00	
<a href="#">08-DRH-203-871</a>	Cass County SFNC LMI	\$499,105.00	
<a href="#">08-DRH-203-872</a>	Cass County SFNC UN	\$407,560.00	
<a href="#">08-DRH-203-876</a>	Cass County MFNC LMI	\$532,320.00	

The project and activity budgets can also be viewed in Microstrategy using the FIN REPT01B. Since this is an activity level report, project budgets will repeat on each activity row within the project.

State: Iowa, Grantee.Name: State of Iowa, Grant Number: B-08-DI-19-0001, Approp: IKE, Approp Code: Ike  
 Fin Rept01b: ACTPLN - DRGR Grant Activity Budgets by Project

Project ID	Project Title	Activity Number	Activity Title	Activity Type	National Objective	Metrics	Project Budget	Activity Budget
08D2_BusinessAssistance	08D2_BusinessAssistance	08-DRB-SBDC-177	SBA Loan Review - ISU/SBDC	Planning	N/A		\$105,195,144.00	\$8,333.00
		08-DRB-SBDC-181	SBA Loan Review - ISU/SBDC Admin	Administration	N/A		\$105,195,144.00	\$153.00
		08-DRBSC-201-105	Cedar Rapids Steam Rate Buydown_UN	Econ. development or recovery activity that creates/retains jobs	Urgent Need		\$105,195,144.00	\$3,872,599.00
		08-DRBSC-201-105A	Cedar Rapids Steam Buydown_LMI	Econ. development or recovery activity that creates/retains jobs	Low/Mod		\$105,195,144.00	\$1,007,401.00
		08-DRBSC-201-111	Cedar Rapids Steam Conversion_UN	Econ. development or recovery activity that creates/retains jobs	Urgent Need		\$105,195,144.00	\$5,400,000.00
		08-DRBSC-201-111A	Cedar Rapids Steam Conversion_LMI	Econ. development or recovery activity that creates/retains jobs	Low/Mod		\$105,195,144.00	\$5,400,000.00
		08-02-LHR Training	Lead Hazard/Lead-Based Paint Training	Capacity building for nonprofit or public entities	Urgent Need		\$418,896,401.00	\$750,000.00
		08-DRH-201-731	BlackHawkCoRentalRehab_LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$399,806.00
		08-DRH-201-732	Black Hawk Co Large Rental Rehab	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$260,972.00
		08-DRH-201-871	Black Hawk County SFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$1,511,553.00
08D2_Housing	08D2_Housing	08-DRH-201-872	Black Hawk Co - SFNC UN	Construction of new housing	Urgent Need		\$418,896,401.00	\$1,363,422.00
		08-DRH-201-876	Black Hawk Co MultiFamily New Constr LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$1,256,100.00
		08-DRH-202-731	Cerro Gordo Small Rental Rehab-LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$1,037,500.00
		08-DRH-202-732	Cerro Gordo Co. Large Rental Rehab-LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$985,660.00
		08-DRH-202-871	Cerro Gordo Co SFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$2,396,642.00
		08-DRH-202-872	Cerro Gordo Co SFNC UN	Construction of new housing	Urgent Need		\$418,896,401.00	\$2,067,239.00
		08-DRH-203-731	CassCoRentalRehabSm_LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$31,693.00
		08-DRH-203-871	Cass County SFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$499,105.00
		08-DRH-203-872	Cass County SFNC UN	Construction of new housing	Urgent Need		\$418,896,401.00	\$407,560.00
		08-DRH-203-876	Cass County MFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$532,320.00
		08-DRH-204-731	Dubuque Co RentalRehabSm_LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$76,796.00
		08-DRH-204-871	Dubuque Co SFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$2,705,477.00
		08-DRH-204-872	Dubuque Co SFNC UN	Construction of new housing	Urgent Need		\$418,896,401.00	\$2,569,075.00
		08-DRH-204-876	Dubuque County MultiFamily New Construction	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$1,314,000.00
		08-DRH-204-882	Dubuque Co HomeBuyerAssst_UN	Homeownership Assistance (with waiver only)	Urgent Need		\$418,896,401.00	\$56,388.00
		08-DRH-205-731	Linn County - SmRentalRehab-LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$307,871.00
		08-DRH-205-732	Linn Co. - LgRentalRehab - LMI	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$381,197.00
		08-DRH-205-871	Linn Co SFNC LMI	Construction of new housing	Low/Mod		\$418,896,401.00	\$1,960,416.00
08-DRH-205-872	Linn Co - SFNC UN	Construction of new housing	Urgent Need		\$418,896,401.00	\$1,364,883.00		
08-DRH-205-876	LinnCo Multi Family New Const	Affordable Rental Housing (KRW and Ike Grants Only)	Low/Mod		\$418,896,401.00	\$2,880,000.00		

## Working with DRGR Activities

When working with activities, the first page includes basic information such as activity # and title. Titles are often descriptive for the public while activity #s may include accounting codes. The first page also includes budgets (including program income estimates), national objective, activity type, and projected start/end dates.

**Action Plans**  
**Edit Activity - Page 1**

Grant Number: B-08-DI-19-0001

View Existing Activities: Select Option  
 View Activity Details

\*Activity Type: Rehabilitation/reconstruction of residential structures

\*National Objective: Low/Mod

\*Grantee Activity Number: 08-DRH-209-971

Activity Title: DesMoinesRepair/Rehab\_LMI

\*Activity Status: Under Way

Environmental Assessment: COMPLETED

Block Drawdown:  Blocked by Grantee  Blocked/Restricted by HUD

\*Total Budget: \$ 477,487.00 (ex: 999,999.99)

\*Projected Start Date: 03/18/2009  
 Select Date (ex: mm/dd/yyyy)

\*Projected End Date: 07/12/2012  
 Select Date (ex: mm/dd/yyyy)

\*Project # / Project Title: 08D2\_Housing / 08D2\_Housing  
 Select Project

Adjust Project Budget:  No  Yes

Continue to Next Screen | Save Activity | Cancel

**Page 1 – Activity # and Title, Budget, National Objective and Activity Type**

**Page 2 – Responsible Organization(s), Benefit Type, Performance Measures, Activity and Location Descriptions**

**Page 3- Area Benefit Data (If Applicable)**

**Action Plans**  
**Edit Activity - Page 2**

Grant Number: B-08-DI-19-0001

Grantee Activity Number: 08-DRH-209-971

Activity Title: DesMoinesRepair/Rehab\_LMI

Activity Type: Rehabilitation/reconstruction of residential structures

Organization carrying out activity: Des Moines

Is this activity being carried out by the grantee?:  No  Yes

Activity is being carried out by the grantee through: --Select--

\* Name of the Primary Responsible Organization Carrying out activity: Des Moines  
 Select Replace

Proposed budgets for Organizations carrying out activity:

Select	Organization Name	Organization Type	Proposed Budget
<input type="checkbox"/>	Cedar Rapids	Unknown	\$ 477,487.00

Add Replace

Report Benefit Performance By:

Direct Benefit

Households  
 Renter  Owner

Housing Units

Multi Family  Single Family

Proposed Accomplishments:

Performance Measure	Proposed Total
# of Singlefamily Units	18
# of Housing Units	18

Proposed Beneficiaries:

Performance Measure	Proposed Total	Low	Mod
# Owner Households	18	14	4
# of Households	18	14	4

Activity Description:  
 Housing Repair for low and moderate income families in flood impacted areas for 18 units.

Location Description:  
 City of Des Moines

Page 2 may display differently depending on whether the activity is area benefit such as many housing and economic development activities or direct benefit such as many housing and economic development activities. If area benefit is selected, another screen will be activated for submission of census or survey data. The other type of information on Page 2 includes the name of the organization responsible for administering the activity. Contractors should also be listed here for activities funded under the Sandy appropriation. This will allow grantees to report on expenditures by contractor. Grantees must also enter estimates for applicable performance measures on Page 2 in order for these to be available in the quarterly performance reports (QPRs).

Grantees should use the activity description, as needed, to indicate under which published plan the activity was funded. In a future release, we will include a drop down to help indicate this and add a function so grantees can identify activities which are related to each other (e.g. SF Housing Rehab Round 1 vs. Round 2). Budget updates can also be documented in the activity description since DRGR will only show the latest activity budget.