

DRGR FACT SHEET: Transition to 2014 American Community Survey (ACS) Data

The following guidance applies to activities in the Disaster Recovery and Grant Reporting (DRGR) System that meet the CDBG national objective of providing benefit to Low- and Moderate-Income (LMI) persons on an area basis for Community Development Block Grant - Disaster Recovery (CDBG-DR) grantees; and Low-, Moderate- and Middle-Income (LMMI) persons on an area basis for Neighborhood Stabilization Program (NSP) grantees.

On July 1, 2015, the Low-Moderate Income Summary Data (LMISD) based on the 2000 Census in DRGR will be replaced with the American Community Survey 5-Year 2006-2010 Low-and Moderate-Income Summary Data (herein referred to as the “2014 ACS Data”). HUD issued guidance for this transition on April 21, 2015: [**CPD Notice 15-05: Transition Policy for Low-Moderate Income Summary Data Updates during Fiscal Year 2015 for Community Development Block Grant Disaster Recovery \(CDBG-DR\) grantees and Neighborhood Stabilization Program \(NSP1, NSP2, and NSP3\) grantees.**](#) In summary, all CDBG-DR and NSP grantees must use the 2014 ACS data for all area benefit activities that are planned or underway as of July 1, 2015, unless the grantee can demonstrate that an activity meets the Four Part Test or Limited Exceptions and Clarifications to the Four Part Test guidance in CPD-15-05, thereby permitting the continued use of the Prior LMISD for that activity only.

This guidance focuses on how to set-up an area benefit activity in the DRGR Action Plan based on the data set that was used to meet the LMI National Objective. Grantees should refer to CPD-15-05 and consult with their CPD Representative to determine which data set is permitted for area benefit activities. **Table 1** summarizes the steps grantees must take based on the data set selected and timing of eligibility and entry into DRGR.

Table 1: Summary of actions based on LMISD data set and timing of DRGR data entry

LMISD Data Set	Date of activity eligibility	Date entered into DRGR	DRGR requirements
2000 Census	Before July 1, 2015	Before July 1, 2015	<ol style="list-style-type: none"> 1. Select <i>Area Benefit – Census</i> 2. Select Census tracts and block groups or places 3. Indicate 2000 Census in <i>Location Description</i>
		After July 1, 2015	<ol style="list-style-type: none"> 1. Select <i>Area Benefit – Survey</i> 2. Manually enter the low- and moderate-income persons 3. Indicate 2000 Census in <i>Location Description</i> and list the Census tracts and block groups or places 4. Use the <i>Add Supporting Documentation</i> feature to attach the 2000 Census LMISD for the service area
	After July 1, 2015	After July 1, 2015	<ol style="list-style-type: none"> 1. Select <i>Area Benefit – Survey</i> 2. Manually enter the low- and moderate-income persons 3. Indicate 2000 Census in <i>Location Description</i> and list the Census tracts and block groups or places 4. Use the <i>Add Supporting Documentation</i> feature to attach the 2000 Census LMISD for the service area and compliance with the Four Part Test or exception criteria
2014 ACS	Before July 1, 2015	Before July 1, 2015	<ol style="list-style-type: none"> 1. Select <i>Area Benefit – Survey</i> 2. Manually enter the low- and moderate-income persons 3. Indicate 2014 ACS in <i>Location Description</i> and list the Census tracts and block groups or places 4. Use the <i>Add Supporting Documentation</i> feature to attach the 2014 ACS LMISD for the service area
	After July 1, 2015	After July 1, 2015	<ol style="list-style-type: none"> 1. Select <i>Area Benefit – Census</i> 2. Select Census tracts and block groups 3. Indicate 2014 ACS in <i>Location Description</i>

NOTE: All existing activities set-up with the 2000 Census as of July 1, 2015 will remain unchanged. Beginning on July 1, 2015, only the 2014 ACS data set will be available to grantees to set-up new activities or edit existing activities, even if grantees used the 2000 Census data set for an activity not yet entered into DRGR. Grantees are highly encouraged to examine all area benefit activities that will be planned or underway as of July 1, 2015 and take the appropriate steps to ensure compliance with the LMISD Transition Policy described in CPD-15-05.

Use of 2000 Census Data

The following guidance applies to grantees that are carrying out area benefit activities using 2000 Census data.

Activities determined to be eligible using 2000 Census data and entered into DRGR before July 1, 2015

1. Select Area Benefit – Census
2. Select Census tracts and block groups or places
3. Indicate 2000 Census in Location Description

The screenshot shows the 'Add Activity - Page 2' interface. At the top, there is a navigation bar with tabs for 'Admin', 'Action Plans', 'Drawdown', 'QPR', and 'Reports'. Below this, the 'Action Plans' section is active, showing the 'Add Activity - Page 2' form. The form includes a 'Report Benefit Performance By:' section with radio buttons for 'Area Benefit' (selected), 'Census', 'Survey', and 'Direct Benefit'. A red box labeled '1' highlights the 'Census' radio button. Below this is a 'Proposed Beneficiaries:' table with columns for 'Performance Measure', 'Proposed Total', 'Low', and 'Mod'. The 'Performance Measure' row has a value of '# of Persons'. A red box labeled '2' highlights the 'Identify Census Geography' button. At the bottom, there is a 'Location Description:' text area with a red box labeled '3' highlighting it. The form also includes a 'Supporting Documents' section and a footer with navigation buttons.

Performance Measure	Proposed Total	Low	Mod
# of Persons			

Activities determined to be eligible using 2000 Census data before July 1, 2015, but entered into DRGR after July 1, 2015

1. Select Area Benefit – Survey
2. Manually enter the low- and moderate-income persons
3. Indicate 2000 Census in Location Description and list the Census tracts and block groups or places
4. Use the Add Supporting Documentation feature to attach the 2000 Census LMISD for the service area

Admin | **Action Plans** | **Drawdown** | **QPR** | **Reports**

Action Plans

Add Activity - Page 2 [Help?](#)

Edit Previous Screen | Save Activity | Cancel | Identify Census Geography

Report Benefit Performance By:

Area Benefit Census Survey Direct Benefit

Proposed Beneficiaries:

Performance Measure	Proposed Total	Low	Mod
# of Persons	<input type="text"/>	<input type="text"/>	<input type="text"/>

Location Description:

Supporting Documents * Valid file extensions are: .png .gif .jpg .jpeg .doc .docx .xls .xlsx .ppt .pptx .pdf

None

[Add Additional Documents](#) | [Remove Selected Document](#)

Edit Previous Screen | Save Activity | Cancel | Identify Census Geography

Activities determined to be eligible using 2000 Census data and entered into DRGR after July 1, 2015

1. Select Area Benefit – Survey
2. Manually enter the low- and moderate-income persons
3. Indicate 2000 Census in Location Description and list the Census tracts and block groups or places
4. Use the Add Supporting Documentation feature to attach the 2000 Census LMISD for the service area and compliance with the Four Part Test or exception criteria

Admin | **Action Plans** | **Drawdown** | **QPR** | **Reports**

Action Plans

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Edit Previous Screen | Save Activity | Cancel | Identify Census Geography

Report Benefit Performance By:

Area Benefit Direct Benefit

Census Survey

Proposed Beneficiaries:

Performance Measure	Proposed Total	Low	Mod
# of Persons	<input type="text"/>	<input type="text"/>	<input type="text"/>

Location Description:

Supporting Documents * Valid file extensions are: .png .gif .jpg .jpeg .doc .docx .xls .xlsx .ppt .pptx .pdf

None

[Add Additional Documents](#) | [Remove Selected Document](#)

Edit Previous Screen | Save Activity | Cancel | Identify Census Geography

The following guidance applies to grantees that are carrying out area benefit activities using 2014 ACS data.

Activities determined to be eligible using 2014 ACS data and entered into DRGR before July 1, 2015

1. Select Area Benefit – Survey
2. Manually enter the low- and moderate-income persons
3. Indicate 2014 ACS in Location Description and list the Census tracts and block groups or places
4. Use the Add Supporting Documentation feature to attach the 2014 ACS LMISD for the service area

The screenshot shows the 'Add Activity - Page 2' interface with a navigation bar at the top containing 'Admin', 'Action Plans', 'Drawdown', 'OPR', and 'Reports'. The 'Action Plans' tab is active. Below the navigation bar, the page title 'Add Activity - Page 2' and a 'Help?' link are visible. The form contains several sections:

- Buttons:** 'Edit Previous Screen', 'Save Activity', 'Cancel', and 'Identify Census Geography' are located at the top and bottom of the form.
- Report Benefit Performance By:** A section with radio buttons for 'Area Benefit' (selected), 'Census', and 'Survey'. A red box labeled '1' highlights this section.
- Proposed Beneficiaries:** A table with columns for 'Performance Measure', 'Proposed Total', 'Low', and 'Mod'. A red box labeled '2' highlights the table.
- Location Description:** A large text area for entering location details. A red box labeled '3' highlights this area.
- Supporting Documents:** A section with a text input field containing 'None' and links for 'Add Additional Documents' and 'Remove Selected Document'. A red box labeled '4' highlights this section.

Activities determined to be eligible using 2014 ACS data and entered into DRGR after July 1, 2015

1. Select Area Benefit – Census
2. Select Census tracts and block groups
3. Indicate 2014 ACS in Location Description

Admin | **Action Plans** | **Drawdown** | **QPR** | **Reports**

Action Plans

Add Activity - Page 2 [Help?](#)

Edit Previous Screen | Save Activity | Cancel | Identify Census Geography ← 2

Report Benefit Performance By: ← 1

Area Benefit Direct Benefit
Census Survey

Proposed Beneficiaries:

Performance Measure	Proposed Total	Low	Mod
# of Persons	<input type="text"/>	<input type="text"/>	<input type="text"/>

Location Description: ← 3

Supporting Documents * Valid file extensions are: .png .gif .jpg .jpeg .doc .docx .xls .xlsx .ppt .pptx .pdf

None

[Add Additional Documents](#) | [Remove Selected Document](#)

Edit Previous Screen | Save Activity | Cancel | Identify Census Geography