



DRGR Fact Sheet

Associating Program Income Receipts

Release 7.9

U.S. Department of Housing and Urban Development
April 2014

Associating Receipts

In general, Program Income (PI) is usually receipted against the activity that generated it. In the case of grantees with PI Accounts, this results in the PI receipted being subject to the rules of the PI Account to which it is associated.

Prior to R7.9 if a grantee requires a percentage of PI to be returned for general administration (or other purposes), the grantee would only create receipts against the activities that generated it for the percentage allowed to be retained by the subrecipient. The grantee would create receipts against their own admin activity for all funds being returned for general admin. This would associate these receipts in the grantee's own General Account and thus allow them to be used for admin and not require the transferred funds to be used on activities within the PI accounts. The grantee should make a note in the narrative fields for any receipt being returned for admin identifying the activity that actually generated the PI receipt. The grantee should also enter information on the QPR activity progress narrative for the original activity indicating how much of their PI was returned and assigned to the admin activity so that this information can also be seen in the QPR.

In R7.9 the association of these receipts can now be managed by the "Associated Receipts" functionality on Add/Edit Receipts pages as shown below. Grantees will still need to create both receipts as in the past, but now the grantee can associate the receipts for easier tracking and management.

Receipt

Edit Receipt

[Help?](#)

Receipt Created For: State of Illinois	Receipt Created By: Jaysen Alexander
Grant Number: B-08-DI-17-0001	*Activity: 1800300001 08-353001 0901
*Grantee Receipt #: Test Receipt	*Receipt Date: 12/02/2011 Select Date (ex: mm/dd/yyyy)
*Amount: \$ 15,000 X (ex: 999,999.99)	Total Receipt Amount: \$11,188.27
Comment: Initilization of receipts based on past QPR program funds received	
*Receipt Status: Open	

Associated Receipts
Associate New

Save ReceiptCancel

Selecting the “Associate New” button directs users to the search/select receipt page:

Receipt

Associate Receipts

Receipt #: 18003001 08-353001_122011

10 Record(s) Displaying 1 through 10

First Prev 1 Next Last

Select	Receipt#	Receipt Date	Status	Grant#	PIA Name	Project#	Activity#	Date Created	Amount	Action
<input checked="" type="checkbox"/>	08-353001 02032012	02/03/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	02/03/2012	11132.97	Edit View View Account
<input checked="" type="checkbox"/>	08-353001 06082012	06/08/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	06/08/2012	10918.21	Edit View View Account
<input checked="" type="checkbox"/>	08-353001 07172012	07/17/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	07/17/2012	140563.26	Edit View View Account
<input type="checkbox"/>	08353001 005	12/15/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/15/2011	11212.71	Edit View View Account
<input type="checkbox"/>	08353007 02182014	02/18/2014	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300012 08-353007 0600	02/18/2014	1100	Edit View View Account
<input type="checkbox"/>	1800300001 08-353001 021512	02/15/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	02/15/2012	11111.11	Edit View View Account
<input type="checkbox"/>	1800300001 08-353001 04022012	04/02/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	04/02/2012	10937.5	Edit View View Account
<input type="checkbox"/>	18003001 08-353001_032011	03/31/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/02/2011	8333.33	Edit View View Account
<input type="checkbox"/>	18003001 08-353001_062011	06/30/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/02/2011	15648.15	Edit View View Account
<input type="checkbox"/>	18003001 08-353001_092011	09/30/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/02/2011	33928.76	Edit View View Account

[Search Again](#)

Selecting “Save Association” directs users back to the Edit Receipt page with the associated receipts displayed:

Receipt

Edit Receipt

[Help?](#)

- Selected receipts have been associated successfully

Receipt Created For: State of Illinois	Receipt Created By: Jaysen Alexander
Grant Number: B-08-DI-17-0001	*Activity: 1800300001 08-353001 0901
*Grantee Receipt #: 18003001 08-353001_122011	*Receipt Date: 12/02/2011 Select Date (ex: mm/dd/yyyy)
*Amount: \$ 11,188.27 (ex: 999,999.99)	Total Receipt Amount: \$33,239.45
Comment: Initialization of receipts based on past QPR program funds received	
*Receipt Status: Open	

Associated Receipts

Select	Receipt#	Receipt Date	Status	Grant#	PIA Name	Project#	Activity#	Date Created	Amount	Action
<input type="checkbox"/>	08-353001 02032012	02/03/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	02/03/2012	11132.97	Edit View View Account
<input type="checkbox"/>	08-353001 06082012	06/08/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	06/08/2012	10918.21	Edit View View Account
<input type="checkbox"/>	18003001 08-353001_122011	12/02/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/02/2011	11188.27	Edit View View Account

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Viewing the receipt also displays the receipts that have been associated:

Receipt

View Receipt

[Help?](#)

Receipt Created For:
State of Illinois

Grant Number:
B-08-DI-17-0001

Grantee Receipt #:
18003001 08-353001_122011

Amount:
\$11,188.27

Comment:

Intitilization of receipts based on past QFR program funds received

Receipt Created By:
SYSTEM UPDATE

Activity:
1800300001 08-353001 0901

Receipt Date:
12/02/2011

Total Receipt Amount:
\$33,239.45

Receipt Status:
Open

Associated Receipts

Receipt#	Receipt Date	Status	Grant#	PIA Name	Project#	Activity#	Date Created	Amount	Action
08-353001 02032012	02/03/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	02/03/2012	11132.97	View View Account
08-353001 06082012	06/08/2012	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	06/08/2012	10918.21	View View Account
18003001 08-353001_122011	12/02/2011	Open	B-08-DI-17-0001	General Account	IKE Economic Development Program	1800300001 08-353001 0901	12/02/2011	11188.27	View View Account

[Back to Search](#)