

DRGR Fact Sheet

Action Plan and Performance Enhancements

Release 7.10

U. S. Department of Housing and Urban Development June 2014

Introduction

The DRGR Action Plan is technically a part of the grantee's Consolidated Plan, which covers all CDBG, HOME, ESG and HOPWA grants. The Federal Register Notice for each appropriation in DRGR specifies a waiver period exempting the Grantee from directly relating the DRGR Action Plan to the Consolidated Plan. However, once that waiver period has concluded, the Action Plan is considered to be part of the Consolidated Plan. The waiver period is usually two years, but can vary by appropriation.

DRGR Release 7.10 now allows the DRGR user to directly access the Grantee's Consolidated Plan while logged into DRGR.

Consolidated Plans

Grantees maintain following data in IDIS:

- Consolidated Plan The Consolidated Plan typically has <u>duration</u> of between 3 and 5 years, describes the jurisdiction's community development priorities and multiyear goals based on an assessment of housing and community development needs, and includes an analysis of housing and economic market conditions and available resources.
- Annual Action Plan The Consolidated Plan is carried out through Annual Action Plans, which
 provide a concise summary of the actions, activities, and the specific federal and non-federal
 resources that will be used each year to address the priority needs and specific goals identified
 by the Consolidated Plan.
- Consolidated Annual Performance and Evaluation Report (CAPER) Grantees report on accomplishments and progress toward the Consolidated Plan goals for the prior year.

All DRGR users are able to search for Consolidated Plans within DRGR. Users access the Consolidated Plans and related data via the "Lookup Consolidated Plans" button under the Action Plan menu option.

- <u>Search</u> - <u>View All</u>	Action Pla	n
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Figure 1: Lookup Consolidated Plans Link

On selection, the users are displayed the View Consolidated Plan page that allows searching for the plan by filter criteria that includes Grantee Name, DUNS, State and Plan Types. Note that none of the data fields are required.

- Valid Plan Types are -
 - CONPL- Consolidated Plan
 - AAPCP Associated Annual Action Plan
 - AAP00 Stand-Alone AAP
 - o CAPER Consolidated Annual Performance Evaluation Report
- Valid Grantee Types are
 - CNSRT Consortia (there may be a participant plan)
 - o STATE State
 - o REGNL Regional (there should be another separate participant plan)
 - LCLGV Local Government/Local Jurisdiction

On "Search Plans" the page displays all the data sorted by State, Name and Plan Type. Note that the system only displays 100 Consolidated Plans. In that case, the filter criteria should be narrowed to only display relevant plans.

Search	Fields							
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Figure 2: Search Consolidated Plans

The Consolidated Plans are downloaded by clicking the 'Download File' button. The documents are typically in MS Word format.

Action Plan/Performance Report

Prior to R7.10, the system displayed the activities in the View Action Plan and PDF sorted by Grantee Activity Numbers only. In R7.10, the system now displays View Action Plan and PDF as follows: Project Numbers \rightarrow Grantee Activity Numbers.

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Figure 3: View Action Plan

Project Summary

Project #	Project Title	Grantee Activity #	Activity Title
3060	State Admin and Planning	65TADM1001 - State Administration	State Administration
		65TITA1001 - State Technical Assistance	State Technical Assistance
3061	St. John the Baptist Allocation	48USJB1001 - St. John - Admin	St. John the Baptist - Administration
		ххх	xxxx2
3062	Plaquemines Parish Allocation	38UPLQ1001 - Plaquemines - Admin	Plaquemines - Administration
		test002	test002
3063	State Run Programs	No activities in th	is project
9999	Restricted Balance	test001	test001

Figure 4: Download Action Plan

Embed Images in Action Plan/Performance Reports

The Action Plan and Performance Reports support the attachment of supporting documents that include MS Word document, PDF documents, Excel documents, Images etc. If the attached documents are image files (jpeg, bmp, png), the system shows the images in the view/pdf under supporting documents.

Activity	y Description:	Supporting Docu	ments		
		Document			10.1
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Figure 5: Embed Images

Currently, the system embeds the images at the end of the activity section.

Action Plan/Performance Reports Address(s) Display

Prior to R7.10, the system would display <u>all</u> addresses entered in the Action Plan or Performance Reports PDF. Since the goal is to be able to map accomplishments, the issue of privacy became an issue. In R7.10, the system now allows for Grantees to classify which of the addresses entered in the system should be displayed on the PDF for Action Plan and Performance Reports.

		Activity before clicking the Enter Data butto								
ĸŧ	State	Address	City	Zip	Status	Accept	View Detail	View Map	Support Info	Visible on PDF
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Figure 7: Display Address on Download

When the system is able to map accomplishments, housing accomplishments will be mapped based on the center spot of the Census Tract Block Group, which will preserve anonymity.

Manage Project/Activity Block Drawdowns

Starting in R7.7, HUD Super Users had the ability to set block drawdown dates at the project or activity level. The project block date also applied to associated activities except if there is an exception at the activity level. The system still does the same as in R7.7 except that now the activity also stores/displays the activity block dates.

HUD Super Users block project level block drawdowns from either the Edit Project or the Block Projects/Activities page.

* Grant #:			
111			
* Project #:			
1-Admin			
* Project Title:			
Administration			
* Description:			
Administration of the gr	ant *		
	1		
* Project Budget Amount: ± 1.249.756.00	Revolving Loan Fund	Project Effective Date:	Project End Date:
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Figure 8: Block Project Drawdown

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Figure 9: Block Drawdown for Project/Activities

The activity blocks and dates are displayed on the activity pages.

	Activity Draw Block by HUD Project Draw Block by HUD
rojected End Date: 0/19/2013	Block Drawdown: Block Drawdown Date: Blocked by Grantee
Projected Start Date: 10/01/2009	Total Budget: \$1,000,000.00 Other Funds Total: \$0.00 Total Funds Amount: \$1,000,000.00
National Objective: Not Applicable - (for Planning/Administration or Un	programmed Funds only)
Activity Type: Administration	Activity Status: Under Way
Activity Title: Grant Admin	Project #/Project Title: 1-Admin / Administration
Grantee Activity Number: 1.1.1	

Figure 10: Display Project/Activities Block Drawdowns

Especially for Grantees operating under P.L. 113-2 with two year expenditure clocks and multiple partial grant agreements, this will make for better functionality regarding grant management.