

# DRGR Fact Sheet

## Action Plan and Performance Enhancements

Release 7.10

U. S. Department of Housing and Urban Development  
June 2014

# Introduction

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The DRGR Action Plan is technically a part of the grantee’s Consolidated Plan, which covers all CDBG, HOME, ESG and HOPWA grants. The Federal Register Notice for each appropriation in DRGR specifies a waiver period exempting the Grantee from directly relating the DRGR Action Plan to the Consolidated Plan. However, once that waiver period has concluded, the Action Plan is considered to be part of the Consolidated Plan. The waiver period is usually two years, but can vary by appropriation.

DRGR Release 7.10 now allows the DRGR user to directly access the Grantee’s Consolidated Plan while logged into DRGR.

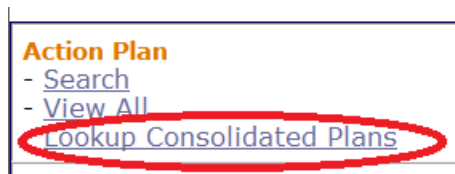
## Consolidated Plans

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Grantees maintain following data in IDIS:

- Consolidated Plan – The Consolidated Plan typically has [duration](#) of between 3 and 5 years, describes the jurisdiction’s community development priorities and multiyear goals based on an assessment of housing and community development needs, and includes an analysis of housing and economic market conditions and available resources.
- Annual Action Plan - The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.
- Consolidated Annual Performance and Evaluation Report (CAPER) - Grantees report on accomplishments and progress toward the Consolidated Plan goals for the prior year.

All DRGR users are able to search for Consolidated Plans within DRGR. Users access the Consolidated Plans and related data via the “Lookup Consolidated Plans” button under the Action Plan menu option.



**Figure 1: Lookup Consolidated Plans Link**

On selection, the users are displayed the View Consolidated Plan page that allows searching for the plan by filter criteria that includes Grantee Name, DUNS, State and Plan Types. Note that none of the data fields are required.

- Valid Plan Types are –
  - CONPL - Consolidated Plan
  - AAPCP - Associated Annual Action Plan
  - AAP00 - Stand-Alone AAP
  - CAPER - Consolidated Annual Performance Evaluation Report
- Valid Grantee Types are –
  - CNSRT - Consortia (there may be a participant plan)
  - STATE - State
  - REGNL - Regional (there should be another separate participant plan)
  - LCLGV - Local Government/Local Jurisdiction

On “Search Plans” the page displays all the data sorted by State, Name and Plan Type. Note that the system only displays 100 Consolidated Plans. In that case, the filter criteria should be narrowed to only display relevant plans.

**View Consolidated Plans:**

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**Search Fields**

Program Year (YYYY):  End Year (YYYY):

Plan Type:  Grantee Type:

Grantee DUNS/DUNS+4:  Grantee Name:

State (2digit, ex: TX):

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**Consolidated Plans File Info:**

Note: System displays 100 consolidated plans maximum, Please narrow search criteria

Prog Year	End Year	Time Review	Plan Type	Grantee Type	DUNS	Name	State	Link
2013	2017	201311141716	CONPL	LCLGV	62862013000X	ANCHORAGE	AK	<a href="#">Download File</a>
2013	2017	201309271428	CONPL	LCLGV	01039667000X	MOBILE	AL	<a href="#">Download File</a>
2013	2017	201402051328	CONPL	LCLGV	710019719000X	ROGERS	AR	<a href="#">Download File</a>
2013	2017	201402051325	CONPL	LCLGV	07580169000X	SPRINGDALE	AR	<a href="#">Download File</a>

**Figure 2: Search Consolidated Plans**

The Consolidated Plans are downloaded by clicking the ‘Download File’ button. The documents are typically in MS Word format.

# Action Plan/Performance Report

Prior to R7.10, the system displayed the activities in the View Action Plan and PDF sorted by Grantee Activity Numbers only. In R7.10, the system now displays View Action Plan and PDF as follows: Project Numbers → Grantee Activity Numbers.

**Action Plans**

**View Action Plan** Help?

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[Back to Previous Screen](#)

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**Grant Number:**  
S-13-05-22-0001

**Grantee Name:**  
State of Louisiana

**LOCS Authorized Amount:**  
\$3,000,000.00

**Grant Award Amount:**  
\$64,379,084.00

**Estimated PI/RI Funds:**  
\$100,000.00

**Total Budget:**  
\$3,100,000.00

- Disaster Damage
- Recovery Needs
- View Disaster Damage
- View Recovery Needs
- View Action Plan History
- View Review Checklist History

Project #	Project Title	Grantee Activity #	Activity Title
3060	State Admin and Planning	65TADM1001 - State Administration	State Administration
		65TITA1001 - State Technical Assistance	State Technical Assistance
3061	St. John the Baptist Allocation	48USJB1001 - St. John - Admin	St. John the Baptist - Administration
		xxx	xxxx2
3062	Plaquemines Parish Allocation	38UPLQ1001 - Plaquemines - Admin	Plaquemines - Administration
		test002	test002
3063	State Run Programs	No activities in this project	
9999	Restricted Balance	test001	test001

Figure 3: View Action Plan

## Project Summary

Project #	Project Title	Grantee Activity #	Activity Title
3060	State Admin and Planning	65TADM1001 - State Administration	State Administration
		65TITA1001 - State Technical Assistance	State Technical Assistance
3061	St. John the Baptist Allocation	48USJB1001 - St. John - Admin	St. John the Baptist - Administration
		xxx	xxxx2
3062	Plaquemines Parish Allocation	38UPLQ1001 - Plaquemines - Admin	Plaquemines - Administration
		test002	test002
3063	State Run Programs	No activities in this project	
9999	Restricted Balance	test001	test001

Figure 4: Download Action Plan

# Embed Images in Action Plan/Performance Reports

The Action Plan and Performance Reports support the attachment of supporting documents that include MS Word document, PDF documents, Excel documents, Images etc. If the attached documents are image files (jpeg, bmp, png), the system shows the images in the view/pdf under supporting documents.

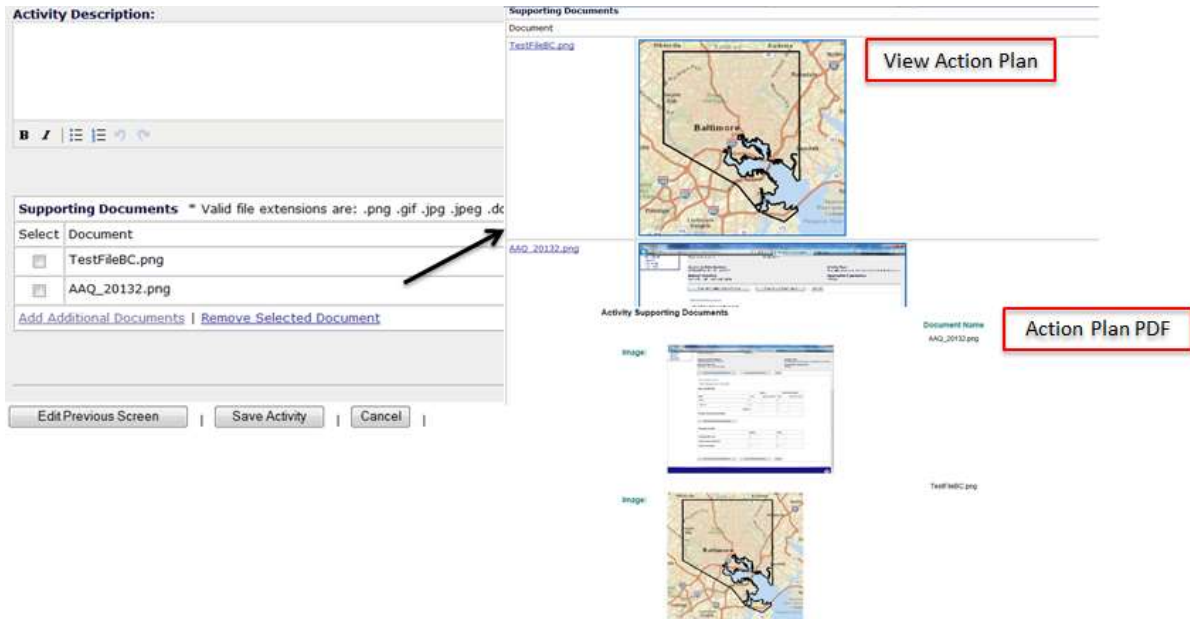


Figure 5: Embed Images

Currently, the system embeds the images at the end of the activity section.

# Action Plan/Performance Reports Address(s) Display

Prior to R7.10, the system would display all addresses entered in the Action Plan or Performance Reports PDF. Since the goal is to be able to map accomplishments, the issue of privacy became an issue. In R7.10, the system now allows for Grantees to classify which of the addresses entered in the system should be displayed on the PDF for Action Plan and Performance Reports.



Figure 6: Address Display Selection

## Accomplishments Performance Measures

No Accomplishments Performance Measures found.

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

Address	City	County	State	Zip	Status / Accept
5825 Florida Blvd	Baton Rouge		Louisiana	70806-	Not Validated / N

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Total Funds Expended:		\$0.00	\$0.00
2024 Continuum, LLC	\$	-0.00	\$0.00
Match Contributed:	\$	0.00	\$0.00

Figure 7: Display Address on Download

When the system is able to map accomplishments, housing accomplishments will be mapped based on the center spot of the Census Tract Block Group, which will preserve anonymity.

# Manage Project/Activity Block Drawdowns

Starting in R7.7, HUD Super Users had the ability to set block drawdown dates at the project or activity level. The project block date also applied to associated activities except if there is an exception at the activity level. The system still does the same as in R7.7 except that now the activity also stores/displays the activity block dates.

HUD Super Users block project level block drawdowns from either the Edit Project or the Block Projects/Activities page.

\* Grant #: 111

\* Project #: 1-Admin

\* Project Title: Administration

\* Description: Administration of the grant

\* Project Budget Amount: \$1,245,756.00  Revolving Loan Fund

Project Effective Date:  Select Date (ex: mm/dd/yyyy)

Project End Date:  Select Date (ex: mm/dd/yyyy)

\* Project Status: Open

HUD Block Drawdown

HUD Block Drawdown Date:  Select Date (ex: mm/dd/yyyy)

Figure 8: Block Project Drawdown

Block Projects/Activities

Search for Projects/Activities [Help?](#)

Search Criteria

Grantee Name: rogcc

Project #:

Grant #: 111

Grantee Activity #:

Responsible Organization:

Block Status: All

Results Page 1 of 1 (5 activities found)

Select (All)	Grantee Name	Grant #	Responsible Organization #	Project #	Project Block Status	Project Block Date	Grantee Activity #	HUD Activity Block Status	HUD Activity Block Date
<input type="checkbox"/>	rogcc	111	City of Green Acres	2-Rehab	Not Blocked		buysr1	Not Blocked	
<input type="checkbox"/>	rogcc	111	responsible organization	2-Rehab	Not Blocked		activity #1	Not Blocked	
<input type="checkbox"/>	rogcc	111	Rogcc	1-Admin	Not Blocked		1.1.1	Not Blocked	
<input type="checkbox"/>	rogcc	111	Rogcc	2-Rehab	Not Blocked		Rehab1	Not Blocked	
<input type="checkbox"/>	rogcc	111	Rogcc	2-Rehab	Not Blocked		test	Not Blocked	

Select Block Drawdown Date: 05/16/2014 Select Date (ex: mm/dd/yyyy)

Figure 9: Block Drawdown for Project/Activities

The activity blocks and dates are displayed on the activity pages.

The screenshot displays a project management interface with the following information:

- Project # / Project Title:** 1-Admin / Administration
- Grantee Activity Number:** 1.1.1
- Activity Title:** Grant Admin
- Activity Type:** Administration
- National Objective:** Not Applicable - (for Planning/Administration or Unprogrammed Funds only)
- Projected Start Date:** 10/01/2009
- Projected End Date:** 03/15/2013
- Project #/Project Title:** 1-Admin / Administration
- Activity Status:** Under Way
- Total Budget:** \$1,000,000.00
- Other Funds Total:** \$0.00
- Total Funds Amount:** \$1,000,000.00
- Block Drawdown:**
  - Blocked by Grantee
  - Activity Draw Block by HUD
  - Project Draw Block by HUD
- Block Drawdown Date:** (Empty field)

**Figure 10: Display Project/Activities Block Drawdowns**

Especially for Grantees operating under P.L. 113-2 with two year expenditure clocks and multiple partial grant agreements, this will make for better functionality regarding grant management.