DRGR Fact Sheet

Action Plan and Performance Enhancements

Release 7.10

U. S. Department of Housing and Urban Development
June 2014

Introduction

The DRGR Action Plan is technically a part of the grantee's Consolidated Plan, which covers all CDBG, HOME, ESG and HOPWA grants. The Federal Register Notice for each appropriation in DRGR specifies a waiver period exempting the Grantee from directly relating the DRGR Action Plan to the Consolidated Plan. However, once that waiver period has concluded, the Action Plan is considered to be part of the Consolidated Plan. The waiver period is usually two years, but can vary by appropriation.

DRGR Release 7.10 now allows the DRGR user to directly access the Grantee's Consolidated Plan while logged into DRGR.
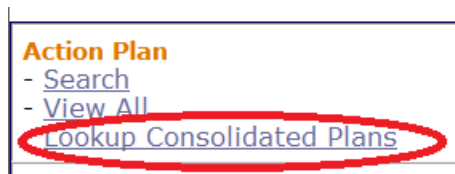
Consolidated Plans

Grantees maintain following data in IDIS:

- Consolidated Plan – The Consolidated Plan typically has duration of between 3 and 5 years, describes the jurisdiction's community development priorities and multiyear goals based on an assessment of housing and community development needs, and includes an analysis of housing and economic market conditions and available resources.

- Annual Action Plan - The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

- Consolidated Annual Performance and Evaluation Report (CAPER) - Grantees report on accomplishments and progress toward the Consolidated Plan goals for the prior year.

All DRGR users are able to search for Consolidated Plans within DRGR. Users access the Consolidated Plans and related data via the "Lookup Consolidated Plans" button under the Action Plan menu option.

Figure 1: Lookup Consolidated Plans Link

On selection, the users are displayed the View Consolidated Plan page that allows searching for the plan by filter criteria that includes Grantee Name, DUNS, State and Plan Types. Note that none of the data fields are required.

- Valid Plan Types are –
    - CONPL - Consolidated Plan
    - AAPCP - Associated Annual Action Plan
    - AAP00 - Stand-Alone AAP
    - CAPER - Consolidated Annual Performance Evaluation Report
- Valid Grantee Types are –
    - CNSRT - Consortia (there may be a participant plan)
    - STATE - State
    - REGNL - Regional (there should be another separate participant plan)
    - LCLGV - Local Government/Local Jurisdiction

On "Search Plans" the page displays all the data sorted by State, Name and Plan Type. Note that the system only displays 100 Consolidated Plans. In that case, the filter criteria should be narrowed to only display relevant plans.

Figure 2: Search Consolidated Plans

The Consolidated Plans are downloaded by clicking the 'Download File' button. The documents are typically in MS Word format.

Action Plan/Performance Report

Prior to R7.10, the system displayed the activities in the View Action Plan and PDF sorted by Grantee Activity Numbers only. In R7.10, the system now displays View Action Plan and PDF as follows: Project Numbers → Grantee Activity Numbers.

Figure 3: View Action Plan

Figure 4: Download Action Plan

Embed Images in Action Plan/Performance Reports

The Action Plan and Performance Reports support the attachment of supporting documents that include MS Word document, PDF documents, Excel documents, Images etc. If the attached documents are image files (jpeg, bmp, png), the system shows the images in the view/pdf under supporting documents.
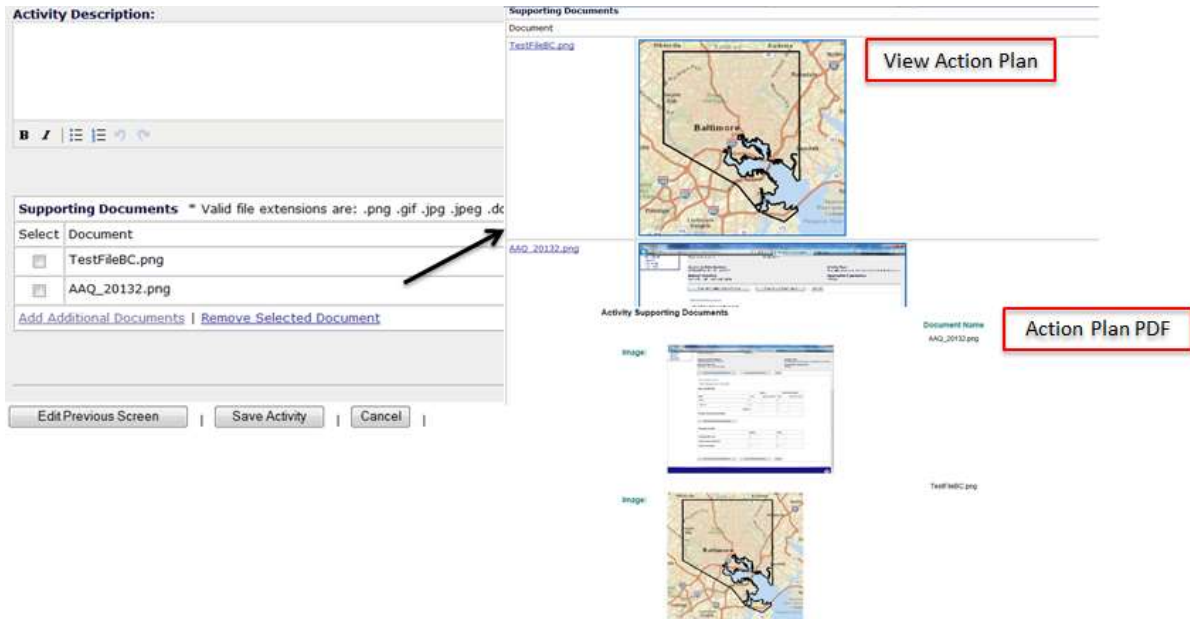

Figure 5: Embed Images

Currently, the system embeds the images at the end of the activity section.

Action Plan/Performance Reports Address(s) Display

Prior to R7.10, the system would display all addresses entered in the Action Plan or Performance Reports PDF. Since the goal is to be able to map accomplishments, the issue of privacy became an issue. In R7.10, the system now allows for Grantees to classify which of the addresses entered in the system should be displayed on the PDF for Action Plan and Performance Reports.

Figure 6: Address Display Selection

Figure 7: Display Address on Download

When the system is able to map accomplishments, housing accomplishments will be mapped based on the center spot of the Census Tract Block Group, which will preserve anonymity.

Manage Project/Activity Block Drawdowns

Starting in R7.7, HUD Super Users had the ability to set block drawdown dates at the project or activity level. The project block date also applied to associated activities except if there is an exception at the activity level. The system still does the same as in R7.7 except that now the activity also stores/displays the activity block dates.

HUD Super Users block project level block drawdowns from either the Edit Project or the Block Projects/Activities page.

Figure 8: Block Project Drawdown

Figure 9: Block Drawdown for Project/Activities

The activity blocks and dates are displayed on the activity pages.

Figure 10: Display Project/Activities Block Drawdowns

Especially for Grantees operating under P.L. 113-2 with two year expenditure clocks and multiple partial grant agreements, this will make for better functionality regarding grant management.