

Data Upload Types and Associated Columns Quick Guide

Disaster Recovery Grant Reporting (DRGR) System

The following charts provide a list of data upload types and the columns within the upload template that must be completed for each.

Upload Type	Columns
Action Plan – Estimated PI/RL Amount	Estimated PI/RL Amount
Action Plan – Funding Sources	Funding Source Name, Funding Type
Action Plan – Narratives	Narrative Label, Narrative
Activity – Add	Grantee Activity #, Activity Title, Activity Type, National Objective, Project Number, Budget, Projected Start Date, Projected End Date, Activity Status, Environmental Assessment, Responsible Org Name, Location Description, Activity Description, Benefit Type, Housing Unit, MidThresholdProjAmt, GranteeProgramName
Activity – Edit	Grantee Activity #, Activity Title, Activity Type, National Objective, Project Number, Budget, Projected Start Date, Projected End Date, Activity Status, Environmental Assessment, Responsible Org Name, Location Description, Activity Description, Benefit Type, Housing Unit, Adjust Project Budget, CommentType, MidThresholdProjAmt, GranteeProgramName
Activity - Accomplishment	Grantee Activity #, Performance Measure, Total
Activity - Address	Grantee Activity #, State, Address, City, Zip, Display Public Flag
Activity - Beneficiary	Grantee Activity #, Performance Measure, Low, Mod, Total
Activity – Funding Sources	Grantee Activity #, Fund Source Name, Matching Fund, Fund Amount
Activity – Responsible Org Budgets	Grantee Activity #, Responsible Org Name, Budget
Project Add	Grant Number, Project #, Project Title, Description, Budget Amount, Revolving Loan, Project Status, Project Effective Date, Project End Date, Responsible Org, Designation

Upload Type	Columns
Project Edit	Grant Number, OldGranteeProjectNum, NewGranteeProjectNum, Project Title, Description, Budget Amount, Revolving Loan, Project Status, Project Effective Date, Project End Date, Responsible Org, Designation
Responsible Org Add	Org Name, Org Type, DUNS#, DUNS Ext, AddressLine1, AddressLine2, AddressLine3, City, State, Zip
Responsible Org Edit	Current Org Name, New Org Name, Org Type, DUNS #, DUNS Ext, AddressLine1, AddressLine2, AddressLine3, City, State, Zip
Responsible Org Contact Information	Org Name, First Name, Middle Name, Last Name, Title, Email, Address, City, State, Zip, Tel, Ext
Obligations	Grant Number, Grantee Activity #, Obligation Amount
Voucher	Grant #, Activity #, Fund Type, Amount
QPR Address	Grantee Activity #, State, Address, City, Zip, Display Public Flag
QPR Accomplishments	Grantee Activity #, Performance Measure, Total
QPR Accomplishments LM	Grantee Activity #, Performance Measure, Low, Mod, Total
QPR Beneficiary	Grantee Activity #, Performance Measure, Beneficiary, White, Black/African American, Asian, American Indian/Alaskan, Native Hawaiian/Other Pacific Islander, American Indian/Alaskan Native and White, Asian and White, Black/African American and White, American Indian/Alaskan Native and Black, Other multi-racial, Households Female, unknown
QPR Expenditures	GranteeActivity#, ResponsibleOrganization, QPRActualExpenditure
QPR Activity Progress	GranteeActivity#, ProgressNarrative, CompletionDate
QPR Address Supporting Information	GranteeActivity#, State, Address, City, Zip, PropertyStatus, AffordStartDate, AffordEndDate, AffordMethod, EndUseType, ProjectDispositDate, ActualDispositDate, EndUseNationObj, NationObjMetDate, DeadlineDate, EndUseDescription, TotalExpenditure

The remaining uploads are applicable to TA Providers only.

Upload Type	Columns
Staff Rate Add	TAProvider, StaffRateType, EffectiveDate, BaseRate, OverheadRate, GeneralAdminRate, FringeRate, TotalRate, RateType, OccupationalType, Comments

Upload Type	Columns
Staff Rate Edit	TAProvider, StaffRateType, EffectiveDate, BaseRate, OverheadRate, GeneralAdminRate, FringeRate, TotalRate, RateType, Occupationaltype, Comments
Staff Rate Deactivate	TAProvider, StaffRateType, EffectiveDate, RateType
Staff Add	TAProvider, StaffRateType, EffectiveDate, RateType, ResponsibleOrgName, StaffTitle, StaffFirstName, StaffMiddleName, StaffLastName
Staff Edit	TAProvider, StaffRateType, EffectiveDate, RateType, StaffFirstName, StaffMiddleName, StaffLastName, NewStaffTitle, NewStaffFirstName, NewStaffMiddleName, NewStaffLastName, NewResponsibleOrgName
Staff Deactivate	TAProvider, StaffRateType, EffectiveDate, RateType, StaffFirstName, StaffLastName
TA Request Add/Edit	RequestID,RequestSubmittedOn,RequestStatus,StatusLastUpdatedOn,Stat usLastUpdatedBy,ApprovedTAType,DecisionSummary,POCName,POCOrg,P OCOrgType,POCEmail,POCPhone,RequestorName,RequestorOrg,Requesto rEmail,RequestorPhone,TARecipients,TARecipientOrgType,TARecipientStat e,PHADesignation,TribeAware,FieldOffices,HUDRegions,Subject,RequestTo pics,ProblemDetails,AssistanceNeeded/Deadlines,IntendedResults,Consult edFieldOffice,FieldOfficeRepsConsulted,FieldOfficesConsulted,Consultatio nDate,FieldOfficeComments,ReceivedTAPast3Years,DateTAPast3Years,TAT ypePast3Years,ContinuingTANeed,ReviewedResources/Courses,Resources /CoursesTaken,ReceivingTAAanotherOrg,TAAnotherOrgDescription
TA Work Plan Add	Grant#, WorkPlan#, PlanType, Project#, Scope, StartDate, EndDate, CloseDate, OriginalBudget, ProposedBudget, DefaultTaskName, DefaultTaskEstimatedHours, DefaultTaskNarrative
TA Work Plan Edit	Grant#, OldWorkPlan#, NewWorkPlan#, WorkPlanType, Project#, Scope, StartDate, EndDate, ProposedStaffBudget
TA Work Plan Associated Work Plan Add	Grant#, WorkPlan#, AsscGrant#, AssociatedWorkPlan#
TA Work Plan Associated Work Plan Remove	Grant#, WorkPlan#, AsscGrant#, AssociatedWorkPlan#
TA Work Plan Cost Add	Grant#, WorkPlan#, BLIName, FromDate, ToDate, Description, Cost
TA Work Plan Cost Edit	Grant#, WorkPlan#, BLIName, FromDate, ToDate, Description, Cost
TA Work Plan Cost Remove	Grant#, WorkPlan#, BLIName

Upload Type	Columns
TA Work Plan Accomplishment Edit	<this upload is not in use> Grant#, WorkPlan#, Activity#, PerformanceMeasure, ProposedTotal
TA Work Plan Milestone Add	Grant#, WorkPlan#, Milestone, ExpectedDate
TA Work Plan Milestone Remove	Grant#, WorkPlan#, Milestone
TA Work Plan Organization Assisted Add	Grant#, WorkPlan#, Grantee#, OrganizationName
TA Work Plan Organization Assisted Remove	Grant#, WorkPlan#, Grantee#, OrganizationName
TA Work Plan Staff Add	Award#, WorkPlan#, StaffTypeName, StaffTypeEffectDate, RateType, StaffFirstName, StaffMiddleName, StaffLastName, FromDate, ToDate, Hours
TA Work Plan Staff Edit	Award#, WorkPlan#, StaffTypeName, StaffTypeEffectDate, RateType, StaffFirstName, StaffMiddleName, StaffLastName, FromDate, ToDate, Hours
TA Work Plan Staff Remove	Award#, WorkPlan#, StaffTypeName, StaffTypeEffectDate, RateType, StaffFirstName, StaffMiddleName, StaffLastName
TA Work Plan Task Add	Grant#, WorkPlan#, Name, StartDate, EndDate, EstimatedCost, EstimatedHours
TA Work Plan Task Edit	Grant#, WorkPlan#, OldName, NewName, StartDate, EndDate, EstimatedCost, EstimatedHours, Narrative
TA Work Plan Task Remove	Grant#, WorkPlan#, Name