

COVID-19

Homeless System Response: HMIS Project Setup for ESG-CV Funded Rapid Rehousing (RRH) and Homelessness Prevention (HP)

HUD recognizes the need for different funding sources to sometimes be woven together to most effectively meet the needs of people experiencing or at-risk of experiencing homelessness. The intent of this document is to provide examples of HMIS project setup and reporting for communities using ESG-CV funding from different jurisdictions or combining ESG-CV funding with other federal funding sources to effectively fund efforts to respond to the pandemic and end homelessness.

There are a variety of circumstances in which these funds may be used **concurrently** or **consecutively**, and it is important to understand the HMIS project setup and reporting implications for how these funds are managed.

Concurrent Funding

Concurrent Funding means that the funding from one program or jurisdiction is combined with the funding from another program or jurisdiction in a single project and each jurisdiction's portion is used for a distinct part of the overall project as illustrated in the examples below.

Example 1

ESG-CV from the State paying for **SERVICES**

ESG-CV from the City paying for **HOUSING**

Example 2

CoC paying for **SERVICES**

ESG-CV paying for **HOUSING**

To minimize duplicative HMIS data entry and reporting, HUD encourages **ESG recipients** to fully fund the services and housing provided to each household for a RRH or HP project in their jurisdiction, even if that means reducing the number of households served. This limits the situations in which a subrecipient would be required to use funding from multiple ESG recipients concurrently thus reducing potential duplicate data entry and reporting.

If a recipient/HMIS find themselves in a situation where concurrent funding has occurred, the following HMIS and reporting rules apply:

100% rule – If the project is designed to use both funding sources for one project which, when combined, enables everyone in the project to receive both housing and services to meet the need of the household experiencing homelessness, then both fund sources may be in one project in the HMIS.

Reporting – The recipient will report on all households in the project for the full operating period for each funding source. HUD requires that each project awarded ESG-CV funding is reported in Sage. HUD recognizes that in this case the same household will be reported more than once, to account for the reporting requirements for each funding source.

Less Than 100% rule – If the project is **not** designed in such a way that it meets all service and housing needs through a single funding source, the projects must be set up separately in HMIS following the standard guidance outlined in the ESG Program – HMIS Manual.

Consecutive Funding

Consecutive Funding means that the funding from one program and/or jurisdiction source ended and the second program or jurisdiction source picked up where the old source ended.



To be considered consecutive, all the project costs funded from ESG-CV must be contained within a single grant or funding source. Service costs may not be from one source or jurisdiction while housing costs are from the other source or jurisdiction (i.e., you cannot consecutively fund concurrent funding sources). The consecutive funding sources must not overlap by more than 30 days.

HMIS – If only a single project exists in HMIS, you may continue using this single project by just simply updating the Funding Source PDDE to include the new funds (HMIS Data Standards element 2.06). You must end the first grant source and start the second grant source as directed by the data standards.

Reporting – When using a single project in HMIS, both funding sources are reported for the operating period of the project. Source one runs from project start to the point where funding runs out and source two runs from the point where funding from Source one has ended to project end.

If separate projects exist in the HMIS for each funding source, when the first funding source ends, households must be exited from the project and started in the new project. Data collection must align with the HMIS Data Standards.