

Crosscutting Training Resources: *Additional Federal Regulations that Apply to the CDBG Program*

Guide for CDBG Disaster Recovery Grantees, March 2013

This resource guide for Community Development Block Grant Disaster Recovery (CDBG DR) grantees and subrecipients provides a list of training resources for crosscutting requirements that apply to the CDBG program as well as other federal programs.

The crosscutting regulations covered include environmental review, acquisition/relocation, federal labor standards, fair housing and non-discrimination, financial management and procurement, and Section 3 requirements.

Of note, this guide includes several training resources developed for HUD's Neighborhood Stabilization Program (NSP). NSP was established for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Similar to the CDBG DR program, NSP is a component of the CDBG program and follows the CDBG regulatory structure.

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Comprehensive CBDG Crosscutting Resources

Relevant Trainings Posted Online

- ***CDBG Toolkit on Crosscutting Issues – Module***

Overview: Designed to provide Entitlement and state grantees as well as subrecipients information on those regulations outside of the CBDG regulations that apply to the CBDG program, as well as to other Federal programs. The Toolkit contains five modules, each with reference materials including applicable regulations, HUD Handbooks and Notices, other HUD documents, and forms. Each module also contains training materials and case studies on key issues and topics of interest. Modules include: Financial Management & Procurement; Environmental Review; Federal Labor Standards; Acquisition & Relocation; and Fair Housing & Non-Discrimination.

Website: https://www.onecpd.info/resources/documents/CDBGToolkit_Contents.pdf

Environmental Review Resources

Relevant Trainings Posted Online

- ***CDBG Crosscutting Issues: Environmental Review – Module***

Overview: This component of the CBDG Crosscutting Issues Toolkit provides information on the environmental review process. It is part of Module 2, which deals with environmental review. It contains the slides used in the training presentation. They include information on Federal regulations regarding environmental review.

Website: <https://www.onecpd.info/resource/49/cdbg-crosscutting-issues-environmental-review-slides/>

- ***CDBG Crosscutting Issues: Environmental Review - Five Methods for Managing the Environmental Review Process – Handout***

Overview: It includes information on meeting Federal requirements related to environmental review by managing the process or ensuring funds are not obligated prior to the completion of environmental review

Website: https://www.onecpd.info/resources/documents/Module2_TopFiveMethodsforManagingER.pdf

- ***Basics of a Part 58 Environmental Review for HUD-Assisted Projects – Webinar***

Overview: A basic orientation to HUD's Part 58 regulations on environmental review responsibilities of Responsible Entities. This webinar is intended for an audience with no knowledge or a limited understanding of how to perform environmental reviews in the context of HUD-assisted projects.

Website: <https://www.onecpd.info/learning-center/environmental-review-training/#Basics of a Part 58>

- ***Site Planning and Feasibility – Webinar***

Overview: An exploration of the importance of considering environmental reviews and issues early in project planning.

Website: <https://www.onecpd.info/learning-center/environmental-review-training/#Site Planning>

- ***Historic Preservation and HUD – Webinar***

Overview: A review of preservation principles, qualifications for “historic” status, tools available for development of historic buildings, regulations that protect historic properties, and examples of HUD programs that can assist communities in reaching local housing and community development goals through preservation.

Website: [https://www.onecpd.info/learning-center/environmental-review-training/#Historic Preservation](https://www.onecpd.info/learning-center/environmental-review-training/#Historic%20Preservation)

- ***Applying HUD’s Floodplain Management and Wetlands Protection Standards – Webinar***

Overview: A guide to HUD’s processes for E.O. 11988--Floodplain Management and E.O. 11990--Wetlands Protection. The webinar also provides resources for determinations and explanations of these resources.

Website: [https://www.onecpd.info/learning-center/environmental-review-training/#Applying HUD's Floodplain Management](https://www.onecpd.info/learning-center/environmental-review-training/#Applying%20HUD's%20Floodplain%20Management)

Regional Environmental Specialists

Contact Information:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/environment/contact/localcontacts

Acquisition/Relocation Resources

Relevant Trainings Posted Online

- ***CDBG Crosscutting Issues: Acquisition and Relocation Training – Module***

Overview: Training slides on applicable Federal laws and Regulations as well as the requirements and procedures that govern acquisition and relocation.

Website: https://www.onecpd.info/resources/documents/Module4_TrainingSlides.pdf

- ***CDBG Crosscutting Issues: Acquisition and Relocation - Eight Strategies for Successfully Acquiring Property – Handout***

Overview: It includes the eight most important steps in acquiring property in the CDBG program.

Website: https://www.onecpd.info/resources/documents/Module4_TopEight_AcquiringProperty.pdf

- ***CDBG Crosscutting Issues: Acquisition and Relocation - Top Eleven Facts about Relocating a Business – Handout***

Overview: It provides information on the top 11 key issues and steps for successfully relocating a business. It is part of Module 4, which deals with acquisition and relocation. It includes information on Federal regulations, eligible and ineligible moving costs and fixed payment options.

Website: https://www.onecpd.info/resources/documents/Module4_TopEleven_RelocatingaBusiness.pdf

- ***Uniform Relocation Act (URA) for NSP – Webinar***

Overview: This webinar is an overview of aspects of URA with a focus on NSP compliance. Topics covered include fair treatment of persons displaced in connection with federally funded projects, requirements for acquisition, rehabilitation, and demolition projects, and NSP tenant protections.

Website: <https://www.onecpd.info/resource/803/uniform-relocation-act-ura-nsp-webinar/>

- ***Real Estate Acquisition Under the Uniform Act: An Overview – Webinar***

Overview: Free Internet web course on valuation, acquisition and relocation requirements under the Uniform Act

Website: <http://www.fhwa.dot.gov/realestate/distlearn.htm>

- ***NSP Crosscutting Regulations Overview Series: URA and Real Property Acquisition – Module***

Overview: It provides background on the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 -- including applicable statutes and regulations, how they impact NSP, triggers for when they apply, and how to document compliance. It also contains links to additional HUD resources related to acquisition and relocation, as well as HUD Regional Office contacts.

Website: <https://www.onecpd.info/resource/467/nsp-crosscutting-regulations-overview-series-ura-and-real-property-acquisition/>

Regional Relocation Specialists

Contact Information:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/library/relocation/contacts

Federal Labor Standards Resources

Relevant Trainings Posted Online

- ***CDBG Crosscutting Issues: Federal Labor Standards – Slides***

Overview: These presentation slides include information on agency responsibilities, tools, relevant regulations and requirements, administration compliance and reporting, a case study, and discussion questions.

Website: https://www.onecpd.info/resources/documents/Module3_TrainingSlides.pdf

- ***CDBG Crosscutting Issues: Federal Labor Standards - Top 11 Keys to Federal Labor Standards Administration and Enforcement – Handout***

Overview: This handout highlights the top 11 keys to Federal labor standards administration and enforcement.

Website: https://www.onecpd.info/resources/documents/Module3_Top11Keys_LaborStandards.pdf

Regional Labor Specialists

Contact Information: http://portal.hud.gov/hudportal/HUD?src=/program_offices/labor_relations/laborrelstf

Fair Housing & Non-Discrimination Resources

Relevant Trainings Posted Online

- ***CDBG Crosscutting Issues: Fair Housing & Non-Discrimination – Slides***

Overview: These presentation slides include information on relevant Federal fair housing and non-discrimination statutes, executive orders and regulations; the administration and enforcement of fair housing requirements; and the difference between non-discrimination and affirmatively furthering fair housing.

Website: https://www.onecpd.info/resources/documents/Module5_FH_TrainingSlides.pdf

- ***CDBG Crosscutting Issues: Fair Housing & Non-Discrimination - Top Seven Keys to Affirmatively Further Fair Housing – Handout***

Overview: It includes information on the HUD definitions of terms related to fair housing, the analysis process of impediments to fair housing that should be conducted, and how to address impediments that are identified.

Website: https://www.onecpd.info/resources/documents/Module5_TopSevenAFFH.pdf

Regional Fair Housing Specialists

Contact Information:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/aboutfheo/fhhubs

Financial Management & Procurement Resources

Relevant Trainings Posted Online

- ***CDBG Crosscutting Issues: Financial Management & Procurement – Slides***

Overview: Presentation slides include information on relevant OMB circulars, HUD regulations, CDBG entitlement jurisdiction financial management rules, best methods to document procurement, two case studies, and discussion questions.

Website: https://www.onecpd.info/resources/documents/Module1_TrainingSlides.pdf

- ***CDBG Crosscutting Issues: Financial Management and Procurement - Top 9 Financial Management Rules to Apply – Handout***

Overview: This handout highlights the top nine financial management rules that CDBG entitlement jurisdictions must apply to their financial management systems.

Website: https://www.onecpd.info/resources/documents/Module1_Top9_%20FinMgt.pdf

- ***CDBG Crosscutting Issues: Financial Management and Procurement - Top 5 Methods to Document Procurement – Handout***

Overview: This handout highlights the top 5 methods for CDBG Entitlement jurisdictions to document procurement.

Website: https://www.onecpd.info/resources/documents/Module1_Top5_Procurement.pdf

- ***CDBG Crosscutting Issues: Financial Management and Procurement - Top 7 Facts About OMB Circular A-87– Handout***

Overview: This handout highlights the top 7 facts about OMB Circular A-87, which provides principles used to establish allowable costs incurred by state and local governments under grants, cost-reimbursement contracts, and other agreements (Federal awards) with the Federal government.

Website: https://www.onecpd.info/resources/documents/Module1_Top7_%20A87.pdf

- ***NSP Crosscutting Regulations Overview Series: Procurement – Module***

Overview: It provides background on procurement, including applicable statutes and regulations, how it impacts NSP, triggers for when it applies, and how to document compliance. It also contains links to additional HUD resources related to procurement and HUD Local Office contacts.

Website: https://www.onecpd.info/resources/documents/CrosscuttingRegs_Procurement.pdf

Section 3 Resources

The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods.

Relevant Trainings Posted Online

- ***Section 3 Requirements Flow Chart***

Overview: This chart provides a flowchart to determine if a project is subject to the requirements of Section 3.

Website: <https://www.onecpd.info/resources/documents/Section3FlowChart.pdf>

- ***Greatest Hits of Section 3 – NSP Webinar***

Overview: Clarifies grantees' responsibilities under Section 3 when implementing NSP activities and provides guidance for NSP3 Vicinity Hiring Preference. Presenters share tips for establishing a Section 3 program, including marketing employment opportunities and reporting on performance.

Website: <https://www.onecpd.info/resource/236/greatest-hits-of-section-3-nsp-webinar/>

- ***NSP Crosscutting Regulations Overview Series: Section 3 of the HUD Act of 1968 – Module***

Overview: Provides background on Section 3, including how it impacts NSP, detailed triggers for when it applies, and how to document compliance. It also contains links to additional HUD resources related to Section 3.

Website: https://www.onecpd.info/resources/documents/CrosscuttingRegs_Section3.pdf