BASICALLY CDBG

COURSE AGENDA

Day 1
8:30 – 8:45  Welcome
8:45 – 9:45  Overview of the CDBG Program
9:45 – 10:30  Activity Selection and Program Implementation
10:30 – 10:45  Break
10:45 – 12:00  National Objectives
12:00 - 1:00  Lunch
1:00 – 2:00  National Objectives (continued)
2:00 – 4:00  Housing and Other Real Property Activities (15 minute break taken)
4:00 – 5:00  Public Facilities

Day 2
8:30 – 9:30  Public Services
9:30 – 11:30  Economic Development (15 minute break taken)
11:30 – 12:00  Other Eligible Activities
12:00 - 1:00  Lunch
1:00 – 3:00  Other Federal Requirements (brief overview only)
3:00 – 3:15  Break
3:15 – 3:45  Neighborhood Revitalization Strategy Areas
3:45 – 5:00  Financial Management

Day 3
8:30 – 9:45  Financial Management (continued)
9:45 – 11:00  IDIS and CDBG (15 minute break taken)
11:00 - 12:00  Performance Measurement, Reporting, Monitoring and Recordkeeping
12:00 - 1:00  Lunch
1:00 – 5:00  NSP Program Overview (15 minute break taken) -- Applicable for any grantee or subgrantee with NSP1, NSP2 or NSP3 Funds
  •  Background on the Program
  •  Eligible Uses and Activities
  •  National Objectives
- LH25 Requirement
- Disposition
- Managing Long Term Compliance
- Close-Out & Post Close-Out Activities

**Day 4**

**9:00 – 12:00**

Overview of CDBG Disaster Recovery Assistance (15 minute break taken) – Applicable for any grantee or subgrantee with CDBG Disaster Recovery Funds

- Overview of CDBG Disaster Recovery
- Laws and Common Waivers
- National Objective (with emphasis on Urgent Need)
- Eligible Activities (emphasis on Infrastructure, ED, and housing rehab)
- Duplication of Benefits
- Brief Overview of Applicability of Other Federal Requirements
- Disaster Recovery Enhancement Fund (DREF)
- Reporting and DRGR (overview of what DRGR captures; how is it different than IDIS; and Qrtly reporting to Congress)
- Grant Close-Out
- Lessons Learned Discussion Across Attendees
# Table of Contents

## 1. Overview
1.1 Program History & Primary Objective 1-1  
1.2 CDBG Regulations 1-2  
1.3 Key Definitions 1-3  
1.4 Steps in Implementing CDBG Activities 1-6  
1.5 Introduction to Eligible Activities 1-7  
1.6 Ineligible Activities 1-11  
1.7 CDBG Resources 1-12

## 2. Activity Selection and Implementation
2.1 The Planning Framework 2-1  
2.2 Methods of Administering Programs 2-7  
2.3 Project and Partner Selection 2-15

## 3. National Objectives
3.1 Introduction to National Objectives 3-1  
3.2 Benefit to LMI Persons 3-2  
3.3 Elimination of Slum and Blight 3-12  
3.4 Urgent Need 3-14  
3.5 LMI Benefit Expenditure 3-15  
3.6 Choosing the Right National Objective 3-17  
3.7 Documenting National Objectives 3-18

## 4. Housing Activities
4.1 Homeowner Rehabilitation 4-1  
4.2 Home Purchase Activities 4-3  
4.3 Rental Housing Activities 4-4  
4.4 New Construction 4-6  
4.5 Services in Connection with Housing 4-7  
4.6 Ineligible Activities 4-7  
4.7 National Objectives 4-8
5. Other Real Property Improvements

5.1 Acquisition 5-1
5.2 Disposition 5-4
5.3 Clearance 5-5
5.4 Tax Foreclosed Housing (In-Rem) 5-6
5.5 Code Enforcement 5-7
5.6 Lead-Based Paint Hazard Evaluation and Reduction 5-8
5.7 Historic Preservation 5-10
5.8 Renovation of Closed Buildings 5-13
5.9 Handicapped Accessibility 5-15
5.10 Energy Efficiency 5-16
5.11 Brownfields 5-17
5.12 Summary of National Objectives Options for Other Real Property Improvements 5-18

6. Public Facilities, Special Assessments, and Privately-owned Utilities

6.1 Public Facilities and Improvements 6-1
6.2 Special Assessments 6-5
6.3 Privately-owned Utilities 6-7
6.4 Summary of National Objective Options for Public Facilities, Special Assessments and Privately Owned Utilities 6-8

7. Public Services

7.1 Eligible and Ineligible Public Service Activities 7-1
7.2 Public Services Cap 7-3
7.3 Documenting National Objectives 7-5

8. Economic Development and Section 108

8.1 Eligible and Ineligible Activities 8-1
8.2 Meeting and Documenting a National Objective 8-5
8.3 Underwriting Guidelines and Public Benefit Standards 8-9
8.4 Section 108 Loan Guarantee Program 8-12
<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.1</td>
<td>Interim Assistance</td>
<td>9-1</td>
</tr>
<tr>
<td>9.2</td>
<td>Relocation</td>
<td>9-3</td>
</tr>
<tr>
<td>9.3</td>
<td>Loss of Rental Income</td>
<td>9-4</td>
</tr>
<tr>
<td>9.4</td>
<td>Technical Assistance</td>
<td>9-5</td>
</tr>
<tr>
<td>9.5</td>
<td>Special Activities by CBDOs</td>
<td>9-6</td>
</tr>
<tr>
<td>9.6</td>
<td>Other Miscellaneous Activities</td>
<td>9-8</td>
</tr>
<tr>
<td>9.7</td>
<td>Summary of National Objective Options for Other Eligible Activities</td>
<td>9-9</td>
</tr>
<tr>
<td>10.1</td>
<td>Background</td>
<td>10-1</td>
</tr>
<tr>
<td>10.2</td>
<td>Benefits</td>
<td>10-2</td>
</tr>
<tr>
<td>10.3</td>
<td>Preparing and Submitting a Neighborhood Revitalization Strategy</td>
<td>10-3</td>
</tr>
<tr>
<td>10.4</td>
<td>Funding the NRSA</td>
<td>10-5</td>
</tr>
<tr>
<td>10.5</td>
<td>HUD Review, Approval, and Monitoring</td>
<td>10-5</td>
</tr>
<tr>
<td>10.6</td>
<td>Amending the NRSA</td>
<td>10-7</td>
</tr>
<tr>
<td>10.7</td>
<td>Local Target Areas</td>
<td>10-7</td>
</tr>
<tr>
<td>11.1</td>
<td>Administrative and Planning Costs</td>
<td>11-1</td>
</tr>
<tr>
<td>11.2</td>
<td>Planning and Administrative Cap</td>
<td>11-4</td>
</tr>
<tr>
<td>11.3</td>
<td>Pre-Award Costs</td>
<td>11-5</td>
</tr>
<tr>
<td>11.4</td>
<td>Float Funded Activities</td>
<td>11-6</td>
</tr>
<tr>
<td>11.5</td>
<td>Revolving Funds</td>
<td>11-8</td>
</tr>
<tr>
<td>11.6</td>
<td>Lump Sum Draw Downs</td>
<td>11-8</td>
</tr>
<tr>
<td>11.7</td>
<td>Timely Expenditure of Funds</td>
<td>11-11</td>
</tr>
<tr>
<td>11.8</td>
<td>Program Income</td>
<td>11-11</td>
</tr>
<tr>
<td>11.9</td>
<td>Uniform Administration Requirements</td>
<td>11-13</td>
</tr>
<tr>
<td>11.10</td>
<td>Change of Use</td>
<td>11-24</td>
</tr>
<tr>
<td>12.1</td>
<td>Overview of IDIS Online</td>
<td>12-1</td>
</tr>
<tr>
<td>12.2</td>
<td>Data Entry</td>
<td>12-3</td>
</tr>
</tbody>
</table>
12.3 Reporting 12-8

13. Performance Measurement, Reporting, Recordkeeping, and Monitoring
   13.1 Performance Measurement 13-1
   13.2 Reporting 13-4
   13.3 Recordkeeping 13-7
   13.4 Monitoring 13-15

14. Procurement
   14.1 Overview of Procurement Requirements 14-1

15. Environmental Review
   15.1 Overview of Environmental Requirements 15-1

16. Labor Standards
   16.1 Overview of the Labor Standards Requirements 16-1

17. Lead-based Paint
   17.1 Lead Safe Housing Rule Overview 17-1
   17.2 The Renovation, Repair and Painting Rule 17-7

18. Relocation and Acquisition
   18.1 Overview of the Relocation and Acquisition Requirements 18-1

19. Fair Housing, Accessibility, and Equal Employment
   19.1 Introduction/Overview of Requirements 19-1
   19.2 Fair Housing 19-6
   19.3 Handicapped Accessibility 19-8
   19.4 Equal Opportunity 19-13
   19.5 Recordkeeping and Monitoring 19-16

20. The NSP Program
   20.1 Program History & Primary Objective 20-1
   20.2 NSP Regulations 20-2
20.3 Deadlines 20-4
20.4 Areas of Greatest Need 20-4
20.5 Key Definitions 20-5
20.6 Eligible Activities 20-7
20.7 Ineligible Activities 20-12
20.8 LMMI National Objective and Beneficiary Requirements 20-13
20.9 Long Term Affordability 20-15
20.10 Other Requirements Under NSP 20-18
20.11 NSP Resources 20-18

21. Disaster Recovery (CDBG-DR)
21.1 Program History & Primary Objective 21-1
21.2 CDBG-DR Regulations and Implementation 21-2
21.3 National Objective 21-3
21.4 Eligibility 21-3
21.5 Ineligible Activities 21-5
21.6 Duplication of Benefits 21-6
21.7 Waivers 21-7
21.8 Other Federal Requirements 21-8
21.9 Program Reporting and DRGR 21-8
21.10 Disaster Recovery Enhancement Fund (DREF) 21-9
21.11 Disaster Recovery Resources 21-9
21.12 Previous Appropriations 21-10
21.13 CDBG-DR Public Laws (Supplemental Appropriations) and Related Waivers 21-11