# BASICALLY CDBG COURSE AGENDA

### <u>Day 1</u>

8:30 - 8:45	Welcome
8:45 – 9:45	Overview of the CDBG Program
9:45 – 10:30	Activity Selection and Program Implementation
10:30 - 10:45	Break
10:45 – 12:00	National Objectives
12:00 - 1:00	Lunch
1:00 – 2:00	National Objectives (continued)
2:00 - 4:00	Housing and Other Real Property Activities (15 minute break taken)
4:00 – 5:00	Public Facilities

# <u>Day 2</u>

8:30 – 9:30	Public Services
9:30 – 11:30	Economic Development (15 minute break taken)
11:30 – 12:00	Other Eligible Activities
12:00 - 1:00	Lunch
1:00 – 3:00	Other Federal Requirements (brief overview only)
3:00 – 3:15	Break
3:15 – 3:45	Neighborhood Revitalization Strategy Areas
3:45 – 5:00	Financial Management

### <u>Day 3</u>

-	
8:30 – 9:45	Financial Management (continued)
9:45 – 11:00	IDIS and CDBG (15 minute break taken)
11:00 - 12:00	Performance Measurement, Reporting, Monitoring and Recordkeeping
12:00 – 1:00	Lunch
1:00 – 5:00	NSP Program Overview (15 minute break taken) Applicable for any grantee or subgrantee with NSP1, NSP2 or NSP3 Funds

- Background on the Program
- Eligible Uses and Activities
- National Objectives

- LH25 Requirement
- Disposition
- Managing Long Term Compliance
- Close-Out & Post Close-Out Activities

## <u>Day 4</u>

9:00 - 12:00

Overview of CDBG Disaster Recovery Assistance (15 minute break taken) – Applicable for any grantee or subgrantee with CDBG Disaster Recovery Funds

- Overview of CDBG Disaster Recovery
- Laws and Common Waivers
- National Objective (with emphasis on Urgent Need)
- Eligible Activities (emphasis on Infrastructure, ED, and housing rehab)
- Duplication of Benefits
- Brief Overview of Applicability of Other Federal Requirements
- Disaster Recovery Enhancement Fund (DREF)
- Reporting and DRGR (overview of what DRGR captures; how is it different than IDIS; and Qrtly reporting to Congress)
- Grant Close-Out
- Lessons Learned Discussion Across Attendees

# Basically CDBG Guide Table of Contents

#### 1. Overview

1.1	Program History & Primary Objective	1-1
1.2	CDBG Regulations	1-2
1.3	Key Definitions	1-3
1.4	Steps in Implementing CDBG Activities	1-6
1.5	Introduction to Eligible Activities	1-7
1.6	Ineligible Activities	1-11
1.7	CDBG Resources	1-12
2. Activity Sele	ection and Implementation	
2.1	The Planning Framework	2-1
2.2	Methods of Administering Programs	2-7
2.3	Project and Partner Selection	2-15
3. National Ob	jectives	
3.1	Introduction to National Objectives	3-1
3.2	Benefit to LMI Persons	3-2
3.3	Elimination of Slum and Blight	3-12
3.4	Urgent Need	3-14
3.5	LMI Benefit Expenditure	3-15
3.6	Choosing the Right National Objective	3-17
3.7	Documenting National Objectives	3-18

### 4. Housing Activities

4.1	Homeowner Rehabilitation	4-1
4.2	Home Purchase Activities	4-3
4.3	Rental Housing Activities	4-4
4.4	New Construction	4-6
4.5	Services in Connection with Housing	4-7
4.6	Ineligible Activities	4-7
4.7	National Objectives	4-8

4.8 Drawing Down Funds
------------------------

#### 5. Other Real Property Improvements

5.1	Acquisition	5-1
5.2	Disposition	5-4
5.3	Clearance	5-5
5.4	Tax Foreclosed Housing (In-Rem)	5-6
5.5	Code Enforcement	5-7
5.6	Lead-Based Paint Hazard Evaluation and Reduction	5-8
5.7	Historic Preservation	5-10
5.8	Renovation of Closed Buildings	5-13
5.9	Handicapped Accessibility	5-15
5.10	Energy Efficiency	5-16
5.11	Brownfields	5-17
5.12	Summary of National Objectives Options for Other Real Property Improvements	5-18

4-13

#### 6. Public Facilities, Special Assessments, and Privately-owned Utilities

6.1	Public Facilities and Improvements	6-1
6.2	Special Assessments	6-5
6.3	Privately –Owned Utilities	6-7
6.4	Summary of National Objective Options for Public Facilities, Special Assessments and Privately Owned Utilities	6-8

#### 7. Public Services

7.1	Eligible and Ineligible Public Service Activities	7-1
7.2	Public Services Cap	7-3
7.3	Documenting National Objectives	7-5

#### 8. Economic Development and Section 108

8.1	Eligible and Ineligible Activities	8-1
8.2	Meeting and Documenting a National Objective	8-5
8.3	Underwriting Guidelines and Public Benefit Standards	8-9
8.4	Section 108 Loan Guarantee Program	8-12

#### 9. Other Eligible Activities

9.1	Interim Assistance	9-1
9.2	Relocation	9-3
9.3	Loss of Rental Income	9-4
9.4	Technical Assistance	9-5
9.5	Special Activities by CBDOs	9-6
9.6	Other Miscellaneous Activities	9-8
9.7	Summary of National Objective Options for Other Eligible Activities	9-9

#### 10. Revitalization Areas

10.1	Background	10-1
10.2	Benefits	10-2
10.3	Preparing and Submitting a Neighborhood Revitalization Strategy	10-3
10.4	Funding the NRSA	10-5
10.5	HUD Review, Approval, and Monitoring	10-5
10.6	Amending the NRSA	10-7
10.7	Local Target Areas	10-7

### 11. Financial Management

11.1	Administrative and Planning Costs	11-1
11.2	Planning and Administrative Cap	11-4
11.3	Pre-Award Costs	11-5
11.4	Float Funded Activities	11-6
11.5	Revolving Funds	11-8
11.6	Lump Sum Draw Downs	11-8
11.7	Timely Expenditure of Funds	11-11
11.8	Program Income	11-11
11.9	Uniform Administration Requirements	11-13
11.10	Change of Use	11-24

#### 12. IDIS Online and CDBG

12.1	Overview of IDIS Online	12-1
12.2	Data Entry	12-3

12.3	Reporting	12-8
13. Performance	e Measurement, Reporting, Recordkeeping, and Monitoring	
13.1	Performance Measurement	13-1
13.2	Reporting	13-4
13.3	Recordkeeping	13-7
13.4	Monitoring	13-15
14. Procuremen	t	
14.1	Overview of Procurement Requirements	14-1
15. Environmen	tal Review	
15.1	Overview of Environmental Requirements	15-1
16. Labor Stand	ards	
16.1	Overview of the Labor Standards Requirements	16-1
17. Lead-based	Paint	
17.1	Lead Safe Housing Rule Overview	17-1
17.2	The Renovation, Repair and Painting Rule	17-7
18. Relocation a	nd Acquisition	
18.1	Overview of the Relocation and Acquisition Requirements	18-1
19. Fair Housing	g, Accessibility, and Equal Employment	
19.1	Introduction/Overview of Requirements	19-1
19.2	Fair Housing	19-6
19.3	Handicapped Accessibility	19-8
19.4	Equal Opportunity	19-13
19.5	Recordkeeping and Monitoring	19-16
20. The NSP Pro	gram	
20.1	Program History & Primary Objective	20-1
20.2	NSP Regulations	20-2

20.3	Deadlines	20-4
20.4	Areas of Greatest Need	20-4
20.5	Key Definitions	20-5
20.6	Eligible Activities	20-7
20.7	Ineligible Activities	20-12
20.8	LMMI National Objective and Beneficiary Requirements	20-13
20.9	Long Term Affordability	20-15
20.10	Other Requirements Under NSP	20-18
20.11	NSP Resources	20-18

# 21. Disaster Recovery (CDBG-DR)

21.1	Program History & Primary Objective	21-1
21.2	CDBG-DR Regulations and Implementation	21-2
21.3	National Objective	21-3
21.4	Eligibility	21-3
21.5	Ineligible Activities	21-5
21.6	Duplication of Benefits	21-6
21.7	Waivers	21-7
21.8	Other Federal Requirements	21-8
21.9	Program Reporting and DRGR	21-8
21.10	Disaster Recovery Enhancement Fund (DREF)	21-9
21.11	Disaster Recovery Resources	21-9
21.12	Previous Appropriations	21-10
21.13	CDBG-DR Public Laws (Supplemental Appropriations) and Related Waivers	21-11