Applying for a Consolidation Expansion Renewal Project
during the FY 2019 CoC Program Competition

**Note!**
This version, posted on the HUD Exchange on 9/26/2019, updates key information.
- It updates the chart to correctly identify the Priority Listing Designations.
- It clarifies that for each expansion project, the applicant is limited to 2 new project applications to expand a specific renewal.

**Note!**
This version, posted on the HUD Exchange on 9/30/2019, updates key information.
- It updates the chart to correctly identify the Priority Listing Designations. The Stand-Alone Renewal is not designated as “E” for a consolidation expansion renewal.
- The following provides new guidance about ranking the fully consolidated renewal and the consolidation expansion renewal.

The stand-alone renewal, the fully consolidated renewal, and the consolidation expansion renewal cannot be ranked in such a way that there is a ranking number that is a triple.

Instead, either the fully consolidated renewal MUST duplicate a project ranking OR the consolidation expansion renewal MUST duplicate a project ranking. THEN, one of those two numbers MUST be numbered consecutively and NOT be a duplicate.

**Example**
- Consolidation Expansion project – rank CE3 (duplicates the project ranked as a 3)
- Fully Consolidated project – rank C4 (does not duplicate a number; it has a unique 4)

All projects below will move down one ranked number. This will have the appearance of impacting a CoC’s ranking process but it does not. If HUD selects the Consolidated Expansion project ranked CE3 project, then they will remove the Fully Consolidated project ranked C4 project from consideration.

Project applicants can apply for funding for a consolidation expansion renewal project, which is a combination of an expansion project and a consolidation project.

- A [consolidation expansion renewal project](#) is one that combines an expansion project and a consolidation project.
- An [expansion project](#) is one that combines an existing eligible CoC-funded renewal project with one or two new projects that request funding to expand the existing project.
- A [consolidation project](#) is one that combines up to four existing eligible CoC-funded renewal projects into one grant; in this situation, there is one surviving grant and the other grants are terminated.

**!** The renewal project that is being expanded is also the surviving grant in a consolidation.
This document provides the following information about applying for a consolidated expansion renewal project for the FY 2019 CoC Program Competition:

- Eligible and ineligible projects and activities
- Project application submission, CoC ranking, and HUD review

### Eligible and Ineligible Projects and Activities

The consolidation expansion renewal project must meet the conditions listed below:

- The grant period for all existing renewal projects must expire in Calendar Year (CY) 2020 (between January 1, 2020 and December 31, 2020).
- All the renewal projects and the new expanded portion of the project must have the same component type.
  - Eligible project components: PH-PSH, PH-RRH, Joint TH/PH-RRH, SSO-CE, or HMIS
- All renewals and the new expanded portion must be consolidated under the same recipient.
- The new expanded portion of the project may be funded through reallocation, CoC bonus, or DV Bonus.  
- The grant is limited to a 1-year grant term, regardless of the project type.
- For each expansion project, the applicant is limited to 2 new project applications to expand a specific renewal.
- Capital costs are ineligible costs (i.e., new construction, rehabilitation, or acquisition).
- YHDP is an ineligible project type.

### Submitting a Consolidation Expansion Renewal Project

A project applicant will indicate the following in the project application for the renewal project for which they intend to submit an expansion project and a consolidation project.

- **Renewal Expansion screen**: In the renewal project application for the existing eligible renewal, select “yes” to indicate you are requesting funds to expand the project.
- **Consolidation screen**: In this same renewal project application (which is also the surviving grant), select “yes” to indicate you are requesting a consolidation and identify this project as the “Fully Consolidated” application.  
  Note that in the project applications for the terminating grants, you also need to select “yes,” but you will identify these projects are “Individual.”

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1 If using DV Bonus funds, the new expanded portion of the project is solely for additional units, beds, or services dedicated to survivors of domestic violence, dating violence, or stalking who qualify under paragraph (4) of the definition of homelessness at 24 CFR 578.3.
A project applicant will indicate the following in the project application for the new project which is expanding the renewal project.

- **Expansion screen**: In your New project application, select “yes” to indicate your project is part of an expansion of a renewal project.

Project applicants must submit multiple applications for a consolidation expansion renewal project. In addition to the stand-alone and individual project applications for the separate projects, applicants need to follow the instructions available below for submitting:

- A regular expansion project (that is not part of a consolidation)
- A regular consolidation project (that is not part of an expansion)
- A final application that is a combination of the project data

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**In all, it is possible to have a situation where a project applicant with 1 consolidation expansion renewal project needs to submit 9 project applications. The CoC Collaborative will rank 8 of these project applications.**

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**Ranking a Consolidation Expansion Renewal Project**

The chart below identifies the terms used for the different types of project applications, the application type to use, the priority listing designation, and which applications the CoC ranks. In the scenario, there is 1 project that is expanding and consolidating.

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
<th>Application Type / Project Listing</th>
<th>Will the CoC rank it?</th>
<th>Priority Listing Designation (#=ranking number)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Stand-Alone Renewal</strong></td>
<td>This is one application that serves as the starting point both for the expansion project and the consolidation project and, thus, for the consolidation expansion renewal project. It goes by two names: Stand-Alone Renewal (as part of the expansion project) and Individual Renewal for the surviving grant (for the consolidation project).</td>
<td>Renewal</td>
<td>Yes (unique)</td>
<td>#</td>
</tr>
<tr>
<td><strong>Stand-Alone New Expansion (up to 2 for each renewal expansion)</strong></td>
<td>New expansion portion for the Stand-Alone Renewal.</td>
<td>New</td>
<td>Yes (unique)</td>
<td>#</td>
</tr>
<tr>
<td><strong>Combined Renewal Expansion</strong></td>
<td>Combination of the Stand-Alone Renewal and Stand-Alone New Expansion.</td>
<td>Renewal</td>
<td>No</td>
<td>NA</td>
</tr>
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<td>-------------------------------</td>
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<tr>
<td><strong>Individual Renewal (up to 3 for each terminating grant)</strong></td>
<td>Existing eligible renewal projects being consolidated into the surviving grant; these types of projects need to be submitted individually. In addition to the surviving grant (Stand-Alone Renewal), the applicant may submit up to 3 applications—1 each for the terminating grants.</td>
<td>Renewal</td>
<td>Yes (unique)</td>
<td>#</td>
</tr>
<tr>
<td><strong>Fully Consolidated Renewal (1)</strong></td>
<td>Includes all information for the surviving and terminating grant(s) involved in the consolidation.</td>
<td>Renewal</td>
<td>Yes (duplicates one of the Individual Renewals (most likely the Stand-Alone Renewal) OR consecutively follows the CE project and is unique)</td>
<td>C#</td>
</tr>
<tr>
<td><strong>Consolidation Expansion Renewal (1)</strong></td>
<td>Combines the fully consolidated renewal project (surviving project plus the terminating projects) and the new expansion application.</td>
<td>Renewal</td>
<td>Yes (duplicates one of the Individual Renewals (most likely the Stand-Alone Renewal) OR consecutively follows the C project and is unique)</td>
<td>CE#</td>
</tr>
</tbody>
</table>
Collaborative Applicants rank the renewal project application for all of the existing renewal projects (Stand-Alone Renewal to expand, which is the surviving renewal, and the Individual Renewals), the Stand-Alone New Expansion project application for the new funding to expand the project, and the Consolidation Expansion Renewal.

They do NOT rank the Combined Renewal Expansion project.
Below are the steps to submit the necessary project applications for a Consolidation Expansion Renewal Project.

*Remember: The starting point for the Consolidation Expansion Renewal project is the “Stand-Alone Renewal;” this project is also referred to as the “Individual Renewal” for the surviving grant when applicants are working on a consolidation project.*

**Step 1:** Submit the Stand-Alone Renewal.

**Step 2:** Submit your Stand-Alone New (up to two) and Combined Renewal Expansion.

**Step 3:** Determine and submit your Individual Renewals for your terminating projects (up to three) and your Fully Consolidated Renewal.

**Step 4:** Submit your Consolidation Expansion Renewal. (This data includes the data for the stand-alone renewal, the one or two stand-alone new projects, and the one, two, or three individual renewals.)
HUD Review of the Consolidated Expansion Project Applications

After the CoC Program application submission date, HUD will take the following actions:

- Review separately the Fully Consolidated Renewal project (C) (that contains all the individual eligible renewal projects—surviving and terminating) and the Stand-Alone New Expansion project.
  - If both projects (the Fully Consolidated Renewal project (C) and Stand-Alone New Expansion project) meet the CoC Program Competition NOFA requirements, HUD will accept both applications and consider the Consolidation Expansion Renewal project (CE) for conditional award.
    - This application will retain the rank number assigned by the CoC for the Consolidation Expansion Renewal project (CE).
  - If the Fully Consolidated Renewal project (C) meets the NOFA requirements, but the Stand-Alone New Expansion project does not, HUD will consider the Fully Consolidated Renewal project (C) and reject the Stand-Alone New Expansion project as well as the Combined Renewal Project.
    - This Fully Consolidated Renewal project (C) with the surviving and terminating grants will retain the rank number assigned by the CoC.
  - If the Stand-Alone New Expansion project meets the NOFA requirements, but the Fully Consolidated Renewal project (C) does not, HUD will review the Stand-Alone Renewal and the Combined Renewal Project (NA) and reject the Fully Consolidated Renewal project (C) and the Consolidation Expansion Renewal project (CE).
    - HUD will also consider each of the Individual Renewals that were intended to terminate in the Fully Consolidated Renewal project (C).
      - This Combined Renewal Project will take the place of the original Stand-Alone Renewal (R) that is being expanded.
      - The Individual Renewals (R) for the terminating projects will retain their unique rank number.

Resources Available

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<tr>
<td>For more information on submitting applications, review the following:</td>
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