

MTW Expansion Cohort 1 Onboarding Webinar Series

MTW Amendment to the ACC, 1/27/20

Marianne Nazzaro: Thank you, John, for unmuting me. Hi. Good afternoon, everybody. This is Marianne Nazzaro. Great to have you back for this second onboarding webinar for the MTW Cohort 1, Expansion Agencies. We are really excited to talk with you today. Today we're going to walk through the ACC Amendment, and we're also going to be able to break out into small group sessions. So thank you for joining us today and looking forward to getting started. Lara, if you could turn to the next slide, we can walk through how today's going to work.

So first, it's the welcome. So welcome. Welcome back. So the first thing we're going to do is break out into small group sessions. You'll have an opportunity to meet some of your fellow cohort 1 agencies, some field office representatives, as well as getting some good kind of one-on-one interaction with some of the MTW headquarters team. During the first session, we just really want to do some introductions, kind of meet you, see who you are and also to hear from you about what you're hoping to accomplish with your MTW status. This first breakout will be about 20 minutes, and we're really looking forward to that.

Then we will have a really kind of deep dive into the MTW ACC Amendment, which you have all received from me. And we'll be able to kind of walk through the MTW Amendment to see if you have any questions, walk through the process of what you need to do in order to get the MTW Amendment signed and then executed by HUD. And then we're going to break out into those small group sessions again to really kind of see if you guys have any questions about the ACC Amendment, about really anything else as it relates to MTW and the onboarding process, all of that.

And also, we do want to hear from you about any challenge that you may be having or concerns that you may have kind of going forward because we want to make sure that we can address them during either today's session or in a potential future webinar. We will come back then after that as a group. We'll report out a little bit. And then we will wrap up, and that will be it for today's conversation. So Lara, if you could turn to the next slide please, that would be great.

So here are -- as I mentioned, the first thing we're going to do today is really break up into smaller group discussions. So we're breaking up in red team, yellow team, a green team, and a blue team. We did it by region to try to get generally-ish about the same number of agencies per group ish.

The red team, that's going to be representing regions one, two and three. And in that team, Juree Turlington will be the facilitator from the MTW office for that team. And John Concannon, the deputy director of MTW, will be the note taker, reporter out of that team when we come back. So red team, you will be breaking up to talk shortly.

Yellow team is next. And so yellow team is region six. And you can see we have a lot of agencies in from region six. The yellow team will be facilitated by Chris Golden and Alison

Christensen will also be in that team as well to take notes and to report out as well. Green team, regions five and six, take a look at that. Teams, see when you're on there. With that team, Eva Fontheim of the MTW team will be facilitating that team's conversation. And Jenny Rainwater will be notetaking, doing the report out as well. And then finally, the blue team, go blue, we have Autumn Gold will be the facilitator for the blue team, and Taneshia Gerdin [ph] from the MTW team as well will be the note taker, reporter outer for the blue team.

So during – what we're going to do now is to break up into our groups. Lara, if you could go to the next slide. Just a couple quick logistics. So what happens if you somehow get put into the blue group but you really think you should be in the red group, or if you need to do a logistical question that you want to get John's help on? Once you get into the specific group, you will see a button, a red button there that says leave session. And so if at any point in time you want to leave that breakout group and go out into the main session, you can do that by just pressing that leave session once you're in that small group session. Next slide please, Lara.

And with that, I think we can go ahead and dive into our groups. In just a moment you will see a popup window asking you to click join. And once you join that button, you will be placed into your group. And then once you're in the group, everybody will have the opportunity to speak, to put on your video. Really encourage you to put on your videos, put on your speakers, maybe mute when you're not talking but definitely speak up as well and really get to know each other. Get to know your fellow MTW agencies. Get to know your MTW staff. Get to know the field offices.

And so in that room, we are going to ask for introductions by agencies. We've only got 20 minutes for the initial breakout. So we would ask for each agency, if you could have one person from each agency do the introductions. And then also what we would really like to hear from you is what are you hoping to accomplish with your MTW designation. And then we'll move onto the next agency. So hopefully 20 minutes will provide time to have each agency introduce everybody from that agency in that small group as well as to talk a little bit about what they're hoping to get from MTW, as well as to get the field office personnel that are there. And the other MTW staff as well can introduce themselves as well.

So with that, I hope you guys are as excited as we are. I am going to ask John if you could place up into our groups. We're going to be in these groups for 20 minutes, and then we'll come back. So John, if you could put us into our small groups, that would be great.

John Panetti: Hi, all. If you are in here, I'm working on getting you into your breakout rooms right now. So it should just be just a few minutes.

I just wanted to make a note for all of the call-in users. If you're dialed in by phone, you'll need to connect your phone line to your WebEx account. So all you need to do for that is you just go to that bottom dropdown next to the mute button that says audio options, that little carrot that opens the menu. Click switch audio, and then it should say phone. And then there'll be an attendee ID that you need to dial into your phone that'll connect you to your phone. Hi. If you're currently in the main room and you can't hear anything, if you can type in the chat what group you need to be in, I can go ahead and put you there. Hi. Just a reminder that if you are still in the

main session, if you can message me what your PHA is or what your group is, I can go ahead and put you there right now.

Marianne Nazzaro: All right, everybody. I think we are back. I'm not sure if my video is up yet. But I hope that everybody enjoyed your introductions breakout getting to know each other. And I'm just wondering -- I was able to pop into a couple of the breakout sessions, and I heard a lot of really exciting, really detailed ideas of what agencies are hoping to do, everything from, you know, really simplifying the programs to making it easier to operate like a single program, public housing [inaudible] programs together with the same rules applying to both sides. I'm wondering with our note takers or facilitators if there are any kind of key things that you guys heard that you wanted to report back out to the broader group.

All right. And if you did run out of time, if you weren't able to get through all of the introductions of the PHAs as well as the field staff and MTW staff, we will be going back into another breakout session. So please, you know, facilitators, please be sure to make sure that everybody has an opportunity to introduce themselves in your smaller groups. And I'm also really interested in hearing from all of you about how this approach works, these small groups. Sometimes IT is really great. Sometimes we need some help. So we're really interested in hearing kind of how you think this session went.

Yeah, Jenny. Yeah. Please, go ahead.

Jenny Rainwater: I just wanted to say I think it was really clear -- it was great to meet everybody quickly. But it's really clear that just looking at this as a whole, it almost feels overwhelming. And so it was really great to just see what the different agencies were looking at and thinking about and just trying to figure out even where to start and just recognizing that it can't be all accomplished tomorrow and just seeing what -- from my community, what's going to make the most sense. Where do I start today? And recognizing that I just need to take the first step, and then we can take the next step.

And we can have the high goals in mind. Like one person talked about really how can we empower our residents and looking forward to them in a sense of they're being able to enter into their own home ownership and eventually be off the program and not requiring assistance anymore. But just having these big visions of our program and the things that can be accomplished came out. And I think that's just really wonderful to recognize we have to take the steps to get there but then to have that big vision in mind as we move forward. So just thought I'd share that from our group.

Marianne Nazzaro: Absolutely. Thanks, Jenny. And that's really good advice is to have that broader vision, kind of know where you want to go, but you don't need to do it all in year one. Right? We've got 20 years. MTW, you've got -- you know, MTW -- at least 20 years. So starting in bite-sized pieces. That's great. Thanks, Jenny.

Jenny Rainwater: Yep.

Marianne Nazzaro: Any of the other note takers or facilitators? Any other kind of key takeaways that you heard from your groups? Okay. So with that, we are going to go to the next slide please, Lara. All right.

So now we are going to dig into kind of the main substance of today's conversation. And we're going to talk about the MTW ACC Amendment. And you will find it. It's on our MTW Expansion page and the file is here. We also sent all of you a copy of that. So you have it in the version that I sent to you. So this is really an important document. Right. This is what makes you MTW. This is the vehicle that we need to execute in order to be able to officially designate you as an MTW agency.

And so with that, I am actually going to turn it over to Chris Golden, who is going to walk through kind of what is in the MTW ACC Amendment. So with that, I'm going to ask for the next slide and turn it over to Chris.

Chris Golden: Hello, everybody. Chris Golden here, a team member in DC on the MTW team. We're going to just do a quick rundown of the amendment. It's a pretty brief document. So we're just going to take it sort of section by section. And then in the next breakout session, if you have any questions, you can bring them up there, and we can also potentially address them after the breakout session as well.

So to begin with, the first sort of four sections of the MTW agreement are very sort of basic and the boilerplate sort of language, a legalese, if you will. So what we have here is Section 1 sort of identifies that this is a grant agreement between your housing authority and HUD. Section 2 notes that this is an amendment to all sort of ACCs so that it doesn't have to be reviewed the same way that your sort of public housing [inaudible] have to be. It'll continue to apply.

Section 3 connects this amendment to the Expansion legislative language in the 2016 appropriations and also to the Operations Notice, which has sort of like where all the waivers are housed and a lot more of the sort of detail of how the Expansion works as well. And then in Section 4 it denotes the 20-year term, which begins in the beginning of the PHA's first full fiscal year following the execution of the amendment. Can we have the next slide?

Thanks. Section 5, so here we have the requirements and covenants for the MTW agency amendment. Here, again, we affirm the importance of the Operations Notice as a larger operating document. The benefit, among many of the operations notices, that it is more amendable as time goes on if we want to, say, add to authorizations or make changes that make sense based on what we've learned, that it is much easier to do, and we only have to do it once as opposed to doing it with each of you individually.

This affirms your cooperation for the study that you have signed up for as part of your cohort, so your Cohort 1 study, as well as just sort of reiterating something that is very important to our lawyers about how we only have the authorization to exempt you from certain aspects of the Housing Act of 1937. And it's regulatory and sub-regulatory guidance that refers back to it. There are great details what is that in the Operations Notice. You can also request additional things through a process that is detailed in the Operations Notice. But they, again, have to be

waivers of the Housing Act of 1937. We do not have authority over any and all law. So that is what that's about. Next slide please.

Section 6 is about our transition plan. So this is something that we included based on public feedback. There was concern when it wasn't in here the first time. We over here, us folks at DC, tend to forget sometimes about the demonstration part of the MTW demonstration since it's been so long and ongoing and seems to not be stopping. But in the event that we do reach year 20 and it is not being extended, the Housing Authority would have to submit a transition plan the year prior.

This allows you to describe how you're going to phase out some of the MTWs actively you've been working on and also gives you a chance to request extensions of some of them if you feel that they've become like core parts of your business and believe that it would be a benefit to yourself and your residents [inaudible] go. And it holds us responsible at HUD for reviewing and responding to it within 75 days of your submission of the plan. Next slide please.

Okay. Terminations and defaults. This is the slightly scary one. This isn't something, of course, that we want to do or plan on doing or necessarily have done much of in the past. But it does, of course, still need to be delineated somewhere. So here it is. What happens if an agency fails to comply in some way? So this discusses your responsibility to comply with the ACC and HUD's ability to take corrective action if we deem that you have not -- you were in default of either the ACC or the Operations Notice.

And then on the slide itself is the list of the various things that can happen. We have things such as requiring additional reporting, HUD developing an approved schedule of actions the PHA must follow, the potential of suspension of a specific waiver or activity, reimbursement if we find that something has required like money to move in a way that was in violation of the ACC that you weren't authorized to do, the possible termination from the program or restricting of your [inaudible] ability or other corrective actions.

This section also discusses your right to terminate the ACC Amendment if for some reason you wish to, as well as the idea that nothing contained in the amendment prohibits HUD from the other legal avenues we would have for a regular housing authority outside of this for something that doesn't directly apply to MTW. And I think with that, we've got one more to go. Next slide please.

Okay. Future laws. So this is about -- both of these slides are essentially about the idea that, you know, the law can change and what happens if in the future Congress makes a decision that would directly impact our program. So notwithstanding this agreement, if there's a future law that says that you can't do something or that you have to do something differently, that is not considered a breach of this amendment. And that law stands. Its power is valid. However, Section 9 says that this doesn't -- while this would invalidate that clause potentially in the either amendment or the Operations Notice, we are not required to resign and draft a whole new document because of it. We can continue to operate under the rest of the ACC Amendment as still valid.

And that is all the sections in the ACC Amendment. We have a bit more to talk about as far as how the finalizing execution goes. And for that I am going to turn it over to my colleague Alison Christensen.

Marianne Nazzaro: And thank you, Chris. And Alison, I'd like to pop in here real quick before you start. We can get a question in the chat feature. Thanks, Chris for going over each of the individual sections of the MTW ACC Amendment. So you all -- you can find the MTW ACC Amendment on the MTW Expansion page. Additionally, I have sent -- we sent the kind of selection letters that were signed to the agencies.

And then I followed up with an e-mail to the agencies on, I believe it was January 11th. That might've been January 8th. I sent an e-mail to the agencies with several attachments that we went through on the initial welcome onboarding webinar a couple weeks ago. If you did not receive that e-mail, if you did not receive the e-mail from me Marianne Nazzaro with kind of further information and several attachments, please send an e-mail to that MTW Cohort 1 e-mail box, and we will be sure to get that information out to you.

There is one agency that -- you know who you are -- that we will be sending you that information later this week. And so -- but the MTW ACC Amendment is found on the website. And if you have any questions or if you didn't get that e-mail from me a couple weeks ago, please e-mail mtwcohort1@hud.gov. Thank you. And with that, Alison.

Alison Christensen: Yes. Thank you, Marianne. Let's just for this to be pushed to the next slide please. And Chris took you through the ACC document and all the provisions that are contained in there. I'm going to take you on -- explain how to get the document signed and the things you need to do to submit that to HUD. So I'm going to go over the nuts and bolts of how you get this ACC Amendment moving, get your grant agreement in place so that you can get started with your MTW program.

So on this slide here, you'll see a flow chart that contains some boxes and arrows. It takes you through the process. The first box you'll see is a board review. So we put that in there. If you do not have an established relationship with your board, we really encourage you to start building one. They're going to be your partner in administering your MTW program. So we really encourage that communication with your board. So that's why we have this first box of board review. We encourage you to sit down with your board, show them the document and the provisions contained therein and let them know, you know, what this means for your agency so that they're really fully prepared for your MTW program.

And after that review, the next step would be a board resolution. So that is the companion piece to the signed ACC Amendment that you'll be providing is that board resolution. So we need a formal action from your board, signed by your board that authorizes you to join MTW and authorizes your executive director to sign documents. And we can go over a little bit more what that board resolution will look like in a couple slides. But that's the -- the next step is to get that board approval.

The third step here is the agency signature. So that's pretty straightforward. We're going to need your signature on the document. The agencies are always the first party to sign the agreement between HUD and the agency. So you'll sign first and then send it to HUD for counter signature. So that signature, in these times of COVID, has made things a little more interesting. So we've checked with our lawyers.

They've confirmed that you need to actually sign the document. So we need a wet signature, no DocuSign or typing or anything like that. You need to physically sign the paper that you are looking at. And then you can feel free to PDF that document and send it back to HUD. So you can e-mail it. We don't need the actual hard copy. But you do need to have a physical signature on it with a pen before you send it to us. So that's the next step.

And then next you will submit the package to HUD. So when we talk about the submission of the MTW ACC Amendment, we mean both that amendment itself and the board resolution. Those two things work really hand-in-hand. So we need both of those to move the package forward. And you are probably getting really used to that inbox. It's mtwcohort1@hud.gov is your, you know, will continue to be the e-mail address that you will send things to. And we monitor that very closely so you should get a reply from us very quickly after sending that in.

Next you flip around here to the next slide. HUD will review the documents you send. So we need to look at the board resolution and package everything up for our signature process and all the various departments within -- or offices within the department that review the document. So we will do that on our end. And we will then get HUD's counter signature on the document. So that's going to be the signature and date after your signature. And once that HUD signature is on there, the document's considered fully executed. So that's going to be the date that HUD signs is going to be your official MTW entry date. So next slide.

Thanks. So here on this slide, you'll see a little bit more about the execution of the ACC Amendment itself. We just like to go over these items here even though they seem pretty straightforward. You know, it's good to get everybody on the same page about what we're actually talking about here. So the signature line, again, that's where you'll provide your -- what they're calling a wet signature. So you'll get an actual pen and sign the document on that line.

And then By: is going to be the individual's name. So that's going to be whoever signs the document, you'll want to print their name under the signature. And then Its: will be the person's title. So that's really left up to the agency. We've had executive directors sign the document because they're authorized to do so after getting that board resolution. We have had board chairmen sign that document. It's really up to your agency's policies and procedures as to who signs that document.

If you have any question as to whether it's appropriate for a certain individual, please let us know in that e-mail inbox and ask a question, and we'll let you know before you send the version to us. But it's really left up to you. And then finally, that third line is the date. So those are the four pieces of information we need from your agency, and then you don't have to worry about that second part. That's HUD signature, and we'll fill all that in after we receive the document from you. So next slide please.

Next step, board resolution, which again is that accompaniment to the MTW ACC Amendment, the two things that travel together. So this is after your board has reviewed the ACC document and taken a look at it, you'll then need them to have a formal action accepting that document. So that's done through a board resolution. We don't require specific language for the board resolution, but we've received feedback from past processes that it's helpful to have form language. So we've provided that here. You'll also receive some language, I believe, in an e-mail with this language.

So it makes it real easy for you to just fill your agency's information. Again, if your agency has a template resolution format that they like to use, that's absolutely fine. If you have a question as to whether the language is appropriate, please let us know through that e-mail inbox. But we've provided some sample language here for you to use if you would like to. And, again, it's accepting the MTW ACC Amendment is important and authorizing that executive director to sign documents on the agency's behalf. Those are the two big things we're looking for with this board resolution. So I think next slide. That's our information. I will toss it back to Marianne.

Marianne Nazzaro: Fantastic. Thank you, Alison, and thank you, Chris. Hopefully that helped answer any questions that might be out there as it relates to the MTW ACC Amendment. What is it? What does it say? Why do we need it? And how do we fill it out, sign it and send it into HUD to get it fully executed? Once you get that executed, signed ACC Amendment back from HUD after HUD signs it, that is your official entry date into MTW. And at that point, you will officially be designated as an MTW agency and be able to start using their funding flexibly.

So now we are going to test out our IT skills again. We are going to break out into the second breakout group. This one will last 30 minutes. So, again, this one we will be in the same breakout sections. So we've got the red, yellow, green, and blue groups. So in this group, first you might -- I asked the facilitators to make sure to finish up those introductions if you weren't able to get through them all with all of the PHAs as well as the field and MTW staff that are in the group.

And then there's three specific things that we're hoping to kind of hear from you during this next section. First, do you guys have any questions about the MTW ACC Amendment? It's possible -- what we're trying to do here is just kind of see what questions are out there and then we've got note takers in each of the groups, and the note taker will bring those questions back out to the plenary session, and we'll answer them during the plenary session. So we might not be answering those specific questions that you have during the breakout. What we want to do is hear what your questions are and then document them and then bring them out and answer them.

Are there any other general questions, concerns, areas of confusion about anything as it relates to MTW and the onboarding such, kind of where we are? We're trying to be very deliberate with these onboarding webinars. We started with an overview of everything. Today's ACC. And then we've got finance and supplement and so on. But to see if there's any other questions that you guys have because we want to make sure that we update the webinars as necessary. And if there's any specific challenges that you expect to face or maybe you already are facing as you begin to implement your MTW programs. And so those are the three things that we're going to be focusing on here.

Again, please remember to turn on your video. Don't be afraid to speak up. The MTW team will be doing -- kind of facilitating the conversations, and we really do look forward to hearing from all of you. And so with that, I am going to ask John if you could put us into our smaller groups. And we've got 30 minutes.

John Panetti: This is just a reminder to everybody that you have to click the join session button that shows up in the popup on your screen in order to actually join the breakout session. As a reminder, if you're still in the main room, please select the join session button that shows up as a popup on your screen in order to actually join the breakout session.

Just a reminder that if you've called in on your phone that you need to connect your audio line to your Webex username. In order to do that, there's on the mute button on the bottom of your screen, there's that little carrot that says audio options. Once you click that to open the menu, you should click switch audio. And then that should give you the attendee ID that you need to dial into your phone in order to connect your line.

Marianne Nazzaro: All right, everybody. We are in the process of coming back from our small groups. Start my video. All right. Wow, that was exciting. Lots of good conversations that we had. So I think we are in the process of coming back. We are close to finishing up. But before we do, I wanted to just say I really enjoyed being a part of the yellow, green and blue teams today. Red team, I will see you next time.

So really a lot of really good conversations, really good questions. I am going to ask the note taker and facilitators for each of the groups to kind of do a little bit of a report out, maybe the top two or three questions or takeaways that they had from the groups and see. Some of them we might be able to address today. Others we might be able to address in future webinars or e-mails.

So with that, I'm going to start with the red group because I didn't get to see you guys today. Red group, John Concannon and Juree Turlington, if you guys could just kind of let me know if there were any key questions that people had, key takeaways. Let us know. John?

John Concannon: Thanks. Thanks, Marianne. Hi, everyone. Yeah. I think we had kind of wide-ranging questions, some that dealt with today's topic and others, you know, we know folks are eager to jump into actually using this MTW flexibility. I'll say one question we talked about is what can you do once you sign the ACC Amendment with fungibility. And you can use your funds flexibly for any currently allowable thing under Section 8, the public housing program or the voucher program. And we're going to get into that more in the finance training. But as long as it doesn't require an MTW waiver, you're currently allowed to do it. You can exercise fungibility right when you sign the ACC Amendment and it's been executed by HUD and sent back to you.

We also had questions around RAD, talking about bringing RAD PVVs under the program. As long as it's a RAD project based voucher, you can apply your MTW flexibilities to it as long as it's RAD project based. Rental assistance or PBRA, you cannot apply your MTW flexibilities. And then we just talked about some legacy agencies have been reaching out proactively to these

agents, these Cohort 1 agencies, which is great. We're glad to hear. And we know there's already some relationships being built there. Those were kind of our three most recent topics.

Marianna Nazzaro: Fantastic. Thanks, John. Good topics and good takeaways. Yellow group, Alison and Chris, any key takeaways, key questions that you guys heard that would be helpful for everybody to hear? Alison?

Alison Christensen: Yes. We had a great discussion in yellow group. We talked a lot about timelines and how all of these different tasks, how they line up with one another and complicate it further by agency fiscal years and documents that are already in process. So we talked a little bit about what a timely submission should look like. And we just really reinforced that that is up to the agency at this point.

And now there's no more deadlines of submitting an application, and it's really up to the agency to come up with what works best with their local community and how to get started there. And we did have a couple questions on some of the supplement timing and things like that, if we had anybody here who could speak a little bit more on that publication and when the additional training on that would be, on the supplement.

Marianne Nazzaro: So we will talk about the supplement training during the training that's coming up in the future. Actually, Lara, I think it's in the future slide. There it is, March 10th. That's the March 10th date that was in my head. The blue group kept on hearing me say March 10th. March 10th, we have a training on the supplement. And so I'll talk a lot more details about that. And I'll go over all of the upcoming trainings in just a minute.

Alison Christensen: Okay. Great. And then the other thing that we talked about -- not to put you on the spot again, but there were some questions about PIC and how that will work, whether the entire agency will be brought onto the new system or portions of it at a time or how that transition will work just generally.

Marianne Nazzaro: And we also had a PIC question in our group. We have a PIC specific training session on March 24th. And so our management information specialist, Wendalyn Hovendick, will be on to kind of answer any questions that we have during that March 24th training date.

Alison Christensen: And that's pretty much what we had from the yellow group. Just talked a lot about timelines and how to get started.

Marianne Nazzaro: Great. Thank you. Thanks, Alison. Thank you, yellow group. Green group, Eva, Jenny

Jenny Rainwater: Sorry. I was trying to unmute. We had similar discussions. But I think one thing that we talked about was really how to engage with your community especially at this time. And recognizing that everybody kind of knows what Zoom is these days, but not everybody's comfortable with it or how to do it.

And having a big conference, you know, a conference call kind of thing or a teleconference as a way of informing the members of your community and to talk about what this Moving to Work is and ideas that you might have for the future, just there are ways to still -- and it gives people a sense of, hey, I get to be a part of this. So [inaudible] sense of engagement with your community, but there are ways even today that you can still use.

And just having information at your agency or on your website so that people can see and be aware of what's happening. And, of course, obviously, the timing as well, you know, that -- everybody is wanting to get started. And so just recognizing that there isn't a prescribed timeline for engagement from beginning, but just knowing how important it is to be talking with people, people on your program now and people in your community so that everybody knows what's happening and just what a great program it is and the opportunities involved with it. So I don't know if Eva -- Eva has popped on. I don't know if she had something else to add that I'm missing.

Eva Fontheim: Oh, there was one interesting question, whether once the ACC has been executed, can they hire a MTW coordinator because we've been saying that activities can't really be done until the supplement has been approved. So would hiring an MTW coordinator to help organize and plan going forward be acceptable use of MTW funds?

Marianne Nazzaro: So John Concannon, that goes back to what you were talking about earlier relating to being able to use your funds flexibly for any eligible 8 or 9 activity. Do you want to take this one, John?

John Concannon: Sure. Yeah. So I mean, administrative personnel is certainly an allowable expense. We know current agencies may have an MTW specific person that handles reporting and policy changes. And it's a lot to keep straight -- is able to think through it and work through communities. But yes. That's certainly an administrative expense. You just have to wait so they can look at, say, once you sign your MTW ACC Amendment and it's been executed by HUD can handle looking at fungibility if you need to do that within currently approved ways. But if it requires that added flexibility, you'll have to wait for the MTW supplement approval. But yeah. I think that's -- if your PHA wants to have a dedicated person, absolutely.

Eva Fontheim: That's what we wanted to hear. Thanks, John.

Marianne Nazzaro: Thank you, green group. And then blue group, who I was able to join. Taneshia or Autumn -- Taneshia Gerdin or Autumn Gold?

Taneshia Gerdin: Okay. There we go. So we had one question about if there was a deadline for submitting the ACC. And we thought if there's anybody on the team that may know, but we didn't think that there was. Is that right?

Marianne Nazzaro: That's right. And Jenny can correct me here. We did not give a deadline for when they needed to submit their signed ACC. Correct, Jenny?

Jenny Rainwater: No. That's correct.

Taneshia Gerdin: All right. And then we had a question about the turnaround time for HUD to sign the ACC, and we thought that might be about 30 days.

Marianne Nazzaro: Somebody asked when they submit their appropriately signed ACC Amendment with the board resolution -- we've gotten a few about the board resolution -- we need both the MTW ACC Amendment and the board resolution. We are going to give them to the appropriate person to execute them at HUD in batches. And we will start giving those batches after that February 10th finance training. So, you know, I don't imagine it would be more than 30 days after we receive them from you.

Taneshia Gerdin: Okay. And like the other groups, we had some discussion about things unrelated to the ACC like we see agencies reaching out to the Expansion PHAs, so that's great. And there was a question about STF [ph] requirements that we thought Alison might be able to answer for the group. And it was about when the STF benchmarks would be established for the new agencies.

Marianne Nazzaro: Alison, did you hear that? Do you have Appendix 3 memorized?

Alison Christensen: I'm going to say. I don't know it off the top of my head. I believe we talked about the statutory requirements at some point. But it's all about benchmarking prior to MTW moving forward from that. So that MTW entry date will be important. But we'll give you more details. I can look it up here maybe and --

Marianne Nazzaro: Yeah. Great. Okay. Thanks, Alison.

Taneshia Gerdin: And then there were several questions about or mention of questions about finance. So Marianne, [inaudible] Cohort 1 mailbox for the upcoming financial training.

Marianne Nazzaro: Yes. We have a finance training coming up in a couple of weeks that we are busy putting together the PowerPoint, the slides and everything for that training now. So if you have any questions at all as it relates to finances, what do we need to do, what do we need to know, please send those to the mtwcohort1@hud.gov mailbox, and we will make sure that we address any of your questions. So if you have any questions at all about the finance piece, send them along, and then hopefully we can get to them during that training in a couple of weeks.

Taneshia Gerdin: All right. And that was it from me.

Marianne Nazzaro: All right. Thanks, Taneshia.

Taneshia Gerdin: You're welcome.

Marianne Nazzaro: Thanks. We've heard a lot of really good questions. There's a little bit of some trepidation I think. You know, it feels like a lot. It seems like a lot. And I just want to reiterate just one thing at a time. Right. MTW is a big deal. And there's a lot of things to consider. But we are really trying to make it go one step at a time and to be deliberate to kind of

both the process pieces of getting the ACC Amendment executed, figuring out what to do with the funding, the supplement, all of that, and then working with your community.

We here in the MTW office are here to support you in whatever way possible. The field office will be there to support you. You know, once we're kind of through with this onboarding piece, the field is here now. They're meeting you. You probably know them already. We are here to support you in any way possible, and we have 39 legacy agencies that are really excited to get to know you and kind of help kind of bring you along as well. So feel free always to reach out to me, to reach out to that MTW Cohort 1 mailbox, and we will try to answer any questions that you have.

I will say that we have gotten a number of comments in the chat feature about making sure that certain people get copies of the e-mails. I would ask -- and we will send out an e-mail after this asking the executive directors to identify their main MTW point of contact that we should be contacting in addition to the executive director to ensure that that person receives all the communications from HUD and ICF. And also we will be sending out that draft language for the board resolution that was included on a PowerPoint as well. So that'll all be coming out as well after this. And with that, can we go to the next slide please?

Just a reminder we've got a million resources for you. So the MTW, MTW ACC Amendment is on the website. You've got to be familiar with the selection notice, the welcome letter, the e-mail from you that went out on January 8th. If you don't have it, send me an e-mail. We'll get it to you -- the operations notice, take a look at that pretty version Part 6 that's on the website. The overall MTW page is up there, and it includes everything that the legacy agencies have done. It includes some best practices.

There's the Expansion page with a lot more specific information. And then all of the training that ICF has developed with the online module and the training, and it really walks through step-by-step the operations notice, what it means, breaks it down into small segments. And there's videos there from the legacy agencies kind of telling you different pieces about what they've learned. And all of the webinars that we've done from the ones that we did in the fall, as well as these onboarding webinars, all of this information is available on our website. And I strongly encourage you to share this information with your board, with your community, with your stakeholders so people really understand what it means to be MTW. And the next slide please.

Okay. So we've got a number of, again, bite-sized pieces breaking it up to webinars coming up. The first one is preparing the MTW finances. This is on February 10th, not March 10th, which was in my brain. So this one we're really going to get into the weeds about what you need to know. Now you've got your MTW ACC Amendment executed. Here's what you need to know for your finances.

And, again, if you have any specific questions that you want to make sure that we address, please send them to us. We do have a couple legacy agencies that you'll be hearing from, as well as our partners in the voucher office and some of the other offices as well. We have a briefing on February 17th with the evaluator. So you can kind of hear what to expect from the evaluation for Cohort 1. On March 10th, we have the supplements and the PHA supplement to the PHA plan

and the public process and what that's going to look like both as it relates to what is in the supplement, as well as what is -- kind of how to submit that information. And then transitioning your data to PIC-NG, we do have a training scheduled there on March 24th. So keep your eyes out for that.

I'm looking here to see if there's any other question. Nope. That's all the questions that we've received. So with that, I just want to say thank you all very, very much for being on today's session. We are thrilled to have you be a part of MTW. It was great to meet some of you in those smaller groups. I look forward to meeting all of you. And thank you very much. Have a great afternoon, everybody.

John Panetti: This concludes the MTW ACC Amendment webinar. Thank you for attending. As a reminder, the recording and slides will be available on the HUD exchange. Also, please join us for the next webinar in the series: Preparing your Agency's MTW Finances on February 10th at 2:00 PM Eastern. Again, thank you for joining.

(END)