

Grantee: Prince Georges County, MD

Grant: B-08-UN-24-0002

April 1, 2009 thru June 30, 2009 Performance Report

Grant Number:

B-08-UN-24-0002

Obligation Date:**Grantee Name:**

Prince Georges County, MD

Award Date:**Grant Amount:**

\$10,883,234.00

Contract End Date:**Grant Status:**

Active

Review by HUD:

Reviewed and Approved

Submitted By:

No Submitter Found

Disasters:**Declaration Number**

NSP

Plan Description:**Recovery Needs:****Overall****Total Projected Budget from All Sources****Total CDBG Program Funds Budgeted****Program Funds Drawdown****Obligated CDBG DR Funds****Expended CDBG DR Funds****Match Contributed****Program Income Received****Program Income Drawdown****This Report Period**

N/A

N/A

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

To Date

\$10,883,234.00

\$10,883,234.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Progress Toward Required Numeric Targets

Requirement	Required	To Date
Minimum Overall Benefit Percentage	\$99.99	\$0.00
Minimum Non-Federal Match	\$0.00	\$0.00
Limit on Public Services	\$1,632,485.10	\$0.00
Limit on Admin/Planning	\$1,088,323.40	\$0.00
Limit on State Admin	\$0.00	\$0.00

Progress Toward Activity Type Targets

Progress Toward National Objective Targets

Overall Progress Narrative:

NSP Quarterly Performance Report

Grant program implementation set- Up:

1. Development of program material, forms, and documents required to implement the approved of NSP down payment and closing cost assistance activity. Program material developed include: Program Guidelines, Application, Application Checklist, Borrower's Affidavit, NSP Contract Addendum and Notice to Seller, Eligibility Review Checklist, Internal Processing and Procedure, Deed of Trust Note, Deed of Trust and Regulatory Agreement.
 2. Developed application process and selected 40 lenders that will participate in the NSP Down Payment and Closing Costs Program and provide first mortgages.
 3. Implemented Request for Proposal process and selected the following HUD Certified housing counseling agencies to provide NSP required counseling: United Communities Against Poverty, Inc.; Housing Options & Planning Enterprises, Inc.; Housing Initiatives Partnership, Inc.; Kairos Development Corporation; Unity Economic Development Corporation; Omega Gold Development Group; Sowing Empowerment in Economic Development, Inc.
- Program Marketing
1. Designed and launched NSP (Down Payment on Your Dream) Web site:
www.princegeorgescounty.gov/dream
 2. Designed and printed twenty five thousands (25,000) Down Payment on Your Dream brochures. (Brochures funded by County General Funds)
 3. Staff began to conduct weekly seminars and training for Participating Lenders' Loan officers and processors.
 4. Staff began to conduct weekly Seminars and Training for first time Home Buyers through local churches and real estate partners.
 5. Radio interview and advertising with WHUR by Rosalyn Clemens
- Program Staffing
- Completed public Notice and Legislative approval process to revise NSP substantial Amendment to the annual Action Plan to allow for 10% general administrative cost budget.
Hired all program staff according to approved staffing plan.
- Rehabilitation/reconstruction of residential structures (Acquisition and Rehabilitation Activities)
1. Finalized the process with the Neighborhood Community Stabilization Trust (NCST) for purchasing homes through the trust.
 2. Short listed 10 minority local contractors from the office of Central Services' public advertised Request for Qualifications process.
 3. Short listed local appraisers and title companies.
 4. Short listed four CHDO's for possible inclusion in the program through a publicly advertised RFQ

process.

5. Finalized the sub-recipient agreement between the RA and DHCD.
6. Inspected 17 homes for possible purchase.
7. The first purchase contracts are expected to be executed in early August.

Project Summary

Project #, Project Title	This Report Period		To Date	
	Project Funds Budgeted	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
519999, Planning & Administration	\$290,000.00	\$0.00	\$290,000.00	\$0.00
522106, NSP Homeownership Counseling	\$383,644.00	\$0.00	\$383,644.00	\$0.00
524197, Acquisition & Rehabilitation	\$2,678,538.00	\$0.00	\$2,678,538.00	\$0.00
529875, DPCCA	\$7,531,052.00	\$0.00	\$7,531,052.00	\$0.00
9999, Restricted Balance	\$0.00	\$0.00	\$0.00	\$0.00

Activities

Grantee Activity Number:	1
Activity Title:	Down Payment & Closing Cost Assistance

Activity Category: Homeownership Assistance to low- and moderate-income	Activity Status: Under Way
Project Number: 529875	Project Title: DPCCA
Projected Start Date: 03/24/2009	Projected End Date: 03/24/2013
National Objective: NSP Only - LMMI	Responsible Organization: Prince George's Co. Department of Housing & Community

Overall	Apr 1 thru Jun 30, 2009	To Date
Total Projected Budget from All Sources	N/A	\$5,058,447.00
Total CDBG Program Funds Budgeted	N/A	\$5,058,447.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:
This component of the NSP will provide down payment and closing cost assistance (DPCCA) loans for purchases in Target Areas or for REOs purchased for Workforce Housing.

Location Description:
20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

1. Development of program material, forms, and documents required to implement the approved of NSP down payment and closing cost assistance activity. Program maerial developed include: Program Guidelines, Application, Application Checklist, Borrower’s Affidavit, NSP Contract Addendum and Notice to Seller, Eligibility Review Checklist, Internal Processing and Procedure, Deed of Trust Note, Deed of Trust and Regulatory Agreement.
2. Developed application process and selected 40 lenders that will participate in the NSP Down Payment and Closing Costs Program and provide first mortgages.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/450
# of Households benefitting	0	0	0	0/0	0/450	0/450

Activity Locations
No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number:	2
Activity Title:	DPCCA-25% Set Aside

Activity Category:

Homeownership Assistance to low- and moderate-income

Activity Status:

Under Way

Project Number:

529875

Project Title:

DPCCA

Projected Start Date:

03/24/2009

Projected End Date:

03/24/2013

National Objective:

NSP Only - LH - 25% Set-Aside

Responsible Organization:

Prince George's Co. Department of Housing & Community

Overall

Apr 1 thru Jun 30, 2009

To Date

Total Projected Budget from All Sources	N/A	\$1,972,605.00
Total CDBG Program Funds Budgeted	N/A	\$1,972,605.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

This component of the NSP will provide down payment and closing cost assistance loans to purchasers with incomes at or below 50% of the area median.

Location Description:

20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

1. Development of program material, forms, and documents required to implement the approved of NSP down payment and closing cost assistance activity. Program material developed include: Program Guidelines, Application, Application Checklist, Borrower's Affidavit, NSP Contract Addendum and Notice to Seller, Eligibility Review Checklist, Internal Processing and Procedure, Deed of Trust Note, Deed of Trust and Regulatory Agreement.
2. Developed application process and selected 40 lenders that will participate in the NSP Down Payment and Closing Costs Program and provide first mortgages.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/151
# of Households benefitting	0	0	0	0/151	0/0	0/151

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number: 3

Activity Title: Aquisition and Rehabilitation

Activity Category:

Rehabilitation/reconstruction of residential structures

Activity Status:

Under Way

Project Number:

524197

Project Title:

Acquisition & Rehabilitation

Projected Start Date:

03/24/2009

Projected End Date:

03/24/2013

National Objective:

NSP Only - LMMI

Responsible Organization:

Redevelopment Authority of Prince George's Co.

Overall

Apr 1 thru Jun 30, 2009

To Date

Total Projected Budget from All Sources	N/A	\$1,735,655.00
Total CDBG Program Funds Budgeted	N/A	\$1,735,655.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

This component of the NSP will focus on acquisition, rehabilitation and selling of blighted REO's to qualified buyers. Funds will be used for acquisition costs which include, the purchase price, settlement costs, developer fees and other direct costs; and rehabilitation of subject properties.

Location Description:

20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

1. Finalized the process with the Neighborhood Community Stabilization Trust (NCST) for purchasing homes through the trust.
2. Short listed 10 minority local contractors from the office of Central Services's public advertised Request for Qualifications process.
3. Short listed local appraisers and title companies.
4. Short listed four CHDO's for possible inclusion in the program through a publicly advertised RFQ process.
5. Finalized the sub-recipient agreement between the RA and DHCD.
6. Inspected 17 homes for possible purchase.
7. The first purchase contracts are expected to be executed in early August.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/22
# of Households benefitting	0	0	0	0/0	0/0	0/22

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number:	4
Activity Title:	Acquisition and Rehabilitation of Foreclosed Homes

Activity Category:

Rehabilitation/reconstruction of residential structures

Activity Status:

Under Way

Project Number:

524197

Project Title:

Acquisition & Rehabilitation

Projected Start Date:

03/24/2009

Projected End Date:

03/24/2013

National Objective:

NSP Only - LH - 25% Set-Aside

Responsible Organization:

Redevelopment Authority of Prince George's Co.

Overall	Apr 1 thru Jun 30, 2009	To Date
Total Projected Budget from All Sources	N/A	\$644,560.00
Total CDBG Program Funds Budgeted	N/A	\$644,560.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

The RA will use NSP funds to acquire and rehabilitate REO's earmarked for eligible purchasers with incomes at or below 50% of the area median.

Location Description:

20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

1. Finalized the process with the Neighborhood Community Stabilization Trust (NCST) for purchasing homes through the trust.
2. Short listed 10 minority local contractors from the office of Central Services's public advertised Request for Qualifications process.
3. Short listed local appraisers and title companies.
4. Short listed four CHDO's for possible inclusion in the program through a publicly advertised RFQ process.
5. Finalized the sub-recipient agreement between the RA and DHCD.
6. Inspected 17 homes for possible purchase.
7. The first purchase contracts are expected to be executed in early August.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/8
# of Households benefitting	0	0	0	0/8	0/0	0/8

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number: 5

Activity Title: Home Ownership Counseling

Activity Category:

Homeownership Assistance to low- and moderate-income

Activity Status:

Under Way

Project Number:

522106

Project Title:

NSP Homeownership Counseling

Projected Start Date:

03/24/2009

Projected End Date:

03/24/2013

National Objective:

NSP Only - LMMI

Responsible Organization:

Prince George's Co. Department of Housing & Community

Overall

Apr 1 thru Jun 30, 2009

To Date

Total Projected Budget from All Sources	N/A	\$280,000.00
Total CDBG Program Funds Budgeted	N/A	\$280,000.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

This component of the NSP Program will provide NSP mandated housing counseling to income eligible homebuyers that will be beneficiaries of the Acquisition and Rehabilitation Activity and Down Payment and Closing Costs Activity.

Location Description:

20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

Implemented Request for Proposal process and selected the following HUD Certified housing counseling agencies to provide NSP required counseling: United Communities Against Poverty, Inc.; Housing Options & Planning Enterprises, Inc.; Housing Initiatives Partnership, Inc.; Kairos Development Corporation; Unity Economic Development Corporation; Omega Gold Development Group; Sowing Empowerment in Economic Development, Inc.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/474
# of Households benefitting	0	0	0	0/0	0/474	0/474

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number:	6
Activity Title:	Home Ownership Counseling-25% Set Aside (522154)

Activity Category: Homeownership Assistance to low- and moderate-income	Activity Status: Under Way
Project Number: 522106	Project Title: NSP Homeownership Counseling
Projected Start Date: 03/24/2009	Projected End Date: 03/24/2013
National Objective: NSP Only - LH - 25% Set-Aside	Responsible Organization: Prince George's Co. Department of Housing & Community

Overall	Apr 1 thru Jun 30, 2009	To Date
Total Projected Budget from All Sources	N/A	\$103,644.00
Total CDBG Program Funds Budgeted	N/A	\$103,644.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

This component of the NSP Program will provide NSP mandated housing counseling to income eligible homebuyers that will be beneficiaries of the Acquisition and Rehabilitation Activity and Down Payment and Closing Costs Activity.

Location Description:

20607,20608,20705,20710,20715,20716,20720,20721,20613,20722,20743,20623,20735,20740,20747,20744,20769,20770,20781,20782,20783,20784,20785,20706,20707,20708,20712,20745,20737,20746,20748,20772,20774

Activity Progress Narrative:

Implemented Request for Proposal process and selected the following HUD Certified housing counseling agencies to provide NSP required counseling: United Communities Against Poverty, Inc.; Housing Options & Planning Enterprises, Inc.; Housing Initiatives Partnership, Inc.; Kairos Development Corporation; Unity Economic Development Corporation; Omega Gold Development Group; Sowing Empowerment in Economic Development, Inc.

Performance Measures

	This Report Period			Cumulative Actual Total / Expected		
	Low	Mod	Total	Low	Mod	Total
# of housing units	0	0	0	0/0	0/0	0/159
# of Households benefitting	0	0	0	0/159	0/0	0/159

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP	\$0.00
Total Other Funding Sources	\$0.00

Grantee Activity Number: 7

Activity Title: NSP Planning & Administration

Activity Category:

Administration

Activity Status:

Under Way

Project Number:

519999

Project Title:

Planning & Administration

Projected Start Date:

03/24/2009

Projected End Date:

03/24/2013

National Objective:

N/A

Responsible Organization:

Prince George's Co. Department of Housing & Community

Overall

Apr 1 thru Jun 30, 2009

To Date

Total Projected Budget from All Sources	N/A	\$1,088,323.00
Total CDBG Program Funds Budgeted	N/A	\$1,088,323.00
Program Funds Drawdown	\$0.00	\$0.00
Obligated CDBG DR Funds	\$0.00	\$0.00
Expended CDBG DR Funds	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00

Activity Description:

NSP funds will be used for staffing and administrative costs include legal fees, advertisements, printing, etc.

Location Description:

9400 Peppercorn Place Largo, MD 20774

Activity Progress Narrative:

Program Staffing

Completed public Notice and Legislative approval process to revise NSP substantial Amendment to the annual Action Plan.

Hired all program staff according to approved staffing plan:

Performance Measures

No Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

NSP	\$0.00
Total Other Funding Sources	\$0.00

