Action Plan

Grantee: Washington

Grant: B-11-DN-53-0001

LOCCS Authorized Amount: \$ 5,000,000.00 **Grant Award Amount:** \$ 5,000,000.00

Status: Reviewed and Approved

Estimated PI/RL Funds: \$ 0.00

Total Budget: \$ 5,000,000.00

Funding Sources

Funding Source Funding Type

Local match Other Local Government Funds

Narratives

Summary of Distribution and Uses of NSP Funds:

Washington State Department of Commerce (Commerce) was allocated \$5,000,000 in the third round of federal funding of the Neighborhood Stabilization Program to establish and implement the NSP3 in Washington State.

On February 25, 2011, Commerce submitted a first NSP3 Action Plan Amendment that described the Request for Proposal (RFP) process that Commerce was going to follow to fund projects targeted in the areas of greatest need in Washington State. After undergoing a public comment period, the first NSP3 Action Plan Amendment was finalized by Commerce and approved by HUD on March 9, 2011. The NSP3 grant agreement was executed between HUD and Commerce on the same day.

Following the project selection process described in the first NSP3 Action Plan Amendment, Commerce prepared a second NSP3 Action Plan Amendment. The second NSP3 Action Plan Amendment describes the outcomes of the RFP process and the projects that Commerce selected for NSP3 funding and their anticipated results. Commerce will grant the NSP3 funds to four sub-recipient local jurisdictions to recover and redevelop abandoned and/or foreclosed properties in four target areas in Washington State, as follows:

- 1. City of Federal Way: \$1,693,000 for the Westway Neighborhood Housing Project. City of Federal Way will acquire, rehabilitate, and sell 14 foreclosed and vacant properties to low-income persons/households. Approximately 30% of the NSP3 funds will be used to benefit households earning 50% or less of the area median income.
- 2. City of Lakewood: \$640,000 for the Tillicum Low-Income Housing Project. City of Lakewood will acquire 11 foreclosed and vacant properties in order to rehabilitate or rebuild them. All 11 units will be sold to households earning 50% or less of the area median income.
- 3. Snohomish County: \$1,102,500 for the Park Place Townhome Rentals Project. Snohomish County will acquire 14 newly constructed, vacant, and bank-owned homes. All 14 units will be rented to households earning 50% or less of the area median income.
- 4. City of Spokane: \$1,400,000 for the IERR East Sprague Avenue Rentals Project. City of Spokane will build 37 new affordable rental housing units on a vacant lot in a neighborhood heavily impacted by foreclosures. 34 units will be rented to households earning 50% or less of the area median income. The other 3 units will be rented to households earning 60% or less of the area median income.

The average HUD foreclosure need score for the four target areas is 13.25. The projects will recover a total of 76 housing units, of which 64 will be rented or sold to households/individuals earning 50% or less of the area median income (set-aside activities).



How Fund Use Addresses Market Conditions:

As described in Commerce's first NSP3 Action Plan Amendment dated February 25, 2011, and approved by HUD on March 9, 2011, Commerce published an RFP to solicit and select projects on a competitive basis. The RFP was sent to all NSP1 sub-recipients and published on Commerce's website on February 28, 2011. The RFP solicited high-impact, site-specific projects located in areas designated by HUD as being the areas with the greatest needs in our state.

By April 14, 2011, Commerce had received 12 proposals requesting a total of \$12,720,500 in NSP3 funding. Proposals were evaluated by giving preference to projects that:

- addressed areas of greatest need in the state;
- demonstrated readiness to proceed, with a clear plan to spend 50% of the NSP3 funds by March 2013 and 100% of the NSP3 funds by March 2014 (24 months and 36 months from HUD's grant execution date, respectively);
- leveraged other funds by demonstrating partnerships and local commitment;
- generated or recovered more housing units;
- generated or recovered more rental housing units; and
- encouraged vicinity hiring.

Market conditions data was obtained from HUD's "Neighborhood Stabilization Program Data" online tool by each of the applying jurisdictions and from the U.S. Census Bureau and the State of Washington's Office of Financial Management. During the project selection process, this data was used by Commerce to develop a statewide strategy to best utilize the NSP3 funds.

Ensuring Continued Affordability:

Continued affordability will be ensured through deed restrictions, covenants running with the land, or other mechanisms approved by HUD, in accordance with the requirements of 24 CFR 92.252 for rental units and 24 CFR 92.254 for owner-occupied units.

Definition of Blighted Structure:

A structure is blighted when it exhibits objectively determinable signs of deterioration sufficient to constitute a threat to human health, safety, and public welfare in context of local laws and in accordance with the laws of the State of Washington. When encountering blighted properties, the NSP3 sub-recipients must comply with the definitions and requirements of RCW 35.80A.010 - Condemnation of Blighted Property, and RCW 35.80 Unfit Dwellings, Buildings and Structures.

Definition of Affordable Rents:

The state NSP3 will adopt the HOME definitions of affordable rent and affordability period stipulated in 24 CFR 92.252(a), (c) and (f) adjusted for the Neighborhood Stabilization Program's 50 percent and 120 percent target populations.

Housing Rehabilitation/New Construction Standards:

Rehabilitation or Redevelopment of existing housing and/or the provision of new housing will comply with the minimum housing quality standards for Section 8 housing as defined in 24 CFR 982.401.

Rehabilitation and/or redevelopment activities of foreclosed, abandoned, or vacant properties must meet applicable laws, codes, and other requirements relating to housing safety, quality, and habitability.

All projects requiring substantial rehabilitation or new housing construction will be designed to meet the standard for Energy Star Qualified New Homes. For rehabilitation that is not substantial, the NSP3 sub-recipients must meet those standards to the extent applicable to the rehabilitation work undertaken.

Vicinity Hiring:

Each of the four NSP3 sub-recipients, where applicable and to the maximum extent feasible, will make an effort to provide for the hiring of employees who reside in the project's vicinity or contract with businesses that are owned and operated by persons residing in the project's vicinity.

Procedures for Preferences for Affordable Rental Dev.:

During the RFP process described above, all proposals received by Commerce went through a review process involving a series of project evaluation criteria. One of these criteria was affordable rental development activities as being the scope of the project. Projects undertaking affordable rental development activities received a higher score on this category than projects that involved home-ownership activities. As a result, two of the awarded projects will exclusively create new affordable rental developments, for a total of 51 new rental housing units.

Grantee Contact Information:

GENNY MATTESON NSP3 Program Manager Washington State Department of Commerce 1011 Plum Street S.E., PO Box 42525 Olympia, Washington 98504-2525 (360)725-3092 Corina.Grigoras@commerce.wa.gov



Project Summary

Project #	Project Title	Grantee Activity #	Activity Title	Grantee Program	
11-67400-000	Department of Commerce	000-09 COMMERCE	Administration		
11-67400-001	Federal Way - Westway	001-03 Federal Way	LMMI - Acquisition & rehabilitation		
		001-04 Federal Way	LH25 - Acquisition & rehabilitation		
		001-09 Federal Way	Administration		
11-67400-002	Lakewood - Tillicum Low-Income	002-07 Lakewood	LH25 - Acquisition & redevelopment		
		002-09 Lakewood	Administration		
11-67400-003	Snohomish County - Park Place	003-04 Snohomish County	LH25 - Acquisition of new rental units		
		003-09 Snohomish County	Administration		
11-67400-004	Spokane - IERR East Sprague	004-06 Spokane	LMMI - Construction of rental units		
		004-07 Spokane	LH25 - Construction of rental units		
		004-09 Spokane	Administration		
9999	Restricted Balance	No activities in this project			



Activities

Project # / 11-67400-000 / Department of Commerce

Grantee Activity Number: 000-09 COMMERCE

Activity Title: Administration

Activity Type: Activity Status:

Administration Completed

Project Number: Project Title:

11-67400-000 Department of Commerce

Projected Start Date: Projected End Date:

09/01/2010 12/31/2021

Project Draw Block by HUD: Project Draw Block Date by HUD:

Not Blocked

Activity Draw Block by HUD: Activity Draw Block Date by HUD:

Not Blocked

Block Drawdown By Grantee: Total Budget: \$202,332.20

Not Blocked Most Impacted and

National Objective: Distressed Budget: \$0.00

Benefit Report Type:

NA

Proposed budgets for organizations carrying out Activity:

Washington State Department of Commerce State Agency \$202,332.20

Location Description:

Department of Commerce.

Activity Description:

Program administration.



Environmental Assessment: EXEMPT

Environmental Reviews: None

Activity Attributes: None

Activity Supporting Documents: None

Project # / 11-67400-001 / Federal Way - Westway Neighborhood Housing



Grantee Activity Number: 001-03 Federal Way

Activity Title: LMMI - Acquisition & rehabilitation

Activity Type: Activity Status:

Rehabilitation/reconstruction of residential structures Completed

Project Number: Project Title:

11-67400-001 Federal Way - Westway Neighborhood

Projected Start Date: Projected End Date:

08/01/2011 06/30/2019

Project Draw Block by HUD: Project Draw Block Date by HUD:

Not Blocked

Activity Draw Block by HUD: Activity Draw Block Date by HUD:

Not Blocked

Block Drawdown By Grantee: Total Budget: \$584,847.73

Not Blocked Most Impacted and

National Objective: Distressed Budget: \$ 0.00

LMMI: Low, Moderate and Middle Income National Objective for NSP Only State Funds: \$132,800.00 Total Funds: \$717,647.73

Benefit Report Type:

Direct (Households)

of Properties

Proposed Beneficiaries Total Mod Low Low/Mod% # Owner Households 3 100.00 # of Households 100.00 3 3 **Proposed Accomplishments Total** # of Singlefamily Units 3 # of Housing Units 3

3

Proposed budgets for organizations carrying out Activity:

Responsible Organization Organization Proposed Budget

City of Federal Way Local Government \$649,123.70

Funding Source Name Matching Funds Funding Amount

Local match Yes \$ 132,800.00

Location Description:

Westway neighborhood in Federal Way.

Location Description.

Activity Description:



Acquire and rehabilitate 3 foreclosed and vacant properties for the purpose of reselling them to LMMI households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 001-04 Federal Way

Activity Title: LH25 - Acquisition & rehabilitation

Activity Type:

Rehabilitation/reconstruction of residential structures

Project Number:

11-67400-001

Projected Start Date:

08/01/2011

Project Draw Block by HUD:

Not Blocked

Activity Draw Block by HUD:

Not Blocked

Block Drawdown By Grantee:

Not Blocked

National Objective:

LH25: Funds targeted for housing for households whose incomes

are at or under 50% Area Median Income.

Activity Status:

Completed

Project Title:

Federal Way - Westway Neighborhood

Projected End Date:

06/30/2019

Project Draw Block Date by HUD:

Activity Draw Block Date by HUD:

Total Budget: \$ 1,064,702.12

Most Impacted and Distressed Budget: \$0.00

Other Funds: \$ 67,200.00

Total Funds: \$ 1,131,902.12

Benefit Report Type:

Direct (Households)

Proposed Beneficiaries	Total	Low	Mod	Low/Mod%
# Owner Households	7	7		100.00
# of Households	7	7		100.00

Proposed AccomplishmentsTotal# of Singlefamily Units7# of Housing Units7# of Properties7

Proposed budgets for organizations carrying out Activity:

Responsible Organization Organization Proposed Budget

City of Federal Way Local Government \$1,196,376.30

Funding Source Name Matching Funds Funding Amount

Local match Yes \$ 67,200.00

Location Description:

Westway neighborhood in Federal Way.

Activity Description:



Acquire and rehabilitate 7 foreclosed and vacant properties for the purpose of reselling them to very low-income households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 001-09 Federal Way Activity Title: Administration Activity Type: Activity Status: Administration Completed **Project Number: Project Title:** 11-67400-001 Federal Way - Westway Neighborhood **Projected End Date: Projected Start Date:** 08/01/2011 06/30/2019 **Project Draw Block by HUD: Project Draw Block Date by HUD:** Not Blocked **Activity Draw Block by HUD: Activity Draw Block Date by HUD:** Not Blocked **Block Drawdown By Grantee: Total Budget:** \$ 0.00 Not Blocked Most Impacted and **Distressed Budget:** \$0.00 **National Objective:** Other Funds: \$ 0.00 Not Applicable (for Planning/Administration or Unprogrammed Funds only) **Total Funds:** \$ 0.00 **Benefit Report Type:** NA Proposed budgets for organizations carrying out Activity: **Responsible Organization Organization Type Proposed Budget** City of Federal Way Local Government \$ 0.00 **Location Description:** Westway neighborhood in Federal Way. **Activity Description:** Administration. **Environmental Assessment: EXEMPT Environmental Reviews:** None **Activity Attributes:** None



Activity Supporting Documents:

None

Project #/

11-67400-002 / Lakewood - Tillicum Low-Income Housing

Grantee Activity Number: 002-07 Lakewood

Activity Title: LH25 - Acquisition & redevelopment

Activity Type:

Rehabilitation/reconstruction of residential structures

Project Number:

11-67400-002

Projected Start Date:

06/21/2011

Project Draw Block by HUD:

Not Blocked

Activity Draw Block by HUD:

Not Blocked

Block Drawdown By Grantee:

Not Blocked

National Objective:

LH25: Funds targeted for housing for households whose incomes are at or under 50% Area Median Income.

Activity Status:

Completed

Project Title:

Lakewood - Tillicum Low-Income Housing

Projected End Date:

06/30/2019

Project Draw Block Date by HUD:

Activity Draw Block Date by HUD:

Total Budget: \$690,887.48

Most Impacted and

Distressed Budget: \$ 0.00

Other Funds: \$511,500.00 **Total Funds:** \$1,202,387.48

Benefit Report Type:

Direct (Households)

Proposed Beneficiaries	Total	Low	Mod	Low/Mod%
# Owner Households	11	11		100.00
# of Households	11	11		100.00
Proposed Accomplishments	То	tal		
# of Singlefamily Units	11			
# of Housing Units	11			

Proposed budgets for organizations carrying out Activity:

Responsible Organization Organization Type Proposed Budget

City of Lakewood Local Government \$690,887.48

Funding Source Name Matching Funds Funding Amount

Local match \$ 511,500.00

Location Description:

Tillicum neighborhood in Lakewood.



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Activity D	escri	ption:

Acquire and rehabilitate or build 11 single-family housing units for purposes of reselling them to very low-income households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 002-09 Lakewood **Activity Title: Administration Activity Status: Activity Type:** Administration Completed **Project Number: Project Title:** 11-67400-002 Lakewood - Tillicum Low-Income Housing **Projected End Date: Projected Start Date:** 06/21/2011 06/30/2019 **Project Draw Block by HUD: Project Draw Block Date by HUD:** Not Blocked **Activity Draw Block by HUD: Activity Draw Block Date by HUD:** Not Blocked **Block Drawdown By Grantee: Total Budget:** \$ 32,000.00 Not Blocked Most Impacted and **Distressed Budget:** \$0.00 **National Objective:** Other Funds: \$ 0.00 Not Applicable (for Planning/Administration or Unprogrammed Funds only) **Total Funds:** \$ 32,000.00 **Benefit Report Type:** NA Proposed budgets for organizations carrying out Activity: **Responsible Organization Organization Type Proposed Budget** City of Lakewood Local Government \$ 32.000.00 **Location Description:** Tillicum neighborhood in Lakewood. **Activity Description:** Administration. **Environmental Assessment: EXEMPT Environmental Reviews:** None **Activity Attributes:** None



Activity Supporting Documents:

None

Project #/

Grantee Activity Number: 003-04 Snohomish County

Activity Title: LH25 - Acquisition of new rental units

Activity Type: Activity Status:

Acquisition - general Completed

Project Number: Project Title:

11-67400-003 Snohomish County - Park Place

Projected Start Date: Projected End Date:

08/01/2011 03/08/2014

Project Draw Block by HUD: Project Draw Block Date by HUD:

Not Blocked

Activity Draw Block by HUD: Activity Draw Block Date by HUD:

Not Blocked

Block Drawdown By Grantee: Total Budget: \$1,050,000.00

Not Blocked Most Impacted and

National Objective: Distressed Budget: \$0.00

LH25: Funds targeted for housing for households whose incomes are at or under 50% Area Median Income.

Other Funds: \$1,200,000.00

Total Funds: \$2,250,000.00

Benefit Report Type:

Direct (Households)

Proposed Beneficiaries	Total	Low	Mod	Low/Mod%
# Renter Households	14	14		100.00
# of Households	14	14		100.00
# of Permanent Jobs Created				0.0
Proposed Accomplishments	То	tal		
# of Multifamily Units	14			
# of Housing Units	14			
Total acquisition compensation to owners				
# of Parcels acquired voluntarily	1			
# of Parcels acquired by admin settlement				
# of Parcels acquired by condemnation				
# of buildings (non-residential)				
# of Properties	1			



Proposed budgets for organizations carrying out Activity:

Responsible Organization Organization Type Proposed Budget

Snohomish County Local Government \$1,050,000.00

Funding Source Name

Local match

Yes

\$ 1,200,000.00

Location Description:

Park Place Townhomes in Snohomish County (South Marysville).

Activity Description:

Acquire 14 newly constructed housing units that are currently vacant, foreclosed, and bank-owned, for the purpose of renting them to very low-income households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 003-09 Snohomish County Activity Title: Administration Activity Type: Activity Status: Completed Administration **Project Number: Project Title:** 11-67400-003 Snohomish County - Park Place **Projected Start Date: Projected End Date:** 08/01/2011 03/08/2014 **Project Draw Block by HUD: Project Draw Block Date by HUD:** Not Blocked **Activity Draw Block by HUD: Activity Draw Block Date by HUD:** Not Blocked **Block Drawdown By Grantee: Total Budget:** \$ 14,559.66 Not Blocked Most Impacted and **Distressed Budget:** \$0.00 **National Objective:** Other Funds: \$ 0.00 Not Applicable (for Planning/Administration or Unprogrammed Funds only) **Total Funds:** \$ 14,559.66 **Benefit Report Type:** NA Proposed budgets for organizations carrying out Activity: **Responsible Organization Organization Type Proposed Budget Snohomish County** Local Government \$ 14.667.80 **Location Description:** Park Place Townhomes in Snohomish County (South Marysville). **Activity Description:** Administration. **Environmental Assessment: EXEMPT Environmental Reviews:** None **Activity Attributes:** None



Activity Supporting Documents:

None

Project #/

11-67400-004 / Spokane - IERR East Sprague Rentals

Grantee Activity Number: 004-06 Spokane

Activity Title: LMMI - Construction of rental units

Activity Type:

Construction of new housing

Project Number:

11-67400-004

Projected Start Date:

07/19/2011

Project Draw Block by HUD:

Not Blocked

Activity Draw Block by HUD:

Not Blocked

Block Drawdown By Grantee:

Not Blocked

National Objective:

LMMI: Low, Moderate and Middle Income National Objective for

NSP Only

Activity Status:

Completed

Project Title:

Spokane - IERR East Sprague Rentals

Projected End Date:

06/30/2019

3

Project Draw Block Date by HUD:

Activity Draw Block Date by HUD:

Total Budget: \$110,000.00

Most Impacted and

Distressed Budget: \$ 0.00

Other Funds: \$416,600.00 **Total Funds:** \$ 526,600.00

Benefit Report Type:

Direct (Households)

Proposed Beneficiaries	Total	Low	Mod	Low/Mod%
# Renter Households	3		3	100.00
# of Households	3		3	100.00

Proposed Accomplishments

of Multifamily Units

of Housing Units

Activity funds eligible for DREF (Ike Only)

#Units with other green

#Sites re-used

#Units exceeding Energy Star

#Units with bus/rail access

#Low flow showerheads

#Low flow toilets

#Units with solar panels





Proposed budgets for organizations carrying out Activity:

Responsible OrganizationOrganization TypeProposed BudgetCity of SpokaneLocal Government\$ 110,000.00

Funding Source Name Matching Funds Funding Amount

Local match Yes \$416,600.00

Location Description:

East Sprague Ave in Spokane.

Activity Description:

Construct 3 new affordable rental housing units for the purpose of renting them to low/moderate-income households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 004-07 Spokane

Activity Title: LH25 - Construction of rental units

Activity Type:

Construction of new housing

Project Number:

11-67400-004

Projected Start Date:

07/19/2011

Project Draw Block by HUD:

Not Blocked

Activity Draw Block by HUD:

Not Blocked

Block Drawdown By Grantee:

Not Blocked

National Objective:

LH25: Funds targeted for housing for households whose incomes

are at or under 50% Area Median Income.

Benefit Report Type:

Direct (Households)

Proposed Beneficiaries

Renter Households

of Households

Proposed Accomplishments

of Multifamily Units

of Housing Units

ELI Households (0-30% AMI)

Activity funds eligible for DREF (Ike Only)

#Units with other green

#Sites re-used

#Units exceeding Energy Star

#Units with bus/rail access

#Low flow showerheads

#Low flow toilets

#Units with solar panels

Activity Status:

Completed

Project Title:

Spokane - IERR East Sprague Rentals

Projected End Date:

06/30/2019

Project Draw Block Date by HUD:

Activity Draw Block Date by HUD:

Total Budget: \$ 1,219,999.43

Most Impacted and

Distressed Budget: \$0.00

 Other Funds:
 \$ 4,670,000.00

 Total Funds:
 \$ 5,889,999.43

 Total
 Low
 Mod
 Low/Mod%

 34
 34
 100.00

 34
 34
 100.00

Total

34

34



Proposed budgets for organizations carrying out Activity:

Responsible OrganizationOrganization TypeProposed BudgetCity of SpokaneLocal Government\$ 1,220,000.00

Funding Source Name

Local match

Yes

\$4,670,000.00

Location Description:

East Sprague Ave in Spokane.

Activity Description:

Construct 34 new affordable rental housing units for the purpose of renting them to very low-income households.

Environmental Assessment: COMPLETED

Environmental Reviews: None

Activity Attributes: None



Grantee Activity Number: 004-09 Spokane Activity Title: Administration Activity Status: Activity Type: Administration Completed **Project Number: Project Title:** 11-67400-004 Spokane - IERR East Sprague Rentals **Projected End Date: Projected Start Date:** 07/19/2011 03/08/2014 **Project Draw Block by HUD: Project Draw Block Date by HUD:** Not Blocked **Activity Draw Block by HUD: Activity Draw Block Date by HUD:** Not Blocked **Block Drawdown By Grantee: Total Budget:** \$ 30,671.38 Not Blocked Most Impacted and **Distressed Budget:** \$0.00 **National Objective:** Other Funds: \$ 0.00 Not Applicable (for Planning/Administration or Unprogrammed Funds only) **Total Funds:** \$ 30,671.38 **Benefit Report Type:** NA Proposed budgets for organizations carrying out Activity: **Responsible Organization Organization Type Proposed Budget** City of Spokane Local Government \$ 34,612.52 **Location Description:** East Sprague Ave in Spokane. **Activity Description:** Administration. **Environmental Assessment: EXEMPT Environmental Reviews:** None



Activity Attributes:

Activity Supporting Documents:

None

None

Action Plan Comments:

Reviewer - After discussing these changes with the grantee via phone conversation, I have approved this action plan amendment. Michael Clyburn

Action Plan History

Version	Date
B-11-DN-53-0001 AP#10	03/01/2022
B-11-DN-53-0001 AP#9	01/18/2018
B-11-DN-53-0001 AP#8	04/14/2017
B-11-DN-53-0001 AP#7	08/18/2016
B-11-DN-53-0001 AP#6	10/26/2015
B-11-DN-53-0001 AP#5	04/21/2015
B-11-DN-53-0001 AP#4	01/27/2015
B-11-DN-53-0001 AP#3	07/17/2014
B-11-DN-53-0001 AP#2	04/22/2014
B-11-DN-53-0001 AP#1	10/06/2011

