

HEROS Kickoff for Partner Roll-Out FHA Partner Training

MAY 30, 2018

Introduction

HEROS NOW OPEN TO MF FHA AND RAD
PARTNERS!

Agenda

- Purpose of HUD Environmental Review
 - Partners' role in environmental review process
- HEROS overview
- Conducting Reviews in HEROS
 - Project Description
 - Level of Review
 - Part 50, RAD and MAP requirements
 - Finishing Partner Review
- Tools and Resources

Purpose of Conducting Environmental Reviews

Assurance that HUD projects are decent, safe, and sanitary

- Analysis of the impact of a project on the surrounding environment *and* the impact the surrounding environment will have on a project

Documentation of compliance with up to 17 federal environmental laws and authorities

- Public documents that encourage public participation
- Requirement under the National Environmental Policy Act (NEPA)
 - Requires all Federal agencies to adopt a systematic interdisciplinary approach to **decision-making** to ensure environmental values are considered

Environmental Review Record (ERR)

NEPA administrative record for each project

- Includes maps, correspondence, determinations, findings, photographs, plans, public notices...

Public has the right to review

- Maintain with the public's interest in mind

Must use correct formats

- Previously: Form HUD-4128
- Now: HEROS-Form HUD-4128

Environmental Reviews:

Partner Roll-Out

Applicants and their third party contractors/consultants may prepare supporting documentation.

HUD must **independently evaluate** their work & prepare the environmental reviews (i.e. supplement, correct, append, etc.)

Certain aspects of environmental review (e.g. contacting tribes) must be completed by HUD.

- Correspondence and public notices must be sent under HUD's signature on its letterhead.

What is HEROS?

What is HEROS?

HEROS is a HUD system that replaces HUD's current paper-based environmental review process (including the 4128) with a consistent, comprehensive online tool.

HEROS walks users through the entire environmental review process from beginning to end, including compliance with related laws and authorities.

It works for Part 50 *and* Part 58 environmental reviews in all HUD programs.

HUD Environmental Review Online System (HEROS)

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1105 – Initial Screen (50/58 - Non-Tiered)

Project Name: Sample-Review

Environmental Review Record created on August 24, 2017 by Liz Zepeda.

* Indicates that field is required

* **Project Name:** * **HUD Funding Source:**

Include *only* funding sources for which this review will fulfill HUD's environmental review requirements. Do not include funding sources that will require a separate environmental review (e.g. if this project receives funding from both Part 50 and Part 58 programs).

Grant/Project Identification Number	HUD Program	Program Name
<input type="text" value="FHA Project #"/>	<input type="text" value="Housing: Multifamily FHA"/>	Section 221(d)(4). Mortgage Insurance for n
<input type="text" value="PIC ID #"/>	<input type="text" value="Rental Assistance Demonstration (RAD)"/>	

* **Estimated Total HUD Funded, Assisted, or Insured Amount(\$):** \$ * **Estimated Total Project Cost:** \$

This may be the same as the total HUD-funded, assisted, or insured amount.

* **Does this project anticipate the use of funds or assistance from another Federal agency in addition to HUD?**

- No
 Yes

* **Does this project involve over 200 lots, dwelling units, or beds?**

- No
 Yes (Consult early with the Environmental Clearance Officer (ECO), who is required to sign off on this project if it requires an Environmental Assessment).

* **Applicant/Grant Recipient Information**
 Search Other
Name of Organization: City: State:

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1125 - Project Summary (50/58)

Project Name: Sample-Review

* Description of the Proposed Project [24 CFR 50.12; 24 CFR 58.32; 40 CFR 1508.25]:

Provide a project description that captures the maximum anticipated scope of the proposal. It should include all contemplated actions which logically are, either geographically or functionally, a composite part of the project, regardless of the source of funding. Describe all physical aspects of the project, such as plan multiple phases of development, size and number of buildings, and activities to be undertaken. Include details of the physical impacts of the project, including whether there will be ground disturbance. If applicable, indicate whether the project site will require acquisition or if the sponsor already has ownership. If there is no space below, or if there are additional documents required to supplement this review, upload them below.

Sample Project is a 200-unit LIHTC multifamily residential complex constructed in 1976. The property includes 10 2-story residential buildings and one clubhouse, and it offers affordable units in a transit-oriented location, central to shopping, jobs, schools, and various other community amenities. Applicant proposes minor rehabilitation to modernize buildings: new HVAC system and replacing windows and features with energy efficient models. Applicant also plans to replace kitchens in some models and will replace paint and flooring in all units. No new ground disturbance is anticipated.

* Project Location:

Provide a street address for your project and validate the address using the button below. If the project location is sensitive, you may provide an alternative such as the address of your city hall or nonprofit in lieu of the exact location of the project. **If you cannot validate the address now, be sure to do so before completing the review.**

If the project affects a large area, such as an infrastructure or community services project, select a representative address and describe the project location narrative in the provided textbox.

Street:

* City:

* State:

Zip:

Location Information:

The neighborhood surrounding 123 Project Street NE has been developed with a wide variety of single family residential, employment, education, and shopping centers, and is located along a major thoroughfare. To the north of the property is Fake Drive, separating the property from a single family residential development. To the East is Another Avenue, separating the subject property from a commercial shopping center.

Assign Review

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1315 - Level of Review (50)

Project Name: Sample-Review

What level of review is required by the scope of the project?

For more information on determining the appropriate level of review, go to <https://www.hudexchange.info/programs/environmental-review/orientation-to-environmental-reviews/#level-of-review>

Only HUD may determine the level of review. Your selection on this screen is only advisory. HUD may want to confirm the level of review before you proceed with the environmental review. Consult with HUD for questions about processing this review.

Categorical exclusion not subject to the Federal laws and authorities cited in 24 CFR 50.4 (CENST)

Select appropriate citation(s) from [24 CFR 50.19\(b\)](#): (Check all that apply)

- Environmental and other studies, resource identification and the development of plans and strategies. 24 CFR 50.19(b)(1)
- Information and financial advisory services. 24 CFR 50.19(b)(2)
- Administrative and management expenses. 24 CFR 50.19(b)(3)
- Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs. 24 CFR 50.19(b)(4)
- Inspections and testing of properties for hazards or defects. 24 CFR 50.19(b)(5)
- Purchase of insurance. 24 CFR 50.19(b)(6)
- Purchase of tools. 24 CFR 50.19(b)(7)
- Engineering or design costs. 24 CFR 50.19(b)(8)
- Technical assistance and training. 24 CFR 50.19(b)(9)
- Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration. 24 CFR 50.19(b)(10)
- Tenant-based rental assistance. 24 CFR 50.19(b)(11)
- Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services. 24 CFR 50.19(b)(12)
- Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs. 24 CFR 50.19(b)(13)
- If equipment, check here
- Economic development activities, including but not limited to, equipment purchase, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or physical expansion of existing facilities. 24 CFR 50.19(b)(14)
- If equipment, check here

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2005 – Related Federal Laws and Authorities Summary (50/58)

Project Name: Sample-Review

Directions: Click on the Compliance Factor links in the first column in the chart below. The links will take you to a separate screen to answer questions and provide documentation on the specific Compliance Factor. After completing each Compliance Factor screen you will automatically return to this screen to continue.

Compliance Factors	Are formal compliance steps or mitigation required?	Compliance Determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.6		
Airport Hazards [Clear Zones and Accident Potential Zones; 24 CFR Part 51 Subpart D]	<input type="radio"/> Yes <input type="radio"/> No	The project is within 15,000 feet of a military airport or within 2,500 of a civilian airport. However, it is not within an APZ or RPZ/CZ. The project is in compliance with Airport Hazards requirements.
Coastal Barrier Resources [Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]]	<input type="radio"/> Yes <input type="radio"/> No	This project is located in a state that does not contain CBRS units. Therefore, this project is in compliance with the Coastal Barrier Resources Act.
Flood Insurance [Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]]	<input type="radio"/> Yes <input type="radio"/> No	The structure or insurable property is not located in a FEMA-designated Special Flood Hazard Area. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures maintain flood insurance under the National Flood Insurance Program (NFIP). The project is in compliance with flood insurance requirements.

STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.5

Air Quality [Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93]	<input type="radio"/> Yes <input type="radio"/> No	
Coastal Zone Management [Coastal Zone Management Act, sections 307(c) & (d)]	<input type="radio"/> Yes <input type="radio"/> No	This project is located in a state that does not participate in the Coastal Zone Management Program. Therefore, this project is in compliance with the Coastal Zone Management Act.
Contamination and Toxic Substances - Multifamily and Nonresidential Properties [24 CFR 50.3(i) & 58.5(i)(2)] (HUD Standard)	<input type="radio"/> Yes <input type="radio"/> No	
Endangered Species [Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402]	<input type="radio"/> Yes <input type="radio"/> No	
Explosive and Flammable Hazards	<input type="radio"/> Yes <input type="radio"/> No	

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2070 - Airport Hazards (50/58)

Project Name: Partner-Review

General Requirements	Legislation	Regulation
It is HUD's policy to apply standards to prevent incompatible development around civil airports and military airfields.		24 CFR Part 51 Subpart D

Reference

<https://www.onecpd.info/environmental-review/airport-hazards>

Note that if you change answers on this screen, make sure to press "Next" button in order for the information to save and proceed to the appropriate next question.

1. To ensure compatible land use development, you must determine your site's proximity to civil and military airports. Is your project within 15,000 feet of a military airport or 2,500 feet of a civilian airport?

- No
 Yes

2. Is your project located within a Runway Projection Zone/Clear Zone (RPZ/CZ) or Accident Potential Zone (APZ)?

Runway Protection Zone/Clear Zones are defined as areas immediately beyond the ends of runways. The standards are established by FAA regulations. The term in 24 CFR Part 51, Runway Clear Zones, was redefined in FAA's Airport Design Advisory Circular (AC) 150/5300-13 to refer to Runway Protection Zones for civil airports.

Accidental Potential Zones are defined as areas at military airfields which are beyond the Clear Zones. The standards are defined by the Department of Defense. There are no APZs at civil airports. 24 CFR 51.301(a).

- Yes, project is in an APZ
 Yes, project is an RPZ/CZ
 No, project is not within an APZ or RPZ/CZ

Upload a map showing that the site is not within either zone in the Screen Summary at the conclusion of this screen.

Screen Summary

Compliance Determination

Describe the basis that led to your determination here, identifying all key elements from your support documentation that substantiate your determination. The following minimum language is based on your responses in this section. You are strongly encouraged to edit this language to provide a clear description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates

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4010 - EA Factors – Summary (50/58)

Project Name: Sample-Review
Environmental Assessment Factors [24 CFR 58.40; Ref. 40 CFR 1508.8 1508.27]

For more information:

<https://www.onecpd.info/environmental-review/environmental-assessments>

Impact Codes: Choose from the following impact codes to document the impact for each factor. An impact code from the following list has been used to make the determination of impact for each factor.

- (1) Minor beneficial impact
- (2) No impact anticipated
- (3) Minor adverse Impact – may require mitigation.
- (4) Significant or potentially significant impact requiring avoidance or modification and may require EIS

Directions:

The following chart is for the analysis of Environmental Assessment Factors.

- Information for the Environmental Assessment Factor can be found on the Office of Environment and Energy Website, which is listed above.
- The Impact Evaluation column is for impact analysis; for ALL Impact Codes record the qualitative and quantitative significance of the effects of the proposal on the character, features and resources of the project area. Provide the necessary reviews or consultations that have been completed and applicable permits of approvals have been obtained or noted. Provide citations, including dates/names/titles of contacts, as appropriate.
- Use the Mitigation column to explain in detail the exact measures that must be implemented to mitigate for the impact or /effect, including the timeline for implementation. This information will be automatically included in the Mitigation Summary for the environmental review.
- At the bottom of the screen upload verifiable source documentation as referenced and described in support of each determination, as appropriate.

Environmental Assessment Factor	Impact Code	Impact Evaluation	
LAND DEVELOPMENT			
Conformance with Plans / Compatible Land Use and Zoning / Scale and Urban Design	Choose impact code ▼		
Soil Suitability / Slope / Erosion / Drainage / Storm Water Runoff	Choose impact code ▼		

HEROS Availability

HEROS was introduced to programs/users on a rolling schedule

For FHA Multifamily Production, HEROS officially replaced the 4128 with 2016 MAP Guide updates.

RAD has been using HEROS since Summer 2015. Partners started using HEROS for RAD projects in February 2018.

May 30, 2018 Partners can use HEROS for MF FHA projects.

Partners cannot use HEROS for any other HUD program at this time

- Healthcare and Hospital Programs currently use HEROS but will not be working with Partners in HEROS at this time.
- HUD plans to allow Partners to use HEROS for Public Housing and CPD reviews later in 2018

Who's Who in HEROS?



HUD Preparer

- Transaction Managers
- Underwriters
- Appraisers

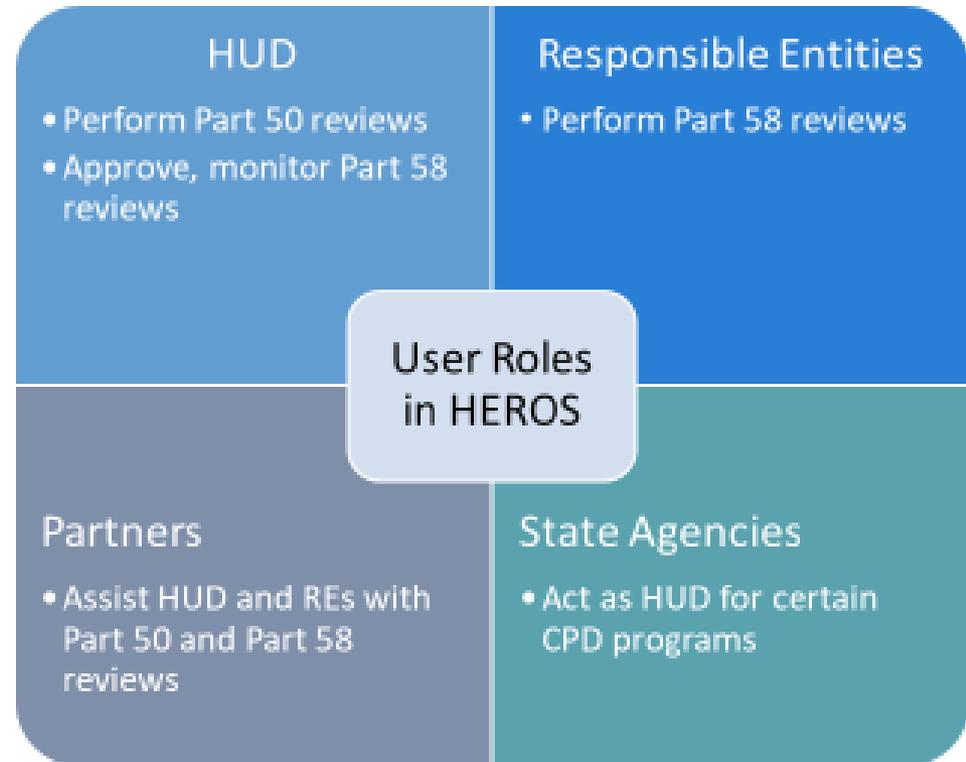
Partner

- 3rd Party Consultants
- PHAs
- Applicants

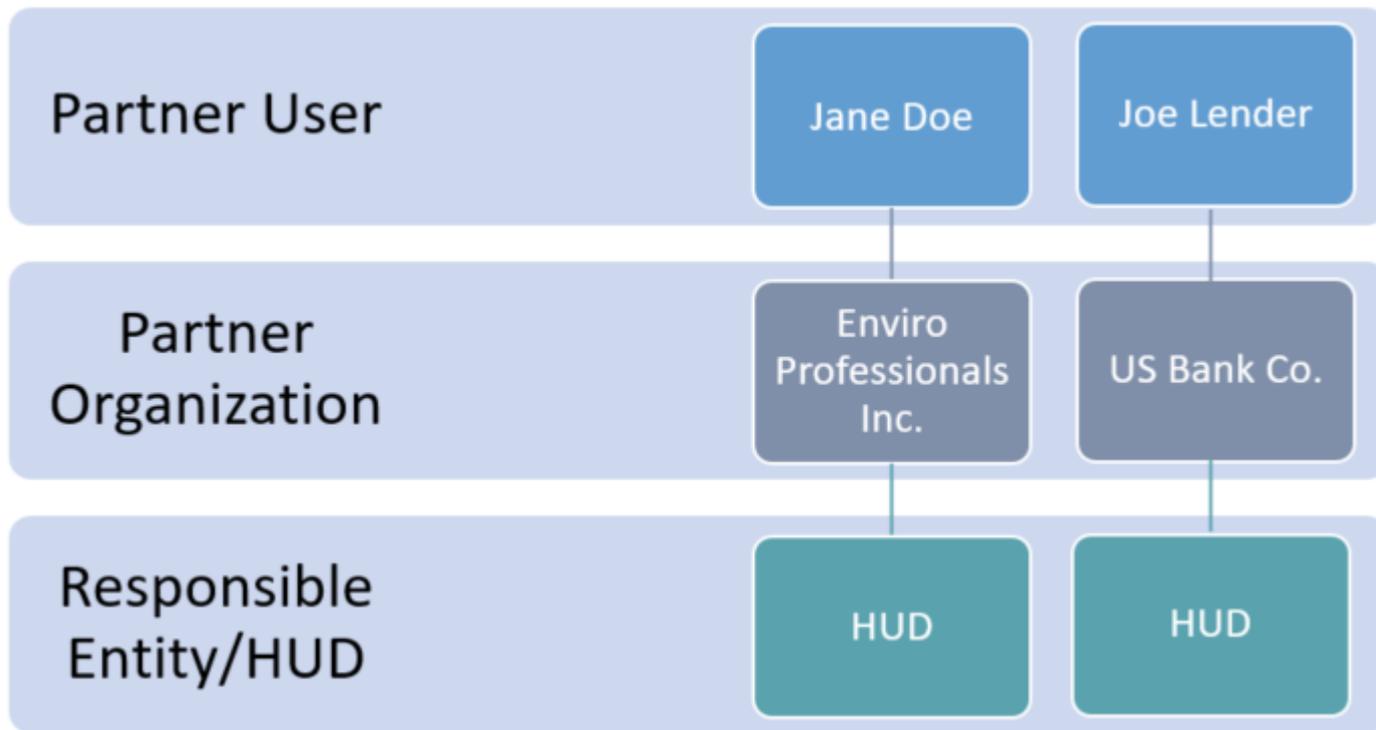
ECO

- FEO/REO review and comment on EAs over 200 units

HEROS has Four Basic User Roles



Partner Users and Organizations



HEROS Process for Partners

CURRENTLY

1. Partners assemble data and documents and submit to HUD
 - Currently, this information is submitted to HUD and HUD staff enters all information and uploads all documents into HEROS . HUD recommends using [Partner Worksheets](#) to submit information

NEW PROCESS

1. With this rollout, partners can now input this information directly into HEROS. HEROS screens are equivalent to the Partner Worksheets.
2. Lenders will be given view-only privileges, allowing them to view ERRs that third-party providers share with them.

HEROS Process for HUD Preparers

CURRENTLY

1. HUD preparer reviews information and completes analysis as needed
 - Follow up for any missing information
 - Uploads information into HEROS
 - Complete all findings and determinations that must be made by HUD
 - Get all required signatures in HEROS

NEW PROCESS

1. HUD preparer reviews information directly in HEROS
 - Follow up for any missing information
 - Complete all findings and determinations that must be made by HUD
 - Get all required signatures in HEROS

Example Process

Partner User (Consultant) initiates review, enters project information

Partner User (Consultant) conducts initial analysis, uploads maps and documents

Partner User (Lender/Applicant) reviews information entered by third party provider, submits review to HUD

HUD User completes all compliance requirements, makes findings and determinations, certifies final review



Conducting A Review in HEROS

Cheat Sheets

Cheat sheets have detailed information on how to comply with Program requirements

Using HEROS as an FHA Partner

The purpose of this document is to provide instructions to consultants assisting with environmental reviews for Multifamily FHA-insured projects. Consultants will have full access to HEROS. Lenders will have read-only access.

Getting Started

For basic information on using HEROS, including instructional videos and frequently asked questions, go to <https://www.hudexchange.info/environmental-review/heros/>. Technical questions about HEROS should go to Ask A Question at <https://www.hudexchange.info/get-assistance/my-question/>. Project-specific or environmental review questions should go to the assigned underwriter or appraiser. If not known, contact the Tech Branch Chief for the office where your project is located..

Note that your portion of the environmental review should be in HEROS and assigned to HUD by the FIRM application submission. For lenders that use the pre-application process for new construction or substantial rehabilitation proposals, HUD requires the environmental review to be in HEROS and assigned to HUD at pre-application, unless otherwise indicated.

Logging in to HEROS

Log into HEROS at <https://heros.hud.gov/heros/>. Select the name of your organization as the “Partner” and HUD next to “Responsible Entity or HUD.”

Profile Selection

Partner: Enviro Professionals Inc

Responsible Entity or HUD: HUD

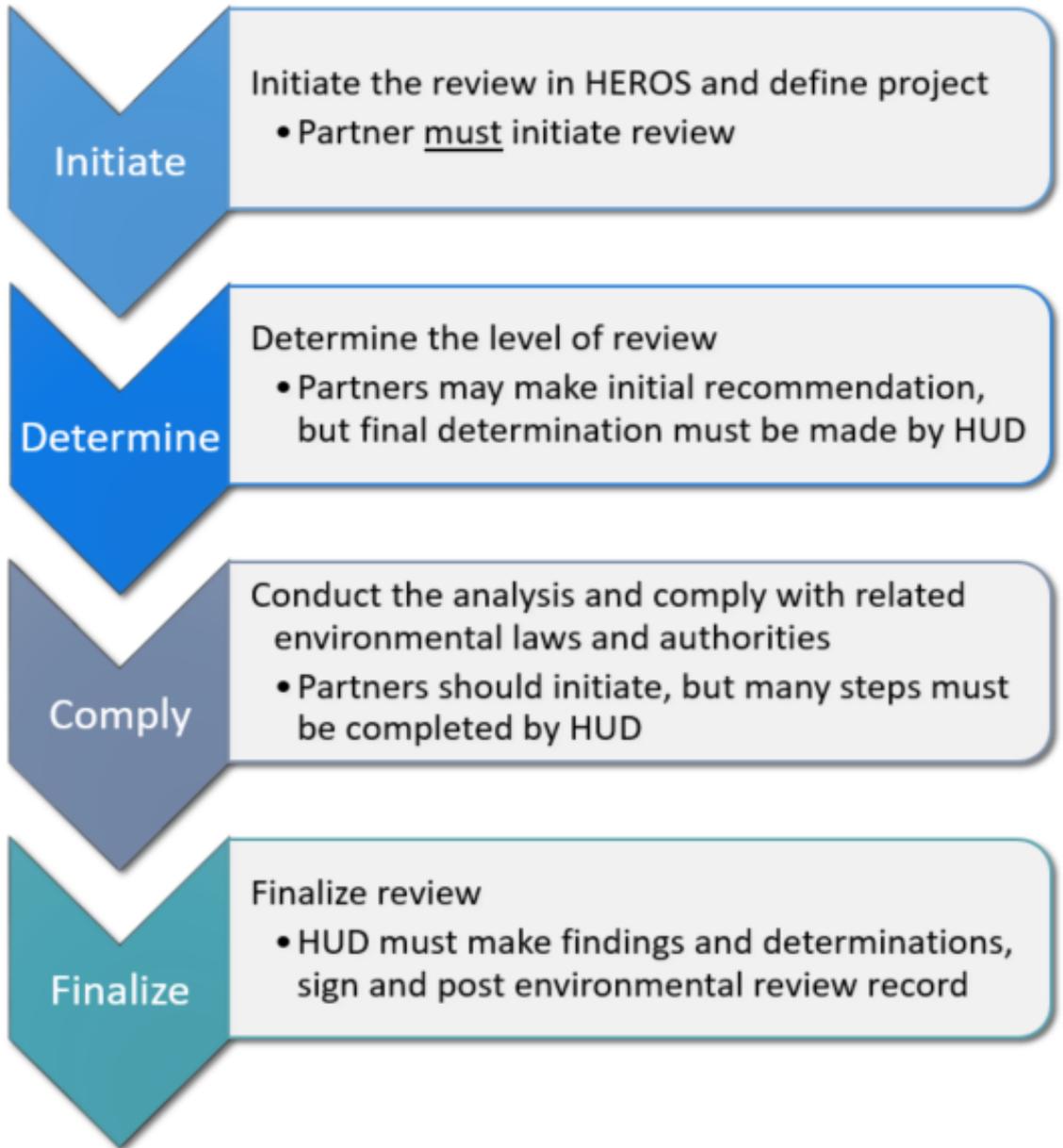
Select profile

You will be directed to **Screen 1020 – My Environmental Reviews** dashboard. This screen will default to showing only those reviews that are currently *assigned* to you, meaning that you can currently edit them. From this screen, you can select an existing review to edit or assign to another user. To start a new review, press the <Start a new environmental review> button in the upper left corner.

Screen 1101 – Review Type (Non-Tiered)

Make sure you are working with a *non-tiered* review, and that you select **Part 50** so that HUD will be able to complete the review. Then press <Save and Continue> to move on to the next screen.

Steps in the Environmental Review



Logging In

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Login ID: B12345

Profile Selection

Partner

Enviro Professionals Inc

Responsible Entity or HUD

Select

Select

ALEXANDRIA
FAIRFAX COUNTY
HUD

Select profile

HEROS Dashboard

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My Environmental Reviews (50/58)

HEROS integrates guidance and assistance into the environmental review format, but it is not a substitute for learning and understanding HUD's environmental review process and all environmental laws and authorities addressed in this system. Responsible Entities are encouraged to attend regular environmental trainings led by HUD staff and ensure that they are familiar with all relevant environmental laws and authorities. HEROS users remain responsible for ensuring that their environmental review records are accurate and complete.

[Start a new environmental review](#) [Go to tiered reviews](#) Show All Show Reviews Assigned to Me

Name of Project	City	State	Status	Level of Review	Last Updated	Assigned To	ER ID	Ge

No records found.

[Edit selected environmental review](#) [View selected environmental review](#) [Assign Review](#) [View Assignment History](#)

This HEROS version was deployed on Thu Jul 13, 2017 at 11:53

Getting Started

Partner Initiated

1101 – Review Type (50/58 - Non-Tiered)

Do you want to start a review under Part 50 or Part 58?

- Part 58 (when states, cities, tribes, or units of local government assume HUD's environmental review responsibilities)
- Part 50 (when HUD staff is responsible for completion of the environmental review)

Cancel

Save and Continue

Initial Screen

[My Environmental Reviews](#) [Logout](#)

1105 – Initial Screen (50/58 - Non-Tiered)

Project Name: Sample-Review

Environmental Review Record created on August 24, 2017 by Liz Zepeda.

* Indicates that field is required

* **Project Name:**

* HUD Funding Source:

Include *only* funding sources for which this review will fulfill HUD's environmental review requirements. Do not include funding sources that will require a separate environmental review (e.g. if this project receives funding from both Part 50 and Part 58 programs).

Grant/Project Identification Number	HUD Program	Program Name	Delete
<input type="text" value="PIC ID"/>	<input type="text" value="Rental Assistance Demonstration (RAD)"/>		

[Add Another Funding Source](#)

* **Estimated Total HUD Funded, Assisted, or Insured Amount(\$):** \$

* **Estimated Total Project Cost:** \$

This may be the same as the total HUD-funded, assisted, or insured amount.

* **Does this project anticipate the use of funds or assistance from another Federal agency in addition to HUD?**

No

Yes

* **Does this project involve over 200 lots, dwelling units, or beds?**

No

Yes (Consult early with the Environmental Clearance Officer (ECO), who is required to sign off on this project if it requires an Environmental Assessment).

* **Applicant/Grant Recipient Information**

Search Other

Initial Screen

How Partners should enter information

Field on Screen 1105	RAD Response	MF Production Response
Project Name	Enter a name that all parties will recognize. Include the name of the current building and/or the AMP in the project name.	Same
Grant/Project ID Number	Enter the PIC ID	Enter FHA Project Number
HUD Program	Select Rental Assistance Demonstration (RAD)	Select "Housing: Multifamily FHA," then the specific program (221(d)(4), 223(f), etc.)
Estimated Total HUD Funded, Assisted, or Insured Amount	Enter 0. HUD staff will enter the final amount.	Same
Estimated Total HUD Project Cost	Enter 0. HUD staff will enter the final amount.	Same

HUD staff will confirm all Partner entries and enter missing information (e.g. estimated project costs)

Field on Screen 1105	RAD Response	MF Production Response
Does this project anticipate the use of funds or assistance from another Federal agency in addition to HUD?	Select “Yes” only if another federal agency (e.g. FEMA, EPA) is contributing funds to this project. Do not select “Yes” if the project is applying for LIHTC. The response will typically be “No” for RAD projects.	Same
Does this project involve over 200 lots, dwelling units, or beds?	Select Yes or No	Same
Applicant/Grant Recipient Information	Search for the Housing Authority by name and/or location. Enter point of contact representing the PHA.	Search for applicant by name and/or location. If it does not appear in the system, select “Other,” and enter the Organization and contact name manually.
HUD Preparer	Provide the name of your Transaction Manager. Input “TBD” if your Financing Plan TM is not yet known.	If known, enter the assigned underwriter or appraiser. Input “TBD” if unknown.
Consultant Information	Enter the name of your firm and your name.	Same

Entering Partner Information

*** HUD Preparer Information**

Name:

Consultant Information

Complete this section only if you represent a consultant firm or other contractor assisting with the environmental review.

Name of Consulting Firm:

Name of Point of Contact:

Cancel

Save and Continue

Entering Partner Information

* Applicant/Grant Recipient Information

Search Other

Name of Organization:

City

State

Selected Organization:

Name of Point of Contact:

Entering Partner Information

* Applicant/Grant Recipient Information

Search Other

Name of Organization:

City

State

Selected Organization:

Name of Point of Contact:

(1 of 1) 10 ▾

Name ↕	City ↕	State ↕
ALEXANDRIA	Alexandria	LA
ALEXANDRIA	ALEXANDRIA	VA
Alexandria Public Housing	Alexandria	VA
Alexandria Redevelopment & Housing Authority	ALEXANDRIA	VA

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Entering Partner Information

* Applicant/Grant Recipient Information

Search Other

Name of Organization:

City

State ▼

Selected Organization:

PHA Code

Name of Point of Contact:

Putting it together...

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Grant/Project Identification Number	HUD Program	Program Name	Delete
<input type="text" value="FHA Project #"/>	Housing: Multifamily FHA	Section 221(d)(4). Mortgage Insurance for new construction or substantial rehab	<input type="checkbox"/>
<input type="text" value="PIC #"/>	Rental Assistance Demonstration (RAD)		<input type="checkbox"/>

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* **Applicant/Grant Recipient Information**

Search Other

Text Tips

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Grant/Project Identification Number	HUD Program	Program Name	Delete
<input type="text" value="FHA Project #"/>	Housing: Multifamily FHA	Section 221(d)(4). Mortgage Insurance for new construction or substantial rehab	✗
<input type="text" value="PIC #"/>	Rental Assistance Demonstration (RAD)		✗

Add Another Funding Source

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* **Applicant/Grant Recipient Information**

Search Other

Text Tips

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1105 – Initial Screen (50/58 - Non-Tiered)

Environmental Review Record created on January 24, 2018 by Liz Zepeda.

* Indicates that field is required

* **Project Name:**

* **HUD Funding Source:**

Include *only* funding sources for which this review will fulfill HUD's environmental review requirements. Do not include funding sources that will require a separate environmental review (e.g. if this project receives funding from both Part 50 and Part 58 programs)

Grant/Project Identification Number

FHA Project # Housing:

PIC # Rental Ass

Choose a name for your project that will allow you and any others involved to identify it easily. Try to choose a name that is unique to this project. Note that there is a 60 character limit.

Close

Name Delete

new construction or substantial rehab

* **Estimated Total HUD Funded, Assisted, or Insured Amount(\$):** \$

* **Estimated Total Project Cost:** \$

This may be the same as the total HUD-funded, assisted, or insured amount.

* **Does this project anticipate the use of funds or assistance from another Federal agency in addition to HUD?**

No

Yes

* **Does this project involve over 200 lots, dwelling units, or beds?**

No

Yes (Consult early with the Environmental Clearance Officer (ECO), who is required to sign off on this project if it requires an Environmental Assessment).

* **Applicant/Grant Recipient Information**

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- Mitigation Measures and Conditions
- Final Screen

1105 – Initial Screen (50/58 - Non-Tiered)

Project Name: Sample-Review

Environmental Review Record created on August 24, 2017 by Liz Zepeda.

* Indicates that field is required

* Project Name:

* HUD Funding Source:

Include *only* funding sources for which this review will fulfill HUD's environmental review requirements. Do not include funding sources that will require a separate environmental review (e.g. if this project receives funding from both Part 50 and Part 58 programs).

Grant/Project Identification Number	HUD Program	Program Name
<input type="text" value="FHA Project #"/>	Housing: Multifamily FHA	Section 221(d)(4). Mortgage Insurance for new construction or
<input type="text" value="PIC ID #"/>	Rental Assistance Demonstration (RAD)	

Add Another Funding Source

* Estimated Total HUD Funded, Assisted, or Insured Amount(\$): \$

* Estimated Total Project Cost: \$

This may be the same as the total HUD-funded, assisted, or insured amount.

* Does this project anticipate the use of funds or assistance from another Federal agency in addition to HUD?

- No
- Yes

* Does this project involve over 200 lots, dwelling units, or beds?

- No

Project Summary Screen

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1125 - Project Summary (50/58)

Project Name: Sample-Review

*** Description of the Proposed Project [24 CFR 50.12; 24 CFR 58.32; 40 CFR 1508.25]:**

Provide a project description that captures the maximum anticipated scope of the proposal. It should include all contemplated actions which logically are, either geographically or functionally, a composite part of the project, regardless of the source of funding. Describe all physical aspects of the project, such as plans for multiple phases of development, size and number of buildings, and activities to be undertaken. Include details of the physical impacts of the project, including whether there will be ground disturbance. If applicable, indicate whether the project site will require acquisition or if the sponsor already has ownership. If there is not enough space below, or if there are additional documents required to supplement this review, upload them below.

Sample Project is a 200-unit LIHTC multifamily residential complex constructed in 1976. The property includes 10 2-story residential buildings and one clubhouse, and it offers affordable units in a transit-oriented location, central to shopping, jobs, schools, and various other community amenities. Applicant proposes minor rehabilitation to modernize buildings: new HVAC system and replacing windows and features with energy efficient models. Applicant also plans to replace kitchens in some models and will replace paint and flooring in all units. No new ground disturbance is anticipated.

*** Project Location:**

Provide a street address for your project and validate the address using the button below. If the project location is sensitive, you may provide an alternative address, such as the address of your city hall or nonprofit in lieu of the exact location of the project. **If you cannot validate the address now, be sure to do so before completing the review.**

If the project affects a large area, such as an infrastructure or community services project, select a representative address and describe the project location in a narrative in the provided textbox.

Street:

* City:

* State:

Zip:

Project Summary Screen

How Partners should enter information

Field on Screen 1125	Response for Either Program
Description of the proposed project	Provide a project description that captures the maximum anticipated scope of the proposal. It should include all contemplated actions which logically are, either geographically or functionally, a composite part of the project, regardless of the source of funding. Describe all physical aspects of the project, such as plans for multiple phases of development, size and number of buildings, and activities to be undertaken. Include details of the physical impacts of the project, including whether there will be ground disturbance. If more space is required, upload a separate document below.
Address	Provide a representative street address for the project
Location Information	If the project involves new construction, affects more than one street address, or otherwise requires further explanation, describe the full geographic scope of the project in this space
Upload	Upload any site maps, photos, and other information on the project description and location
Field Inspection	Leave this section for HUD to complete

Project Description:

Partner Initiated

Meaningful project descriptions include...

Location—describe so the public can locate

Purpose and Need—describe what is being done and why it is necessary

Project Beneficiaries (i.e. affordable housing project, mixed use housing project, market rate housing project)

Description—provide complete details about the project/what will be done

- All activities (e.g. new construction of multifamily housing, rehabilitation of existing buildings)
- Physical description of existing and/or proposed new buildings
- Timeframe for implementation
- Size of the project (area coverage, disturbance footprint, number of units, population served)

All funding sources

All development partners

- **Review by the HUD preparer for accuracy and completeness is required**

Determining Level of Review

- Partners may make a preliminary level of review selection
- Only HUD can make the final level of review determination, and must approve Partner's selection
- Refer to program guidance for information on determining level of review

Level of Review Guidance

Categorically Excluded not Subject to 50.4 (CENST)

- 223(a)(7) refinances and 223(f)s in HUD's portfolio with only routine maintenance*
- Already in HUD's portfolio: An ER was already completed AND
- Routine maintenance* only: No new impacts
- Only consider flood insurance and some Housing requirements
- No RAD conversions are CENST

Categorically Excluded Subject to 50.4 (CEST)

- 223(f) refinance/purchase without major rehab
- Not yet in HUD's portfolio: New ER required regardless of whether project involves minor rehab or only routine maintenance*
- "Part A" of 4128
- RAD conversions without new construction or major rehab
- Minor repairs at any time

Environmental Assessment (EA)

- New construction or major rehab
- 221(d)(4)
- "Part B" of 4128
- Full NEPA review
- ECO signoff is required if 200+ units

Environmental Impact Statement (EIS)

- New construction or sub rehab affecting 2,500+ units/beds or with a *significant impact*
- See CEQ regs

Selecting a Level of Review

Assign Review

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Initial Screen

Project Summary

Level of Review
Determination

Project Justification

Related Laws and
Authorities

Environmental
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Environmental
Assessment Analysis

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Conditions

Final Screen

1315 - Level of Review (50)

Project Name: Sample-Review

What level of review is required by the scope of the project?

For more information on determining the appropriate level of review, go to <https://www.hudexchange.info/programs/environmental-review/orientation-to-environmental-reviews/#level-of-review>

Only HUD may determine the level of review. Your selection on this screen is only advisory. HUD may want to confirm the level of review before you proceed with the environmental review. Consult with HUD for questions about processing this review.

Categorical exclusion not subject to the Federal laws and authorities cited in 24 CFR 50.4 (CENST)

Select appropriate citation(s) from [24 CFR 50.19\(b\)](#): (Check all that apply)

- Environmental and other studies, resource identification and the development of plans and strategies. 24 CFR 50.19(b)(1)
- Information and financial advisory services. 24 CFR 50.19(b)(2)
- Administrative and management expenses. 24 CFR 50.19(b)(3)
- Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs. 24 CFR 50.19(b)(4)
- Inspections and testing of properties for hazards or defects. 24 CFR 50.19(b)(5)
- Purchase of insurance. 24 CFR 50.19(b)(6)
- Purchase of tools. 24 CFR 50.19(b)(7)
- Engineering or design costs. 24 CFR 50.19(b)(8)
- Technical assistance and training. 24 CFR 50.19(b)(9)

Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or

- Environmental and other studies, resource identification and the development of plans and strategies. 24 CFR 50.19(b)(1)
- Information and financial advisory services. 24 CFR 50.19(b)(2)
- Administrative and management expenses. 24 CFR 50.19(b)(3)
- Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs. 24 CFR 50.19(b)(4)
- Inspections and testing of properties for hazards or defects. 24 CFR 50.19(b)(5)
- Purchase of insurance. 24 CFR 50.19(b)(6)
- Purchase of tools. 24 CFR 50.19(b)(7)
- Engineering or design costs. 24 CFR 50.19(b)(8)
- Technical assistance and training. 24 CFR 50.19(b)(9)
- Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration. 24 CFR 50.19(b)(10)
- Tenant-based rental assistance. 24 CFR 50.19(b)(11)
- Supportive services including, but not limited to, health care, housing services, permanent housing placement, day care, nutritional services, short-term payments for rent/mortgage/utility costs, and assistance in gaining access to local, State, and Federal government benefits and services. 24 CFR 50.19(b)(12)
- Operating costs including maintenance, security, operation, utilities, furnishings, equipment, supplies, staff training and recruitment and other incidental costs. 24 CFR 50.19(b)(13)
 - If equipment, check here
- Economic development activities, including but not limited to, equipment purchase, inventory financing, interest subsidy, operating expenses and similar costs not associated with construction or physical expansion of existing facilities. 24 CFR 50.19(b)(14)
 - If equipment, check here
- Activities to assist homebuyers to purchase existing dwelling units or dwelling units under construction, including closing costs and down payment assistance, interest buydowns, and similar activities that result in the transfer of title. 24 CFR 50.19(b)(15)
- Housing pre-development costs including legal, consulting, developer and other costs related to site options, project financing, administrative costs and fees for loan commitments, zoning approvals, and other related activities which do not have a physical impact. 24 CFR 50.19(b)(16)
- HUD's insurance of one-to-four family mortgages under the Direct Endorsement program, the insurance of one-to-four family mortgages under the Lender Insurance program, and HUD's guarantee of loans for one-to-four family dwellings under the Direct Guarantee procedure for the Indian Housing loan guarantee program, without any HUD review or approval before the completion of construction or rehabilitation and the loan closing; and HUD's acceptance for insurance of loans insured under Title I of the National Housing Act. 24 CFR 50.19(b)(17)
- HUD's endorsement of one-to-four family mortgage insurance for proposed construction under Improved Area processing. 24 CFR 50.19(b)(18)
- Activities of the Government National Mortgage Association under Title III of the National Housing Act. 24 CFR 50.19(b)(19)
- Activities under the Interstate Land Sales Full Disclosure Act. 24 CFR 50.19(b)(20)
- Refinancing of HUD-insured mortgages that will not allow new construction or rehabilitation, nor result in any physical impacts or changes except for routine maintenance. 24 CFR 50.19(b)(21)
- Approval of the sale of a HUD-held mortgage. 24 CFR 50.19(b)(22)
- Approval of the foreclosure sale of a property with a HUD-held mortgage. 24 CFR 50.19(b)(23)
- HUD guarantees under the Loan Guarantee Recovery Fund Program (24 CFR part 573) of loans that refinance existing loans and mortgages, where any new construction or rehabilitation financed by the existing loan or mortgage has been completed prior to the filing of an application under the program, and the refinancing will not allow further construction or rehabilitation, nor result in any physical impacts or changes except for routine maintenance. 24 CFR 50.19(b)(24)

- HUD's insurance of one-to-four family mortgages under the Direct Endorsement program, the insurance of one-to-four family mortgages under the Lender Insurance program, and HUD's guarantee of loans for one-to-four family dwellings under the Direct Guarantee procedure for the Indian Housing loan guarantee program, without any HUD review or approval before the completion of construction or rehabilitation and the loan closing; and HUD's acceptance for insurance of loans insured under Title I of the National Housing Act. 24 CFR 50.19(b)(17)
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● Categorical exclusion subject to the Federal laws and authorities cited in 24 CFR 50.4 (CEST)

Select appropriate citation(s) from [24 CFR 50.20\(a\)](#): (Check all that apply)

- Special projects directed to the removal of material and architectural barriers that restrict the mobility of accessibility to elderly and persons with disabilities. 24 CFR 50.20(a)(1)
- Rehabilitation of buildings and improvements when the following conditions are met:
 - In the case of a building for residential use (with one to four units), the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland. 24 CFR 50.20(a)(2)(i)
 - In the case of multifamily residential buildings: (A) Unit density is not changed more than 20 percent; (B) The project does not involve a change in land use from residential to non-residential; and (C) The estimated cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation. 24 CFR 50.20(a)(2)(ii)
 - In the case of non-residential structures, including commercial, industrial, and public buildings: (A) The facilities and improvements are in place and will not be changed in size nor capacity by more than 20 percent; and (B) The activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another. 24 CFR 50.20(a)(2)(iii)
- An individual action (not including rehabilitation) on up to four dwelling units where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between. 24 CFR 50.20(a)(3)(i)
- An individual action (not including rehabilitation) on a project of five or more housing units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site. 24 CFR 50.20(a)(3)(ii)
- Acquisition (including leasing) or disposition of, or equity loans on an existing structure, or acquisition (including leasing) of vacant land provided that the structure or land acquired, financed, or disposed of will be retained for the same use. 24 CFR 50.20(a)(4)
- Purchased or refinanced housing and medical facilities under section 223(f) of the National Housing Act (12 U.S.C. 1715n). 24 CFR 50.20(a)(5)
- Mortgage prepayments or plans of action (including incentives) under 24 CFR part 248. 24 CFR 50.20(a)(6)

● Environmental Assessment (EA)

This activity requires an EA if no categorical exclusions or exemptions apply. An EA may also be required if extraordinary circumstances apply. 

- If project has been elevated to an EA due to extraordinary circumstances, check here

- Activities of the Government National Mortgage Association under Title III of the National Housing Act. 24 CFR 50.19(b)(19)
- Activities under the Interstate Land Sales Full Disclosure Act. 24 CFR 50.19(b)(20)
- Refinancing of HUD-insured mortgages that will not allow new construction or rehabilitation, nor result in any physical impacts or changes except for routine maintenance. 24 CFR 50.19(b)(21)
- Approval of the sale of a HUD-held mortgage. 24 CFR 50.19(b)(22)
- Approval of the foreclosure sale of a property with a HUD-held mortgage. 24 CFR 50.19(b)(23)
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Categorical exclusion subject to the Federal laws and authorities cited in 24 CFR 50.4 (CEST)

Select appropriate citation(s) from [24 CFR 50.20\(a\)](#): (Check all that apply)

- Special projects directed to the removal of material and architectural barriers that restrict the mobility of accessibility to elderly and persons with disabilities. 24 CFR 50.20(a)(1)
- Rehabilitation of buildings and improvements when the following conditions are met:
 - In the case of a building for residential use (with one to four units), the density is not increased beyond four units, the land use is not changed, and the footprint of the building is not increased in a floodplain or in a wetland. 24 CFR 50.20(a)(2)(i)
 - In the case of multifamily residential buildings: (A) Unit density is not changed more than 20 percent; (B) The project does not involve a change in land use from residential to non-residential; and (C) The estimated cost of rehabilitation is less than 75 percent of the total estimated cost of replacement after rehabilitation. 24 CFR 50.20(a)(2)(ii)
 - In the case of non-residential structures, including commercial, industrial, and public buildings: (A) The facilities and improvements are in place and will not be changed in size nor capacity by more than 20 percent; and (B) The activity does not involve a change in land use, such as from non-residential to residential, commercial to industrial, or from one industrial use to another. 24 CFR 50.20(a)(2)(iii)
- An individual action (not including rehabilitation) on up to four dwelling units where there is a maximum of four units on any one site. The units can be four one-unit buildings or one four-unit building or any combination in between. 24 CFR 50.20(a)(3)(i)
- An individual action (not including rehabilitation) on a project of five or more housing units developed on scattered sites when the sites are more than 2,000 feet apart and there are not more than four housing units on any one site. 24 CFR 50.20(a)(3)(ii)
- Acquisition (including leasing) or disposition of, or equity loans on an existing structure, or acquisition (including leasing) of vacant land provided that the structure or land acquired, financed, or disposed of will be retained for the same use. 24 CFR 50.20(a)(4)
- Purchased or refinanced housing and medical facilities under section 223(f) of the National Housing Act (12 U.S.C. 1715n). 24 CFR 50.20(a)(5)
- Mortgage prepayments or plans of action (including incentives) under 24 CFR part 248. 24 CFR 50.20(a)(6)

Environmental Assessment (EA)

This activity requires an EA if no categorical exclusions or exemptions apply. An EA may also be required if extraordinary circumstances apply. [i](#)

- If project has been elevated to an EA due to extraordinary circumstances, check here

Environmental Impact Statement (EIS) [i](#)

- If project has been elevated to an EIS due to extraordinary circumstances, check here

Save and Go Back

Save and Continue

Analysis and Compliance with Related Laws and Authorities

Partner Initiated

Requirements in 24 CFR 50.4:

Historic Properties

Farmlands Protection

Floodplains

Noise

Coastal Zone Management

Explosive & Flammable Hazards

Coastal Barrier Resources

Airport Clear Zones

Sole Source Aquifers

Contaminated Sites

Endangered Species

Environmental Justice

Wild & Scenic Rivers

Flood Insurance

Air Quality

Wetlands

Additional MAP Requirements:

Partner Initiated

Chapter 9 of the MAP Guide imposes additional environmental review requirements beyond those in 24 CFR Part 50:

- Lead-based paint (9.5.A)
- Asbestos (9.5.B)
- Radon (9.5.C)
- Towers (9.5.P)
- Oil or Gas Wells 9.5.P)
- Pipelines (9.5.P)
- Transmission Lines (9.5.P)

In some cases, it will also place additional requirements on the 50.4 laws and authorities not otherwise required of HUD projects.

- Contamination requirements in 9.3 and 9.4
- Floodplain requirements in 9.5.E
- Explosive/Flammable Hazards in 9.5.I

Related Laws and Authorities as a Partner

- A Partner cannot legally complete the full analysis and compliance steps for all laws and authorities
 - E.g. Section 106 consultation, 8-Step Process
 - You may make suggestions and initial analysis, but HUD will make final determinations
 - To ensure that HUD reviews each related law and authority, Partners may *not* reply to the final question on each screen (“Are formal compliance steps or mitigation required?”)
- **However**, HEROS requires that each screen be fully complete before you can upload documents
 - Respond to all questions using your best suggestions for HUD
 - In the compliance determination box, explain your actions and suggestions
 - Be explicit about which responses are final and which are advisory
 - HUD will complete these screens using your feedback

Partner Worksheets

OMB No. 2506-0177
(exp.4/30/2018)



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-1000

This Worksheet was designed to be used by those “Partners” (including Public Housing Authorities, consultants, contractors, and nonprofits) who assist Responsible Entities and HUD in preparing environmental reviews, but legally cannot take full responsibilities for these reviews themselves. Responsible Entities and HUD should use the RE/HUD version of the Worksheet.

Airport Hazards (CEST and EA) – PARTNER

<https://www.hudexchange.info/environmental-review/airport-hazards>

- 1. To ensure compatible land use development, you must determine your site’s proximity to civil and military airports. Is your project within 15,000 feet of a military airport or 2,500 feet of a civilian airport?**
 - No → *If the RE/HUD agrees with this recommendation, the review is in compliance with this section. Continue to the Worksheet Summary below. Provide a map showing that the site is not within the applicable distances to a military or civilian airport.*
 - Yes → *Continue to Question 2.*
- 2. Is your project located within a Runway Potential Zone/Clear Zone (RPZ/CZ) or Accident Potential Zone (APZ)?**
 - Yes, project is in an APZ → *Continue to Question 3.*
 - Yes, project is an RPZ/CZ → *Project cannot proceed at this location.*
 - No, project is not within an APZ or RPZ/CZ
 - *If the RE/HUD agrees with this recommendation, the review is in compliance with this section. Continue to the Worksheet Summary below. Continue to the Worksheet Summary below. Provide a map showing that the site is not within either zone.*
- 3. Is the project in conformance with DOD guidelines for APZ?**
 - Yes, project is consistent with DOD guidelines without further action.

Uploading Documents

- HUD is asking Partners to upload each document on the corresponding screen
 - This will facilitate HUD's review and minimize delays
 - No longer accept a single Phase 1 upload with page numbers in compliance factors.
 - Be aware of prompts within screens to determine what documentation required to move forward.

Directions: Click on the Compliance Factor links in the first column in the chart below. The links will take you to a separate screen to answer questions and provide documentation on the specific Compliance Factor. After completing each Compliance Factor screen you will automatically return to this screen to continue.

HUD PREPARER

PARTNER initiates

Compliance Factors	Are formal compliance steps or mitigation required?	Compliance Determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.6		
Airport Hazards [Clear Zones and Accident Potential Zones; 24 CFR Part 51 Subpart D]	<input type="radio"/> Yes <input type="radio"/> No	The project is within 15,000 feet of a military airport or within 2,500 of a civilian airport. However, it is not within an APZ or RPZ/CZ. The project is in compliance with Airport Hazards requirements.
Coastal Barrier Resources [Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]]	<input type="radio"/> Yes <input type="radio"/> No	
Flood Insurance [Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]]	<input type="radio"/> Yes <input type="radio"/> No	
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.5		
Air Quality [Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93]	<input type="radio"/> Yes <input type="radio"/> No	
Coastal Zone Management [Coastal Zone Management Act, sections 307(c) & (d)]	<input type="radio"/> Yes <input type="radio"/> No	
Contamination and Toxic Substances - Multifamily and Nonresidential Properties [24 CFR 50.3(i) & 58.5(i)(2)] (HUD Standard)	<input type="radio"/> Yes <input type="radio"/> No	
Endangered Species [Endangered Species Act of 1973, particularly section 7; 50 CFR Part 402]	<input type="radio"/> Yes <input type="radio"/> No	
Explosive and Flammable Hazards (Above-Ground Tanks)[24 CFR Part 51 Subpart C]	<input type="radio"/> Yes <input type="radio"/> No	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with explosive and flammable hazard requirements. **NOTES FROM PARTNER: The MAP Guide requires that the risks associated with proximity to hazardous facilities for projects to be purchased or refinanced be evaluated even if they will not increase residential densities. Enviro Professionals has surveyed the area within 1 mile of the project site (see attached map) and determined that there are no above ground storage tanks within range of this project site.
Farmlands Protection [Farmland Protection Policy Act of 1981, particularly sections 1504(b) & 1541; 7 CFR Part 658]	<input type="radio"/> Yes <input type="radio"/> No	This project does not include any activities that could potentially convert agricultural land to a non-agricultural use. The project is in compliance with the Farmland Protection Policy Act.
		This project is located in a 100-year floodplain. The 5-Step Process is applicable per 55.12(a)(1-4). With the 5-Step Process the project will be in compliance with Executive Order 11988. ***NOTES FROM

Floodplain Management

Partners should [create a FIRMette](#) with the site marked and identify whether the project site contains any floodplains

- Make a preliminary suggestion as to whether an exception in 24 CFR 55.12 applies
- If the 8-Step or 5-Step Process is required, work with HUD to complete that process
- Partners should not conduct any part of the 8- or 5-Step Process without first consulting with HUD

General Requirements	Legislation	Regulation
Executive Order 11988, Floodplain Management, requires Federal activities to avoid impacts to floodplains and to avoid direct and indirect support of floodplain development to the extent practicable.	Executive Order 11988	24 CFR 55

Reference

<https://www.onecpd.info/environmental-review/floodplain-management>

Note that if you change answers on this screen, make sure to press "Next" button in order for the information to save and proceed to the appropriate next question.

1. Do any of the following exceptions apply? Select the applicable citation.

- 55.12(c)(3) The approval of financial assistance for restoring and preserving the natural and beneficial functions and values of floodplains and wetlands, including through acquisition of such floodplain and wetlands property, but only if:
- (i) The property is cleared of all existing structures and related improvements;
 - (ii) The property is dedicated for permanent use for flood control, wetlands protection, park land, or open space; and
 - (iii) A permanent covenant or comparable restriction is placed on the property's continued use to preserve the floodplain or wetlands from future development.
- Upload covenant or comparable restriction in the Screen Summary at the conclusion of this screen.
- 55.12(c)(4) An action involving a repossession, receivership, foreclosure, or similar acquisition of property to protect or enforce HUD's financial interests under previously approved loans, grants, mortgage insurance, or other HUD assistance.
- 55.12(c)(5) Policy-level actions described at 24 CFR 50.16 that do not involve site-based decisions.
- 55.12(c)(6) A minor amendment to a previously approved action with no additional adverse impact on or from a floodplain.
- 55.12(c)(7) HUD's approval of a project site, an incidental portion of which is situated in an adjacent floodplain, but only if all of the following apply:
- 55.12(c)(8) HUD's approval of financial assistance for a project on any nonwetland site in a floodplain for which FEMA has issued:
- (i) A final Letter of Map Amendment (LOMA) or final Letter of Map Revision (LOMR) that removed the property from a FEMA-designated floodplain location; or
 - (ii) A conditional LOMA or conditional LOMR if the HUD approval is subject to the requirements and conditions of the Conditional LOMA (CLOMA) or Conditional LOMR (CLOMR).
- 55.12(c)(9) Issuance or use of Housing Vouchers, Certificates under the Section 8 Existing Housing Program, or other forms of rental subsidy where HUD, the awarding community, or the public housing agency that administers the contract awards rental subsidies that are not project-based (i.e., do not involve site-specific subsidies).
- 55.12(c)(10) Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and persons with disabilities.
- 55.12(c)(11) The approval of financial assistance for acquisition, leasing, construction, rehabilitation, repair, maintenance, or operation of ships and other water-borne vessels that will be used for transportation or cruises and will not be permanently moored.
- None of the above.

Next

Save and Return to Summary

Cancel Review

- (i) The property is cleared of all existing structures and related improvements;
- (ii) The property is dedicated for permanent use for flood control, wetlands protection, park land, or open space; and
- (iii) A permanent covenant or comparable restriction is placed on the property's continued use to preserve the floodplain or wetlands from future development.

Upload covenant or comparable restriction in the Screen Summary at the conclusion of this screen.

- 55.12(c)(4) An action involving a repossession, receivership, foreclosure, or similar acquisition of property to protect or enforce HUD's financial interests under previously approved loans, grants, mortgage insurance, or other HUD assistance.
- 55.12(c)(5) Policy-level actions described at 24 CFR 50.16 that do not involve site-based decisions.
- 55.12(c)(6) A minor amendment to a previously approved action with no additional adverse impact on or from a floodplain.
- 55.12(c)(7) HUD's approval of a project site, an incidental portion of which is situated in an adjacent floodplain, but only if all of the following apply:
- 55.12(c)(8) HUD's approval of financial assistance for a project on any nonwetland site in a floodplain for which FEMA has issued:
 - (i) A final Letter of Map Amendment (LOMA) or final Letter of Map Revision (LOMR) that removed the property from a FEMA-designated floodplain location; or
 - (ii) A conditional LOMA or conditional LOMR if the HUD approval is subject to the requirements and conditions of the Conditional LOMA (CLOMA) or Conditional LOMR (CLOMR).
- 55.12(c)(9) Issuance or use of Housing Vouchers, Certificates under the Section 8 Existing Housing Program, or other forms of rental subsidy where HUD, the awarding community, or the public housing agency that administers the contract awards rental subsidies that are not project-based (i.e., do not involve site-specific subsidies).
- 55.12(c)(10) Special projects directed to the removal of material and architectural barriers that restrict the mobility of and accessibility to elderly and persons with disabilities.
- 55.12(c)(11) The approval of financial assistance for acquisition, leasing, construction, rehabilitation, repair, maintenance, or operation of ships and other water-borne vessels that will be used for transportation or cruises and will not be permanently moored.
- None of the above.

* 2. Upload a FEMA FIRM (or ABFE) map showing the site here:

FIRMette 123.jpg 

The Federal Emergency Management Agency (FEMA) designates floodplains. The FEMA Map Service Center provides this information in the form of FEMA Flood Insurance Rate Maps (FIRMs) or Advisory Base Flood Elevations (ABFEs). When FEMA provides ABFEs or preliminary FIRMs and studies, HUD or the responsible entity must use the latest of these sources unless the ABFE or preliminary FIRM allows a lower Base Flood Elevation (BFE) than the current FIRM and Flood Insurance Study (FIS) (see 55.2(b)(1)). For projects in areas not mapped by FEMA, use the best available information  to determine floodplain information. Include documentation, including a discussion of why this is the best available information for the site.

Does your project occur in a floodplain?

- No
- Yes

Select the applicable floodplain using the FEMA map or the best available information:

- Floodway 
- Coastal High Hazard Area (V Zone) 
- 100-year floodplain (A Zone) 
- 500-year floodplain (B Zone or shaded X Zone) 

The Federal Emergency Management Agency (FEMA) designates floodplains. The FEMA Map Service Center provides this information in the form of FEMA Flood Insurance Rate Maps (FIRMs) or Advisory Base Flood Elevations (ABFEs). When FEMA provides ABFEs or preliminary FIRMs and studies, HUD or the responsible entity must use the latest of these sources unless the ABFE or preliminary FIRM allows a lower Base Flood Elevation (BFE) than the current FIRM and Flood Insurance Study (FIS) (see 55.2(b)(1)). For projects in areas not mapped by FEMA, use the best available information **i** to determine floodplain information. Include documentation, including a discussion of why this is the best available information for the site.

Does your project occur in a floodplain?

- No
 Yes

Select the applicable floodplain using the FEMA map or the best available information:

- Floodway **i**
 Coastal High Hazard Area (V Zone) **i**
 100-year floodplain (A Zone) **i**
 500-year floodplain (B Zone or shaded X Zone) **i**

8-Step Process

Does the 8-Step Process apply? Select one of the following options:

- 8-Step Process applies. **i**
 5-Step Process is applicable per 55.12(a)(1-4). Provide documentation of 5-Step Process.

Upload a completed 5-Step Process in the Screen Summary at the conclusion of this screen.

Select the applicable citation:

- 55.12(a)(1) HUD actions involving the disposition of HUD-acquired multifamily housing projects or "bulk sales" of HUD-acquired one- to four-family properties in communities that are in the Regular Program of the National Flood Insurance Program (NFIP) and in good standing (i.e., not suspended from program eligibility or placed on probation under 44 CFR 59.24).
- 55.12(a)(2) HUD's actions under the National Housing Act (12 U.S.C. 1701) for the purchase or refinancing of existing multifamily housing projects, hospitals, nursing homes, assisted living facilities, board and care facilities, and intermediate care facilities, in communities that are in good standing under the NFIP.
- 55.12(a)(3) HUD's or the recipient's actions under any HUD program involving the repair, rehabilitation, modernization, weatherization, or improvement of existing multifamily housing projects, hospitals, nursing homes, assisted living facilities, board and care facilities, intermediate care facilities, and one- to four-family properties, in communities that are in the Regular Program of the National Flood Insurance Program (NFIP) and are in good standing, provided that the number of units is not increased more than 20 percent, the action does not involve a conversion from nonresidential to residential land use, the action does not meet the thresholds for "substantial improvement" under § 55.2(b)(10), and the footprint of the structure and paved areas is not significantly increased.
- 55.12(a)(4) HUD's (or the recipient's) actions under any HUD program involving the repair, rehabilitation, modernization, weatherization, or improvement of existing nonresidential buildings and structures, in communities that are in the Regular Program of the NFIP and are in good standing, provided that the action does not meet the thresholds for "substantial improvement" under § 55.2(b)(10) and that the footprint of the structure and paved areas is not significantly increased.
- 8-Step Process is inapplicable per 55.12(b)(1-5).

Mitigation

This project may require elevating structure or structures. See <https://www.hudexchange.info/programs/environmental-review/floodplain-management/> for information on HUD's elevation requirements.

Which of the following mitigation/minimization measures have been identified for this project in the 8-Step or 5-Step Process? Select all that apply.

- Permeable surfaces
 Natural landscape enhancements that maintain or restore natural hydrology

8-Step Process applies. 

5-Step Process is applicable per 55.12(a)(1-4). Provide documentation of 5-Step Process.

Upload a completed 5-Step Process in the Screen Summary at the conclusion of this screen.

Select the applicable citation:

55.12(a)(1) HUD actions involving the disposition of HUD-acquired multifamily housing projects or "bulk sales" of HUD-acquired one- to four-family properties in communities that are in the Regular Program of the National Flood Insurance Program (NFIP) and in good standing (i.e., not suspended from program eligibility or placed on probation under 44 CFR 59.24).

55.12(a)(2) HUD's actions under the National Housing Act (12 U.S.C. 1701) for the purchase or refinancing of existing multifamily housing projects, hospitals, nursing homes, assisted living facilities, board and care facilities, and intermediate care facilities, in communities that are in good standing under the NFIP.

55.12(a)(3) HUD's or the recipient's actions under any HUD program involving the repair, rehabilitation, modernization, weatherization, or improvement of existing multifamily housing projects, hospitals, nursing homes, assisted living facilities, board and care facilities, intermediate care facilities, and one- to four-family properties, in communities that are in the Regular Program of the National Flood Insurance Program (NFIP) and are in good standing, provided that the number of units is not increased more than 20 percent, the action does not involve a conversion from nonresidential to residential land use, the action does not meet the thresholds for "substantial improvement" under § 55.2(b)(10), and the footprint of the structure and paved areas is not significantly increased.

55.12(a)(4) HUD's (or the recipient's) actions under any HUD program involving the repair, rehabilitation, modernization, weatherization, or improvement of existing nonresidential buildings and structures, in communities that are in the Regular Program of the NFIP and are in good standing, provided that the action does not meet the thresholds for "substantial improvement" under § 55.2(b)(10) and that the footprint of the structure and paved areas is not significantly increased.

8-Step Process is inapplicable per 55.12(b)(1-5).

Mitigation

This project may require elevating structure or structures. See <https://www.hudexchange.info/programs/environmental-review/floodplain-management/> for information on HUD's elevation requirements.

Which of the following mitigation/minimization measures have been identified for this project in the 8-Step or 5-Step Process? Select all that apply.

- Permeable surfaces
- Natural landscape enhancements that maintain or restore natural hydrology
- Planting or restoring native plant species
- Bioswales
- Evapotranspiration
- Stormwater capture and reuse
- Green or vegetative roofs with drainage provisions
- Natural Resources Conservation Service conservation easements or similar easements
- Floodproofing of structures
- Elevating structures including freeboarding above the required base flood elevations
- Other

* Explain:

***NOTES FROM PARTNER: Mitigation requirements will be determined during completion of the 5-Step Process. Enviro Professionals recommends that the following mitigation measures to be taken:
- The parking lot and walking path located in the floodplain are scheduled for an upgrade as part of the refinance. The upgrade should be redone with permeable surfaces to facilitate drainage.

Next

All parking lots, walking paths, and sidewalks will be replaced with permeable surfaces to facilitate drainage. and walking path located in the floodplain are scheduled for an upgrade as part of the refinance. The upgrade should be redone with permeable surfaces to facilitate drainage.

Next

Screen Summary

Compliance Determination

Describe the basis that led to your determination here, identifying all key elements from your support documentation that substantiate your determination. The following minimum language is based on your responses in this section. You are strongly encouraged to edit this language to provide a clear description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates
- Names of plans or reports and relevant page numbers
- Any additional requirements specific to your region

A small portion of this project is located in a 100-year floodplain. The 5-Step Process is applicable per 55.12(a)(1-4). With the 5-Step Process the project will be in compliance with Executive Order 11988.

***NOTES FROM PARTNER: Enviro Professionals anticipates that the 5-Step Process will be required. Although all buildings and access to and from the project site are outside of the Special Flood Hazard Area, one parking lot is located in the 100-year floodplain. Only HUD may complete the 5-Step Process. Enviro Professionals has uploaded a draft 5-step analysis for HUD to consider. See attachments for current effective FIRM and a preliminary map provided by FEMA. Because the preliminary map is has a higher BFE than the current effective FIRM, HUD must rely on the preliminary map.

***NOTES FROM HUD: HUD staff have completed the 5 step process for floodplain compliance and determined that there is no practicable alternative to proceeding with the project. See uploaded analysis and HUD determination with signature. HUD staff will require that the parking lot and walking path be repaved using permeable surfaces. HUD will place a condition on the FIRM for the project to submit a design for permeable surfaces approved by the architect before closing.

Supporting documentation

Upload all supporting documents required in this section here:

Effective FIRM.jpg ✘

Prelim Map.jpg ✘

5-Step.jpg ✘

Are formal compliance steps or mitigation required?

Only Responsible Entity (for Part 58) or HUD (for Part 50) Users may respond to this question. Ensure that this question is complete before finalizing the review.

Yes

No

Wetlands Protection

If project involves ground disturbance:

- Use the [National Wetlands Inventory](#) as a preliminary screening tool to determine whether the site contains a wetland
 - Provide secondary sources (e.g. National Soil Survey, state/local information) as necessary
- If so, consult with HUD to determine whether to consult with US Fish and Wildlife or complete a wetlands delineation survey
- If 8-Step Process is required, coordinate with HUD: only HUD may complete the 8-Step Process

1. Does this project involve **new construction as defined in Executive Order 11990**, expansion of a building's footprint, or ground disturbance? The term "new construction" shall include draining, dredging, channelizing, filling, diking, impounding, and related activities and any structures or facilities begun or authorized after the effective date of the Order.

- No
 Yes

2. Will the new construction or other ground disturbance impact an on- or off-site wetland? The term "wetlands" means those areas that are inundated by surface or ground water with a frequency sufficient to support, and under normal circumstances does or would support, a prevalence of vegetative or aquatic life that requires saturated or seasonally saturated soil conditions for growth and reproduction. Wetlands generally include swamps, marshes, bogs, and similar areas such as sloughs, potholes, wet meadows, river overflows, mud flats, and natural ponds.

Wetlands under E.O. 11990 include isolated and non-jurisdictional wetlands.

- No, a wetland will not be impacted in terms of E.O. 11990's definition of new construction.

Upload a map or any other relevant documentation  in the Screen Summary at the conclusion of this screen to explain your determination.

- Yes, there is a wetland that will or may be impacted in terms of E.O. 11990's definition of new construction.

Next

Screen Summary

Compliance Determination

Describe the basis that led to your determination here, identifying all key elements from your support documentation that substantiate your determination. The following minimum language is based on your responses in this section. You are strongly encouraged to edit this language to provide a clear description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates
- Names of plans or reports and relevant page numbers
- Any additional requirements specific to your region

The project will not impact on- or off-site wetlands. The project is in compliance with Executive Order 11990.

***NOTES FROM PARTNER: This project involves a limited amount of ground disturbance, meaning that it triggers EO 11990's definition of new construction. USFWS's National Wetlands Inventory indicates that there is a wetland on site (see attached map). However, after working with HUD to consult with the local USFWS Office, it was determined that the man-made retention pond on the site does not meet the definition of a wetland in Part 55. Therefore, Enviro Professionals suggests that the 8-Step Process is not required. |

Endangered Species

Partners should not contact of the US Fish and Wildlife Service or NOAA Fisheries.

- If consultation is required, Partners should coordinate with HUD.

General Requirements	Legislation	Regulation
<p>Section 7 of the Endangered Species Act (ESA) mandates that federal agencies ensure that actions that they authorize, fund, or carry out shall not jeopardize the continued existence of federally listed plants and animals or result in the adverse modification or destruction of designated critical habitat. Where their actions may affect resources protected by the ESA, agencies must consult with the Fish and Wildlife Service and/or the National Marine Fisheries Service ("FWS" and "NMFS" or "the Services").</p>	<p>The Endangered Species Act of 1973 (16 U.S.C. 1531 et seq.); particularly section 7 (16 USC 1536).</p>	<p>50 CFR Part 402</p>

Reference

<https://www.onecpd.info/environmental-review/endangered-species>

Note that if you change answers on this screen, make sure to press "Next" button in order for the information to save and proceed to the appropriate next question.

1. Does the project involve any activities that have the potential to affect species or habitats?

- No, the project will have No Effect due to the nature of the activities involved in the project. This selection is only appropriate if none of the activities involved in the project have potential to affect species or habitats. Examples of actions without potential to affect listed species may include: purchasing existing buildings, completing interior renovations to existing buildings, and replacing exterior paint or siding on existing buildings.
- No, the project will have No Effect based on a letter of understanding, memorandum of agreement, programmatic agreement, or checklist provided by local HUD office
- Yes, the activities involved in the project have the potential to affect species and/or habitats.

Next

Save and Return to Summary

Cancel Review

Reference

<https://www.onecpd.info/environmental-review/angered-species>

Note that if you change answers on this screen, make sure to press "Next" button in order for the information to save and proceed to the appropriate next question.

1. Does the project involve any activities that have the potential to affect species or habitats?

- No, the project will have No Effect due to the nature of the activities involved in the project. This selection is only appropriate if none of the activities involved in the project have potential to affect species or habitats. Examples of actions without potential to affect listed species may include: purchasing existing buildings, completing interior renovations to existing buildings, and replacing exterior paint or siding on existing buildings.
- No, the project will have No Effect based on a letter of understanding, memorandum of agreement, programmatic agreement, or checklist provided by local HUD office
- Yes, the activities involved in the project have the potential to affect species and/or habitats.

2. Are federally listed species or designated critical habitats present in the action area?

Listed species are those that are either endangered (in danger of extinction throughout all or a significant portion of its range) or threatened (likely to become endangered within the foreseeable future throughout all or a significant portion of its range). Refer to ATEC for information on consideration of candidate species (those that the Services have considered for listing but have not yet issued a final ruling) and proposed species (those that have been proposed for listing).

- No, the project will have No Effect due to the absence of federally listed species and designated critical habitat.
- Yes, there are federally listed species or designated critical habitats present in the action area.

3. What effects, if any, will your project have on federally listed species or designated critical habitat?

- No Effect: Based on the specifics of both the project and any federally listed species in the action area, you have determined that the project will have absolutely no effect on listed species or critical habitat.

Upload all documents used to make your determination in the Screen Summary at the conclusion of this screen.

Documentation should include a species list and explanation of your conclusion, and may require maps, photographs, and surveys as appropriate.

- May Affect, Not Likely to Adversely Affect: Any effects that the project may have on federally listed species or critical habitats would be beneficial, discountable, or insignificant.
- Likely to Adversely Affect: The project may have negative effects on one or more listed species or critical habitat.

6. For the project to be brought into compliance with this section, all adverse impacts must be mitigated. Explain in detail the exact measures that must be implemented to mitigate for the impact or effect, including the timeline for implementation. This information will be automatically included in the Mitigation summary for the environmental review. If negative effects cannot be mitigated, cancel the project using the button at the bottom of this screen.

- Mitigation as follows will be implemented:
- No Mitigation Necessary

* Explain why mitigation will not be made here:

***NOTES FROM PARTNER: Enviro Professionals asserts that mitigation is not required because there is no potential habitat in the project area.

Next

Save and Return to Summary

Cancel Review

No Mitigation Necessary

* Explain why mitigation will not be made here:

***NOTES FROM PARTNER: Enviro Professionals asserts that mitigation is not required because there is no potential habitat in the project area.

Next

Screen Summary

Compliance Determination

Describe the basis that led to your determination here, identifying all key elements from your support documentation that substantiate your determination. The following minimum language is based on your responses in this section. You are strongly encouraged to edit this language to provide a clear description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates
- Names of plans or reports and relevant page numbers
- Any additional requirements specific to your region

This project has been determined to have No Effect on listed species. This project is in compliance with the Endangered Species Act without mitigation.

***NOTES FROM PARTNER: There is one listed species with potential habitat in the project area, the Rabb's Fringe Limb Tree Frog (see attached species list from USFWS.) Enviro Professional's certified biologist visited the site and determined that the topography and vegetation at the site and surrounding 10 mile radius would not support ground squirrel populations. The biologist also noted that the site has been previously developed. Enviro Professionals has uploaded the biologist's written determination to support a No Effect Determination.

Supporting documentation

Upload all supporting documents required in this section here:

Biologist Report.jpg 

Species List.jpg 

Are formal compliance steps or mitigation required?

Only Responsible Entity (for Part 58) or HUD (for Part 50) Users may respond to this question. Ensure that this question is complete before finalizing the review.

Yes

No

Historic Preservation

Partners should not contact State Historic Preservation Officers (SHPOs) or Tribal Historic Preservation Officers (THPOs)

- Make a preliminary suggestion regarding the consulting parties and the effects determination
- Describe your conclusions
- If the project includes ground disturbance or is in or near a historic building or a historic district, coordinate with HUD as soon as possible

2050 – Historic Preservation (50/58)**Project Name: Sample-Review-**

General Requirements	Legislation	Regulation
Regulations under Section 106 of the National Historic Preservation Act (NHPA) require a consultative process to identify historic properties, assess project impacts on them, and avoid, minimize, or mitigate adverse effects	Section 106 of the National Historic Preservation Act (16 U.S.C. 470f)	36 CFR 800 "Protection of Historic Properties" http://www.access.gpo.gov/nara/cfr/waisidx_10/36cfr800_10.html

Reference<https://www.onecpd.info/environmental-review/historic-preservation>

Note that if you change answers on this screen, make sure to press "Next" button in order for the information to save and proceed to the appropriate next question.

Is Section 106 review required for your project?

- No, because the project consists solely of activities listed as exempt in a Programmatic Agreement (PA ). (See the [PA Database](#) to find applicable PAs.)
- No, because the project consists solely of activities included in a No Potential to Cause Effects memo or other determination [36 CFR 800.3(a)(1)].
- Yes, because the project includes activities with potential to cause effects (direct or indirect).

Next**Save and Return to Summary****Cancel Review**

The Section 106 Process

After determining the need to do a Section 106 review, initiate consultation with regulatory and other interested parties, identify and evaluate historic properties, assess effects of the project on properties listed on or eligible for the National Register of Historic Places, and resolve any adverse effects through project design modifications or mitigation.
Note that consultation continues through all phases of the review.

- Step 1: Initiate consultation
- Step 2: Identify and evaluate historic properties
- Step 3: Assess effects of the project on historic properties
- Step 4: Resolve any adverse effects

Step 1 - Initiate Consultation

The following parties are entitled to participate in Section 106 reviews: Advisory Council on Historic Preservation; State Historic Preservation Officers (SHPOs); federally recognized Indian tribes/Tribal Historic Preservation Officers (THPOs); Native Hawaiian Organizations (NHOs); local governments; and project grantees. The general public and individuals and organizations with a demonstrated interest in a project may participate as consulting parties at the discretion of the RE or HUD official. Participation varies with the nature and scope of a project. Refer to [HUD's website](#) for guidance on consultation, including the required timeframes for response. Consultation should begin early to enable full consideration of preservation options.

Use the [When To Consult With Tribes checklist](#) within Notice CPD-12-006: Process for Tribal Consultation to determine if you should invite tribes to consult on a particular project. Use the [Tribal Directory Assessment Tool \(TDAT\)](#) to identify tribes that may have an interest in the area where the project is located. Note that consultants may not initiate consultation with Tribes.

Select all consulting parties below (check all that apply):

State Historic Preservation Offer (SHPO)

Advisory Council on Historic Preservation

Indian Tribes including Tribal Historic Preservation Officers (THPOs) or Native Hawaiian Organizations (NHOs)

Consult the [When To Consult With Tribes checklist](#), and upload completed checklist in the Screen Summary at the conclusion of this screen.

Other Consulting Parties

Upload all correspondence, notices, and notes (including comments and objections received) in the Screen Summary at the conclusion of this screen.

* Describe the process of selecting consulting parties and initiating consultation here:

NOTES FROM PARTNER: Enviro Professionals suggests that HUD initiate consultation with the SHPO and the Pamunkey Indian Tribe (see attached TDAT document for contact information). Enviro Professionals has not contact the SHPO or the Pamunkey Tribe.

NOTES FROM PARTNER: Enviro Professionals suggests that HUD initiate consultation with the SHPO and the Pamunkey Indian Tribe (see attached TDAT document for contact information). Enviro Professionals has not contact the SHPO or the Pamunkey Tribe.

Step 2 - Identify and Evaluate Historic Properties

1. Define the Area of Potential Effect (APE ) , either by entering the address(es) or uploading a map depicting the APE in the Screen Summary at the conclusion of this screen:

Because this project is limited to interior rehab, the APE is only the building itself. The building is located in a historic district.

Gather information about known historic properties in the APE. Historic buildings, districts and archeological sites may have been identified in local, state, and national surveys and registers, local historic districts, municipal plans, town and county histories, and local history websites. If not already listed on the National Register of Historic Places, identified properties are then evaluated to see if they are eligible for the National Register.

Refer to [ATEC](#) for guidance on identifying and evaluating historic properties.

In the chart below, list historic properties identified and evaluated in the APE. Every historic property that may be affected by the project should be included in the chart.

Upload the documentation (survey forms, Register nominations, concurrence(s) and/or objections, notes, and photos) that justify your National Register Status determination in the Screen Summary at the conclusion of this screen. 

Address  /Location/District	National Register Status	SHPO Concurrence	Sensitive Information
Project Site Historic District	Listed ▼	Yes ▼	<input type="checkbox"/> Do not release
	(not set) ▼	(not set) ▼	<input type="checkbox"/> Do not release
	(not set) ▼	(not set) ▼	<input type="checkbox"/> Do not release
	(not set) ▼	(not set) ▼	<input type="checkbox"/> Do not release
	(not set) ▼	(not set) ▼	<input type="checkbox"/> Do not release

Add Additional Locations

Additional notes:

NOTES FROM PARTNER: See attached map for limits of the Project Site Historic District

★ 2. Was a survey of historic buildings and/or archeological sites done as part of the project? 

- Yes
 No

<input type="text"/>	(not set) ▾	(not set) ▾	<input type="checkbox"/> Do not release
<input type="text"/>	(not set) ▾	(not set) ▾	<input type="checkbox"/> Do not release

Add Additional Locations

Additional notes:

NOTES FROM PARTNER: See attached map for limits of the Project Site Historic District

★ 2. Was a survey of historic buildings and/or archeological sites done as part of the project? ⓘ

- Yes
 No

Step 3 - Assess Effects of the Project on Historic Properties

Only properties that are listed on or eligible for the National Register of Historic Places receive further consideration under Section 106. Assess the effect(s) of the project by applying the Criteria of Adverse Effect. (36 CFR 800.5)] Consider direct and indirect effects as applicable as per guidance on **direct and indirect effects**.

Check here if this information is sensitive and must remain confidential.

Choose one of the findings below - No Historic Properties Affected, No Adverse Effect, or Adverse Effect; and seek concurrence from consulting parties.

- No Historic Properties Affected
 No Adverse Effect

★ Document reason for finding:

NOTES FROM PARTNER: This is merely a preliminary recommendation. Enviro Professionals has consulted the Secretary's Standards and recommends that HUD mitigate any potential adverse effects by retaining the contributing elements of the building, including crown molding and exposed brick elements in the residential units. The midcentury modern elements in the lobby should also be preserved. See attached for a full list of suggestions.

Does the No Adverse Effect finding contain conditions?

- Yes (check all that apply)
 No

Upload concurrence(s) or objection(s) in the Screen Summary at the conclusion of this screen.

If consulting parties concur or fail to respond to user's request for concurrence, project is in compliance with this section. No further review is required. If consulting parties object, refer to 36 CFR 800.5(c)(2) and consult further to try to resolve objection(s). Monitor satisfactory implementation of conditions.

Adverse Effect

Next

Screen Summary

Compliance Determination

Describe the basis that led to your determination here, identifying all key elements from your support documentation that substantiate your determination. The following minimum language is based on your responses in this section. You are strongly encouraged to edit this language to provide a clear description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates
- Names of plans or reports and relevant page numbers
- Any additional requirements specific to your region

Based on Section 106 consultation the project will have No Adverse Effect on historic properties. Conditions: None. Upon satisfactory implementation of the conditions, which should be monitored, the project is in compliance with Section 106.

***NOTES FROM PARTNER: Enviro Professionals has not initiated consultation or contacted the SHPO or Pamunkey Indian Tribe. Enviro Professionals recommends that HUD initiate consultation with both organizations (see attached documents for contact information). This project site is a contributing historical structure located in a historic district (see attached map). Enviro Professionals has also prepared a list of suggestions to ensure that the rehabilitation conforms to the Secretary's Standards, and it believes that if the repairs conform to these suggestions, that HUD will be able to make a finding of No Adverse Effect.

Supporting documentation

Upload all supporting documents required in this section here:

Upload File

TDAT Info.jpg 
Historic District Map.bmp 
Rehab Suggestions.bmp 

Are formal compliance steps or mitigation required?

Only Responsible Entity (for Part 58) or HUD (for Part 50) Users may respond to this question. Ensure that this question is complete before finalizing the review.

- Yes
 No

Save and Return to Summary

Cancel Review

General Requirements	Legislation	Regulation
Many Housing Programs have additional requirements beyond those listed at 50.4. Some of these relate to compliance with 50.3(i) and others relate to site nuisances and hazards		24 CFR 50.3(i) 24 CFR 35

Reference

<https://www.hudexchange.info/environmental-review/housing-requirements/>

Housing Requirements

Requirements for evaluating additional housing requirements vary by program. Refer to the appropriate guidance for your program area (i.e. the Multifamily Accelerated Processing (MAP) guide, Chapter 7 of the Healthcare Mortgage Insurance Handbook, etc.) for specific requirements.

Tips for completing this screen:

- Discuss compliance steps and determinations in the text boxes below each topic. Upload documentation.
- Any required mitigation measures (for example, radon mitigation or asbestos remediation) must be summarized in the Mitigation Text box at the bottom of this screen. This Mitigation Text Box will automatically populate the Mitigation Measures and Conditions Screen for the project as a whole.
- Summarize compliance determinations in the final Compliance Determination Text Box. This will appear after you complete the mitigation text box and will populate the Related Laws and Authorities summary screen. If you do not enter any project specific data, the system will automatically populate Housing Requirements with "See appendix for compliance with Housing Requirements." You may upload additional documents here if not already captured in the documentation uploaded for each topic.

Lead-based paint

Lead-based paint may be present in buildings built prior to 1978. Guidance materials related to lead-based paint, including a helpful online Lead Rule Compliance Advisor, may found by following the link to HUD's website above. Buildings constructed in 1978 or later do not require lead-based paint testing. Refer to specific program guidance for additional exemptions and requirements.

Was a lead-based paint inspection or survey performed by the appropriate certified lead professional?

- Yes
- No, because the project was previously deemed to be lead free.
Upload all lead free certificates.
- No, because the project does not involve any buildings constructed prior to 1978.
Provide documentation of construction date(s) below.
- No, because program guidance does not require testing for this type of project.

For example: HUD's lead-based paint requirements at 24 CFR Part 35 do not apply to housing designated exclusively for the elderly or persons with disabilities, unless a child of less than 6 years of age resides or is expected to reside in such housing. In addition, the requirements do not apply to 0-bedroom dwelling units.

Describe how compliance or exemption was met and upload any relevant documents such as reports, surveys, and letters below.

CENST Reviews in HEROS

Not All Items in Housing Requirements Apply to All Projects

223(a)(7) (all)

MAP Standard	Required/Not Required
Lead-based Paint	Not Required
Radon	Encouraged, Must Document if Testing and Reporting was Completed
Asbestos	Not Required
Nuisances and Hazards	Not Required

223(f) (if CENST)

MAP Standard	Required/Not Required
Lead-based Paint	Required
Radon	Encouraged, Must Document if Testing and Reporting was Completed
Asbestos	Not Required
Nuisances and Hazards	Not Required

Environmental Assessments (“Part B”): Partner Initiated

4010 - EA Factors – Summary (50/58)

Project Name: FHA-Training

Environmental Assessment Factors [24 CFR 58.40; Ref. 40 CFR 1508.8 1508.27]

For more information:
<https://www.onecnpd.info/environmental-review/environmental-assessments>

Impact Codes: Choose from the following impact codes to document the impact for each factor. An impact code from the following list has been used to make the determination of impact for each factor.

- (1) Minor beneficial impact
- (2) No impact anticipated
- (3) Minor adverse Impact – may require mitigation.
- (4) Significant or potentially significant impact requiring avoidance or modification and may require EIS

Directions:
 The following chart is for the analysis of Environmental Assessment Factors.

- Information for the Environmental Assessment Factor can be found on the Office of Environment and Energy Website, which is listed above.
- The Impact Evaluation column is for impact analysis; for ALL Impact Codes record the qualitative and quantitative significance of the effects of the proposal on the character, features and resources of the project area. Provide the necessary reviews or consultations that have been completed and applicable permits of approvals have been obtained or noted. Provide citations, including dates/names/titles of contacts, as appropriate.
- Use the Mitigation column to explain in detail the exact measures that must be implemented to mitigate for the impact or /effect, including the timeline for implementation. This information will be automatically included in the Mitigation Summary for the environmental review.
- At the bottom of the screen upload verifiable source documentation as referenced and described in support of each determination, as appropriate.

Environmental Assessment Factor	Impact Code	Impact Evaluation	Mitigation
LAND DEVELOPMENT			
Conformance with Plans / Compatible Land Use and Zoning / Scale and Urban Design	Choose impact code ▼		
Soil Suitability / Slope / Erosion / Drainage /	Choose impact code ▼		

EA Factor Guidance

Resources and assistance to support HUD's community partners

NEED HOUSING ASSISTANCE?

Email Updates

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Secretary Ben Carson

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News



[Home](#) > [Programs](#) > [Environmental Review](#) > Environmental Assessments

Environmental Assessments

Environmental assessments are prepared under the National Environmental Policy Act to determine whether a project requires an environmental impact statement or a finding of no significant impact.

When conducting an environmental assessment for a HUD-assisted project, refer to the resources below for guidance.

[NEPAssist](#)

NEPAssist is a tool that facilitates the environmental review process and project planning in relation to environmental considerations. The web-based application draws environmental data dynamically from EPA's Geographic Information System databases and web services and provides immediate screening of environmental assessment indicators for a user-defined area of interest. These features contribute to a streamlined review process that potentially raises important environmental issues at the earliest stages of project development.

[Part 58 Environmental Assessment Form](#)

This is the recommended format for conducting Part 58 environmental assessments.

[Environmental Assessment Factors and NEPA Analysis](#)

In addition to compliance with the laws and authorities at 24 CFR 50.4 or 24 CFR 58.6 and 58.5 (also known as the Statutory Checklist), environmental assessments must consider an array of additional potential impacts of the project. This resource lists the additional environmental assessment factors and National Environmental Policy Act (NEPA) analysis that would be required of an environmental assessment for HUD-assisted projects. Note: This document presents only the factors *not* included in a *categorically excluded, subject to* (CEST) review and should be used for reference only.

[Environmental Assessment Factors Guidance](#)

One component of the environmental assessment is an analysis of the project's impacts on land development, socioeconomic factors, community facilities and services, and natural features. (See the Environmental Assessment Factors section of the recommended form or the Environmental Assessment Factors and NEPA Analysis reference document). This document provides guidance on how to analyze each of those factors.

[Council on Environmental Quality \(CEQ\) Website](#)

The Council on Environmental Quality (CEQ) oversees environmental review policies across federal agencies.

[CEQ Guidance](#)

Select documents prepared by the Council on Environmental Quality that provide guidance on the NEPA process.

[CEQ Regulations](#)

The CEQ regulations on environmental assessments found at 40 CFR 1501.3.

EAs in HEROS:

Partner Initiated

1366 - Project Justification (50/58)

Project Name: Sample-Review

★ **Statement of Purpose and Need for the Proposal:** The underlying purpose and need to which the agency is responding in proposing the action and its alternatives. Describe how the proposed action is intended to address housing and/or community development needs.



★ **Existing Conditions and Trends:** [24 CFR 58.40(a)] Determine existing conditions and describe the character, features and resources of the project area and its surroundings; identify the trends that are likely to continue in the absence of the project.



HEROS Hint: Save Your Work Often!

HEROS version training-1886-31432

HUD Environmental Review Online System (HEROS)

HEROS Home Guide to HEROS

My Environmental Reviews Search Reports Admin Logout

2005 – Related Federal Laws and Authorities Summary (50/58) Project Name: FHA-Training

Directions: Click on the Compliance Factor links in the first column in the chart below. The links will take you to a separate screen to answer questions and provide documentation on the specific Compliance Factor. After completing each Compliance Factor screen you will automatically return to this screen to continue.

Compliance Factors	Are formal compliance steps or mitigation required?	Compliance Determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.6		
Airport Hazards [Clear Zones and Subpart D]		
Coastal Barrier [Coastal Barrier Improvement]		
Flood Insurance [Flood Disaster Insurance Refund USC 5154a]]		
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & 58.5		
Air Quality [Clean Air Act, as amended, particularly section 176(c) & (d); 40 CFR Parts 6, 51, 93]	<input type="radio"/> Yes <input type="radio"/> No	
Coastal Zone Management [Coastal Zone Management Act, sections 307(c) & (d)]	<input type="radio"/> Yes <input type="radio"/> No	
Contamination and Toxic Substances - Multifamily and Nonresidential Properties	<input type="radio"/> Yes <input type="radio"/> No	

Session Timeout

⚠ Your HEROS working session is about to expire in less than 3 minutes. You can extend your session by clicking on 'Continue' below.

[Continue](#) [Logout](#)

Mitigation Measures: Partner Initiated

HEROS version training-1886-34712

HUD Environmental Review Online System (HEROS)

HEROS Home Guide to HEROS

 Mandatory text box for Mitigation Plan

Assign Review

My Environmental Reviews [Logout](#)

5000 - Mitigation Measures and Conditions (50/58) **Project Name: Partner-Review**

Initial Screen
Project Summary
Level of Review Determination
Related Laws and Authorities
Mitigation Measures and Conditions
Final Screen

Before proceeding with this screen, review to ensure that you have completed all preceding screens. The mitigation measures and conditions below are generated from information provided in the Law and Authority and EA Factor screens, so it is important that all previous screens be finalized before continuing.

Review the mitigation measures and conditions required of this project below.

Law, Authority, or Factor	Mitigation Measure or Condition
Floodplain Management	Required mitigation measures will be identified as part of the 8-Step Process, to be completed by the Responsible Entity.

Add Mitigation Measure or Condition Factor

To insert additional mitigation measures or conditions not listed here, click the "Add Mitigation Measure or Condition" button above. **If no mitigation measures are required, you may continue to the next page .** Otherwise, describe the Mitigation Plan below.

Mitigation Plan

Explain how the above mitigation measures and conditions will be carried out and monitored. Clearly identify both the persons responsible for implementing and monitoring mitigation measures and the timeframe in which they will be completed. These measures and conditions must be incorporated into project contracts, development agreements and other relevant documents. (40 CFR 1505.2(c))

Attach the mitigation plan here: **Upload(Optional)**

Save and Go Back **Save** **Save and Continue**

 Mandatory text box for Mitigation Plan

Final Screen

HEROS version training-1886-34712

HUD Environmental Review Online System (HEROS)

HEROS Home

Guide to HEROS

Assign Review

My Environmental Reviews Logout

Initial Screen

Project Summary

Level of Review
Determination

Related Laws and
Authorities

Mitigation Measures and
Conditions

Final Screen

6205 – Preparer Notification Screen (50/58)

Project Name: Sample-Review

As a Partner User, you cannot proceed past this point in the environmental review. Please assign this review to the Responsible Entity (if Part 58) or HUD (if Part 50) Preparer to complete this review.

Before assigning the review, you are encouraged to preview the environmental review record and ensure that you have completed all required steps. Generate and review the preview of the environmental review record, using the button below, taking special care to ensure that all questions have complete and accurate responses and all supporting documentation. If necessary, use the menu on the left side of this screen to navigate through and edit the previous screens.

Generate Preview of Environmental Review Record

When you are satisfied with the review up to this point, reassign the environmental review to the Responsible Entity or HUD preparer by selecting Assign Review in the side menu. You are strongly encouraged to call the RE or HUD staff person to ensure availability and awareness of the environmental review record.

Go Back

Save and Exit

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U. S. Department of Housing and Urban
Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov
espanol.hud.gov

**Environmental Review for Activity/Project that is
Categorically Excluded Subject to Section 50.4
Pursuant to 24 CFR Part 50.20(a)**

Project Information

Project Name: Village-of-Columbus,-NM

HEROS Number: 900000010002783

Applicant / Grant Recipient: Village of Columbus

Point of Contact: Major Phillip Skinner

HUD Preparer: Nelson A. Rivera

Consultant (if applicable):

Point of Contact:

Project Location: 100 East North Boundary, COLUMBUS, NM 88029

Additional Location Information:

N/A

Description of the Proposed Project [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

The Village of Columbus plans to utilize the funding of this application for the renovation of the newly acquired "old" Columbus Elementary School from the Deming Public School District. The main portion of the school was built in the early 1950's and is in the need to be renovated to meet standard ADA compliance amongst other issues. The most important aspect of this proposal is to improve the conditions of this now abandoned, distressed and blighted area and turn the facilities into a community resource center (CRC). The scope of this project covers Phase I of the renovations which include the following: 1. Improvements in Original Main Building (repair roof in OMB, safety issues including central fire alarm and fire sprinkler system and upgrade electrical service), 2. Kitchen (new finishes, lighting, HVAC systems & kitchen equipment), 3. Cafeteria (new HVAC system, windows, general lighting, painting exterior doors in cafeteria), 4. Entrance (new entry store front, door hardware & emergency lighting (OMB)), 5. Restrooms in OMB (west restrooms renovation), 6. Original classroom & office area renovation (OMB)), 7. 1991 Addition OMB (replace windows, upgrade lighting, finishes, HVAC systems, renovate restrooms) 8. Concrete Work (walk and curbs) The

Village-of-Columbus,-NM

COLUMBUS, NM

900000010002783

estimated replacement value of the building after rehabilitation would be 3,300,000 The past use was as an elementary school from the Deming Public School District. The school requires renovation to meet standard ADA compliance and the future use is to turn the facilities into a community resource center (CRC). The scope of this project covers Phase I (stating the details of the work to be accomplished). The elementary school was owned by the school district, used as an elementary school, and it was deeded to the Village of Columbus 2 years ago. The school has been vacant 5 yrs ago.

Does this project involve over 200 lots, dwelling units, or beds?

No

Yes (Project requires approval from the Environmental Clearance Officer (ECO))

Maps, photographs, and other documentation of project location and description:

[Master Plan NI Grant Village of Columbus.pdf](#)

[Old Columbus Elem site assesment by Richard Romero 10-18-2014.pdf](#)

Level of Environmental Review Determination:

Categorically Excluded per 24 CFR 50.20(a), and subject to laws and authorities at 50.4: 50.20(a)(2)(iii)

Determination:

<input type="checkbox"/>	Extraordinary circumstances exist and this project may result in significant environmental impact. This project requires preparation of an Environmental Assessment (EA); OR
<input checked="" type="checkbox"/>	There are no extraordinary circumstances which would require completion of an EA, and this project may remain CEST.

Review Certified by	Holly Kelly, Supervisory CPD Specialist	on	12/28/2015
----------------------------	---	-----------	------------

Funding Information

Grant Number	HUD Program	Program Name	Funding Amount
B-09-NI, NM-0026	Other	NEIGHBORHOOD INITIATIVE GRANT	\$950,000.00

Estimated Total HUD Funded Amount: \$950,000.00

Estimated Total Project Cost:

\$950,000.00

Compliance with 24 CFR §50.4, §58.5 and §58.6 Laws and Authorities

<p>Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR §50.4, §58.5, and §58.6</p>		
Are formal compliance steps or mitigation required?	Compliance determination (See Appendix A for source determinations)	
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & § 58.6		
<p>Airport Hazards Clear Zones and Accident Potential Zones; 24 CFR Part 51 Subpart D</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	The project site is not within 15,000 feet of a military airport or 2,500 feet of a civilian airport. The project is in compliance with Airport Hazards requirements. No military or civilian
		Columbus and Curry, NM (Cannon AFB) at 409.4 miles from Columbus, NM
<p>Coastal Barrier Resources Act Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<p>Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	The structure or insurable property is not located in a FEMA-designated Special Flood Hazard Area. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures maintain flood insurance under the National Flood Insurance Program (NFIP). The project is in compliance with flood insurance requirements. Subject project is away from any designated flood hazard areas.
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §50.4 & § 58.5		
<p>Air Quality Clean Air Act, as amended, particularly section 176(c) & (d); 40</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Based on the project description, this project includes no activities that would require further evaluation under the

Save this document and email it to HUD when you assign the review

CFR Parts 6, 51, 93		Clean Air Act. The project is in compliance with the Clean Air Act. Current project location is on an attainment location IAW attached criteria pollutant list
<p>Coastal Zone Management Act Coastal Zone Management Act, sections 307(c) & (d)</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	This project is located in a state that does not participate in the Coastal Zone Management Program. Therefore, this project is in compliance with the Coastal Zone Management Act. Subject project is not located in any coast of the U.S.
<p>Contamination and Toxic Substances 24 CFR 50.3(i) & 58.5(i)(2)]</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Site contamination was evaluated as follows: None of the above. On-site or nearby toxic, hazardous, or radioactive substances that could affect the health and safety of project occupants or conflict with the intended use of the property were not found. The project is in compliance with contamination and toxic substances requirements. Since there is no Phase I ASTM ESA performed for this rehabilitation, CERCLIS database was used and identified no on site or nearby toxic, hazardous, or radioactive substances found that could affect the health and safety of project occupants or conflict with the intended use of the property. Since there is no Phase I ASTM ESA performed for this rehabilitation, ECHO database was used and identified no on site or nearby toxic, hazardous, or radioactive substances found that could affect the health and safety of project occupants or conflict with the intended use of the property. This project does not involve acquisition of any property or land that will be used for residential, multifamily or commercial use. The project scope is limited to the rehabilitation of one phase for a building that used to be a school, and in lieu of the rehabilitation work, the school will be renovated into a community resource center. The community resource center will not be used as a residential facility, nor a

Coastal Zone Management Act

General requirements	Legislation	Regulation
Federal assistance to applicant agencies for activities affecting any coastal use or resource is granted only when such activities are consistent with federally approved State Coastal Zone Management Act Plans.	Coastal Zone Management Act (16 USC 1451-1464), particularly section 307(c) and (d) (16 USC 1456(c) and (d))	15 CFR Part 930

This project is located in a state that does not participate in the Coastal Zone Management Program. Therefore, this project is in compliance with the Coastal Zone Management Act.

Screen Summary

Compliance Determination

This project is located in a state that does not participate in the Coastal Zone Management Program. Therefore, this project is in compliance with the Coastal Zone Management Act. Subject project is not located in any coast of the U.S.

Supporting documentation

- [MAP OF THE PROJECT LOCATION IN REFERENCE TO THE COAST OF THE US\(1\).docx](#)
- [Flood_Map_Location_village_of_Columbus_NM\(2\).pptx](#)

Are formal compliance steps or mitigation required?

- Yes
- No

Contamination and Toxic Substances

General requirements	Legislation	Regulations
It is HUD policy that all properties that are being proposed for use in HUD programs be free of hazardous materials, contamination, toxic chemicals and gases, and radioactive substances, where a hazard could affect the health and safety of the occupants or conflict with the intended utilization of the property.		24 CFR 58.5(i)(2) 24 CFR 50.3(i)

contamination was evaluated? Select all that apply. Document and upload explanation of site contamination below.

hazardous materials (ASTM) Phase I Environmental Site Assessment

- Remediation or clean-up plan
- ASTM Vapor Encroachment Screening
- None of the Above

2. Were any on-site or nearby toxic, hazardous, or radioactive substances found that could affect the health and safety of project occupants or conflict with the intended use of the property? (Were any recognized environmental conditions or RECs identified in a Phase I ESA and confirmed in a Phase II ESA?)

- No

Explain:

Since there is no Phase I ASTM ESA performed for this rehabilitation, CERCLIS database was used and identified no on site or nearby toxic, hazardous, or radioactive substances found that could affect the health and safety of project occupants or conflict with the intended use of the property

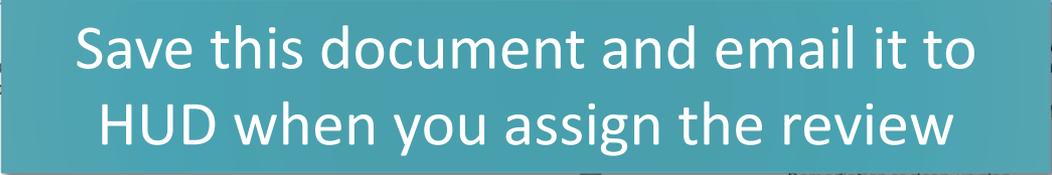
Based on the response, the review is in compliance with this section.

Yes

Screen Summary

Compliance Determination

Site contamination was evaluated as follows: None of the above. On-site or nearby toxic, hazardous, or radioactive substances that could affect the health and safety of project



Assigning the Review

Follow up outside the system to make sure the new assignee is available **before** assigning the review.

- FHA: assign to the assigned underwriter or appraiser
- RAD: assign to the RAD Financing Plan Transaction Manager (FTM)

Both assignee and assignor will receive a system-generated email.

The only people who can change an assignment are the current Assigned User and users with Admin privileges.

- If you assign a review and need to change it back, you must work with an Admin User to get it back.
 - Technical Branch Chiefs have admin privileges in HEROS.

Assigning the Review

Assign Review

Project Name: Sample-Review

After you assign this review to another user, you will no longer be able to edit it unless it is assigned back to you. Be sure you are done editing this review before assign it to another user.

First Name

Last Name

Search

Reset

Cancel

(1 of 1)

⏪ ⏩ 1 ⏪ ⏩ 10 ▾

Last Name ▾	First Name ▾	Role ▾	Organization ▾	E-Mail ▾	City ▾	State ▾
Jensen *	Sara	HUD		Sara.Jensen@hud.gov	Seattle	WA

(1 of 1)

⏪ ⏩ 1 ⏪ ⏩ 10 ▾

Other users who have previously been assigned to this review:

(1 of 1)

⏪ ⏩ 1 ⏪ ⏩ 10 ▾

Last Name ▾	First Name ▾	Role ▾	Organization ▾	E-Mail ▾	City ▾	State ▾
Zepeda	Liz	Partner	RAD Environment Co	elizabeth.g.zepeda@hud.gov	Washington	DC

(1 of 1)

⏪ ⏩ 1 ⏪ ⏩ 10 ▾

Enter any comments you have for the next assigned user here:

Assign

Cancel

HUD Environmental Review Online System (HEROS)

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Determination](#)
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[Environmental
Assessment Factors](#)
[Environmental
Assessment Analysis](#)
[Mitigation Measures and
Conditions](#)
[Final Screen](#)
[My Environmental Reviews](#) [Logout](#)

Assignment History

Project Name: Sample-Review

(1 of 1) ◀ << 1 >> ▶ 10 ▼					
Name ↕	Role ↕	Organization ↕	Assignment Date ↕	Assignor ↕	Assignment Comments ↕
Liz Zepeda	Partner	RAD Environment Co	08/24/17	Liz Zepeda	Initial entry on creation of ER
Lauren McNamara	HUD		01/24/18	Liz Zepeda	Partner is assigning this environmental review to HUD to be finalized
(1 of 1) ◀ << 1 >> ▶ 10 ▼					

This HEROS version was deployed on Fri Jan 5, 2018 at 11:39

Assignment History Screen

Posting to the HUD Exchange

Completed environmental reviews will be archived on HUD Exchange for a year.

<https://www.hudexchange.info/environmental-review/environmental-review-records/>

The screenshot displays the HUD Exchange website interface. At the top, there is a dark blue navigation bar with the HUD EXCHANGE logo and menu items: My HUD Exchange, Programs (highlighted), Resources, Trainings, Program Support, Grantees, and News. A search icon is also present. Below the navigation bar, the breadcrumb trail reads: Home > Programs > Environmental Review > Environmental Review Records. The main heading is "Environmental Review Records". A descriptive paragraph explains that the page houses environmental reviews made publicly available through the HUD Environmental Review Online System (HEROS), including environmental assessments, CEST reviews, and CEST reviews that converted to exempt. A second paragraph provides instructions on using search filters to find projects with recent environmental reviews, noting that reviews currently in public comment period will appear above archived reviews. It also mentions that tiered reviews will be available for five years and that users should submit inquiries through "Ask a Question" for new or updated reviews. To the right, a "Related Resources" section lists "Environmental Review Main" and "Environmental Impact Statements". Below the main text, there is a section titled "Environmental Review Records" with a "Filter By" sidebar on the left. The sidebar includes two dropdown menus: "All Report Statuses" and "All States". The main content area lists three records, each with a HUD logo icon, a title, location, and a public comment availability date: "West 2nd North Street Sidewalk Construction, Summerville, SC" (available until 02/24/2017), "American Tourister Site Improvements, Providence, RI" (available until 02/18/2017), and "Leigh Avenue Seniors".

Registering for HEROS

- If you do not have HEROS access, follow the instructions provided to register



Tools and Resources

HEROS Resources

Training materials on the HUD Exchange include:

- User Guide: <https://www.hudexchange.info/resource/3150/heros-user-guide>
- How-To Videos: <https://www.hudexchange.info/resource/3848/heros-e-tutorials/>
- FAQs: <https://www.hudexchange.info/heros/faqs>
- HUD Exchange “Ask A Question”: <https://www.hudexchange.info/program-support/my-question/>
- Live Q&A Webinars
- HEROS Worksheets: <https://www.hudexchange.info/resource/5119/environmental-review-record-related-federal-laws-and-authorities-partner-worksheets/>

Materials are available at: <https://www.hudexchange.info/environmental-review/heros>

Environmental Resources



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<https://www.hudexchange.info/programs/environmental-review/>

[Home](#) > [Manage A Program](#) > [Environmental Review](#)

Environmental Review

Welcome to the official website for the Department of Housing and Urban Development's (HUD's) Office of Environment and Energy. The Office of Environment and Energy (OEE) manages the environmental review process for HUD.

An environmental review is the process of reviewing a project and its potential environmental impacts to determine whether it meets federal, state, and local environmental standards. The environmental review process is required for all HUD-assisted projects to ensure that the proposed project does not negatively impact the surrounding environment and that the property site itself will not have an adverse environmental or health effect on end users. Not every project is subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must be in compliance with the [National Environmental Policy Act \(NEPA\)](#), and other related Federal and state environmental laws.

Orientation to Environmental Reviews

Explore the components of an environmental review. The section contains information pertaining to both Part 50 and Part 58 reviews.

[Learn about the Environmental Review Process](#)

Related Federal Environmental Laws and Authorities

Learn about the environmental requirements covered by related federal laws and authorities and referenced in HUD's regulations at 24 CFR 50.4, 58.5, and 58.6. Each environmental topic features a compilation of resources such as trainings, guidance, and useful websites. This section contains all of the content from the Assessment Tools for Environmental Compliance (ATEC).

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WISER Modules

Getting Started (Part 50 and Part 58)

Tools and Resources

Airport Hazards

Endangered Species

Noise Abatement and Control

Water Elements

- Floodplain Management
- Flood Insurance
- Coastal Barrier Resources
- Coastal Zone Management
- Sole Source Aquifers
- Wetlands

Environmental Justice

Environmental Assessment Factors/Site Planning

Explosive and Flammable Facilities

Wild & Scenic Rivers

Farmland

Air Quality

Historic Preservation: The Section 106 Process

Site Contamination

Program Environmental Resources

2016 MAP Guide:

<https://www.hud.gov/sites/documents/4430GHSGG-BM.PDF>

Environmental Review Requirements for RAD Transactions:

<https://www.hudexchange.info/resources/documents/Environmental-Review-Requirements-for-RAD-Transactions.pdf>

HEROS Quick Links

OEE on the HUD Exchange:

<https://www.hudexchange.info/environmental-review/>

HEROS on the HUD Exchange:

<https://www.hudexchange.info/environmental-review/heros/>

FAQs: <https://www.hudexchange.info/heros/faqs>

Log into HEROS: <https://heros.hud.gov/>

Questions?

Technical questions about HEROS should go to Ask A Question at <https://www.hudexchange.info/get-assistance/my-question/>.

Project-specific or environmental review questions should go to your HUD Program contact.