



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 WASHINGTON, DC 20410-1000

This Worksheet is designed to be used by those “Partners” (including Public Housing Authorities, consultants, contractors, and nonprofits) who assist Responsible Entities and HUD in preparing environmental reviews, but legally cannot take full responsibilities for these reviews themselves. This document should be submitted along with the Related Law and Authority worksheets documenting compliance with the environmental requirements listed at 24 CFR 50.4 and 58.5-6.

Partner Submission: 223(a)(7) and CENST 223(f) Environmental Review Project Information

This format may be used by Partners to submit information for Part 50 reviews for all 223(a)(7) and for 223(f) projects that meet the CENST threshold at 24 CFR 50.19(b)(21) (project already HUD insured and no physical impacts beyond routine maintenance)

Project Information

**Required fields are marked with an asterisk.*

***Project Name:** [Click here to enter text.](#)

***Applicant/Grant Recipient:** [Click here to enter text.](#)

***Point of Contact:** [Click here to enter text.](#)

Consultant (if applicable): [Click here to enter text.](#)

Point of Contact (if applicable): [Click here to enter text.](#)

*HUD Program Information

Add as many rows as necessary to include all sources of HUD assistance.

Grant or Project Number	HUD Program (223(a)(7) or 223(f) Refinance)

***Estimated Total HUD Funded, Assisted, or Insured Amount:** [Click here to enter text.](#)

***Estimated Total Project Cost** (HUD and non-HUD funds): [Click here to enter text.](#)

*Project Location:

Provide a street address or intersection for your project. Provide additional information on the project located beyond the address as necessary for the scope of the project in a narrative in the provided textbox.

[Click here to enter text.](#)

***Description of the Proposed Project** [24 CFR 50.12 & 58.32; 40 CFR 1508.25]:

Provide a detailed project description that describes the scope of any planned critical and non-critical repairs including clear descriptions of any proposed physical changes which are included as part of the Capital Needs Assessment e-Tool submission. Attach any maps, photographs, or other documents that will assist HUD in understanding the nature and scope of this refinancing proposal.

For 223(f) projects, you must also submit evidence that the scope of work identified in conjunction with the refinance does not rise to a level above maintenance. For purposes of environmental review, maintenance is defined in [Notice CPD-16-02](#) as activities that slow or halt deterioration of a building, but which do not materially add to its value or adapt it to new uses. General examples of maintenance activities include cleaning activities, protective or preventative measures to keep a building in working order, replacement of appliances that are not permanently affixed to the building, periodic replacement of a limited number of component parts of a building feature or system that is subject to normal wear and tear, and replacement of a damaged or malfunctioning component part of a building feature or system. Refer to [Notice CPD-16-02](#) for more information, including specific examples of maintenance activities as compared to rehabilitation activities.

[Click here to enter text.](#)

***Compliance with 24 CFR 50.4, 58.5, and 58.6 Laws and Authorities**

Record the compliance or conformance determinations for each applicable statute, executive order, or regulation discussed below. Provide credible, traceable, and supportive source documentation for each authority and attach to this Partner Worksheet.

Flood Insurance

<https://www.hudexchange.info/environmental-review/flood-insurance>

1. Provide a FEMA/FIRM map showing the site.

The Federal Emergency Management Agency (FEMA) designates floodplains. The [FEMA Map Service Center](#) provides this information in the form of FEMA Flood Insurance Rate Maps (FIRMs).

Is the structure, part of the structure, or insurable property located in a FEMA-designated Special Flood Hazard Area?

No → *Continue to the Worksheet Summary.*

Yes → *Continue to Question 2.*

2. Is the community participating in the National Flood Insurance Program or has less than one year passed since FEMA notification of Special Flood Hazards?

Yes, the community is participating in the National Flood Insurance Program.

Flood insurance is required. Provide a copy of the flood insurance policy declaration or a paid receipt for the current annual flood insurance premium and a copy of the application for flood insurance.

→ *Continue to the Worksheet Summary.*

- Yes, less than one year has passed since FEMA notification of Special Flood Hazards. If less than one year has passed since notification of Special Flood Hazards, no flood Insurance is required.
→ *Continue to the Worksheet Summary.*
- No. The community is not participating, or its participation has been suspended.
Federal assistance may not be used at this location. Cancel the project at this location.

Worksheet Summary

Provide a full description of your determination and a synopsis of the information that it was based on, such as:

- Map panel numbers and dates
- Names of all consulted parties and relevant consultation dates
- Names of plans or reports and relevant page numbers
- Any additional requirements specific to your program or region

[Click here to enter text.](#)

Attach all documentation supporting your findings and include in your in your submission to HUD.

Housing Requirements

Many Housing Division programs have additional requirements beyond those listed at 50.4. Some of these relate to compliance with 50.3(i) and others relate to site nuisances and hazards.

Lead-based paint

Lead-based paint may be present in buildings built prior to 1978. Guidance materials related to lead-based paint, including a helpful online Lead Rule Compliance Advisor, may found on HUD's website. Buildings constructed in 1978 or later do not require lead-based paint testing. Refer to specific program guidance for additional exemptions and requirements.

The MAP guide exempts LBP requirements for insurance in connection with a refinancing transaction where an appraisal is not required under the applicable procedures established by HUD. As a result, you do not have to complete the LBP section for 223(a)(7) projects.

For CENST 223(f) projects, proceed with the following questions.

Was a lead-based paint inspection or survey performed by the appropriate certified lead professional?

- Yes. → *Continue to next question.*
- No, because the project was previously deemed to be lead free. → *Provide all lead free certificates.*
- No, because the project does not involve any buildings constructed prior to 1978. → *Provide documentation of construction date(s).*
- No, because program guidance does not require testing for this type of project. (For example: HUD's lead-based paint requirements at 24 CFR Part 35 do not apply to housing designated exclusively for the elderly or persons with disabilities, unless a child of less than 6 years of age resides or is expected

to reside in such housing. In addition, the requirements do not apply to 0-bedroom dwelling units.)
→ Explain determination below.

Was lead-based paint identified on site?

- Yes. → Refer to program guidance for remediation requirements. Describe the testing procedure and findings in the textbox below and any necessary mitigation measures in the Mitigation textbox at the bottom of this screen. Upload all documentation below.
- No. → Provide all testing documents demonstrating that no lead-based paint was found.

Describe how exemption or compliance was met and provide any relevant documents such as reports, surveys, and letters.

[Click here to enter text.](#)

Radon

Many Housing Programs require radon testing and mitigation. Radon is a colorless, odorless gas that can enter the air inside of buildings. Refer to specific program guidance for testing and mitigation requirements. Radon testing is not required for 223(a)(7) projects or 223(f) projects that are CENST but it is encouraged.

Was radon testing performed following the appropriate and latest ANSI-AARST standard?

- Yes → Continue to next question.
- No, because program guidance does not require testing for this type of project. → Note that radon testing is encouraged for all HUD projects, even where it is not required. Explain why radon testing was not completed below.

Did testing identify one or more units with radon levels above the EPA action level for mitigation?

- Yes → Refer to program guidance for remediation requirements. Describe the testing procedure, findings, and mitigation measures below and provide all documentation.
- No → Provide all testing documents demonstrating that radon was not found above EPA action levels for mitigation.

Describe how exemption or compliance was met and provide any relevant documents such as reports, surveys, and letters.

Asbestos

Asbestos requirements stem from 24 CFR 50.3(i). HUD has determined compliance is not required for CENST reviews.

Additional Nuisances and Hazards

These requirements do not apply to CENST level reviews.