



U.S. Department of Housing and Urban Development

DRGR Clean-up and Closeout

**June 18, 2013
2:00 PM EDT**

Community Planning and Development

Presenters and Q&A Format

- **Presenters**

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- **How to ask questions**

- **Questions Box:** You may enter your question into the question box at any time during the presentation. We will read question aloud and answer during allotted Q&A session.
- **Ask audible questions:** If listening to the presentation using computer mic and speakers, please raise your hand and we will unmute your line to speak. Make sure your computer speakers are unmuted so we can hear you. If listening to the presentation over the phone, make sure to press in your audio pin provided (#xx#). Raise your hand and we will unmute your line to ask your question.



NSP Closeout Guidance Review

To Closeout you need to:

- Draw and spend all of your Line of Credit
- Expend an amount equal to or greater than your original grant amount
- Complete and meet a National Objective for any project with every penny of Line of Credit funds
- Show that an amount equal to 25% of the original grant, made up any combination of PI and Line of Credit Funds was spent to meet the set-aside.



NSP Closeout Guidance: Period of Affordability

At closeout grantees will need to list the start and end date for all of their NSP properties.

- Currently there is no way for a grantee to enter the starting date of the affordability period into DRGR. Eventually this feature will added, but a closeout attachment is being developed to be used until then.
- Generally, the affordability period begins when the unit is occupied with an eligible tenant.
- Multifamily rental's affordability period begins when the property reaches stabilized occupancy.



NSP Closeout Guidance for DRGR

- Within 90 calendar days of the date it is determined that the criteria for closeout have been met, the grantee shall submit to HUD the final quarterly report in the Disaster Recovery Grant Reporting (DRGR) system.
- HUD will cancel any unused portion of the awarded grant, as shown in DRGR and the signed grant closeout agreement.
- Minimum annual reporting requirements will continue, initially in DRGR and later joined to the grantee's CDBG reporting in the IDIS.
- <https://www.onecpd.info/news//nsp-closeout-notice-published/>



What Will Be Covered

1. Program Income
2. Voucher Revisions
3. Expenditures in the QPR
4. Performance Measures in the QPR



Program Income (PI): Purpose of Updates

- Allows Activity budgets and obligations to include estimated program income for budgeting to be more interactive.
- Complies with the requirements for spending PI first.
- Creates a means (called Program Income Accounts) that identifies organizations that a grantee allows to retain PI, and not return to the grantee, for their own uses.
- Identifies each PI transaction rather than recording amounts quarterly as in the past.
- Creates a means (at the Project level) for users to identify Revolving Loan Funds (RLF)

PI: Budgets at the Grant Level

Estimate the amount of Program Income the grant will receive over the grant.

Re-evaluate regularly to ensure enough funds to accommodate Project and Activity budgets.

Action Plans

Edit Action Plan

Grant Number:

Grant Amount: \$10,000,000.00

- [Funding Sources](#)
- [Areas of Greatest Need](#)
- [Distribution and and Uses of Funds](#)
- [Definitions and Descriptions](#)
- [Low Income Targeting](#)
- [Acquisition and Relocation](#)
- [Public Comment](#)

| | |

Grant Amount:	\$10,000,000.00
Estimated PI/RL Funds:	<input type="text" value="\$2,000,000.00"/>
Total Budget:	\$12,000,000.00

Note: Click  to drill down activities.

 Project #	Project Title
 NSP1-Admin	Administration
 01-B.../Reh...	Acquisition/Reh.../Statio...

Add estimated Program Income and Revolving Loan Funds Here

PI: Budgets for Project/Activity

- Total Project and Activity budgets must include program funds and **Estimated Program Income**.
- Re-evaluate regularly to ensure enough funds to accommodate project and activity budgets.
- Math Rules:

Project/Activity Budget = Program Funds + Estimated PI

Total Budget (Grant Funds + Estimated PI/RL Funds) \geq
Sum of Total Project Budgets \geq
Sum of Total Activity Budgets (per Project)

PI Categories

- *General Account*: Pool of all PI receipted that is not in any individual RLF or PI Account(s).
- *PI Account(s)*: Separate accounts created by grantee to identify Activities under their funding agreements with their organizations that allow these organizations to RETAIN and use PI on their own Activities. In effect, *PI Accounts allow users to “wall off” PI receipts for specific Activities.*
- *Revolving Loan Fund(s)*: Projects to identify activities of a single Activity type where loan repayments are used to fund new loans

General Account

All PI received on any unassigned Activity must be disbursed before PF on any unassigned Activity

PI Account

All PI received in an any Activity in each PI Account must be disbursed before PF in the PI Account

RLF Project

All PI received in an any Activity in each RLF project must be disbursed before PF in the RLF Project

Program Income Receipts

PI received is recorded in the Drawdown Module as a receipts for individual PI transactions

Drawdown
- [Search/Edit Obligation](#)
- [Search/Maintain Voucher](#)

Receipt and PI Accounts
- [Create Receipt](#)
- [Search/Edit Receipt](#)
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Receipt

Create Receipt

[Help?](#)

Receipt Created For:
Denver01, CO

Receipt Created By:
T001GA T001GA

***Grant Number:**
B-08-MN-99-0103

***Activity:**
NSP1-B A/R MF DHH LH25

***Grantee Receipt #:**
3P1-B A/R MF DHH LH25 - 010912

***Receipt Date:**
01/09/2012 [Select Date \(ex: mm/dd/yyyy\)](#)

***Amount:**
\$ 25,000 (ex: 999,999.99)

Comment:

The user can now add comments about how the Program Income was generated or how it is to be used.

***Receipt Status:**
Open

Save Receipt

Cancel

Drawing Program Income

Drawdown

Create Voucher - Page 2 of 4 (Submit)

[Help?](#)

Submit Voucher

Return To Create Voucher (Page 1)

Cancel Voucher

Voucher #:

169888

Requested Submission

Date:

01/10/2012

Voucher Created For:

Denver01, CO

Created by:

T001GR T001GR

Click on the Available Amount to understand how the system generated this number.

Voucher Items

Grant #	Responsible Organization	Activity Type	Project #	Grantee Activity #	Activity Title	Fund Type	Program Income Account	Available Amount	Drawdown Amount	Status
B-08-MN-99-0103	City and County of Denver-BHS	Administration	NSP1-Admin	NSP1-Admin	Admin	PROGRAM FUND	City of Denver - PI Account	\$1,000,000.00	\$	
B-08-MN-99-0103	Denver Affordable Housing	Rehabilitation/reconstruction of residential structures	NSP1-B-Acq/Rehab	NSP1-B A/R SF DAH LH25	Acq/Rehab Single-Family LH25	PROGRAM FUND	DAH - PI Account	\$400,000.00	\$	
B-08-MN-99-0103	Denver Affordable Housing	Rehabilitation/reconstruction of residential structures	NSP1-B-Acq/Rehab	NSP1-B A/R SF DAH LH25	Acq/Rehab Single-Family LH25	PROGRAM INCOME	DAH - PI Account	\$100,000.00	\$	
B-08-MN-99-0103	Greater Denver Housing Help	Rehabilitation/reconstruction of residential structures	NSP1-B-Acq/Rehab	NSP1-B A/R MF DHH LH25	Acq/Rehab Multifamily LH25	PROGRAM FUND	GDHH - PI Account	\$2,975,000.00	\$	
B-08-MN-99-0103	Greater Denver Housing Help	Rehabilitation/reconstruction of residential structures	NSP1-B-Acq/Rehab	NSP1-B A/R MF DHH LH25	Acq/Rehab Multifamily LH25	PROGRAM INCOME	GDHH - PI Account	\$25,000.00	\$	

Submit Voucher

Return To Create Voucher (Page 1)

Cancel Voucher



Available PI Amount: Draw Calculation

Drawdown

Create Voucher - Calculated Available Amounts

[Help?](#)

Go Back To Create Voucher (Page 2)

Voucher #: 169888
Requested Submission Date: 01/10/2012
Voucher Created For: Denver01, CO
Created by: T001GR T001GR
Grant #: B-08-MN-99-0103
Responsible Organization: Greater Denver Housing Help
Project: NSP1-B-Acq/Rehab
Grantee Activity #: NSP1-B A/R MF DHH LH25
Activity Title: Acq/Rehab Multifamily LH25
Fund Type: PROGRAM FUND

Program Income Account:
GDHH - PI Account

Program Income Account	Program Income - PI Account Level	Program Funds - Activity Level	Program Income - Activity Level	All Funds - Activity Level
A - Budgeted	---	---	---	\$3,500,000.00
B - Obligated	---	---	---	\$3,000,000.00
C - Receipts	\$25,000.00	---	\$25,000.00	---
D - Drawn	\$0.00	\$0.00	\$0.00	\$0.00
E - Available	\$25,000.00	\$2,975,000.00	\$25,000.00	\$3,000,000.00

PI Available is calculated at the RLF and PI Account Level across activities (Left Column)

Program Funds Available is calculated within the activity based on total budgets, draws and PI availability



Program Income: Receipted and Drawn

- Checking PI with reports: **Financial Report 05b**

Project Number	Project Title	Activity Number	Activity Type	Responsible Organization	Metrics	Grant Funds Budgeted	Grant Funds Obligated	Grant Funds Disbursed	Program Income Received	Program Income Disbursed
360	Aq&Rehab SF	21-361 NEW Rehab SF LMMI	Rehabilitation/reconstruction of residential structures	New Economics For		\$20,468,653.00	\$13,593,648.04	\$12,428,199.40	\$3,504,962.76	\$1,165,448.64
		31-361 CRHDC Rehab SF LMMI	Rehabilitation/reconstruction of residential structures			\$13,656,129.00	\$7,344,629.30	\$6,353,291.12	\$1,582,344.58	\$991,338.18
		33-361 DelNorte Rehab SF LMMI	Rehabilitation/reconstruction of residential structures			\$5,221,000.00	\$3,211,229.15	\$2,155,349.35	\$1,462,662.19	\$990,901.15
		11-361 CPLC Rehab SF LMMI	Rehabilitation/reconstruction of residential structures		Inc.	\$13,275,536.00	\$9,448,635.15	\$7,744,212.73	\$1,298,666.70	\$1,704,422.42
		21-361 NEW Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$3,041,451.00	\$2,215,746.65	\$2,001,813.33	\$1,240,398.94	\$213,933.32
		33-361 DelNorte Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$3,420,000.00	\$1,843,931.73	\$1,441,000.00	\$840,286.20	\$402,931.73
		31-361 CRHDC Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$4,552,044.00	\$1,821,231.87	\$1,707,390.19	\$671,162.57	\$113,841.68
		11-361 CPLC Rehab SF LH25	Rehabilitation/reconstruction of residential structures		Inc.	\$6,652,312.00	\$1,283,905.24	\$1,269,392.58	\$644,749.06	\$14,512.66
		52-361 YES Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$1,088,142.00	\$664,400.02	\$636,386.71	\$377,925.15	\$28,013.31
380	Aq&Rehab MF	11-381a CPLC Rehab MF LH25	Rehabilitation/reconstruction of residential structures	Inc.	\$13,011,600.00	\$8,829,231.63	\$7,527,547.76	\$87,002.34	\$1,301,683.87	



Tip: What Modules do the Financial Reports draw from?

Drawdown

Action Plan

PI Account

Project Number	Project Title	Activity Number	Activity Type	Responsible Organization	Metrics	Grant Funds Budgeted	Grant Funds Obligated	Grant Funds Disbursed	Program Income Received	Program Income Disbursed
360	Aq&Rehab SF	21-361 NEW Rehab SF LMMI	Rehabilitation/reconstruction of residential structures			\$20,468,653.00	\$13,593,648.04	\$12,428,199.40	\$3,504,962.76	\$1,165,448.64
		31-361 CRHDC Rehab SF LMMI	Rehabilitation/reconstruction of residential structures			\$13,656,129.00	\$7,344,629.30	\$6,353,291.12	\$1,582,344.58	\$991,338.18
		33-361 DelNorte Rehab SF LMMI	Rehabilitation/reconstruction of residential structures			\$5,221,000.00	\$3,211,229.15	\$2,155,349.35	\$1,462,662.19	\$990,901.15
		11-361 CPLC Rehab SF LMMI	Rehabilitation/reconstruction of residential structures		c.	\$13,275,536.00	\$9,448,635.15	\$7,744,212.73	\$1,298,666.70	\$1,704,422.42
		21-361 NEW Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$3,041,451.00	\$2,215,746.65	\$2,001,813.33	\$1,240,398.94	\$213,933.32
		33-361 DelNorte Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$3,420,000.00	\$1,843,931.73	\$1,441,000.00	\$840,286.20	\$402,931.73
		31-361 CRHDC Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$4,552,044.00	\$1,821,231.87	\$1,707,390.19	\$671,162.57	\$113,841.68
		11-361 CPLC Rehab SF LH25	Rehabilitation/reconstruction of residential structures		c.	\$6,652,312.00	\$1,283,905.24	\$1,269,392.58	\$644,749.06	\$14,512.66
380	Aq&Rehab MF	52-361 YES Rehab SF LH25	Rehabilitation/reconstruction of residential structures			\$1,088,142.00	\$664,400.02	\$636,386.71	\$377,925.15	\$28,013.31
		11-381a CPLC Rehab MF LH25	Rehabilitation/reconstruction of residential structures		c.	\$13,011,600.00	\$8,829,231.63	\$7,527,547.76	\$87,002.34	\$1,301,683.87

QPR = Expenditures



Voucher Corrections: Revising A Voucher

- Grantee may need to revise an original voucher for several reasons:
 1. Original costs incurred are not for the correct Activity
 2. Error in accounting and costs need to be moved to another Activity
 3. HUD deemed costs ineligible
- Grantee has two options:
 1. Revise original voucher in DRGR and off set next draw
 2. Wire funds back to LOCCS;
 - This option is used sparingly. Contact your CPD rep before wiring funds back.

Voucher Corrections

- Corrected on a line item basis
- Users can make multiple line item corrections at one time
- Voucher Status will determine which function to use. Three options:
 - Revoke Approval
 - Cancelling a Voucher Line Item
 - Revising A Voucher Line Item

Voucher Correction



Voucher Corrections

- Tip: When making multiple or complex voucher and budget revisions, *map out changes in Excel. Use a Financial Report and build from there.*

Activity Number 	Responsible Organization 	Activity Type 	National Objective 	Metrics 	Activity Budget 	Activity Obligation 	Activity Disbursements 	Activity Expenditures 
AdminCity	City of Kansas City	Administration	N/A		\$462,373.00	\$462,373.00	\$33,575.97	\$0.00
AdminEDC	Economic Development Corporation	Administration	N/A		\$270,000.00	\$270,000.00	\$226,176.87	\$0.00
BEDCLH25	Economic Development Corporation	Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$1,051,279.00	\$1,051,279.00	\$692,209.64	\$566,395.73
BEDCLMMI	Economic Development Corporation	Rehabilitation/reconstruction of residential structures	NSP Only - LMMI		\$4,552,854.00	\$4,552,854.00	\$3,502,373.61	\$1,427,525.35
BHabitatLH25	Habitat for Humanity	Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$163,228.00	\$163,228.00	\$28,098.42	\$0.00
Cancelled	Economic Development Corporation	Land Banking - Disposition (NSP Only)	NSP Only - LMMI		\$0.00	\$0.00	\$0.00	\$0.00
Cancelled B	City of Kansas City	Administration	NSP Only - LMMI		\$0.00	\$0.00	\$0.00	\$0.00
Cancelled C	Economic Development Corporation	Administration	NSP Only - LMMI		\$0.00	\$0.00	\$0.00	\$0.00
Cancelled D	Economic Development Corporation	Administration	NSP Only - LH - 25% Set-Aside		\$0.00	\$0.00	\$0.00	\$0.00
Cancelled E	Habitat for Humanity	Administration	NSP Only - LMMI		\$0.00	\$0.00	\$0.00	\$0.00
Cancelled F	City of Kansas City	Administration	N/A		\$0.00	\$0.00	\$0.00	\$0.00
EHabitatLH25	Habitat for Humanity	Construction of new housing	NSP Only - LH - 25% Set-Aside		\$824,000.00	\$824,000.00	\$169,001.35	\$0.00
Total					\$7,323,734.00	\$7,323,734.00	\$4,651,435.86	\$1,993,921.08

Voucher Corrections: Mapped Out

Original Award Amt	\$24,000,000.00	Step 1: Temporarily increase Estimate PI to amount needed to make voucher revision (\$2M)
Estimated PI/RLF	\$250,000.00	Step 10: Decrease Estimated PI by \$2M
Total Budget Amt	\$24,250,000.00	Step 11: Save

Step 3: Increase Project Budget by \$2M

Step 4: Increase Activity Budget by \$2M

Step 5: Increase Obligated Amount

Step 6: Revise LMMI MF Vouchers to LMMI 1-4

Step 2: Back out QPR Expenditures

Project Budget	Activity Number	Activity Budget	Activity Obligation	Activity Disbursements	Activity Expenditures
\$8,250,000.00	REHAB LMMI 1-4	\$5,000,000.00	\$5,000,000.00	\$4,500,000.00	\$4,500,000.00
	REHAB LMMI MF	\$2,500,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	Step 9: Decrease Project Budget by \$2M	Step 8: Decrease Budgeted Amount to \$0	Step 7: Decrease Obligated Amount to \$0		
	REHAB LH25	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00
\$2,500,000.00	ADMIN CITY	\$1,500,000.00	\$1,500,000.00	\$750,000.00	\$500,000.00
	ADMIN ABC	\$1,000,000.00	\$1,000,000.00	\$500,000.00	\$500,000.00
\$3,000,000.00	DEMO CITY	\$2,000,000.00	\$2,000,000.00	\$1,600,000.00	\$1,600,000.00
	DEMO ABC	\$1,000,000.00	\$1,000,000.00	\$750,000.00	\$500,000.00
\$5,500,000.00	REDEV	\$5,500,000.00	\$5,500,000.00	\$4,500,000.00	\$4,000,000.00
\$5,000,000.00	ACQ	\$5,000,000.00	\$5,000,000.00	\$4,500,000.00	\$4,500,000.00
	Total	\$24,250,000.00	\$23,750,000.00	\$19,850,000.00	\$18,850,000.00

Collapsing Activities & Revising Vouchers

Goal: Collapse Activity 1A (Acq.) into 1B (Rehab.)

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$5M	Act. 1A (Acq)	\$3M	\$3M	\$2M
	Act.1B (Rehab)	\$2M	\$2M	\$1.5M

Project B (SF) \$13M	Act. 2A	\$6M	\$6M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M



Budget	Oblig.	Draws
\$0	\$0	\$0
\$5M	\$5M	\$3.5M

\$6M	\$6M	\$0
\$5M	\$5M	\$2M

\$1M	\$1M	\$1 M
\$1M	\$1M	\$1M

Exercise: Collapsing Activities

- Step1: Move obligations/budgets within Project A
- Step2A-B: “Borrow” \$ from Project B
- Step3A-B: “Zero out” 1A
- Step4A-B: Replace \$ “borrowed” from Project B

Reminders:

- For an Activity: Budget \geq Obligation \geq Draws
- Project Budget \geq Sum of Activity Budgets



Exercise: Collapsing Activities

Step1: Move obligations/budgets within Project A

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$5M	Act. 1A (Acq)	\$2M	\$2M	\$2M
	Act.1B (Rehab)	\$3M	\$3M	\$1.5M
Project B (SF) \$13M	Act. 2A	\$6M	\$6M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Decrease 1A oblig. by \$1M to \$2M
- Decrease 1A budget by \$1M to \$2M
- Increase 1B budget by \$1M to \$3M
- Increase 1B oblig. by \$1M to \$3M



Exercise: Collapsing Activities

Step2A: Decrease \$ in Project B

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$5M	Act. 1A (Acq)	\$2M	\$2M	\$2M
	Act.1B (Rehab)	\$3M	\$3M	\$1.5M
Project B (SF) \$11M	Act. 2A	\$4M	\$4M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Decrease 2A oblig. by \$2M to \$4M
- Decrease 2A budget by \$2M to \$4M
- Decrease Project B budget by \$2M to \$11M

TIP: Select the activity that is easiest to work with. In this case, the one with no draws



Exercise: Collapsing Activities

Step2B: Increase \$ in Project A

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$7M	Act. 1A (Acq)	\$2M	\$2M	\$2M
	Act.1B (Rehab)	\$5M	\$5M	\$1.5M
Project B (SF) \$11M	Act. 2A	\$4M	\$4M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Increase Project A budget by \$2M to \$7M
- Increase 1B budget by \$2M to \$5M
- Increase 1B oblig. by \$2M to \$5M

Exercise: Collapsing Activities

Step3A: “Zero out” 1A

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$7M	Act. 1A (Acq)	\$0	\$0	\$0
	Act.1B (Rehab)	\$5M	\$5M	\$1.5M
Project B (SF) \$11M	Act. 2A	\$4M	\$4M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Decrease 1A draws by \$2M to \$0
- Decrease 1A oblig. by \$2M to \$0
- Decrease 1A budget by \$2M to \$0

Exercise: Collapsing Activities

Step3B: “Zero out” 1A

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$7M	Act. 1A (Acq)	\$0	\$0	\$0
	Act.1B (Rehab)	\$7M	\$7M	\$3.5M
Project B (SF) \$11M	Act. 2A	\$4M	\$4M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Increase 1B budget by \$2M to \$7M
- Increase 1B oblig. by \$2M to \$7M
- Increase 1B draws by \$2M to \$3.5M

Exercise: Collapsing Activities

Step4A: Replace \$ “borrowed” from Project B

Project Budget	Activity	Budget	Oblig.	Draws	
Project A (MF) \$5M	Act. 1A (Acq)	\$0	\$0	\$0	
	Act.1B (Rehab)	\$5M	\$5M	\$3.5M	
Project B (SF) \$11M	Act. 2A	\$4M	\$4M	\$0	
	Act. 2B	\$5M	\$5M	\$2M	
	Act. 3A	\$1M	\$1M	\$1M	
	Act. 3B	\$1M	\$1M	\$1M	

- Decrease 1B oblig. by \$2M to \$5M
- Decrease 1B budget by \$2M to \$5M
- Decrease Project A budget by \$2M to \$5M



Exercise: Collapsing Activities

Step4B: Replace \$ “borrowed” from Project B

Project Budget	Activity	Budget	Oblig.	Draws
Project A (MF) \$5M	Act. 1A (Acq)	\$0	\$0	\$0
	Act.1B (Rehab)	\$5M	\$5M	\$3.5M
Project B (SF) \$13M	Act. 2A	\$6M	\$6M	\$0
	Act. 2B	\$5M	\$5M	\$2M
	Act. 3A	\$1M	\$1M	\$1M
	Act. 3B	\$1M	\$1M	\$1M

- Increase Project B budget by \$2M to \$13M
- Increase 2A budget by \$2M to \$6M
- Increase 2a oblig. by \$2M to \$6M



Voucher Corrections: Cancel Voucher Line Items

- Necessary Role: Request Drawdown

Drawdown

Maintain Voucher

[Help?](#)

Only line items with a status of **Open**, **Approved**, **Approved Pending HQ**, or **Approved by HQ** can be cancelled.

[Return to Search Voucher](#)

Voucher #: 169651

Created By: T001GR

Voucher Created for: Denver1, CO

Creation Date: 08/23/2011

Line Item #	Grant #	Grantee Activity #	Responsible Organization	Activity Type	Activity Title	Fund Type	Available Amount	Drawdown Amount	Line Item Status	Submission Date	Action	
1	B-08-DN-99-0013	NSP1-01 LB	[Redacted]	Land Banking - Acquisition (NSP Only)	Land Banking	PROGRAM FUND	\$6,000.00	\$10,000.00	Approved	08/23/2011	Cancel View	
2	B-08-DN-99-0013	NSP1-03 Redevelopment		Construction of new housing	Redevelopment 525 California	PROGRAM INCOME	\$20,000.00	\$5,000.00	Approved	08/23/2011	Revise Cancel View	
3	B-08-DN-99-0013	NSP1-02 AR SF DAH		Rehabilitation/reconstruction of residential structures	Acq/Rehab Single Fam Denver Affordable Housing	PROGRAM FUND	\$67,000.00	\$15,000.00	Approved	08/23/2011	Cancel View	
								Voucher Approved Total:	\$30,000.00			

[Return to Search Voucher](#)

Voucher Corrections

Revise Voucher Line Item

[Help?](#)

Updated: 2012-01-11 12:22:59.0
 Special Remarks:

Effective Date:

Line Item

Grant #	Grantee Activity #	Responsible Organization	Activity Type	Activity Title	Fund Type	Drawdown Amount	Line Item Status	Submission Date
B-08-MN-99-0103	NSP1-B A/R MF DHH LH25	Greater Denver Housing Help	Rehabilitation/reconstruction of residential structures	Acq/Rehab Multifamily LH25	PROGRAM INCOME	\$25,000.00	Approved	2012-01-11

Move Funds to Activities

Delete	Activity # / Activity Title / Available Amount	Amount
<input type="checkbox"/>	NSP1-B A/R MF DHH LMMI / Acq/Rehab Multifamily LMMI / \$500,000.00	\$ 5000
<input type="checkbox"/>	<--Select-->	\$ 0

Add Activity

Delete Activity

Recalculate Balance

Total Funds moved to other activities: \$ 5000.00

Balance Remaining on Activity # NSP1-B A/R MF DHH LH25: \$ 20000.00

*Revision Reason:

<--Select-->

Enter Reviser Comment:

Users can now select Revision Reasons and add comments about why the items were revised.

Revision Reason History:

Voucher Corrections: Verifying sufficient balance (Fin Rept07b)

Disaster Recovery Grant Reporting System (DrrgRep) - FY2008 - 001A > Shared Reports > Standard Reports > View Only User Reports > Grantee/Grant Level Reports > Fin Rept08a: CUM - Grant Funds Budget and Activity Level by Resp Org, Act Type and Nat Obj

File View Data Format Last update

PAGE-BY: Grantee Grant Number

Data rows: 1 - 50

Activity Number	Responsible Organization	Activity Type	National Objective	Metrics	Activity Budget	Activity Obligation	Activity Disbursements
01-300 CPLC National Admin		Administration	N/A		\$4,495,666.52	\$1,386,562.47	\$1,386,562.47
11-300 CPLC AZ Admin		Administration	N/A		\$2,283,875.78	\$984,399.74	\$984,399.74
11-310 CPLC Financing LMMI		Homeownership Assistance to low- and moderate-income	NSP Only - LMMI		\$2,220,000.00	\$15,000.00	\$15,000.00
11-320 CPLC Demolition LMMI		Clearance and Demolition	NSP Only - LMMI		\$1,080,000.00	\$0.00	\$0.00
11-330 CPLC Land Banking LMMI		Land Banking - Acquisition (NSP Only)	NSP Only - LMMI		\$3,000,000.00	\$0.00	\$0.00
11-361 CPLC Rehab SF LH25		Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$3,670,712.05	\$1,195,381.83	\$1,195,381.83
11-361 CPLC Rehab SF LMMI		Rehabilitation/reconstruction of residential structures	NSP Only - LMMI		\$8,612,136.17	\$2,850,011.26	\$2,664,076.99
11-381a CPLC Rehab MF LH25		Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$8,400,000.00	\$6,650,000.00	\$6,650,000.00
11-381a CPLC Rehab MF LMMI		Rehabilitation/reconstruction of residential structures	NSP Only - LMMI		\$3,600,000.00	\$2,591,935.50	\$2,591,935.50
21-300 NEW Admin		Administration	N/A		\$1,718,355.96	\$600,843.13	\$600,843.13

Accomplishments: Area Benefit vs. Direct Benefit

- Direct and area benefit options will mainly affect the type of beneficiary data that will be entered by grantees for their activities.
- For most NSP activities such as housing rehabilitation, construction of new housing, and homeownership subsidy, 'Direct Benefit' will be selected.

* Name of the Primary Responsible Organization Carrying out activity:

Report Benefit Performance By:

Area Benefit Direct Benefit 

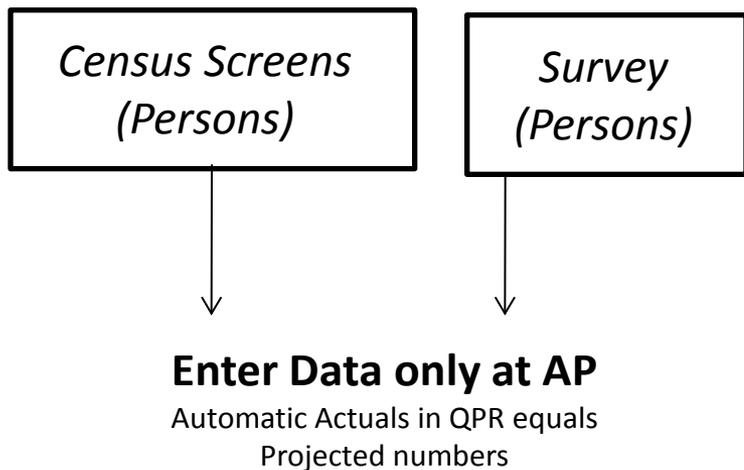
Housing Units

Multi Family Single Family

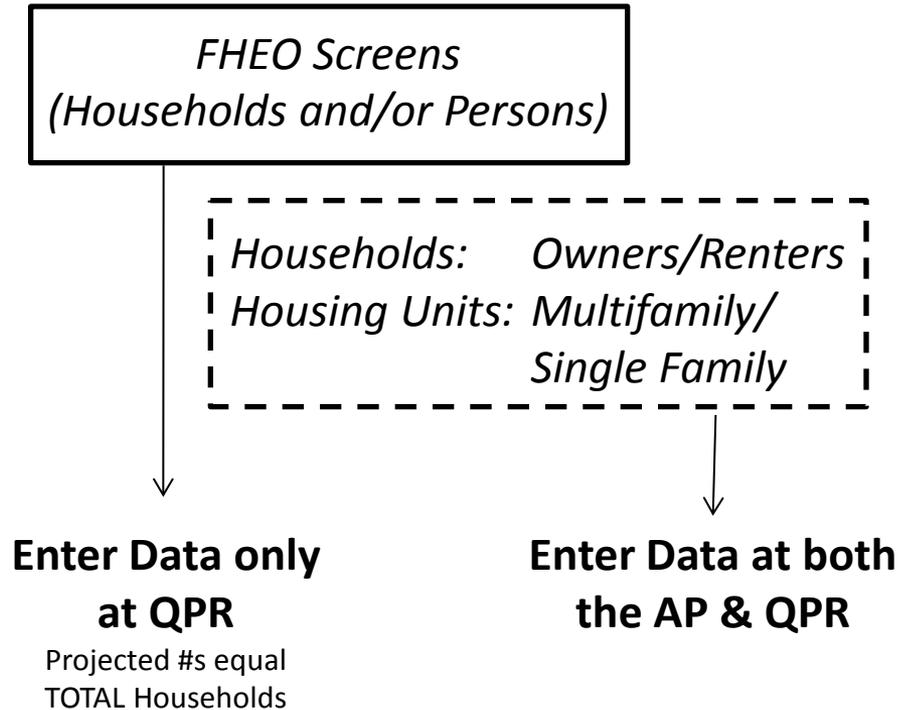
Proposed Accomplishments:

Proposed vs. Actual: Beneficiary Measures

Area Benefit



Direct Benefit



Accomplishments in the QPR

- DRGR will check the cumulative totals for total households from the race/ethnicity data and compare it to the cumulative totals by income level. Additionally, it checks cumulative totals by tenure and by housing unit.
- **If there is an inconsistency, DRGR will display an error message and a user must make prior-period corrections.**
- Error message example:

Cumulative sum of income levels for 'Households - Total' must be equal to cumulative sum of 'Owner – Total' <Number>

Accomplishments in the QPR

- Checking final data entries: **Performance Report 01**

Action Plan QPR

Data rows: 21 Data columns:

Activity Number	Activity Type	Responsible Organizatio	Measure Type	Measure Category Metrics	Low		Total	
					Projected	Actual	Projected	Actual
NSP1-01 AR MF	Rehabilitation/reconstruction of residential structures		# Owner Households		70	0	70	0
			# Renter Households		40	0	40	0
			# of Households		110	0	110	0
			# of Housing Units		0	0	110	0
			# of Multifamily Units		0	0	110	0
			#Dishwashers replaced		0	0	25	0
			#Efficient AC added/replaced		0	0	50	0
			#Low flow toilets		0	0	30	0
			#Replaced hot water heaters		0	0	25	0
			#Units exceeding Energy Star		0	0	6	0
NSP1-02 AR SF	Rehabilitation/reconstruction of residential structures		# Owner Households		5	5	5	5
			# of Households		5	5	5	5
			# of Housing Units		0	0	5	5
			# of Properties		0	0	5	5
			# of Singlefamily Units		0	0	5	5
			#Additional Attic/Roof Insulation		0	0	0	1
			#Dishwashers replaced		0	0	4	1
			#Low flow showerheads		0	0	4	2
			#Low flow toilets		0	0	0	2
			#Replaced hot water heaters		0	0	2	4
			#Replaced thermostats		0	0	0	2



Beneficiaries in the QPR

- Checking final data entries: 'View Cumulative

Quarterly Performance Report

Edit Performance Report - Activity Page 1

Grant Number: B-08-DN-99-0004 **QPR Start Date:** 10/01/2011
Grantee Name: ██████████ **QPR End Date:** 12/31/2011

Grantee Activity Number: NSP1-02 AR SF ████████ **Activity Type:** Rehabilitation/reconstruction of residen

Save and Continue to Next Screen | Save Activity Beneficiaries | Cancel

View Cumulative Totals

*Direct Benefit Data by Household

Race/Ethnicity

Race

White

Black/African American

Female-Headed Households

Add Another Race by Households

Grant Number: B-08-DN-99-0004
Grantee Activity Number: NSP1-02 AR SF ████████
QPR: Oct 1, 2011 thru Dec 31, 2011

View Cumulative Race/Income Data

Accomplishments Performance Measures

	Cumulative Total / Expected Total
#Low flow showerheads	2/4
#Low flow toilets	2/0
#Dishwashers replaced	1/4
#Replaced hot water heaters	4/2
#Replaced thermostats	2/0
#Additional Attic/Roof Insulation	1/0
# of Properties	5/5

Beneficiaries Performance Measures

	Cumulative Total / Expected		
	Low	Mod	Total
# Owner Households	5/5	0/0	5/5
# of Households	5/5	0/0	5/5

Cumulative Race Total

Direct Benefit (Households)	Owner		Renter		Total Households	
	Total	Hispanic/Latino	Total	Hispanic/Latino	Total	Hispanic/Latino
White	1	0	0	0	1	0
Black/African American	4	4	0	0	4	4
Households Female	1	0	0	0	1	0

Correcting Beneficiary Information

- Correction Tool: [DRGR Beneficiaries Census Area vs. Direct \(Excel\)](#)

Step A. Identify and enter totals from grantee's own data tracking

Rent	Own	Total
	29	29
	117	117
	146	146

HOUSING UNITS	
SF	146
MF	
TOTAL	146

Step B. Identify data already in DRGR

Rent	Own	Total
	29	29
	106	106
	135	135

HOUSING UNITS	
SF	
MF	
TOTAL	135

Step C. Automatically sums totals for grantee to enter into current QPR

Rent	Own	Total
	11	11
	11	11

HOUSING UNITS	
SF	146
MF	
TOTAL	11

Rent		Own		Total	
Total	Hisp	Total	Hisp	Total	Hisp
		119	40	119	40
		12	1	12	1
		4		4	
		1		1	
		8	1	8	1
		2		2	
0	0	146	42	146	42
		27		27	

Rent		Own		Total	
Total	Hisp	Total	Hisp	Total	Hisp
		29		29	



Rent		Own		Total	
Total	Hisp	Total	Hisp	Total	Hisp
		119	40	119	40
		12	1	12	1
		4		4	
		1		1	
		8	1	8	1
		2		2	
		146	42	146	42
		-2		-2	

Expenditures in the QPR

NSP 3

- At least 50% of allocated funds expended within 2 years of the date funds become available to the recipient for obligation (February-March 2013 for most NSP3 grantees); and
- 100% of funds within 3 years of funding availability date.



Expenditures in the QPR

- Expenditures include goods and services the grantee has paid for, and are manually entered into the QPR each quarter or as they are incurred.

Current Quarter

Cumulative

Activity Funding	Apr 1 thru Jun 30, 2011	To Date
Total Projected Budget from All Sources:	N/A	\$9,181,844.95
Total Budget:	\$0.00	\$9,181,844.95
Total Obligated:	\$0.00	\$9,069,404.17
Total Funds Drawdown	\$217,879.14	\$4,838,204.69
Program Funds Drawdown:	\$135,101.84	\$4,725,763.91
Program Income Drawdown:	\$82,777.30	\$112,440.78
Program Income Received:	\$0.00	\$0.00
Total Funds Expended:	\$0.00	\$4,594,745.76
Restore Neighborhoods L.A., Inc. (RNLA)	Expended → \$ <input type="text" value="0.00"/>	\$4,594,745.76
Match Contributed:	\$ <input type="text" value="0.00"/>	\$0.00

Expended →
Funds Here

Expenditures in the QPR

- **Checking Expenditures: Financial Report 07b.**

Expenditures = Program Funds (Grant) Disbursed + Program Income Disbursed

Activity Type	National Objective	Metrics	Activity Budget	Activity Obligation	Drawdowns	QPR
					Activity Disbursements	Activity Expenditures
Construction of new housing	NSP Only - LH - 25% Set-Aside		\$697,500.00	\$697,500.00	\$523,125.05	\$626,950.19
Construction of new housing	NSP Only - LMMI		\$652,500.00	\$652,500.00	\$489,375.00	\$385,549.86
Administration	N/A		\$200,000.00	\$200,000.00	\$0.00	\$0.00
Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$125,000.00	\$125,000.00	\$13,818.29	\$0.00
Rehabilitation/reconstruction of residential structures	NSP Only - LMMI		\$343,750.00	\$343,750.00	\$600.00	\$600.00
Administration	N/A		\$31,250.00	\$31,250.00	\$13,707.00	\$13,707.00
Acquisition - general	NSP Only - LH - 25% Set-Aside		\$99,741.05	\$99,741.05	\$91,712.15	\$91,712.15
Acquisition - general	NSP Only - LMMI		\$299,223.10	\$299,223.10	\$299,223.10	\$299,223.10
Homeownership Assistance to low- and moderate-income	NSP Only - LH - 25% Set-Aside		\$32,665.85	\$32,665.85	\$8,028.90	\$8,028.90
Homeownership Assistance to low- and moderate-income	NSP Only - LMMI		\$65,879.00	\$65,879.00	\$0.00	\$0.00
Administration	N/A		\$33,094.00	\$33,094.00	\$7,490.77	\$7,490.77
Rehabilitation/reconstruction of residential structures	NSP Only - LH - 25% Set-Aside		\$95,240.00	\$95,240.00	\$0.00	\$0.00
Rehabilitation/reconstruction of residential structures	NSP Only - LMMI		\$238,100.00	\$238,100.00	\$0.00	\$0.00
Rehabilitation/reconstruction of residential	NSP Only - LMMI		\$100,400.00	\$100,400.00	\$0.00	\$0.00

Completed Activities in DRGR

- Once an Activity has been completed:
 - Indicate this in the QPR narrative, reporting final outcomes of the work that was completed
 - Enter or confirm address information if applicable
 - Review and confirm reported accomplishments and beneficiary data

Completed Activities in DRGR

Action Plans

Edit Activity - Page 1

*Indicates Required Field

Continue to Next Screen | Save Activity | Ca

Grant Number:
B-08-MN-99-0103

***Activity Type:**
Rehabilitation/reconstruction of residential structures

***National Objective:**
NSP Only - LMMI

***Grantee Activity Number:**
NSP1-B A/R MF DHH LMMI

Activity Title:
Acq/Rehab Multifamily LMMI

***Activity Status:**
Completed

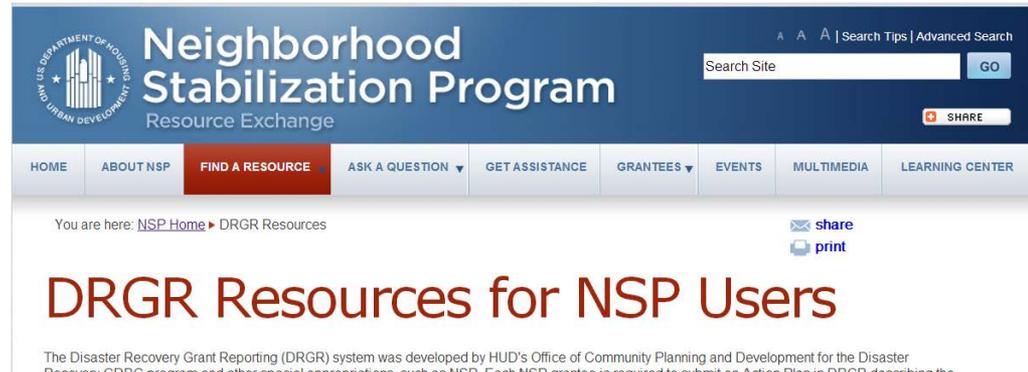
Environmental Assessment:
COMPLETED

- A status of 'Complete' prevents additional edits or financial transactions for that activity.
- 'Completed' Activities should continue to appear in the QPRs in which they are edited, but may drop off in subsequent QPRs.

DRGR Resource Page

DRGR Resource Page

<https://hudnsphelp.info/index.cfm?do=viewNSPDRGRResources>



Submit your DRGR questions to OneCPD Ask A Question

<https://www.onecpd.info/ask-a-question/>

Ask A Question



I am in need of housing assistance.

If you are a veteran and in need of housing assistance or services, or know someone who is, help is available. HUD, the VA, and other Federal agencies fund programs to help veterans who need assistance with housing, health care, employment, mental health services, and more.

Call **1-877-4AID-VET (877-424-3838)** to receive immediate assistance. Local agencies provide a range of services and assistance, including housing, health care, and employment assistance.

[I am an Organization with HUD Program, Policy, or Reporting System Questions](#)

[Find veteran's assistance now](#)



DRGR Release 7.7 – Proposed Reporting for Post-Closeout

Grant Number: B-11-DN-22-0001	QPR Start Date: 01/01/2013	Completed Activity Actual End Date: <input type="text"/>
Grantee Name: State of Louisiana	QPR End Date: 03/31/2013	Select Date (ex: mm/dd/yyyy)
Grantee Activity Number: LH 25-	Activity Type: Clearance and Demolition	National Objective: NSP Only - LH - 25% Set-Aside

|
 |

[View Cumulative Totals](#)

All Addresses

Select	State	Address	City	Zip	Status	Accept	View Detail	View Map	Support Info
<input type="checkbox"/>	Louisiana	7733 Perkins Road	Baton Rouge	70810	(100%)	No	<input type="button" value="View Results"/>	<input type="button" value="View Map"/>	<input type="button" value="Enter Data"/>

Actual Accomplishments	Actual Total
# of Singlefamily Units	<input type="text"/>
# of Housing Units	<input type="text"/>



Proposed Address-Level Reporting Support Data Screen

Edit Address Support Information

Grant Number: B-11-DN-22-0001
Grant Activity Number: LH 25-
Activity Type: Clearance and Demolition Eligible Use D
Activity Title:

***Property Status:** Under Way
Affordability Start Date: 06/12/2013
Affordability End Date: 06/12/2013

Description of Affordability Status:

***Activity Type for End Use:** Acquisition of real property-Buyout
Projected Disposition Date: 06/12/2013
Actual Disposition Date: 06/12/2013
***National Objective for End Use:** LH25: Funds targeted for housing for

Description of End Use:

Save Address Info | Cancel

Edit Address Support Information

Grant Number: B-11-DN-22-0001
Grant Activity Number: LH 25-
Activity Type: Clearance and Demolition Eligible Use D
Activity Title:

***Property Status:** Under Way
Affordability Start Date: 06/12/2013
Affordability End Date: 06/12/2013

***Activity Type for End Use:** Acquisition of real property-Buyout
Projected Disposition Date: 06/12/2013
Actual Disposition Date: 06/12/2013
***National Objective for End Use:** LH25: Funds targeted for housing for



Close up of Proposed Address-Level Reporting Support Data Screen

Edit Address Support Information

Grant Number: B-11-DN-22-0001
Grant Activity Number: LH 25-
Activity Type: Clearance and Demolition Eligible Use D
Activity Title:

*Property Status:	Affordability Start Date:	Affordability End Date:
<input type="text" value="Under Way"/>	<input type="text" value="06/12/2013"/> Select	<input type="text" value="06/12/2013"/> Select
<input type="text" value="----Please Select----"/>	Date (ex: mm/dd/yyyy)	Date (ex: mm/dd/yyyy)
<input type="text" value="Under Way"/>	Status:	
<input type="text" value="Completed"/>		
<input type="text" value="Cancelled"/>		

Description of Affordability Status:



Close up of Proposed Address-Level Reporting Support Data Screen

*Activity Type for End Use:	Projected Disposition Date:	Actual Disposition Date:
<div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> ---Please Select--- ▼ </div> <ul style="list-style-type: none"> Acquisition of real property-Buyou Acquisition of relocation proprie Relocation payments and assista Debris removal Clearance and demolition Rehabilitation or reconstruction of re Acquisition, construction, reconstr Code enforcement in deteriorated Assistance to facilitate homeowne </div>	<div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <input type="text" value="06/12/2013"/> Select </div> <p><small>Date (ex: mm/dd/yyyy)</small></p> </div>	<div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <input type="text" value="06/12/2013"/> Select </div> <p><small>Date (ex: mm/dd/yyyy)</small></p> </div>
<div style="border: 1px solid gray; padding: 5px;"> <p>*National Objective for End Use:</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> ---Please Select--- ▼ </div> <ul style="list-style-type: none"> ---Please Select--- Rural Innovation Fund LH25: Funds targeted for housing for </div> <div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <input type="text" value="06/12/2013"/> Select </div> <p><small>Date (ex: mm/dd/yyyy)</small></p> </div> <div style="border: 1px solid gray; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <input type="text" value="06/12/2013"/> Select </div> <p><small>Date (ex: mm/dd/yyyy)</small></p> </div> </div> </div>		
<p>Description of End Use:</p> <div style="border: 1px solid gray; height: 100px; width: 100%;"></div>		
<div style="display: flex; justify-content: center; gap: 20px;"> <div style="border: 1px solid gray; padding: 5px 15px; border-radius: 3px;">Save Address Info</div> <div style="border: 1px solid gray; padding: 5px 15px; border-radius: 3px;">Cancel</div> </div>		

Close up of Proposed Address-Level Reporting Support Data Screen

Edit Address Support Information

Grant Number: B-11-DN-22-0001
Grant Activity Number: LH 25-
Activity Type: Clearance and Demolition
Activity Title: Eligible Use D

*Property Status:

---Please Select---
---Please Select---
Under Way
Completed
Cancelled

Affordability Start Date:

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)

Affordability End Date:

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)

*Activity Type for End Use:

---Please Select---

Projected Disposition Date:

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)

Actual Disposition Date:

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)

*National Objective for End Use: Date National Objective is met:

---Please Select---

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)

Deadline Date:

06/12/2013 [Select Date](#) (ex:
mm/dd/yyyy)



Questions?

How to ask questions

- **Questions Box:** You may enter your question into the question box at any time during the presentation. We will read question aloud and answer during allotted Q&A session.
- **Ask audible questions:**
 - If listening to the presentation using computer mic and speakers, please raise your hand and we will unmute your line to speak. Make sure your computer speakers are unmuted so we can hear you.
 - If listening to the presentation over the phone, make sure to press in your audio pin provided (#xx#). Raise your hand and we will unmute your line to ask your question.



Resource Links

Resource	Link
Search the Resource Library	https://www.onecpd.info/search/
Search the DRGR FAQs	https://www.onecpd.info/resource/134/drgr-knowledgebase-faqs/
View All Training Materials	https://hudnsphelp.info/index.cfm?do=viewLearningCenter
Submit a Question via Ask A Question	https://www.onecpd.info/ask-a-question/
Request Technical Assistance	https://www.onecpd.info/technical-assistance/

Connect with NSP

Join the Listserv	https://www.onecpd.info/maillinglist/
Visit the NSP Flickr Gallery	http://www.flickr.com/photos/nspresourceexchange
Visit the NSP YouTube Channel	http://www.youtube.com/user/NSPResourceExchange



Please Give Us Your Feedback

- Answer a few short questions
- Link:
http://www.surveymonkey.com/s/DRGR_Intermediate_061813

