



National Disaster Resilience Competition (NDRC)

*Q & A Session: Review Completeness
Requirements*

October 8, 2015

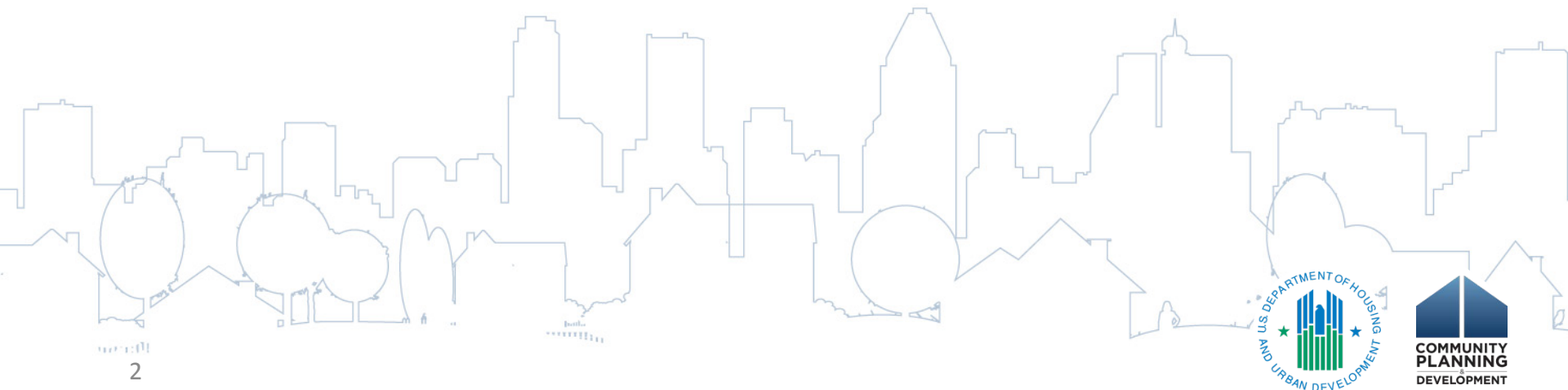


U.S. Department of Housing and Urban Development

Presenters

Office of Community Planning and Development

- Jessie Handforth Kome, Deputy Director, Office of Block Grant Assistance
- Duncan Yetman, CPD Specialist, Office of Block Grant Assistance



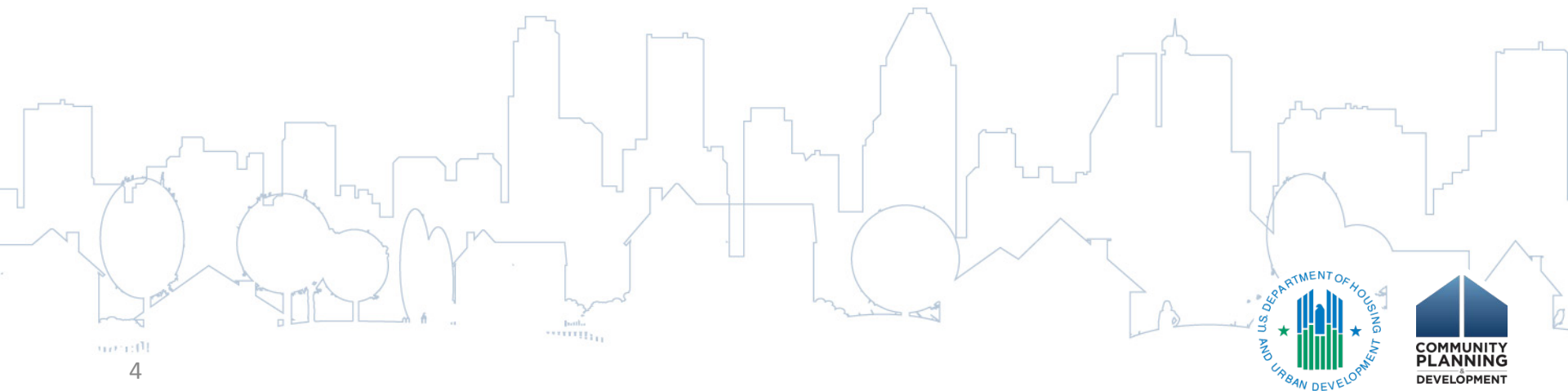
Agenda

1. Overview of Exhibits and Attachments
2. BCA and Other NDRC Resources Available to Applicants
3. Q&A

NOTE: The NDRC NOFA governs if anything in this presentation conflicts or appears to conflict with the NOFA.

Focus of Today's Presentation

Section IV. B. Content and Form of Application Submission found on pp. 20-24 of the NOFA.



Complete Application (from Appendix J)

(Items in **BOLD** count against the 75 page limit)

1. Attachment H: Crosswalk Checklist/Table of Contents (NDRC NOFA Appendix J)
2. **Exhibit A: Executive Summary**
3. **Exhibit B: Threshold Narrative**
4. **Exhibit C: Factor 1 – Capacity Narrative**
5. **Exhibit D: Factor 2 – Need/Extent of the Problem Narrative**
6. **Exhibit E: Factor 3 – Soundness of Approach Narrative**
7. **Exhibit F: Factor 4 – Leverage Narrative**
8. **Exhibit G: Factor 5 – Regional Coordination and Long-term Commitment Narrative**
9. Attachment A: Partner Documentation (NDRC NOFA Appendices C and D, as applicable)
10. Attachment B: Leverage Documentation (including Sources and Uses of Funds)
11. Attachment C: CDBG-NDR Application Certifications (NDRC NOFA Appendix F)
12. Attachment D: Consultation Summary (NDRC NOFA Appendix I)
13. Attachment E: Maps, Drawings, Renderings (optional)
14. Attachment F: Benefit-Cost Analysis (NDRC NOFA Appendix H)
15. Attachment G: Waiver Requests (NDRC NOFA Appendix E, optional)
16. Attachment I: MID-URN Checklist A or B
17. SF-424
18. Comment Summary by Topic, List of Comments, and Applicant Response
19. Certification of Consistency with the Consolidated Plan (or NOFA alternative)

Attachment H: Crosswalk Checklist

- Use Appendix J: “CDBG-RDR” Crosswalk Checklist (Table of Contents) to ensure that the NDRC Application is complete.
 - HUD will use this document during review to locate all required responses, so be sure to list Exhibit or Attachment titles and page numbers.

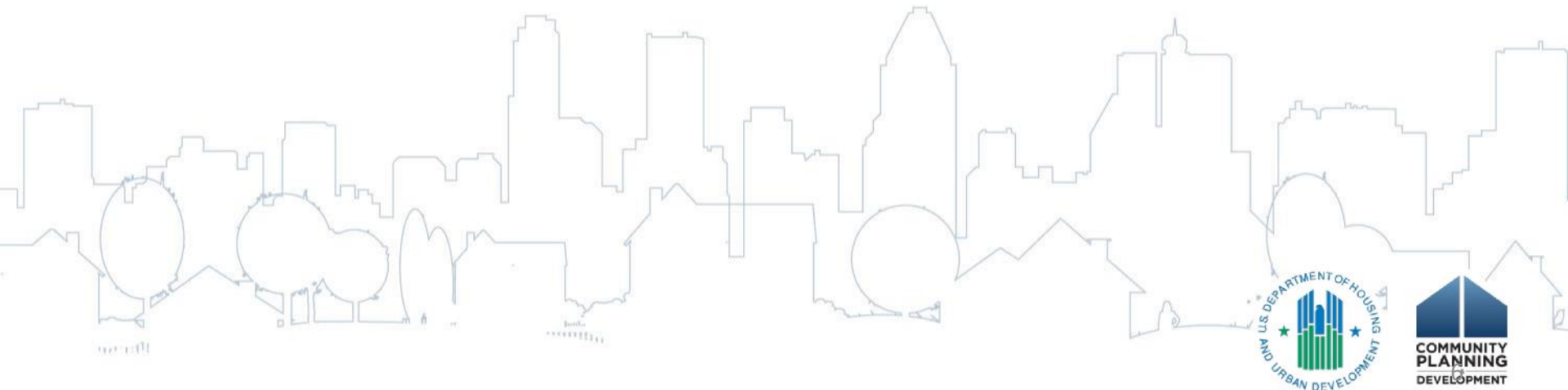


Exhibit A: Executive Summary

- Summarize application briefly and specifically
- Suggested 3 pages maximum
- Applicants using a cloud storage service (Dropbox, Google Docs, etc.) to present optional maps, drawings, renderings, and other graphical representations should provide the password-protected link to such service in Exhibit A.

Exhibit B: Threshold Requirements

- Be sure to hit every point found in the Crosswalk Checklist and address all threshold requirements found on pp. 17-19 of the NOFA for every project/program proposal that you submit.
- If an application does not meet the threshold requirements, HUD will not consider the application as eligible for funding and will not rate and rank it.

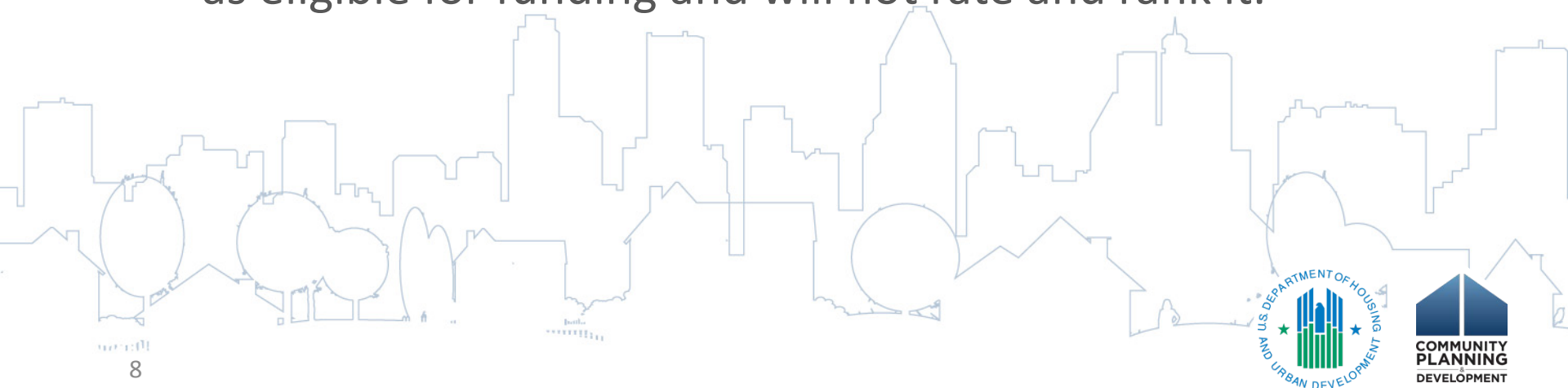


Exhibit B: Threshold Requirements (cont.)

NOFA Section III. C. 3

Exhibit B – Threshold Narrative includes:

- General Section – (Provide all required responses.)
- Eligible Applicant – Identify which eligible Applicant is submitting application (see list of 40 invited applicants to Phase 2 in the NOFA.)
- Eligible County – Area primarily benefiting from the proposed CDBG-NDR funding must be a county listed in NDRC NOFA Appendix B. Provide the county name.

Exhibit B: Threshold Requirements (cont.)

NOFA Section III. C. 3

Exhibit B – Threshold Narrative includes (cont.):

- Most Impacted and Distressed (MID) Target Area – You must demonstrate that the area primarily benefiting from the proposed activity(ies) is most impacted and distressed related to the effects of the Qualified Disaster and has unmet recovery needs.
- Eligible Activity – You must demonstrate that each activity proposed to be carried out with CDBG-NDR assistance is an eligible activity (see Appendix A) or request an eligibility waiver (see Appendix E).
- Proposal Incorporates Resilience – Demonstrate that each proposed CDBG-NDR activity (including any planning activity) can reasonably be expected to improve the MID-URN areas resilience to current and future threat(s) and hazard(s).

Exhibit B: Threshold Requirements (cont.)

NOFA Section III. C. 3

Exhibit B – Threshold Narrative includes (cont.):

- National Objective – You must demonstrate that each activity, other than general administration and planning, proposed to be carried out with CDBG-NDR assistance can and will meet a CDBG-NDR national objective (see Appendix A) or request and receive a waiver from HUD.
- Overall Benefit – You must demonstrate that at least 50 percent of the funds requested in your Application assist activities that will provide sufficient benefit to low- and moderate-income persons in the form of services, area benefit, housing, or jobs, to meet the national objective of benefit to low-and moderate-income persons (see Appendix A) or request and receive a waiver from HUD.

Exhibit B: Threshold Requirements (cont.)

NOFA Section III. C. 3

Exhibit B – Threshold Narrative includes (cont.):

- Establish tie-back – Application must establish a tie-back to a Qualified Disaster for each proposed CDBG-NDR-assisted activity.
- Benefit-Cost Analysis – You must submit a benefit-cost analysis completed in compliance with Appendix H for each Covered Project in your Phase 2 application.
- CDBG-NDR Applicant Certifications – You must include in your application attachments (Attachment C) the CDBG-NDR Applicant Certifications. See Appendix F for the certifications for states and local government applicants and the specific electronic submission requirements in Section IV. of this NOFA.

Exhibits C-G: Phase 2 Factor Narratives

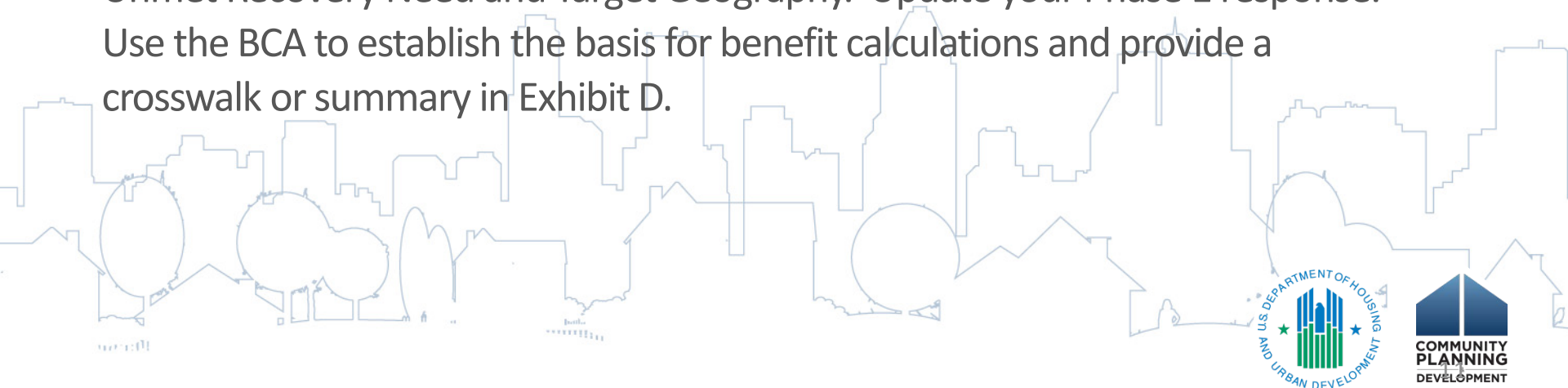
NOFA Section V.A.1

Exhibit C: Factor 1 – Capacity

- Past Experience of the Applicant.
- Management Structure. Provide the required organization chart and include information about each Partner. Attach the documents required in Appendices C and D. Include at least two references for recent work similar to, or of a similar scope to, the programs covered under this NOFA and proposed to be undertaken by you.

Exhibit D: Factor 2 - Need

- Unmet Recovery Need and Target Geography. Update your Phase 1 response. Use the BCA to establish the basis for benefit calculations and provide a crosswalk or summary in Exhibit D.



Exhibits C-G: Phase 2 Factor Narratives

NOFA Section V.A.1

Exhibit D: Factor 2 – Need (cont.)

- Resilience Needs Within Recovery Needs. Follow the NOFA formulation. (See the ***Link Between Need and Soundness of Approach*** Webinar.)
- Appropriate Approaches. Cross-reference or specifically update (iterate) your Phase 1 framing (Soundness of Approach) in this response. General approaches – not specific projects

Exhibit E: Factor 3 – Soundness of Approach

- Sound Approach Description. Present a single, cogent narrative that:
 - presents a clear, thoughtful and compelling correspondence between your project and your updated Phase 1 framing,
 - increases resilience, and
 - demonstrates your approach is a model, replicable, or holistic.

The NOFA emphasizes items that must be done or present in your application for it to score highly in this complex, critical factor.



Exhibits C-G: Phase 2 Factor Narratives

NOFA Section V.A.1

Exhibit E: Factor 3 – Soundness of Approach (cont.)

- Show decreased risk to vulnerable populations
- Propose at least one metric per category to track for each proposed project
- Describe your CDBG-NDR-assisted projects or programs, alternatives you considered, and summarizes how its eligibility and meets a national objective (cross-reference to Exhibit B Threshold response)
- Address current and future risks
- Describe how vulnerable populations benefit
- Describe how your proposal represents a model for other communities
- Discuss feasibility
- Describe regional consultation and updates Consultation Summary
- Include optional maps, drawings, renderings, etc. of overall proposal or MID-URN target area



Exhibits C-G: Phase 2 Factor Narratives

NOFA Section V.A.1

Exhibit E: Factor 3 – Soundness of Approach (cont.)

- Scaling/scoping options (required) / Your priorities (optional).
- Program Schedule. Include an expenditure deadline waiver request (see Appendix E) in Attachment G for any proposed activities that extend beyond 24 months of the effective date of the Grant Agreement.
- Budget. Summarize costs at a minimum to a DRGR-level of detail.
- Consistency with Other Planning Documents. Provide at the end of Attachment D with Comment Summary
 - Consolidated Plan or Regional Sustainability Plan
 - Mitigation Plan and/or Transportation Plan



Exhibits C-G: Phase 2 Factor Narratives

NOFA Section V.A.1

Exhibit F: Factor 4 – Leverage. Provide a brief narrative response to the Leverage Factor, that addresses all requirements for Direct Financial and Supporting Commitments.

Exhibit G: Factor 5 – Regional Coordination and Long-Term Commitment. You made a commitment in Phase 1. Have you completed the action you committed to? If not, provide your key milestones for completing that action within twelve months of Phase 2 grant award announcements.

Include a baseline and goal outcome measure (including expected duration of the outcome being measured), and effective date for each commitment.

Use the appropriate category of long-term commitment, as presented in the NOFA, in your narrative response whether it be lessons learned, legislative action, raising standards, etc.



Other BCA Resources

OMB Circular A-94:

<https://www.whitehouse.gov/sites/default/files/omb/assets/a94/a094.pdf>

OMB Circular A-4 (provides additional guidance on how to quantify and monetize Benefits and Costs):

https://www.whitehouse.gov/omb/circulars_a004_a-4/

https://www.whitehouse.gov/sites/default/files/omb/assets/OMB/circulars/a004/a-4_FAQ.pdf

FEMA BCA resources:

<http://www.fema.gov/benefit-cost-analysis>

<http://www.fema.gov/media-library/assets/documents/33295> (2013 Mitigation Policy on Env. Benefits)

DOT BCA Resources:

<http://www.dot.gov/tiger/guidance>

<http://www.dot.gov/tiger/outreach>

Submit NDRC questions to: resilientrecovery@hud.gov

NDRC NOFA And Resilience Webinar Series: <https://www.hudexchange.info/news/ndrc-webinar-series/>

Other NDRC Resources

Quick link: <http://hud.gov/resilience>

Resilience-related resources:

<https://www.hudexchange.info/cdbg-dr/resilient-recovery/>

<https://www.hudexchange.info/manage-a-program/community-resilience>

Fact Sheet:

<http://portal.hud.gov/hudportal/documents/huddoc?id=NDRCFactSheetFINAL.pdf>

NDRC NOFA posted on Grants.gov :

http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/fundsavail

Submit NDRC questions to: resilientrecovery@hud.gov

NDRC NOFA And Resilience Webinar Series: <https://www.hudexchange.info/news/ndrc-webinar-series/>

Questions?

resilientrecovery@hud.gov

The next NDRC live webinar, ***How HUD is Building Resilience Beyond the NDRC***, originally scheduled for October 15th from 3:00 – 4:30 PM, has been postponed. New date and time to be announced.

Watch the NDRC Webinar Series news page for further updates... <https://www.hudexchange.info/news/ndrc-webinar-series/>