



Office of Housing Counseling (OHC)

“Cooperation, Collaboration and Coordination” – the Three C’s of Working with HUD

HUD-Approved Intermediaries, State Housing Finance Agencies, and Multi-State Organizations

Education and Networking Meeting

Agenda

Meeting Date: August 5, 2015

Meeting Time: 8:00 am – 5:00 pm

Meeting Location: Auditorium, U.S. Department of Housing and Urban Development (HUD), 451 7th Street, S.W., Washington, D.C., 20410

Morning, August 5th 2015

8:00am -9:00am **Registration** – Outside of Auditorium A &B

9:00am-9:15am **Opening Remarks from HUD and our Partners** – Auditorium A & B

The meeting will open with brief remarks from HUD on the purpose of this meeting, the importance of the HUD housing counseling program, and the significance of cooperation, collaboration, and coordination.

- Sarah Gerecke, Deputy Assistant Secretary, Office of Housing, U.S. Department of Housing and Urban Development (HUD)
- Leah Coldham and Richard Verrillo, co-chairs of the Coalition of HUD Housing Counseling Intermediaries

9:15am – 10:30am **Plenary Session – Latest News out of Office of Housing Counseling (OHC)** - Auditorium A & B

The meeting continues with this session on the latest news from the various offices within OHC including Policy and Grant Administration, Outreach and Capacity Building, and Oversight & Accountability. This session will discuss the latest program updates including hot topics such as the housing counseling certification, status of funding and the NOFA, and streamlined performance reviews. Finally, there will be time available at the end for Q and A.

- Facilitator: Sarah Gerecke, Deputy Assistant Secretary Office of Housing, U.S. Department of Housing and Urban Development (HUD)
- Panelists:

- Brian Siebenlist, Office Director, Office of Policy and Grant Administration
- Jerrold Mayer, Office Director, Office of Outreach and Capacity Building
- Phyllis Ford, Division Director, Office of Oversight and Accountability

10:30am – 10:45am Break

10:45am – 11:45pm **Hot Topics Affecting Housing Counseling** - Auditorium A & B

The morning of the meeting finishes up with a two-fold session on hot topics such as the 2015 State of the Nation's Housing Report and the Affirmatively Furthering Fair Housing (AFFH) Final Rule. Time will be available at the end for Q and A.

- Facilitator: Doug Dylla, Doug Dylla Consulting, subcontractor to ICF International
- State of the Nation's Housing Report Speaker:
 - Dr. Chris Herbert, Managing Director, Joint Center for Housing Studies of Harvard University
- Affirmatively Furthering Fair Housing (AFFH) Speaker:
 - Bryan Greene, General Deputy Assistant Secretary, Office of Fair Housing and Equal Opportunity (FHEO), U.S. Department of Housing and Urban Development (HUD)

11:45pm – 12:45pm **Lunch on your own** – HUD is next to L'Enfant Plaza where there are plenty of eateries, but please allot 15 minutes to re-enter the building to ensure the 1pm session starts on time. Attendees that are interested in an informal meet up with members of the Coalition of HUD Housing Counseling Intermediaries to discuss intermediary and state HFA collaborations are encouraged to grab lunch and return to HUD by 12:15pm to Auditorium A & B.

Afternoon, August 5th 2015

1:00pm – 2:00pm **Planning for your Financial Audit with Booth Management** - Auditorium A & B

After lunch, the meeting continues with this session on Booth financial audits. The session will cover brief background on the audits Booth delivers as a contractor to HUD, how HUD-approved intermediary, a state HFA, or a MSO can prepare for audit, and lessons learned and tips from agencies that have recently had a Booth audit. Finally, there will be time available at the end for Q and A.

- Facilitator: Phyllis Ford, Division Director, Office of Oversight and Accountability, U.S. Department of Housing and Urban Development (HUD)
- Panelists:
 - Robin Booth, Principal, Booth Management
 - Karen Hoskins, Senior Manager, National Home Ownership Programs, NeighborWorks America
 - Kelly Gill-Gordon, Housing Education Director, Virginia Housing Development Authority

2:00 – 2:15pm Break

2:15pm- 3:15pm

Peer –to-Peer Breakouts - After the break, peer-to-peer breakout sessions will be held during the next two hours of the meeting. Attendees should choose which session appeals to them the most and join the discussion. Each breakout will have a facilitator who will lead the discussion on the topic to generate a list of lessons learned as well as suggested next steps for OHC (e.g., additional toolkits, training, and/or outstanding policy questions).

Peer-to-Peer Breakouts 1 & 2

- **Achieving greater sustainability for Housing Counseling** - Auditorium A & B

Discuss how to sustain housing counseling programs through partnerships with funders and revenue generating activities.

Facilitator: Doug Dylla, Doug Dylla Consulting, subcontractor to ICF International

- **Improving Outcome Measure Data Reporting in the 9902 Form** – Auditorium C

Discuss the collection and reporting of 9902 Form outcome measures.

Facilitator: Shawna LaRue Moraille, Manager, ICF International

3:15pm – 4:15pm

Peer-to-Peer Breakouts 3 and 4

- **Network Monitoring/Quality Control**– Auditorium A& B

Discuss network monitoring tools and techniques that are working across HUD-approved intermediaries, state HFAs, and MSOs.

Facilitator: Aisha Williams, ADW & Associates, subcontractor to ICF International

- **Raising the Visibility of Housing Counseling**– Auditorium C

Discuss how best to increase the visibility of housing counseling across a network, state, etc. with consumers as well as partners.

Facilitator: Amy Mortimer, Principal, ICF International

4:15pm – 5:00pm

Closing Session - Auditorium A & B

The meeting will close with brief remarks from HUD, a quick update on ICF International’s technical assistance for OHC, and summary reports from each of the facilitators of the peer-to-peer breakout sessions. Finally, there will be time available at the end for Q and A.