## Final Rule on Housing Counseling Certification for Affordable Housing Organizations

#### Audio is available only by conference call. Please call (866) 254-5935 Participant Access Code: 413676 to join the conference call portion of the webinar

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## Final Rule on Housing Counseling Certification for Affordable Housing Organizations

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January 13, 2017

## Webinar Logistics:

 Audio is being recorded. It will be available along with the PowerPoint and a transcript on the HUD Exchange at

www.hudexchange.info/programs/housingcounseling/webinars/

- Attendee lines will muted during presentation.
- There may be Q&As. The operator will give you instructions on how to make your comments.

# **Other Ways to Ask Questions**

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#### Your Participation

Please submit your text questions and comments using the Questions Panel. We will answer some of them during the webinar.

You can also send questions and comments to <u>housing.counseling@hud.gov</u> with webinar topic is subject line.





• HUD Housing Counseling Program

• Housing Counseling Program Updates

• Housing Counselor Certification



## **HUD Office of Housing Counseling**

"The mission of the Office of Housing Counseling is to help families to obtain, sustain and retain their homes.

We will accomplish this mission through a strong network of HUD-approved housing counseling agencies and counselors."

- Network of approximately 2,000 housing counseling agencies
- Monitors compliance with HUD regulations and oversees independence, conflicts of interest, content and process standards
- Connects clients with appropriate housing counseling agencies
- Administers grant awards for qualified applicants



## What is Housing Counseling?

- HUD standards
  - In person, phone, internet are acceptable as long as client and counselor can have an individualized dialogue
  - Guidance and advice are tailored to client's needs
  - Includes creating a client budget, financial analysis, an action plan, and referrals to relevant resources such as down payment assistance programs or legal services

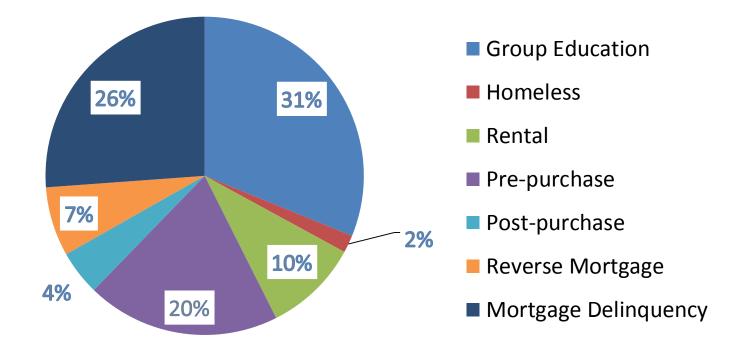
## What is Group Education?

#### • HUD Standards

- Provided for one or more people (classroom, online, conference call or other delivery method)
- Major differences from one-on-one counseling:
  - Not customized for individual needs
  - Does not offer individual financial analysis or a client action plan
  - Can be a foundation for individual counseling sessions
- HUD agencies must offer counseling for each group education participant



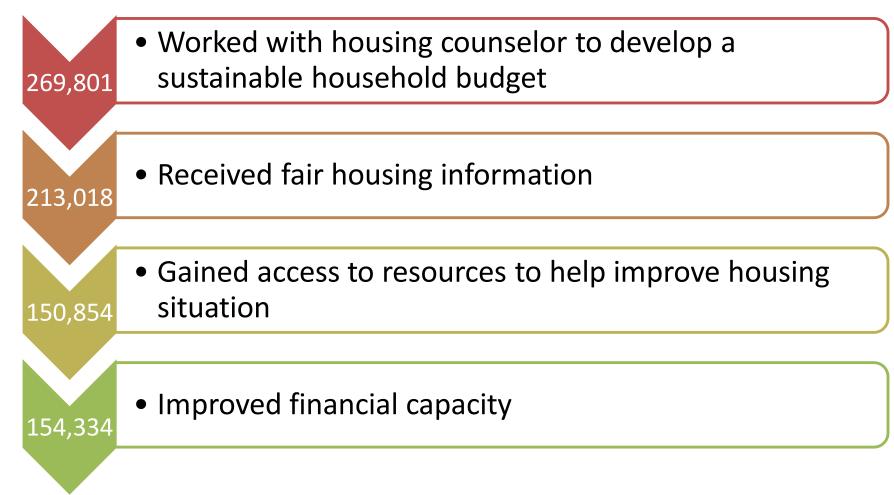
# Housing Counseling Activity 10/1/15 to 6/30/16



#### **Total Counseling Activity - 945,096 Clients**



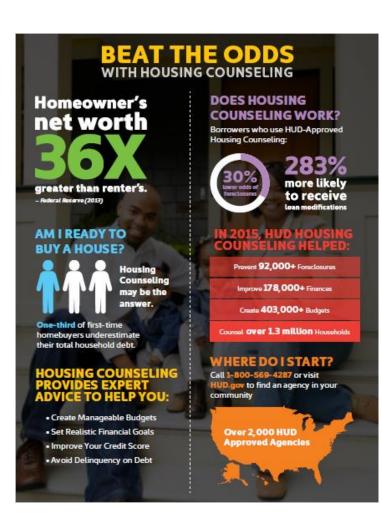
# Impact of One-on-One Counseling 10/1/15 to 6/30/16





#### **Awareness & Visibility Project**

- Research
- Beat the Odds posters
   Sent out in December
- Toolkits (coming soon)
  - For Lenders
  - For Real Estate
     Professionals
- Upcoming Stakeholder webinars and meetings



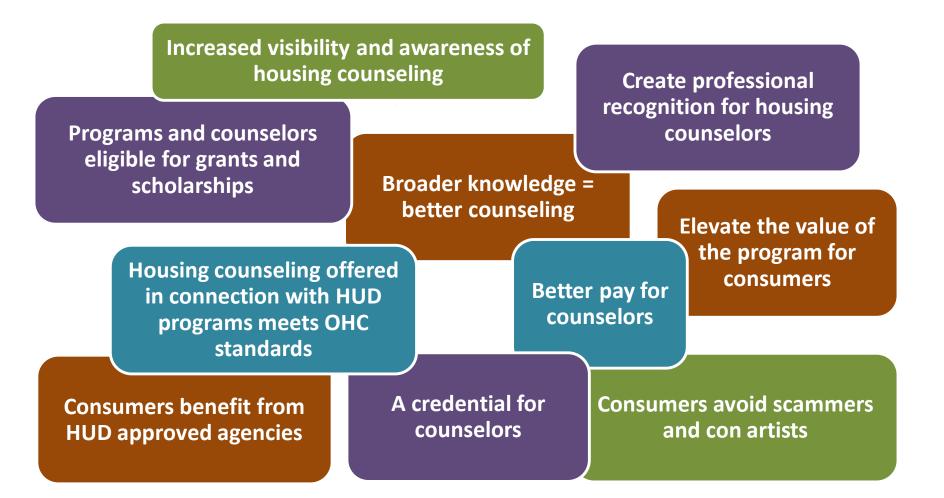


# Housing Counselor Certification Final Rule

- Final rule published December 14, 2016
   Federal Register citation: 81 FR 90632
- Final compliance date for housing counselor certification is 36 months after examination becomes available
- HUD will publish a Federal Register Notice to announce the start of testing



#### **Benefits of Certification**



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#### **Key Provisions**

- All housing counseling provided under or in connection with <u>all</u> HUD programs <u>must be</u> performed by a HUD certified Housing Counselor
- A HUD certified housing counselor is a housing counselor who has <u>passed</u> the HUD
   Certification examination <u>and works</u> for a HUD-approved housing counseling agency



## **Counselor Certification**

- Pass the certification exam covering six major topics
   Only have to pass certification examination once
- Work for an agency approved to participate in HUD's housing counseling – will be verified through a Federal system
- Counselors can become certified as soon as the examination is available
- All agencies must comply by 36 months after the examination becomes available (Final Compliance Date)



## **Six Major Topics of Testing**

**Financial management** 

**Property maintenance** 

**Responsibilities of homeownership and tenancy** 

Fair housing laws and requirements

Housing affordability

Avoidance of, and responses to, rental and mortgage delinquency and avoidance of eviction and mortgage default



## **Certification Exam**

- Counselors must register for and take the examination through <u>www.hudhousingcounselors.com</u>
- Can take examination on-line or at a proctoring service
- Cost estimated to be \$100 to \$140 subject to change
- Available in English and Spanish
- Can take multiple times until counselor passes must pay fee each time



# HUD Programs Impacted by Final Rule

- Final Rule applies to all organizations that deliver housing counseling required by or provided in connection with all HUD programs
  - Counseling in connection with programs such as CDBG, PIH, and HOME may be affected
- The final rule narrowly defines housing counseling

## What is Not Housing Counseling

- Services that provide housing information, or placement or referral services
- Routine administrative activities (e.g., program eligibility determinations, intake, case management)
- Case management that provides housing services as incidental to a larger case management (HOPWA, ESG, COC) and does not fund housing counseling
- Fair housing advice and advocacy offered in isolation from housing counseling

# Impact on Pass-Through Organizations

 Staff of entities whose roles are limited to funding, overseeing or administering a housing counseling program <u>and</u> who do not provide housing counseling services directly to clients are not required to become HUDcertified housing counselors

# **Options for Agencies Covered by the Final Rule**

- Apply to HUD for approval or join a HUD-approved intermediary or state housing finance agency
- Partner with an existing Housing Counseling Agency to deliver housing counseling
- Modify the program in order to become compliant
- Stop delivering housing counseling services before the Final Compliance Date



## Effective January 13, 2017

Requirement that agencies participating in HUD's Housing Counseling program that provide Homeownership Counseling must address the entire process of homeownership.

**Requirements related to the distribution of Home Inspection Materials.** 

Requirements related to the Misuse of Housing Counseling Program Grant funds that constitute a "Material Violation."

Requirements related to the prohibition against distributing Housing Counseling Program Grant Funds to organizations convicted of a violation under Federal Law related to an election for Federal Office.



#### Effective 36 Months After Certification Examination Becomes Available

Requirement that all individuals who provide Housing Counseling required under or in connection with a HUD program are HUD Certified Housing Counselors.

Requirement that any agency providing Housing Counseling under or in connection with a HUD program must be approved to participate in HUD's Housing Counseling program.

Requirement that all housing counseling reported on HUD Form 9902 that occurs after the Final Compliance date is performed only by HUD-certified housing counselors.



#### Effective 36 Months After Certification Examination Becomes Available

Intermediary/State Housing Finance Agency (HFA)/Multi State Organizations participating in HUD's Housing Counseling program must ensure all housing counseling performed by their affiliates is performed by a HUD-certified housing counselor.

Requirement that Group Education provided by an agency participating in HUD's Housing Counseling Program must be overseen by a HUD-certified housing counselor.

Agencies applying to participate in HUD's Housing Counseling Program must meet the Housing Counseling Certification Requirements.



#### **How to Become HUD Approved**

- Qualifying Criteria
  - Non Profit status or state or local government
  - 1 year experience providing housing counseling
  - 1 year of operation in proposed geographic service community
  - Sufficient counseling resources
- Email <u>housing.counseling@hud.gov</u> to schedule an appointment
- <u>www.hudexchange.info/programs/housing-</u> <u>counseling/agency-application/</u>





## Office of Housing Counseling Find us at: www.hudexchange.info/counseling

#### Email us at: <u>Housing.counseling@hud.gov</u>

