

## ESG-CV Reporting Office Hours: Chat – October 1, 2020

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October 1, 2020 2:28 PM from Jeanne Goodman to everyone: Waving frantically!

October 1, 2020 2:29 PM from Thomas Bednar to Jeanne Goodman (privately): Lol. Doing ok?

October 1, 2020 2:30 PM from Jeanne Goodman to everyone: Yep!

October 1, 2020 3:00 PM from Thomas Bednar to everyone:  
Call +1-415-655-0002 or +1-855-797-9485 use the meeting id 171 941 7418

October 1, 2020 3:11 PM from Denise Albertson to everyone: Does "made expenditures" mean we have drawn funds from IDIS?

October 1, 2020 3:12 PM from Michelle Budzek to everyone: No made expenditures means that you (the recipient) or the subrecipient you have under contract has spent ESG-CV. You don't have to have paid a bill or reimbursed yourself from IDIS.

October 1, 2020 3:13 PM from Sarah Isaak to everyone: On the quarterly report, "Training" is listed under each component as well as under "other expenditures"; what type of training would not fall under one of the components? Also, if training expenses are charged to "other expenditures", how will that be tracked in IDIS? Will "training" be a separate activity we'll need to set up?

October 1, 2020 3:14 PM from Shaye Rabold to everyone: @Michelle- to clarify - for expenses incurred by subs, to include them on this report we would need to have a contract in place with them right now? We will have a contract in place at some point that will include reimbursement for costs back to March

October 1, 2020 3:16 PM from Lisa Worth to everyone: Do we include all subrecipients in the first quarter bundle or only those who have had expenditures?

October 1, 2020 3:18 PM from Angela Susten to everyone: Lisa Worth - same question. I have already entered all of my subrecipients in Sage and I probably should not have if they did not serve clients or have any expenditures

October 1, 2020 3:19 PM from William Snow to everyone: @ Sarah - RE: Training. The training allowance in the CARES Act is broad. You could train providers who are not receiving ESG-CV funding. If this is the case, it is possible that you will train organizations and there is no applicable ESG-CV component. In that case you can report it in the Other category. The financial form in Sage reflects how the expenses will be reported in IDIS. If the training is clearly tied to a component type or you can easily pro rate to do that (for example you trained all of your HP and RRH providers on how to serve people during COVID-19) then report by the appropriate component type. If it is the broader kind of training that can't easily be placed in an ESG component type, then reimburse it under Street Outreach in IDIS.

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October 1, 2020 3:19 PM from Lisa Worth to everyone: All of our subrecipients have contracts, but not all of them report having expenditures, so do we include all who have contracts or all who have expenditures?

October 1, 2020 3:20 PM from Angel Shafer to everyone: Are weekends included in the 24 hours count?

October 1, 2020 3:20 PM from Sarah Isaak to everyone: Thank you!

October 1, 2020 3:20 PM from William Snow to everyone: @ Lisa and Angela - you will report based on expenditures. If a subrecipient has no expenditure, then you shouldn't include them.

October 1, 2020 3:21 PM from William Snow to everyone: @ Angel - weekends and holidays are excluded from the 3-day count

October 1, 2020 3:21 PM from Angel Shafer to everyone: Thanks William

October 1, 2020 3:21 PM from Lisa Worth to everyone: Thank you

October 1, 2020 3:22 PM from Sarah Isaak to everyone: is it okay to include all subs, even if they don't all have expenditures?

October 1, 2020 3:22 PM from Chelsey Mandell to all panelists: Regarding reporting and your instructions to not report if grant agreements have not yet been executed: If we plan to include pre-agreement costs in the agreements, does that change anything? Thank you.

October 1, 2020 3:23 PM from Benjamin Abrams to everyone: these are quarterly reports are we required to submit monthly reports as well?

October 1, 2020 3:23 PM from Andrew Dearing to everyone: We have a recently executed ES contract that will include cost incurred from March. I am waiting on invoices with these cost from the sub-recipient. If this is the only costs incurred from our CV contracts, can we wait until the next reporting period to report?

October 1, 2020 3:24 PM from Benjamin Abrams to everyone: Can you send these slides to the people in attendance for this webinar

October 1, 2020 3:25 PM from Meradith Alspaugh to everyone: All materials will be posted here in 2-3 days <https://www.hudexchange.info/trainings/courses/esg-cv-reporting-requirements-training-series-for-state-territory-esg-recipients/>

October 1, 2020 3:26 PM from Andrew Dearing to everyone: thank you

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- October 1, 2020 3:29 PM from Michelle Edwards to everyone: As a recipient, the DV providers will get an email link from the recipient on the HMIS Lead to upload their report in SAGE.
- October 1, 2020 3:30 PM from Meradith Alspaugh to everyone: The DV providers will receive an email from Sage with a link to their reporting portal where they will upload bundles from their comparable database.
- October 1, 2020 3:31 PM from Michelle Edwards to everyone: Thank you!
- October 1, 2020 3:31 PM from Andrea Curtis to everyone: What if you have some projects who have started and some who have not? They all have intents to award, but not finalized grant agreements. There isn't an option to have multiple start dates.
- October 1, 2020 3:31 PM from Lisa Worth to everyone: So, if I start someone's contract August 1, but they don't have any expenditures until October 3, what is their start date?
- October 1, 2020 3:31 PM from Kali Adams to everyone: For that example, that started Oct 2020, what about the pre-award costs that are allowed?
- October 1, 2020 3:31 PM from Denise Albertson to everyone: For clarification - we have 9 subrecipients we have signed grant agreements with but we have not reimbursed any funds yet so we need to reach out to them and ask them how much of their CV funding they have spent as of 9/30/20? Do they need to provide this amount of expense by category, RRH, HP, ES, etc.?
- October 1, 2020 3:33 PM from Shaye Rabold to everyone: I think the biggest confusion is what we do with projects not yet under grant agreement (thus they wouldn't be included in this first report) but that will be soon and will be able to ask for reimbursements back to March. Does the data back to March just never get reported? Only October onward?
- October 1, 2020 3:35 PM from William Snow to everyone: @ Denise - yes
- October 1, 2020 3:36 PM from Lisa Worth to everyone: thank you
- October 1, 2020 3:36 PM from Sarah Isaak to everyone: We've told are subrecipients they must report all 2020 expenditures up to 9/30 by 10/20 in order for the costs to be eligible for reimbursement. If they don't report it in time, we won't reimburse them. Is that the expectation?
- October 1, 2020 3:36 PM from Thomas Bates to everyone: We as a subrecipient haven't been contacted by the recipient (state) about reporting, nor are there executed grant agreements. We're still waiting on multiple parts. How will this impact us as a subrecipient? We haven't been contacted for ESG-CV Reporting at all yet and still can't spend funds.

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October 1, 2020 3:38 PM from Shaye Rabold to everyone: This is totally confusing - the reality is grant agreements are just getting signed (including with HUD). Michelle just said the project should start when the expenses were incurred. However, you also said don't make the Sage start date before grant agreement is in place with sub. So, aren't these two contradictory?

October 1, 2020 3:40 PM from Thomas Bates to everyone: Great and simple answer, thanks

October 1, 2020 3:41 PM from Dimitri Florez to everyone: This question was answered earlier, however, I just want to make sure I heard correctly. The first quarter will only need to have subrecipients that have signed contracts and expended funds on clients before 9/30. Thus, we should not insert subs that have not spent funds in SAGE, so they do not get an email from SAGE to report. What do we do if we already inserted subs in SAGE that have not spent funds on clients for the first quarter?

October 1, 2020 3:41 PM from Carol Sell to everyone: Do we know when HUD will release the SAGE GUIDANCE documentation? It seems that would answer many of these questions.

October 1, 2020 3:41 PM from Shaye Rabold to everyone: Okay-we understand a work-around is coming for expenses incurred/clients served during first reporting but not yet under agreement. Appreciate the complication...

October 1, 2020 3:42 PM from William Snow to everyone: @ Dimitri - correct

October 1, 2020 3:43 PM from Andrea Curtis to everyone: Our agencies are spending funds, but do not have grant agreements. Is it appropriate to go ahead and report on the expended funds?

October 1, 2020 3:43 PM from Denise Albertson to everyone: @Sarah Isaak - do you have a form your subrecipients are completing or are they just email that financial information to you?

October 1, 2020 3:44 PM from Andrea Curtis to everyone: Cont... The agencies have intents to awards but not grant agreements.

October 1, 2020 3:44 PM from Angela Susten to everyone: Same question as Dimitri - What do we do if we already inserted subs in SAGE that have not spent funds on clients for the first quarter? Sounds as though they have to be deleted if they did not have expenditures

October 1, 2020 3:44 PM from Jasmine Rockwell to everyone: If we spent funds on 7/25/2020 but did not have any clients enrolled until 8/23 what is the start date? I thought the start date was based on client enrollments. I am sorry if you have covered this already.

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October 1, 2020 3:45 PM from Sarah Isaak to everyone: We have a form that the subrecipients complete every month to report expenditures.

October 1, 2020 3:45 PM from Sarah Isaak to everyone: that was to @Denise

October 1, 2020 3:46 PM from Denise Albertson to everyone: @Sarah - do you mind sharing that form? Is this separate from their draw requests?

October 1, 2020 3:47 PM from Sarah Isaak to everyone: @Denise - I'm happy to share. We use the form they submit for the draws as well.

October 1, 2020 3:47 PM from Andrea Curtis to everyone: @William, thank you. We do allow pre-award costs and have documentation regarding awards.

October 1, 2020 3:48 PM from Angela Susten to everyone: @Sarah - I am interested in that form.

October 1, 2020 3:48 PM from Sarah Isaak to everyone: Sure. I'm happy to share. Feel free to contact me

October 1, 2020 3:50 PM from LILIT NARINYANTS to host (privately): if we have a victim service provider who doesn't have a comparable database yet, how do we report for Q1?

October 1, 2020 3:52 PM from Shaye Rabold to everyone: Hypothetically, if we have only incurred Admin costs - no project bundles set up yet -- does the reporting period for this report start on the date we started incurring costs for Admin

October 1, 2020 3:53 PM from Shaye Rabold to everyone: Got it. Thanks for letting me crash this party for KY.

October 1, 2020 3:53 PM from Carmen Tapia Oquendo to everyone: thank you for all the information on this webinar.

October 1, 2020 3:54 PM from Angela Susten to everyone: Thank you

October 1, 2020 3:54 PM from Shaye Rabold to everyone: Thank you all. We know you are trying to help make it as easy as possible on everyone

October 1, 2020 3:55 PM from Jeanne Goodman to all panelists: There was a message we didn't manage to copy quickly enough: from LILIT NARINYANTS to all attendees: 3:53 PM If we have a victim service provider who doesn't have a comparable database yet, how do we report for Q1?