

## ESG-CV Reporting Office Hours: Chat - September 17, 2020

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### CHAT

September 17, 2020 from Jeanne Goodman (privately): 2:34 PM You can't hear me, right?

September 17, 2020 from Thomas Bednar to Jeanne Goodman (privately): 2:35 PM  
Correct

September 17, 2020 from Jeanne Goodman (privately): 2:35 PM Ok. I have to figure that one out... but not now. I'll just be quiet.

September 17, 2020 from Thomas Bednar to Jeanne Goodman (privately): 2:37 PM  
Imk if you need anything else on it :)

September 17, 2020 from Thomas Bednar to everyone: 3:01 PM To call in:

September 17, 2020 from Thomas Bednar to everyone: 3:01 PM  
US Toll free - +1-855-797-9485  
US Toll - +1-415-655-0002  
Access code: 171 012 2799

September 17, 2020 from Meradith Alspaugh to everyone: 3:02 PM Materials for state/territory trainings can be found here: <https://www.hudexchange.info/trainings/courses/esg-cv-reporting-requirements-training-series-for-state-territory-esg-recipients/>

September 17, 2020 from Kali Adams to everyone: 3:02 PM @Meredith will the recording for Part 2 be posted to that link as well?

September 17, 2020 from Meradith Alspaugh to everyone: 3:03 PM @Kali - yes, I didn't realize it wasn't there yet. I will follow up after today's call to make sure it gets posted.

September 17, 2020 from Yolanda Ortiz to everyone: 3:03 PM thank you for the link to materials!

September 17, 2020 from lyndsi austin to everyone: 3:06 PM We are using ESG CV -I on RRH projects. All of the subgrantee awards are executed on the same date. Can we just use the contract start date for the reporting start date?

September 17, 2020 from Michelle Budzek to everyone: 3:07 PM Yes that will work in the situation you described.

September 17, 2020 from lyndsi austin to everyone: 3:08 PM Should we be targeting 10/1/2020 to have the projects by HMIS leads entered into Sage -we are a recipient

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September 17, 2020 from Alfred Edwards to everyone: 3:08 PM So for RRH the bundle will include all Covid RRH projects?

September 17, 2020 from Michelle Budzek to everyone: 3:08 PM Yes, a 10-1 target is great.

September 17, 2020 from Michelle Budzek to everyone: 3:09 PM A bundle = same component (e.g. RRH), same date range, same HMIS.

September 17, 2020 from Alfred Edwards to everyone: 3:11 PM Is there a guide available for setting up the COVID projects in Sage?

September 17, 2020 from lyndsi austin to everyone: 3:11 PM we are a state all of CV-I was used for RRH. All of CV-II will be motel/hotel vouchers (ES). They won't be set up until close to 10/1. The start will already be set with the RRH (CV-I), correct? The shelters will just not report the first period... since the don't have a contract and will not yet be in Sage....

September 17, 2020 from Michelle Budzek to everyone: 3:11 PM It's coming, it's in review at HUD.

September 17, 2020 from Andrew Dearing to everyone: 3:12 PM Hotel/Motel placement wouldn't be considered TES, correct?

September 17, 2020 from Meradith Alspaugh to everyone: 3:13 PM @Andrew - Michelle is going to describe this now...

September 17, 2020 from William Snow to everyone: 3:17 PM @ Lyndsi -for the purposes of reporting you will be reporting on both allocations at once. You will not report on the project types that are not operating in the upcoming report. We understand that ESG recipients are still bringing their assistance online.

September 17, 2020 from lyndsi austin to everyone: 3:18 PM all of our RRH-CV have been spending since contract start date -with the exception of one. Would the still need to be included in the first reporting deadline?

September 17, 2020 from lyndsi austin to everyone: 3:18 PM \*would they\*

September 17, 2020 from Andrew Dearing to everyone: 3:19 PM answered! thank you!

September 17, 2020 from Kali Adams to everyone: 3:20 PM Can HMIS/DVP submit the initial report after October 30, 2020, if ESG CARES Subrecipients have pre-award costs before September 30, 2020 for which they have not yet been awarded or contracted?

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September 17, 2020 from Thomas Bates to everyone: 3:20 PM I'm restating a question about TES as I've gotten two contradictory answers to it. We have an existing Emergency Family Shelter that has 8 units. With ESG-CV funding, we are "expanding" that shelter with additional units from a motel. Does this a) need to be a distinct project and b) is this a "temporary emergency shelter" since this will stop once those funds are gone? I've heard both yes and no to these... Thanks

September 17, 2020 from Keith Anderson to everyone: 3:22 PM CoC opened a temporary shelter in a facility that was an out of use, closed, juvenile detention facility. Multiple other shelters reduced number of shelter stayers some of whom came to this one new temporary shelter. Classification?

September 17, 2020 from marion Goulbourne to everyone: 3:22 PM Are Hotel Motel Vouchers under Emergency Shelter Project for agencies that do not have a physical shelter still not considered TES?

September 17, 2020 from Thomas Bates to everyone: 3:23 PM same households, more units, I believe is an accurate description

September 17, 2020 from Thomas Bates to everyone: 3:23 PM (same household types rather, not the same people clearly)

September 17, 2020 from Barry Bennett to all panelists: 3:24 PM Is there an extended list of activities that would be eligible for renovations as they relate to temporary shelters?

September 17, 2020 from William Snow to everyone: 3:27 PM @ Barry - no. If you have a specific renovation in mind, please submit an AAQ.

September 17, 2020 from D D to everyone: 3:33 PM this question is from a recipient- in the Sage setup of HMIS implementations, sub and sub sub with Covid projects, will the recipient need to setup all of the HMIS implementations in Sage for this first reporting period, or can we prioritize setting up HMIS Implementations that have beneficiaries to report. Secondly, we have not gone through to look yet at the data fields that we will be required to fill out in Sage, as a recipient, do you have a list of the data fields that we can use as a resource?

September 17, 2020 from Kali Adams to everyone: 3:34 PM For States with multiple CoC Implementations- we have 11- would the Reporting Start date for ES be different depending on when the shelters in those different CoCs started?

September 17, 2020 from Zamien Gilbert to everyone: 3:35 PM If we use 10/1 as the start date, but a few sub-recipients are allowed to use CV funds to pay for July expenses would this flaw the report?

September 17, 2020 from Kaycee Ensign to everyone: 3:36 PM Resubmitting a question from my state - all of our RRH-CV have been spending since contract start date -with the exception of one. Would they still need to be included in the first reporting deadline?

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September 17, 2020 from Denise Albertson to everyone: 3:36 PM If one of our subrecipients was awarded shelter operations funding through round 1 of CV and we are allowing pre-award costs back to March 13, 2020 and they are going to submit their expenses back to that date for PPE and other needs they had during the beginning of the pandemic are they required to go in and enter their shelter clients into HMIS back to that date also? If they are then our report start date would be March 13 also?

September 17, 2020 from William Snow to everyone: 3:38 PM ESG CAPER Template (for client-level data requirements) - this is the same for client-level data for the ESG-CV quarterly reporting: <https://www.hudexchange.info/resource/5625/esg-caper-sage-hmis-reporting-repository-template/>.

September 17, 2020 from Patrick Crosby to host (privately): 3:39 PM What or where is the guidance for creating projects in round 1 and round 2? When do they need to be distinct projects?

September 17, 2020 from William Snow to everyone: 3:41 PM @ Zamien - this is where reporting and the documentation are slightly different. If you begin costs in July 1 then ensure you have documentation of that in your files. But we know that you may have a "start date" in Sage later due to the need to avoid overreporting on people served.

September 17, 2020 from Aidan Rich to everyone: 3:42 PM Where in Sage does the Training for "infectious disease prevention and mitigation" get reported. The previous webinars said under whichever component the staff is already funded under or under Street Outreach for training that goes "above and beyond" for non-funded individuals. However, the notice itself says that this type of training must be charged as a standalone activity (not under any other component) and there is no place for it in Step 6: Complete Financial Information.

September 17, 2020 from D D to everyone: 3:42 PM sorry if this is a dumb question, but as a recipient, if I got on the phone with the HMIS Lead, what information do I need from them?

September 17, 2020 from Zamien Gilbert to everyone: 3:44 PM Thank you

September 17, 2020 from William Snow to everyone: 3:45 PM @ DD - not a dumb question. They will report the client-level data for the projects you identify in the bundle. They will essentially add all projects in the bundle and then run the ESG CAPER report for those projects.

September 17, 2020 from Kali Adams to everyone: 3:45 PM Can HMIS/DVP submit the initial report after October 30, 2020, if ESG CARES Subrecipients have pre-award costs before September 30, 2020 for which they have not yet been awarded or contracted?

September 17, 2020 from Faye McCall to everyone: 3:46 PM Is she saying the HMIS Leads should be reporting weekly?

September 17, 2020 from Meradith Alspaugh to everyone: 3:46 PM @Faye - no. Reporting is done quarterly

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September 17, 2020 from Julianna Crowley to everyone: 3:47 PM We funded just one month of a particular shelter's activities. They just report on that one month. Correct?

September 17, 2020 from Kali Adams to everyone: 3:48 PM We're planning on sending out HMIS leads an Excel document of the bundles with the specific projects to review prior to sending out the bundles in SAGE.

September 17, 2020 from Kali Adams to everyone: 3:48 PM \*our

September 17, 2020 from Amy Bullard to all panelists: 3:54 PM What is the purpose of the math to determine start date, vs simply going with the state of emergency declared by our governor?

September 17, 2020 from Denise Albertson to everyone: 3:55 PM To follow up to my question: This was a brand-new shelter to ESG so they were not entering any data previous to their award under CV.

September 17, 2020 from Aidan Rich to everyone: 3:58 PM Thank you

September 17, 2020 from Amy Bullard to all panelists: 3:58 PM but expenses are retroactive?

September 17, 2020 from Amy Bullard to all panelists: 4:00 PM shelters were staying open more hours, paying hazard pay, buying PPE and sanitation, etc

September 17, 2020 from Melanie Stevens to everyone: 4:00 PM Thank You

September 17, 2020 from William Snow to everyone: 4:01 PM @ Amy - yes. If you were providing those to your shelters as of that declaration date, then you really should report that then.

September 17, 2020 from Amy Bullard to all panelists: 4:01 PM and if shelters were providing it themselves?

September 17, 2020 from Monica Hughes to host (privately): 4:02 PM Thank you

## Q&A

laura lama - 3:16 PM

Q: one of our long-time shelters applied for ES case management funds. Do I need to create a new separate page to track this case managers activity?

-Thomas Bednar - 3:21 PM

A: This question has been answered verbally.