

## ESG-CV Reporting Office Hours: Chat - September 15, 2020

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### CHAT

September 15, 2020 from Thomas Bednar to everyone: 3:01 PM To call in:

September 15, 2020 from Thomas Bednar to everyone: 3:02 PM  
US Toll free +1-855-797-9485  
US Toll +1-415-655-0002  
Access code: 171 036 9290

September 15, 2020 from Anjanette Hendrix to host (privately): 3:04 PM cannot hear

September 15, 2020 from Latrisce Johnson to host (privately): 3:04 PM I can't hear any audio.

September 15, 2020 from John Sherekis to everyone: 3:07 PM Can the bundles have different start dates?

September 15, 2020 from Thomas Bednar to everyone: 3:08 PM To call in for better audio: US Toll free +1-855-797-9485  
US Toll +1-415-655-0002  
Access code: 171 036 9290

September 15, 2020 from Michelle Budzek to everyone: 3:09 PM Yes, after the initial period it is very possible for bundles to have a different period.

September 15, 2020 from Ashley Miller to everyone: 3:09 PM I didn't realize today's discussion would be over reporting only. A majority of my questions are about notice clarifications. When can we expect to have a Q&A session regarding the notice?

September 15, 2020 from Betty Rawnsley-Erazo to everyone: 3:10 PM VSP enters the information directly to HMIS or sage

September 15, 2020 from Thomas Bednar to everyone: 3:11 PM Please make sure that you turn on your microphone/audio if you would like to ask a question verbally today

September 15, 2020 from Betty Rawnsley-Erazo to everyone: 3:11 PM Ok thank you

September 15, 2020 from Audrey White to everyone: 3:11 PM So, as the HMIS lead, we would have reporting groups set up according to the bundles that the recipient sends and then run the CAPER to generate the CSV. Is that correct?

September 15, 2020 from Audrey White to everyone: 3:12 PM Thank you!!

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September 15, 2020 from Meradith Alspaugh to everyone: 3:13 PM HMIS Leads and System Administrators can email [HMIS@cloudburstgroup.com](mailto:HMIS@cloudburstgroup.com) to request access to the monthly HMIS Lead/Sys Admin call. If you're an HMIS Lead - please bring your questions to this call. We will be reviewing on our call tomorrow at 1pm.

September 15, 2020 from Thomas Bednar to everyone: 3:13 PM Please "raise hand" if you have a question and click that hand again to "lower your hand" if your question has been asked/answered

September 15, 2020 from Paula House to everyone: 3:13 PM My bundles won't compile. Is that because our substantial amendment hasn't been approved yet?

September 15, 2020 from Paula House to everyone: 3:15 PM Perfect. Thank you.

September 15, 2020 from Katelyn Ravensbergen to everyone: 3:15 PM We are funding a provider specifically as a Housing Navigator to help clients who are getting RRH funds get into housing as quickly as possible. They are not administering rental assistance for RRH though, should they still be set up and bundled as a RRH group?

September 15, 2020 from Samantha Carpio to everyone: 3:17 PM Do you have the link where I can find the Notice?

September 15, 2020 from Patricia Longua to everyone: 3:17 PM Is there a way to view the report before you fill it in?

September 15, 2020 from Taylor Kiely to all panelists: 3:17 PM ESG CV Notice: <https://www.hud.gov/sites/dfiles/OCHCO/documents/20-08cpdn.pdf>

September 15, 2020 from Meradith Alspaugh to everyone: 3:18 PM The ESG-CV Notice is available here: <https://www.hud.gov/sites/dfiles/OCHCO/documents/20-08cpdn.pdf>

September 15, 2020 from Samantha Carpio to everyone: 3:19 PM Thank you

September 15, 2020 from Charvondra Watson to everyone: 3:20 PM Thank You!

September 15, 2020 from Tonya Harris to everyone: 3:21 PM Have you answered the Navigator question

September 15, 2020 from Meradith Alspaugh to everyone: 3:21 PM We will answer it once we get through these next few slides.

September 15, 2020 from Patricia Longua to everyone: 3:22 PM What if the TES is only open for 3 months? Is it still considered temporary?

September 15, 2020 from Samantha Carpio to everyone: 3:22 PM Do you know when the materials and video for ESG-CV Reporting Part One: ESG-CV Reporting Requirements Overview

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September 15, 2020 from Samantha Carpio to everyone: 3:23 PM will be available?

September 15, 2020 from William Snow to everyone: 3:23 PM HMIS project setup guidance: <https://files.hudexchange.info/resources/documents/HMIS-Project-Setup-and-Inventory-Changes-during-an-Infectious-Disease-Outbreak.pdf>.

September 15, 2020 from Meradith Alspaugh to everyone: 3:23 PM @Samantha - they are here <https://www.hudexchange.info/trainings/courses/esg-cv-reporting-requirements-training-series-for-city-county-esg-recipients/>

September 15, 2020 from Keianna Pierre Louis to everyone: 3:25 PM Will there be specific slides on how to add bundles in SAGE?

September 15, 2020 from William Snow to everyone: 3:25 PM @ Katelyn and Tonya: That sounds like something that will be reported under RRH. However, there are some nuances to that kind of umbrella program serving multiple projects. I recommend sending an AAQ and providing more detail about how many projects are being served through that project and the funding sources associated with the different projects involved.

September 15, 2020 from Naomi Worthington to all panelists: 3:25 PM Don't think this was the right q&a for me. Signing off now. Thank you!

September 15, 2020 from William Snow to everyone: 3:27 PM @ Patricia - we would expect lots of different timeframes associated with temporary emergency shelters. They can be short (3 months is okay) and they can be longer. There are some limits to how long you can operate temporary emergency shelter based on when your substantial amendment was signed (before or after 9/1/2020).

September 15, 2020 from Ashley Miller to everyone: 3:28 PM In these examples, what happens to the building after the pandemic ends?

September 15, 2020 from Katelyn Ravensbergen to everyone: 3:28 PM Thank you

September 15, 2020 from Patricia Longua to everyone: 3:28 PM Thank you! Would a church be considered a TES?

September 15, 2020 from Brent De Carlo to everyone: 3:28 PM in conclusion an existing ES who is using a HOTEL due to they closed the ES for this Covid for then this is still a ES not anything else.

September 15, 2020 from Stacey Matthews to all panelists: 3:28 PM When you say "that counts" in the example of an additional provider supporting those is additional shelter spaces, what does it count as? Regular ES regular or ES-CV? Does the use of Rec centers VS Hotel impact these beds and how they are used?

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September 15, 2020 from William Snow to everyone: 3:28 PM @ Keianna - we covered those details in the past 2 webinars on how to do the ESG-CV quarterly reporting.

September 15, 2020 from Patrick Crosby to host (privately): 3:30 PM What is the housing status of a homeless client that is in the COVID-19 medical facility for more than 90 days?

September 15, 2020 from Michael Boettcher to everyone: 3:30 PM Are requirements any different for day shelters vs overnight shelters?

September 15, 2020 from Brent De Carlo to everyone: 3:31 PM will these slides be available for review later?

September 15, 2020 from Jennifer O'Reilly-Jones to everyone: 3:32 PM Does an easy-up shade "tent" qualify a space as a temporary ES if it meets the other criteria? Is a roof with no walls sufficient to be considered shelter?

September 15, 2020 from Brenda Brown to everyone: 3:33 PM So a temporary location is considered a new shelter for HMIS data

September 15, 2020 from Charvondra Watson to everyone: 3:33 PM How will we be able to get these slides after the presentation?

September 15, 2020 from Meradith Alspaugh to everyone: 3:34 PM Materials from today's session will be posted here: <https://www.hudexchange.info/trainings/courses/esg-cv-reporting-requirements-training-series-for-city-county-esg-recipients/>

September 15, 2020 from Charvondra Watson to everyone: 3:34 PM Thank You!

September 15, 2020 from Jamie Gibson to everyone: 3:35 PM Not certain if I am able to ask this question here or not but would like to know if there is regulation and/or guidance for initial move-in inspections for ESG. Additionally, due to COVID-19, are there any waivers about inspections at this time that applies to ESG?

September 15, 2020 from Brent De Carlo to everyone: 3:37 PM thanks

September 15, 2020 from William Snow to everyone: 3:38 PM @ Jamie - we are not covering that here. I would recommend submitting an AAQ on that or asking that in our office hours on Friday. There are some flexibilities for move-in inspections in the ESG-CV Notice as well as waivers that were published in March and May of this year.

September 15, 2020 from Jamie Gibson to everyone: 3:39 PM Thank you William. For the office hours on Friday, would you be able to share that information? I do not have that calendar info

September 15, 2020 from William Snow to everyone: 3:39 PM @ Jamie: here is the link: <https://www.hudexchange.info/news/office-hours-covid-19-planning-response-for-homeless-assistance-providers-fridays/>.

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September 15, 2020 from Tiffany Leung to everyone: 3:40 PM If we have a Emergency Shelter (start date 2/1) project and a Homelessness Prevention (start date 5/2) project, with different start times, would we set the start date for 2/1 for both projects, though they are two different components? Or does each component have a different start time?

September 15, 2020 from Jamie Gibson to everyone: 3:40 PM Thank you William

September 15, 2020 from Ashley Miller to everyone: 3:41 PM Is there a SAGE guidebook available that outlines reporting requirements and steps for recipients and sub-recipients?

September 15, 2020 from Meradith Alspaugh to everyone: 3:41 PM @Ashley, it is under review but should be released soon!

September 15, 2020 from Bethany Carroll to everyone: 3:43 PM Based on these calculations on page 11, could the report start date be June 1st to get even closer to the first estimate of 1,644 people funded by ESG-CV?

September 15, 2020 from Sherry Ellis to everyone: 3:44 PM so why wouldn't the report start Feb 1 for shelter b and c

September 15, 2020 from Tiffany Leung to everyone: 3:44 PM Nope, thanks!

September 15, 2020 from Bethany Carroll to everyone: 3:44 PM Got it, thank!

September 15, 2020 from Sherry Ellis to everyone: 3:44 PM thanks

September 15, 2020 from Samantha Carpio to everyone: 3:47 PM Can you share this link in the chat

September 15, 2020 from Elizabeth Daniels-Totten to everyone: 3:47 PM where do we find the calendar?

September 15, 2020 from Stacey Matthews to all panelists: 3:47 PM the reporting period to run for SAGE is June/July 1 but the HMIS start date should be the date the project began operating, correct?

September 15, 2020 from Elizabeth Daniels-Totten to everyone: 3:47 PM thanks!

September 15, 2020 from rebecca pfeiffer to everyone: 3:47 PM on the Financial Information screens in Sage can you explain the "Rental Housing" line item under Homelessness Prevention and Rapid ReHousing

September 15, 2020 from Betty Rawnsley-Erazo to everyone: 3:48 PM Thank you for all this information

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September 15, 2020 from Thomas Bednar to everyone: 3:48 PM Please raise your hand if you would like to ask a question and make sure your microphone/audio are turned on

September 15, 2020 from Jennifer Crainer to all panelists: 3:48 PM I may be confused, but I did not think that acquisition is an allowable cost for the ESG-CV funds?

September 15, 2020 from William Snow to everyone: 3:49 PM ESG-CV

September 15, 2020 from William Snow to everyone: 3:49 PM Quarterly reporting calendar: <https://www.hudexchange.info/resource/6143/covid19-homeless-system-response-esgcv-quarterly-reporting-calendar/>.

September 15, 2020 from William Snow to everyone: 3:49 PM VSP requirements: <https://www.hudexchange.info/resource/6103/covid19-homeless-system-response-vsp-comparable-database-and-reporting-requirements/>.

September 15, 2020 from William Snow to everyone: 3:50 PM COVID-19 HMIS Resources: <https://www.hudexchange.info/resource/5994/covid19-hmis-setup-and-data-sharing-practices/>.

September 15, 2020 from William Snow to everyone: 3:50 PM @ Jennifer: Acquisition is a cost allowable for temporary emergency shelter under the CARES Act.

September 15, 2020 from SG Freeman to everyone: 3:51 PM can the trailers only be treated as temp shelter or can they they be deemed perm. housing? Does the affixed requirement 9 (as imposed with HOME) apply to trailers as perm housing units?

September 15, 2020 from Patricia Longua to everyone: 3:51 PM We have contracted with one agency A, which will then contract with shelter agencies. Would that agency A be Lead?

September 15, 2020 from Jeanette Pollock to everyone: 3:51 PM Not sure if you already covered this but, how is the financial information from the sub recipients sent to the recipient if it is not captured in the HMIS?

September 15, 2020 from SG Freeman to everyone: 3:52 PM Thanks!

September 15, 2020 from Elizabeth Daniels-Totten to everyone: 3:52 PM Regarding start date, could you please go over how the 1644 number was determined? Thank you

September 15, 2020 from William Snow to everyone: 3:53 PM @ Jeanette - the recipient will have to determine how they want subrecipients to track and report on financial data. The recipient will have to establish a system for reporting that to the recipient. This is similar to what is done under normal ESG.

September 15, 2020 from Jeanette Pollock to everyone: 3:53 PM Thanks

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September 15, 2020 from Michael Striker to everyone: 3:54 PM I think a missed assumption in the "start date example" is the example grant runs through the end of Sept, thus July-Sep vs Feb-Sep and treating the adjusted counts based on full quarter equivalents. July-Sep=1 quarter (3 months) and Feb-Sep = 3 quarters (9 months).

September 15, 2020 from Patrick Crosby to everyone: 3:54 PM What is the housing status of a homeless client that is in the COVID-19 medical facility for more than 90 days?

September 15, 2020 from Stacey Matthews to all panelists: 3:54 PM What I am referring to is the Project Start Date in HMIS. If the Project began serving folks in May, but the majority were not served until July, this impacts the Reporting period for the CAPER but should it also change the Project Start Date in HMIS?

September 15, 2020 from Stacy Tarpley to everyone: 3:55 PM If we have funded an existing ES so that they could expand their hours to allow TAY to stay in the facility 24/7. They secured other funding for this as well. They not started drawing down their ESG-CV yet. They will not start billing until October. Should we not include them in the bundle with the other ES who has started serving clients and drawing down funds?

September 15, 2020 from Tiffany Leung to everyone: 3:56 PM I have an agency who is operating a Homelessness Prevention program and that was funded with regular FY20 ESG funds. But then they also received ESG-CV funds to respond to COVID-19. I recommended that they have a new HMIS project to track clients who were served by ESG-CV funds and keeping it separate from the clients who were just served with ESG funds, and who may not have shown or demonstrated a COVID-19 connection. Is that a correct recommendation? Or should this agency continue to input client data into their Homelessness Prevention program, regardless of funding type?

September 15, 2020 from Elizabeth Daniels-Totten to everyone: 3:56 PM OK, yes I see. thank you.

September 15, 2020 from William Snow to everyone: 3:56 PM @ Patricia - no - agency A in your example would not be a lead. That would be a subrecipient. And the agencies under them would be sub-subrecipients. An HMIS Lead is the organization in charge of running the HMIS for the implementation (it is largely a data management role).

September 15, 2020 from Stacey Matthews to all panelists: 3:57 PM Thanks, that is what I was looking for. Got it.

September 15, 2020 from William Snow to everyone: 3:59 PM @ Patrick - please submit that to the AAQ. There is some nuance to the answer on that.

September 15, 2020 from Tiffany Leung to everyone: 3:59 PM Great!

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September 15, 2020                      from rebecca pfeiffer to everyone: 3:59 PM    We have two projects that will be funded by City ESG-CV (Prevention and RRH). We know we need to set up two separate projects. Do we need to break the case management services out into another project for reporting services or since these case management services are being provided as part of each project, would we only report out on the RRH and Prevention activities?

September 15, 2020                      from Gabriel Lemus to everyone: 4:01 PM    What if a program has started serving persons, but has not drawn any ESG-CV funds yet and may not draw funds to alter October. Will that program be required to be included in the bundle?

September 15, 2020                      from Charvondra Watson to everyone: 4:02 PM    Thank You!

September 15, 2020                      from Tiffany Leung to everyone: 4:02 PM    Thank you!