Disaster Recovery and Grant Reporting (DRGR) System

DRGR Release 8.1 | Overview | CDBG-DR and CDBG-MIT Webinar Series – Summer 2020

Presenters

HUD

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Training Objectives

- Accessing and navigating the DRGR modules and reports
- Creating and editing DRGR Action Plans
- Editing and submitting Quarterly Performance Reports (QPRs)
- Creating and approving drawdown vouchers
- Finding resources on DRGR

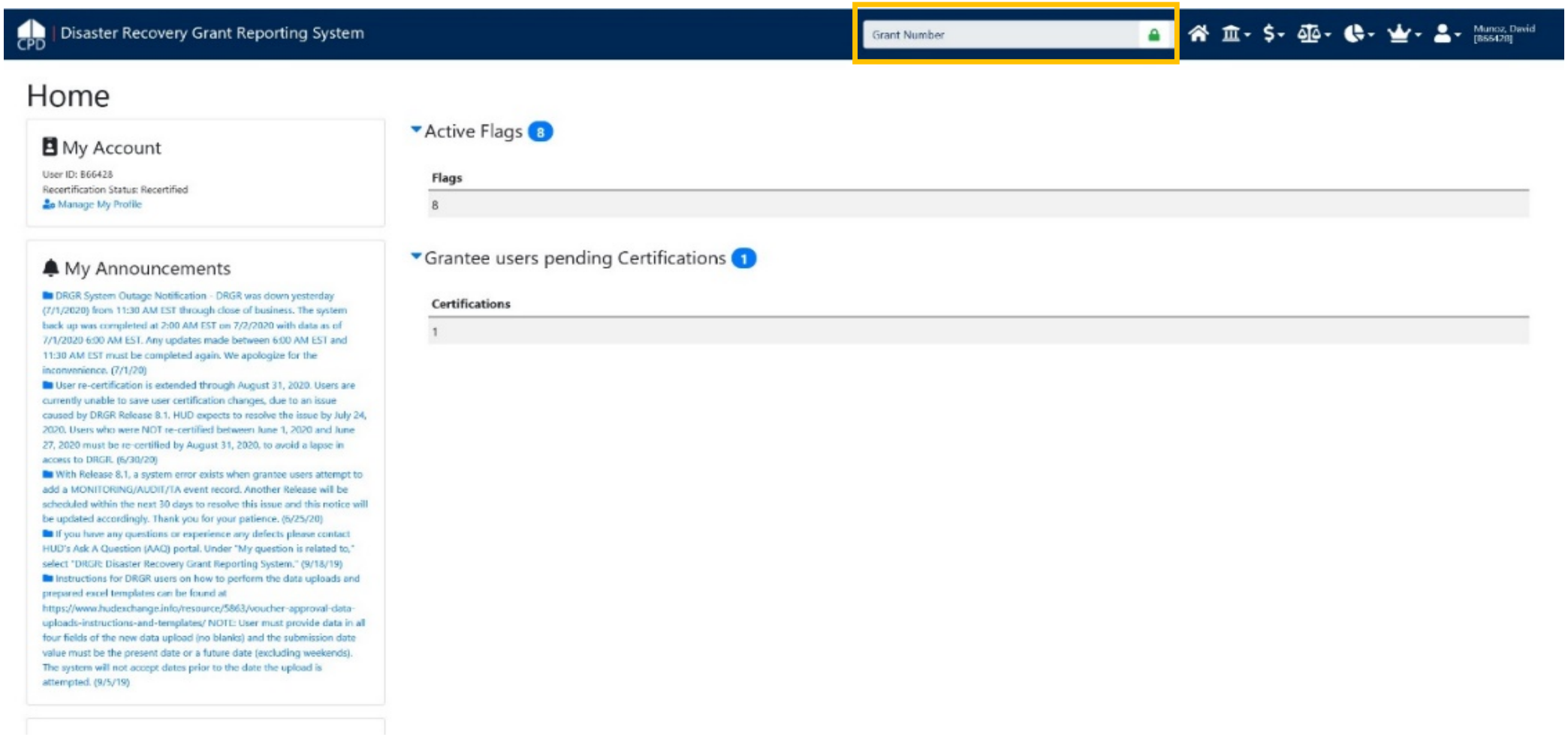
Format

- Most of presentation will be a live demonstration
  - This is a high-level tutorial most suitable for beginners or those hoping to become more familiar with the new look of DRGR, however, we will discuss tips and tricks!
- Questions can be asked in the Q&A feature
- Breaks will be taken between sections to answer questions
  - We may not get to answer everyone's question verbally but will do our best to answer in written form.

DRGR Navigation

1. DRGR allows users to choose a grant and “lock” the system to that grant for certain functions so that users can navigate efficiently.
2. The system will default to the most recently accessed grant upon log in. To work on a different grant, click in the grant box or on the lock icon to select the preferred grant from the list in the dropdown menu.
3. When working within a grant, the system will display an alert if a new grant is chosen from the locked grant bar.

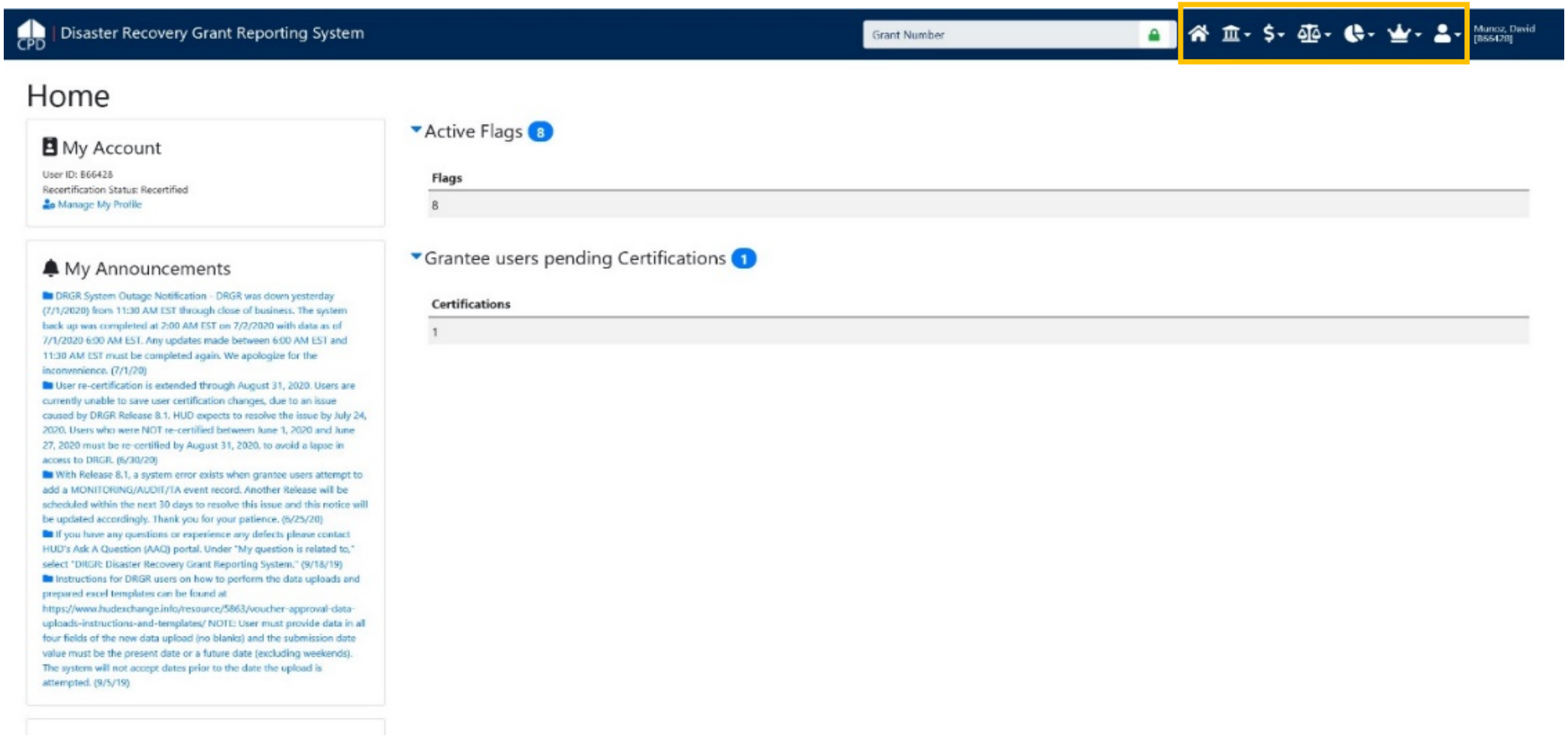
DRGR Navigation



DRGR Navigation

- The system defaults to the grant that is ‘locked” in the grant box as the user navigates the functions in the system.
- Navigate across the modules by clicking on the icons along the top menu bar.

DRGR Navigation



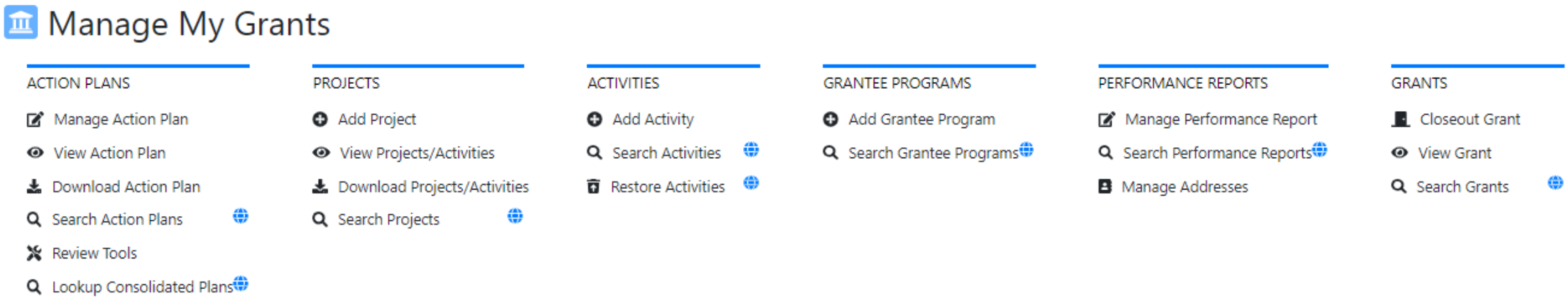
DRGR Navigation

- The icons correspond to the modules as noted below.

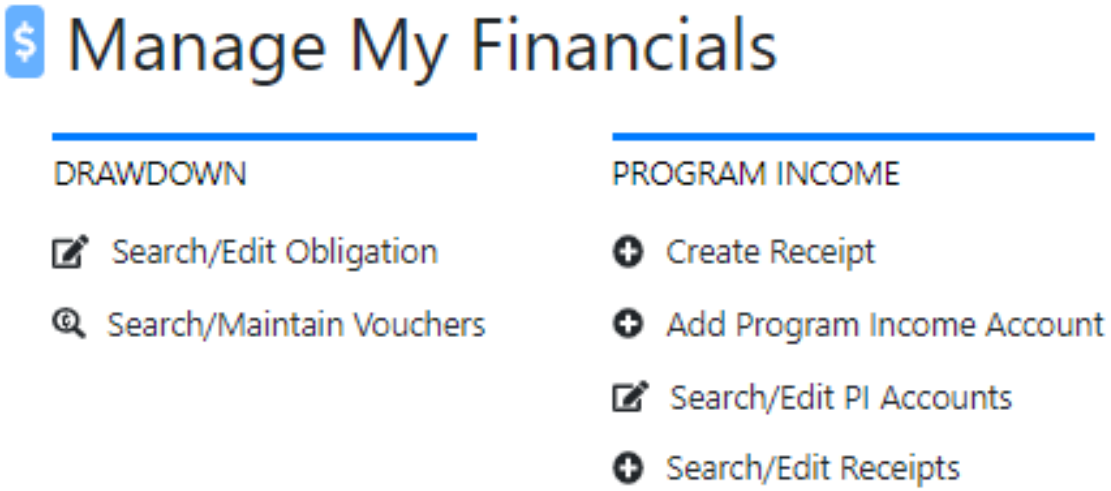
ICON	MODULE	ICON	MODULE
	Home Page		Administration
	Manage My Grants		Data Analytics
	Manage My Financials		My Profile
	Manage My Compliance		

- Selecting each module reveals a dropdown menu of functions available in that module. The following slides show the menus for each module. The remainder of this presentation will be a live demonstration of some key functions across DRGR.

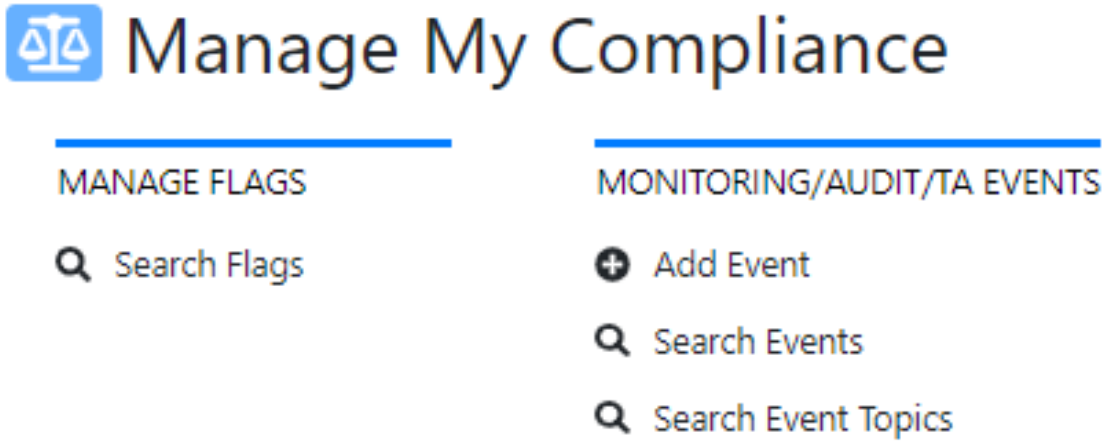
Manage My Grants Menu



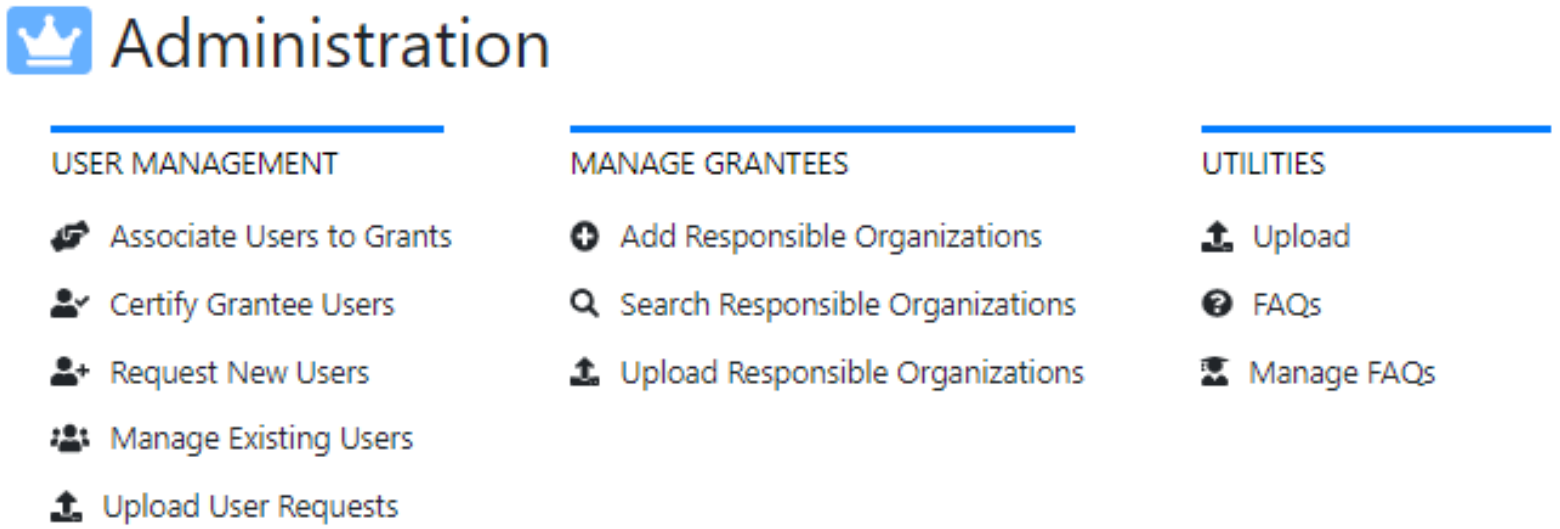
Manage My Financials Menu



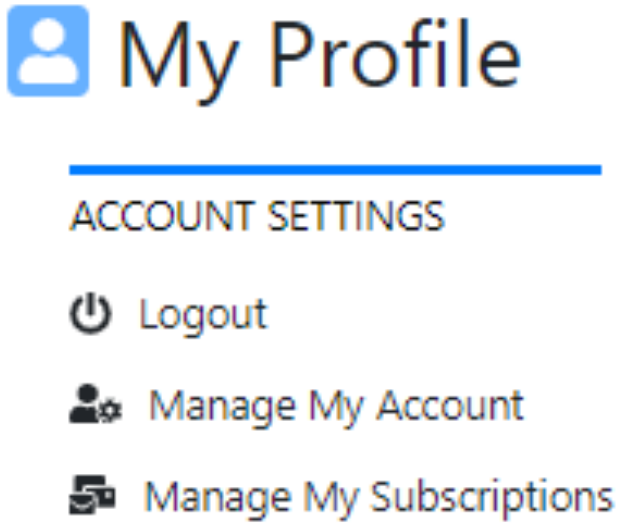
Manage My Compliance Menu



Administration Menu



My Profile Menu



Data Analytics Menu

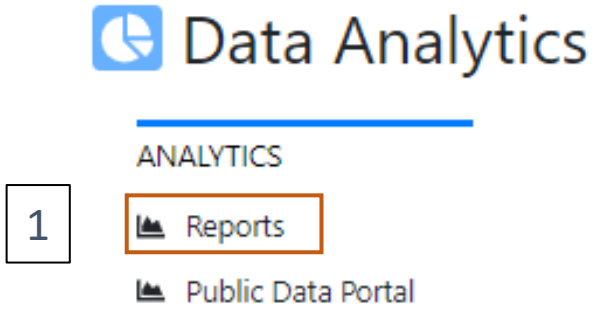
- DRGR reports are accessed via the Data Analytics module, which connects users to MicroStrategy.
- Users will see a folder for DRGR OLAP and for Data Analytics. DRGR OLAP contains the old format of DRGR reports, or "Legacy" reports. HUD encourages users to use the reports in the new format under DRGR Analytics.
- Users can find a crosswalk of Legacy reports to Data Analytics reports in the Fact Sheet entitled "Data Analytics (Reports)" under Release 8.0 on the HUD Exchange Fact Sheets page. Link below:
  - https://files.hudexchange.info/resources/documents/DRGR-Fact-Sheet-R-8-0-Analytics-Reports.pdf

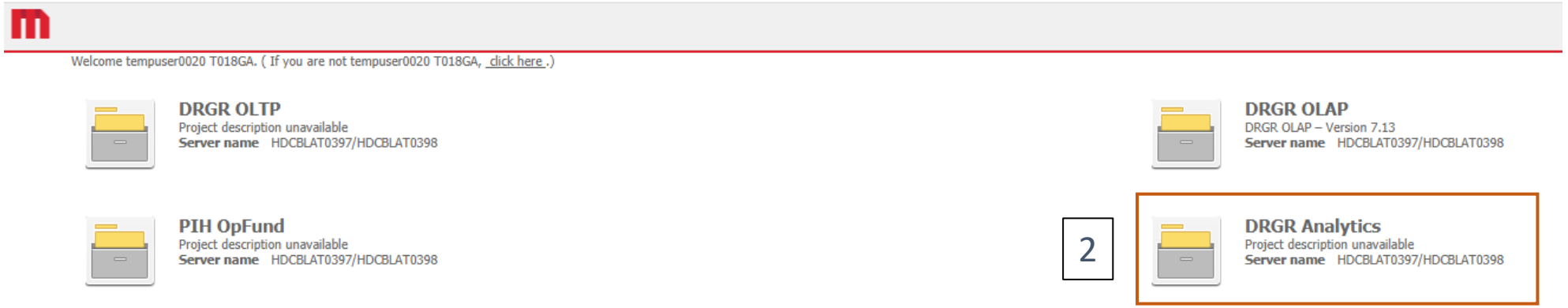
Data Analytics Menu

To access reports,

(1) Select <Reports> under the Analytics menu of the Data Analytics module.

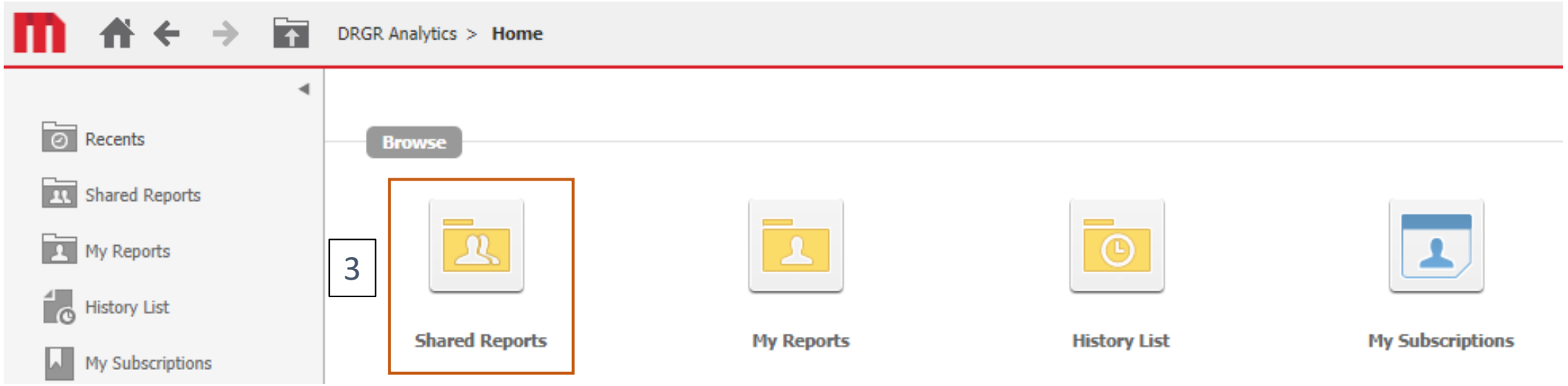
(2) Choose the DRGR Analytics folder on the page that loads.





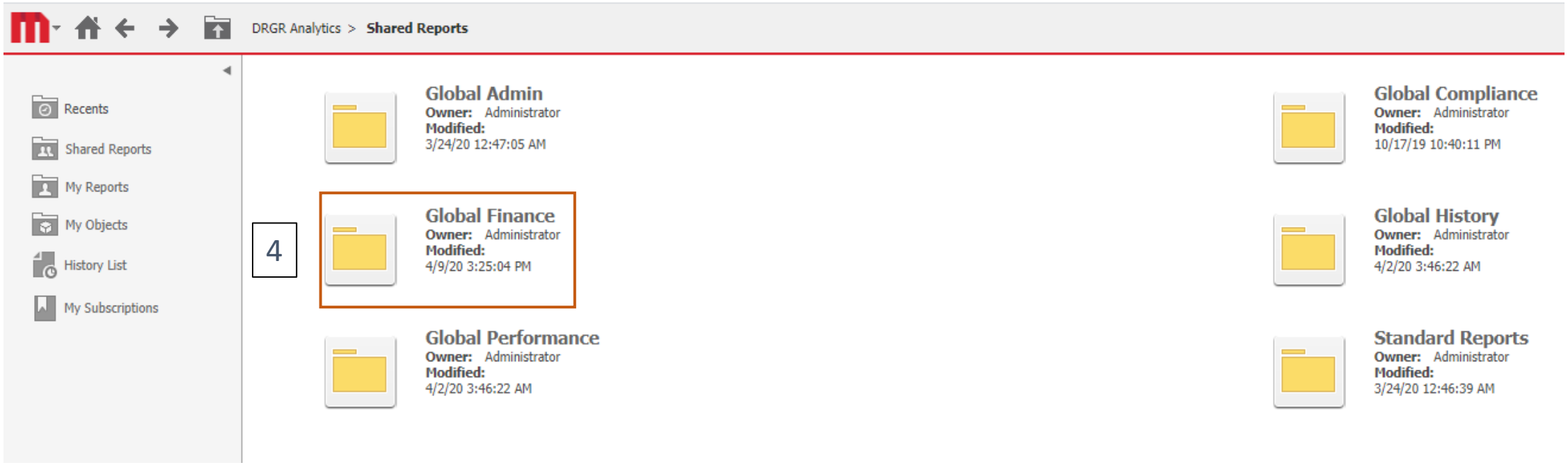
Data Analytics Menu

(3) Select Shared Reports.



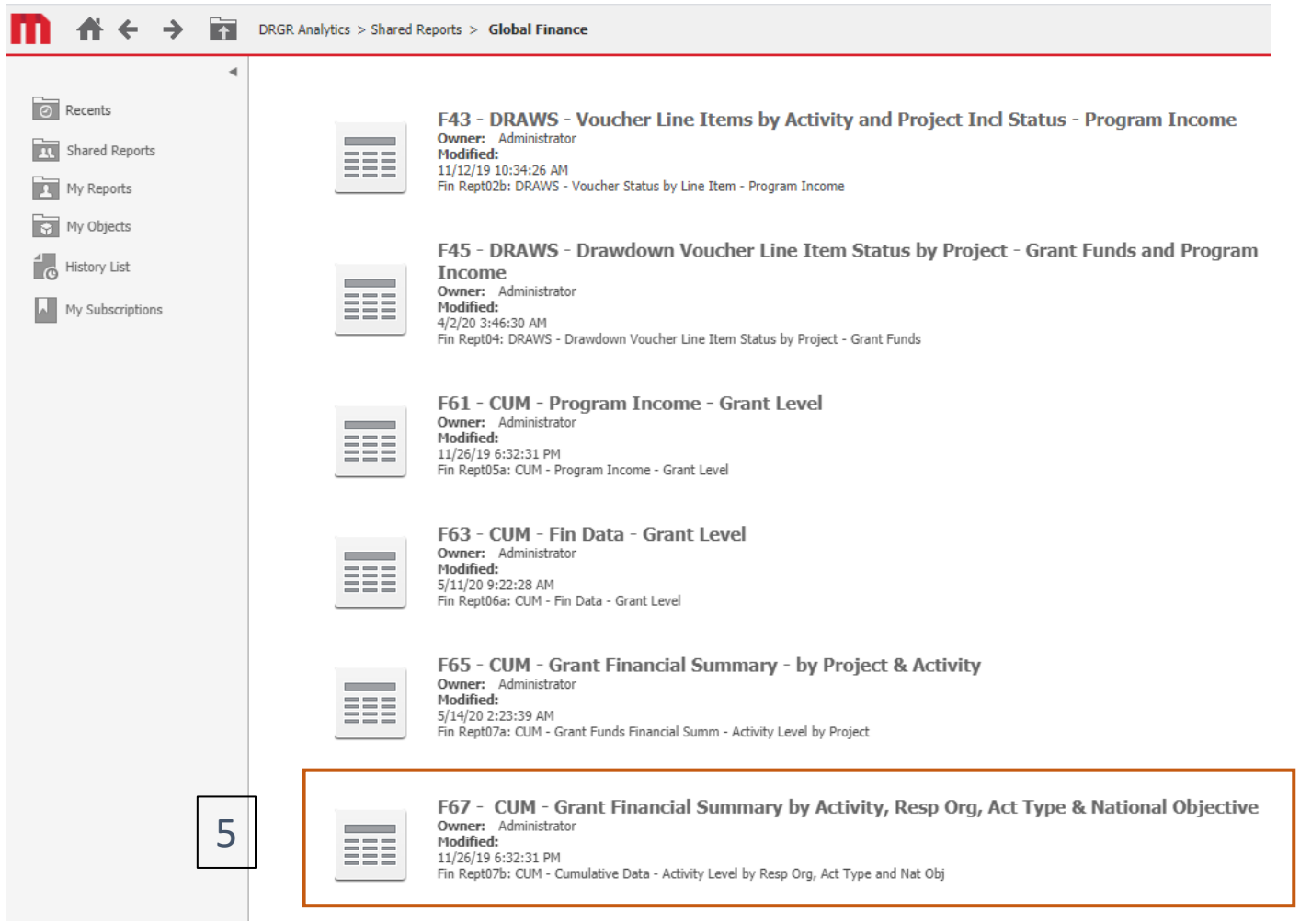
Data Analytics Menu

(4) Choose the folder for the report type you would like to access.



Data Analytics Menu

(5) Choose the report.



Data Analytics Menu

(6) The report loads.

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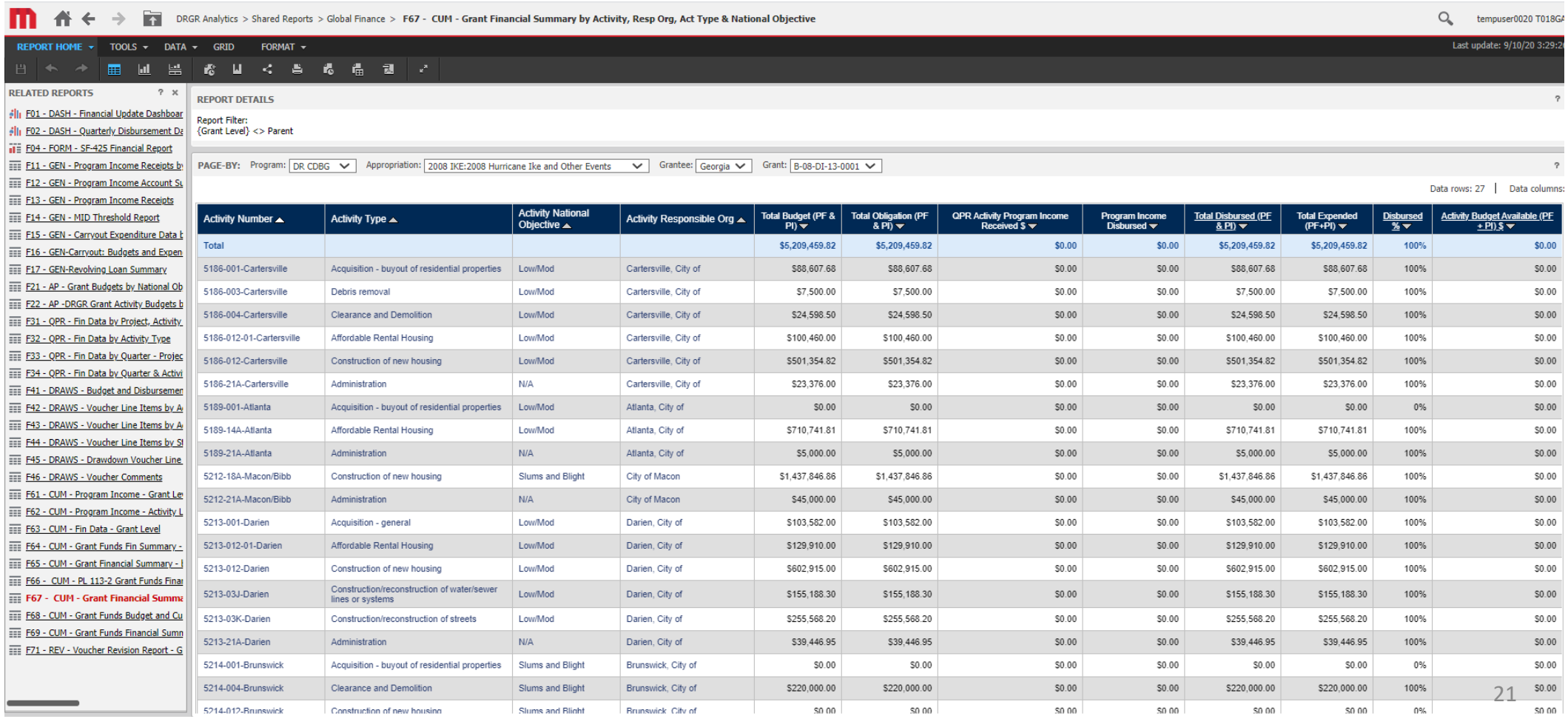
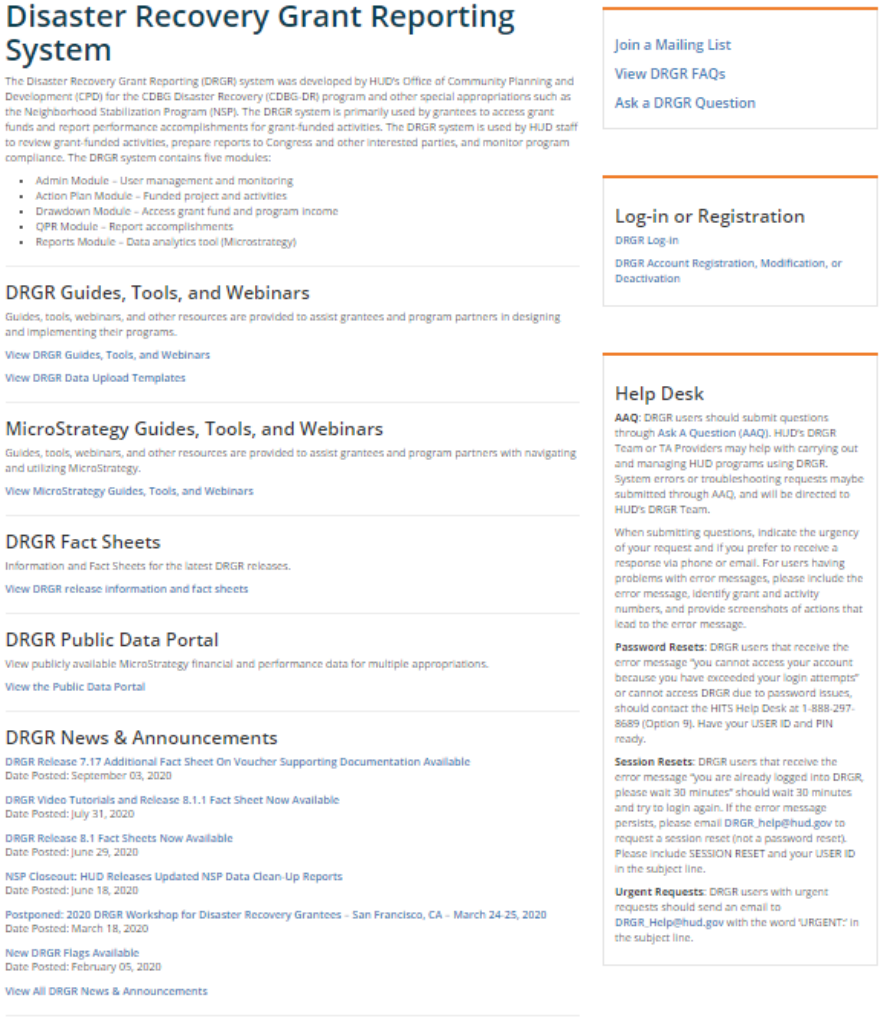


Activity Number	Activity Type	Activity National Objective	Activity Responsible Org	Total Budget (PF & PI)	Total Obligation (PF & PI)	QPR Activity Program Income Received $	Program Income Disbursed	Total Disbursed (PF & PI)	Total Expended (PF+PI)	Disbursed %	Activity Budget Available (PF + PI) $
Total				$5,209,459.82	$5,209,459.82	$0.00	$0.00	$5,209,459.82	$5,209,459.82	100%	$0.00
5186-001-Cartersville	Acquisition - buyout of residential properties	Low/Mod	Cartersville, City of	$88,607.68	$88,607.68	$0.00	$0.00	$88,607.68	$88,607.68	100%	$0.00
5186-003-Cartersville	Debris removal	Low/Mod	Cartersville, City of	$7,500.00	$7,500.00	$0.00	$0.00	$7,500.00	$7,500.00	100%	$0.00
5186-004-Cartersville	Clearance and Demolition	Low/Mod	Cartersville, City of	$24,598.50	$24,598.50	$0.00	$0.00	$24,598.50	$24,598.50	100%	$0.00
5186-012-01-Cartersville	Affordable Rental Housing	Low/Mod	Cartersville, City of	$100,460.00	$100,460.00	$0.00	$0.00	$100,460.00	$100,460.00	100%	$0.00
5186-012-Cartersville	Construction of new housing	Low/Mod	Cartersville, City of	$501,354.82	$501,354.82	$0.00	$0.00	$501,354.82	$501,354.82	100%	$0.00
5186-21A-Cartersville	Administration	N/A	Cartersville, City of	$23,376.00	$23,376.00	$0.00	$0.00	$23,376.00	$23,376.00	100%	$0.00
5189-001-Atlanta	Acquisition - buyout of residential properties	Low/Mod	Atlanta, City of	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%	$0.00
5189-14A-Atlanta	Affordable Rental Housing	Low/Mod	Atlanta, City of	$710,741.81	$710,741.81	$0.00	$0.00	$710,741.81	$710,741.81	100%	$0.00
5189-21A-Atlanta	Administration	N/A	Atlanta, City of	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	$5,000.00	100%	$0.00
5212-18A-Macon/Bibb	Construction of new housing	Slums and Blight	City of Macon	$1,437,846.86	$1,437,846.86	$0.00	$0.00	$1,437,846.86	$1,437,846.86	100%	$0.00
5212-21A-Macon/Bibb	Administration	N/A	City of Macon	$45,000.00	$45,000.00	$0.00	$0.00	$45,000.00	$45,000.00	100%	$0.00
5213-001-Darien	Acquisition - general	Low/Mod	Darien, City of	$103,582.00	$103,582.00	$0.00	$0.00	$103,582.00	$103,582.00	100%	$0.00
5213-012-01-Darien	Affordable Rental Housing	Low/Mod	Darien, City of	$129,910.00	$129,910.00	$0.00	$0.00	$129,910.00	$129,910.00	100%	$0.00
5213-012-Darien	Construction of new housing	Low/Mod	Darien, City of	$602,915.00	$602,915.00	$0.00	$0.00	$602,915.00	$602,915.00	100%	$0.00
5213-03J-Darien	Construction/reconstruction of water/sewer lines or systems	Low/Mod	Darien, City of	$155,188.30	$155,188.30	$0.00	$0.00	$155,188.30	$155,188.30	100%	$0.00
5213-03K-Darien	Construction/reconstruction of streets	Low/Mod	Darien, City of	$255,568.20	$255,568.20	$0.00	$0.00	$255,568.20	$255,568.20	100%	$0.00
5213-21A-Darien	Administration	N/A	Darien, City of	$39,446.95	$39,446.95	$0.00	$0.00	$39,446.95	$39,446.95	100%	$0.00
5214-001-Brunswick	Acquisition - buyout of residential properties	Slums and Blight	Brunswick, City of	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%	$0.00
5214-004-Brunswick	Clearance and Demolition	Slums and Blight	Brunswick, City of	$220,000.00	$220,000.00	$0.00	$0.00	$220,000.00	$220,000.00	100%	$0.00
5214-012-Brunswick	Construction of new housing	Slums and Blight	Brunswick, City of	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%	$0.00

Resources

Access DRGR Resources on the HUD Exchange at .

https://www.hudexchange.info/programs/drgr/ .



Disaster Recovery Grant Reporting System

The Disaster Recovery Grant Reporting (DRGR) system was developed by HUD's Office of Community Planning and Development (CPD) for the CDBG Disaster Recovery (CDBG-DR) program and other special appropriations such as the Neighborhood Stabilization Program (NSP). The DRGR system is primarily used by grantees to access grant funds and report performance accomplishments for grant-funded activities. The DRGR system is used by HUD staff to review grant-funded activities, prepare reports to Congress and other interested parties, and monitor program compliance. The DRGR system contains five modules:

- Admin Module – User management and monitoring
- Action Plan Module – Funded project and activities
- Drawdown Module – Access grant fund and program income
- QPR Module – Report accomplishments
- Reports Module – Data analytics tool (Microstrategy)

DRGR Guides, Tools, and Webinars

Guides, tools, webinars, and other resources are provided to assist grantees and program partners in designing and implementing their programs.

View DRGR Guides, Tools, and Webinars

View DRGR Data Upload Templates

MicroStrategy Guides, Tools, and Webinars

Guides, tools, webinars, and other resources are provided to assist grantees and program partners with navigating and utilizing MicroStrategy.

View MicroStrategy Guides, Tools, and Webinars

DRGR Fact Sheets

Information and Fact Sheets for the latest DRGR releases.

View DRGR release information and fact sheets

DRGR Public Data Portal

View publicly available MicroStrategy financial and performance data for multiple appropriations.

View the Public Data Portal

DRGR News & Announcements

DRGR Release 7.17 Additional Fact Sheet On Voucher Supporting Documentation Available
Date Posted: September 03, 2020

DRGR Video Tutorials and Release 8.1.1 Fact Sheet Now Available
Date Posted: July 31, 2020

DRGR Release 8.1 Fact Sheets Now Available
Date Posted: June 29, 2020

NSP Closeout: HUD Releases Updated NSP Data Clean-Up Reports
Date Posted: June 18, 2020

Postponed: 2020 DRGR Workshop for Disaster Recovery Grantees – San Francisco, CA – March 24-25, 2020
Date Posted: March 18, 2020

New DRGR Flags Available
Date Posted: February 05, 2020

View All DRGR News & Announcements

Join a Mailing List

View DRGR FAQs

Ask a DRGR Question

Log-in or Registration

DRGR Log-in

DRGR Account Registration, Modification, or Deactivation

Help Desk

AAQ: DRGR users should submit questions through Ask A Question (AAQ). HUD's DRGR Team or TA Providers may help with carrying out and managing HUD programs using DRGR. System errors or troubleshooting requests maybe submitted through AAQ, and will be directed to HUD's DRGR Team.

When submitting questions, indicate the urgency of your request and if you prefer to receive a response via phone or email. For users having problems with error messages, please include the error message, identify grant and activity numbers, and provide screenshots of actions that lead to the error message.

Password Resets: DRGR users that receive the error message "you cannot access your account because you have exceeded your login attempts" or cannot access DRGR due to password issues, should contact the HITS Help Desk at 1-888-297-8689 (Option 9). Have your USER ID and PIN ready.

Session Resets: DRGR users that receive the error message "you are already logged into DRGR, please wait 30 minutes" should wait 30 minutes and try to login again. If the error message persists, please email DRGR_help@hud.gov to request a session reset (not a password reset). Please include SESSION RESET and your USER ID in the subject line.

Urgent Requests: DRGR users with urgent requests should send an email to DRGR_Help@hud.gov with the word 'URGENT:' in the subject line.

THANK YOU!