

## 2022 PIT Count Office Hours: Transcript

March 22, 2022

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**Caroline Roddey:** Hi everyone. Welcome and thank you for joining us for today's PIT Count office hours. I'm Caroline Roddey, I work for Abt Associates and I'm going to start us off by going through some logistics and housekeeping information before we dig into our topic today. Next slide please. So first and foremost, as I'm sure many of you will want to know today's session is being recorded and the recording along with the slides and a copy of the Q and A will be posted to the hot exchange within the next few business days. The link to where those will be posted is on your screen. Now, we also hope that everybody has a good audio connection, but to make sure that you do (especially if you want to ask the question verbally later on in our session), we highly encourage you to connect to be a phone. The phone number that you can call to connect to audio is on your screen as is the access code. And we can also go ahead and put that in the chat for you. Next slide, please. So next, I'm going to talk a bit about the chat feature. We know that you all probably have a lot of questions you'd like to ask today and we hope that you will share your questions and comments with us. The best way to do that is to use the chat, you will see a little bubble that says "chat" in the bottom right. Hand corner of your screen. If you click that it will open up a chat pain that you can use to talk to other people in the session we will get through as many of your questions as we can today. Next slide please. We have also turned on close captioning for this meeting. If you prefer not to be the live transcript, you can hide captions by clicking on the closed caption button on the lower left-hand side of your screen and select "turn it off". Finally, as I mentioned before during the second half of our session, we will give everyone the opportunity to ask questions verbally. If you would like to raise your hand, you can ask a question verbally during the Q&A portion using the raised hand feature. So, to do that, you'll first select the "participant list" icon at the bottom right of your screen, and then you can select the "raise hand" icon on the bottom right corner. We will call on you and then unmute you to ask a question. So, once you've asked your questions, we will put you back on mute. Please remember to click the hand icon again to lower your hand after you ask your question. And call-in users can unmute by hitting star 6 and call-in users are asked to please meet again by hitting star 6 once you've ask your questions. Next slide please. Thank you. So we have several speakers and resource advisors today on the line. From HUD, we have William Snow from the Office of Special Needs Assistance Programs or SNAP. William uses he/him and his pronouns. From Abt Associates, we have myself, Caroline Roddey, Tanya de Sousa, Sean Morris and Meghan Henry. Tanya, Megan and I all use she, her and hers pronouns and Sean uses he, him, and his pronouns. Next slide please. In today's office hours, we will discuss the topic of submitting your HIC and PIT data in the HDX 1.0. We are planning to go through 2022 HIC and PIT counts data submission guidance that was published earlier this month. We will focus on what to do this year and what changes are carrying over from last year. Then we'll go into the Q&A for you all to ask your questions about submitting your HIC and PIT data for 2022. And with that, I will go ahead and hand things over to William to talk about the timeline.

4:02

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**William Snow:** Right. Thank you very much. Looking forward to today's conversation. Let's go to the next slide, please. So, I just wanted to touch briefly on the timeline. As you all probably know, 1.0 is open. It was open as of March 14th and we will be closing on April 29th. I want to touch on that for a minute. So, a lot of communities this year were able to get an exception to the timeline and they moved their counts later. We're thrilled about that. Actually, that was great. We couldn't exactly predict what would happen with Omicron, but it did turn out fairly well that for many of our communities, the Omicron surge had more or less played out by the time we got to mid-February or so. So that worked out well for many communities in terms of the headcount, so that was great. It does mean there's a little more crunch in terms of getting the data in. I do want to say now, we actually explored the opportunity to extend to a later date for a later submission deadline to May – mid-May. We were actually hoping to do that. We actually have technical reasons that that's not going to be possible. So we would like to be able to do that - I think people will ask about that and ask for that ability, and the short answer is essentially going to be no, we're unable to do that. So, I wanted to flag that upfront again, because I know that's going to be a popular question - and rightfully so, but we're not going to be able to do extensions or extensions of the deadline, so please count on submitting your data by April 29<sup>th</sup>. With that, we're going to move to the next piece and I'll turn it over to Tanya.

5:45

**Tanya de Sousa:** Thanks, William. Okay, so, as Caroline mentioned, the updated 2022 HIC and PIT Data Count Submission Guide was published earlier this month and it's available on how to exchange. Uh, we'll put a link to this resource in the chat. The HIC and PIT Data Count Submission Guidance walks through the entire HDX data entry and submission process and provide screenshots to help guide you through the system. The guide is broken down into sections for the HIC and the PIT, and most of these sections start off with a list of what's different this year and we'll be covering most of that in the session today. I'd like to add a reminder here that, um, all of the HIC and PIT data entry submissions still occurs in the HDX 1.0, which is different from the system many of you may have just used to submit your LSA data. Next slide please. Okay. So the first change that happened in the HIC this year is updates to the organization project page, so if you have organizations that are victim service providers on that organizations and projects tab in the HIC, all organizations that answer "yes" to that VSP question will be asked a follow-up question about whether the organization - which is prohibited by the Violence Against Women Act from entering data into HMIS - uses a comparable database to collect information on people served by its programs. The response options here are "yes", "no", or "not sure". And you'll need to fill out this question for all the organizations that are designated as Victim Service Providers. Please note that since this is the new field this year, the default will be blank for any organization to import or copy from last year. So you'll need to go back in and fill those out. Next slide, please. There are also some new funding source options included in both the McKinney-Vento and additional federal funding source options of the HIC this year. So, under the McKinney-Vento funding list, there's a new option for Youth Homeless Demonstration program or HDP renewals in addition to the original YHDP funding

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option. So, after all YHDP grant renews, the project should no longer be reported under the YHDP funding source, but should be reported under the YHDP renewal funding source. And you'll see in the screenshot, they are stacked right next to each other, so it's easy to change there if you need to. Under the additional federal funding list, there are new options to report HOPWA corona virus funding and that's available as an option once the HOPWA root funding source is selected. We also added HUD: Home, HUD: Home ARP, and HUD Public and Indian Housing: Emergency Housing Voucher, EHV, funding source options this year. If you're reporting any of these projects in your HIC that received funding from these new funding sources, please make sure to update their funding source designations in the HIC. Next slide. Okay, and the option to select McKinney-Vento Emergency Solutions grant Corona Virus Funding remains this year. If you select this funding source, you'll need to identify whether the funding was for an emergency shelter project, or a rapid re-housing project. AS with last year, if you have a temporary emergency shelter funded project, then that would also be reported as an emergency shelter. There's no special option for a temporary emergency shelter. Next slide. Okay. And as with last year, CoCs should count the VA supportive services for veteran families or emergency housing assistance or EHA beds on the HIC. Although they are funded through SSVF RH, CoCs cannot combine emergency shelter and rapid re-housing bed inventories in a single HIC project record, so you'll need to add that emergency shelter project to your HIC and account for it as SSVF EHA. The inventory should still be counted as overflow beds so that means that your year-round bed count should show up as 0, and all beds will be reported as overflow. The funding source will be SSVF, however, as with last year, SSVF funding is typically limited to rapid re-housing projects, so you'll still receive that warning if you select SSVF funding for emergency shelter project. All you need to do is enter a note in the Inventory Detail page to say that "yes, I acknowledge that this is SSVF and it was for an EHA project", and that will allow us to clear that warning and remove it from any items we may reach out to you about during the data cleaning outreach that we start up every summer. Next slide. Okay. Uh, there are two options for how to report SSVF EHA inventory, and which option you choose depends on how you set it up in HMIS. So the first is if the EHA program is already set up in as an emergency shelter in HMIS, then you can just report the ES project as HMIS participating, the EHA units as overflow inventory as part of that project, and make sure that the HMIS project ID in the HIC matches the product ID in your HMIS. If, however, the SSVF EHA project is not set up in HMIS, which we know that many of you may not have done because it wasn't a requirement, and it's instead just reporting as a service within your SSVF rapid re-housing projects, then you should report the project as ES on your HIC, and mark it as non-HMIS participating and adjust the HMIS project ID to be the same as SSVF RH projects' HMIS project ID and adjust it with a dash on the end. So, for example, if your HMIS project ID for the rapid re-housing project was 4, your project ID for the emergency shelter would be "4-EHA". For either option, you should report the PIC count for all inventory as a total number of people served by the project on the night of the PIC count. You may be wondering how you're going to do that if the EHA is tracked as a service in HMIS, and the next slide will walk us through that. Next slide. thank you So SSVF that log EHA as a "service", there are two types of logic that you'll need to work through, as show here on the screen. It's the same guidance

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from last year. So you'll start by looking at everyone who's in the project and then you'll apply two filters to that. So, the first filter is checking to see if they have a move-in date. If there is no rapid re-housing move-in date, or the move-in date is after the PIT count, then you'll move on to the second filter. If they do have a move-in date at the time of the PIT, then they should be counted as rapid re-housing, not an EHA. But if there's no move-in date, the next filter would be to look at whether they have an existing EHA temporary financial assistance or TFA service recorded for the month in which the PIT count took place. If that's recorded, then that will tell you exactly which people in the rapid re-housing projects should be reported as EHA, and all of those should be included on your HIC. As a reminder, all of the people who meet this criteria will be included as served in emergency shelter, so they should also be reported in the sheltered Point In Time count. It's possible that you won't have much information about EHA beds associated with them, and if that's the case, you can just report as 1 person equals 1 bed in the HIC, and if you choose that method, you'll just default to 100% utilization associated with the EHA project.

14:26

Next slide. During the pandemic, GPD, like some other shelters, did a form of decompression where they used hotels and motels to allow some folks to spread out or to temporarily house people in hotels and motels during the night of the count. So, as with last year, the guidance is to count those hotel and motel beds and the people in them as if they were in the GPD program in the facility itself. So there's no unique reporting there - You're not going to have to recreate another record for that. Just include the beds and the people in them as part of the count of that existing project. Next slide. Okay, so, additional guidance on the HUD-VASH data that's exported from the VA's HOMES database and imported into CoC's HMIS – that data is limited to the veteran receiving services and does not provide additional household details. So in the most recent notice for the HIC and PIT data count - Data collection notice – HUD clarified the data reporting expectations for HUD-VASH data that's exported from the VA HOMES database and imported into HMIS. So, if you already have an existing process for including HUD VASH data in your HMIS, you can continue to use that process. If you don't, we'll talk about additional options for how to do that on the next slide. Okay, so, to include HUD-VASH household data, you can work with your PHA to gather household information and use that data to drive household characteristic data in lieu of the VA HOMES export data or to supplement that data. If you're using the data exported from the VA, you can use one of the following approaches to count households.

The first option is if you are confident that the household breakdowns in participating HUD-VASH projects are comparable to those in other HUD-VASH projects, then you can apply a multiplier based on the household size and composition from those other HMIS data to extrapolate for the HUD-VASH household data. Alternatively, if you are either not confident that households in HUD-VASH households are like households in other HMIS participating projects, or you simply prefer, based on the level of effort, you can simply report that each veteran represents the unique household, and count them in

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households without children. Next slide. So, for project funded as Joint Transitional Housing and Rapid Re-Housing through HUD CoC program, you should report these grants on the HIC by entering two separate projects: one for transitional housing and one for rapid re-housing. Inventory reported under each project should reflect the inventory in use on the night of the count, so to indicate that these are Joint Transitional Housing or Rapid Re-Housing grants, you must select the joint component TH/RRH funding source option for the McKinney-Vento Funded questions for the project. Reporting these are separate projects helps to distinguish inventory for people currently experiencing homelessness. In other words, those in the transitional housing component from inventory for people formally experiencing homelessness. In other words, those in the Rapid Re-Housing component.

Next slide. And then HUD also recently updated the guidance on counting house housing inventory for, um, when beds and units are located outside of a CoC. So, if a client is housed in a different CoC, the housing inventory and household should be reported by the CoC that is paying for the project. CoC program recipients cannot pay for site-based facilities outside of their CoC geography. But ESG recipients can. So site-based facilities should only be reported in the CoC where the facility is located. Next slide.

18:37

All right, so now we'd like to move on to some of the changes that were made to the PIT count reporting in the HDX 1.0.

First, the selection for the type of count conducted this year has gone back to the traditional options of sheltered and unsheltered count or sheltered only count. All of the programming that allowed for a partial unsheltered count last year has been removed. And so that was a lot of programming that went into removing the partial unsheltered count option in HX 1.0, and while we feel pretty good about the system working properly, if you notice anything that you think might be a bug about that, please report it via the AAQ desk. Next slide please. Okay. And while this is not new this year, I know that there were a lot of CoCs that received a waiver to conduct the PIT count in February. This will be extra relevant this year. On the homepage when you first enter your PIT count date and the type of PIT count that you conducted this year, if you enter a date that is outside the last 10 days of January, you'll receive a dropdown question asking, "Did you receive a HUD waiver?" This question has always been there and what it's referring to is whether or not you got a waiver to conduct your count outside of the last 10 days of January. So, if you did, just click yes to that question. And if you enter a count within the last 10 days, the question shouldn't even appear for you. So once you enter your PIT count dates, the type of PIT count, answer the waiver question if applicable, hit save, and then you'll be able to enter your count data for the year. I'm now going to pass it over to Caroline, who is going to go over some additional PIT count changes for this year.

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20:20

**Caroline Roddey:** Thanks, Tanya. So, as you may already know, there were a few updates to the 2022 HMIS Data Standards that will affect how you report gender, ethnicity and race, and the PIT counts this year. So first, the gender reporting options were expanded this year. So, the full list of response options now includes female, male, gender that is not singularly female or male, including non binary, gender, fluid, agender or culturally specific gender, questioning, and transgender. Ethnicity was also renamed this year to include additional suffixes. So the response options are non- Hispanic, Latina, o, or x and then the same for Hispanic and Latina, or Latino or Latinx. And then finally, some of the response options for race were renamed, and they have been reordered in the HDX to be alphabetical with “multiple races” at the end. Next slide please. So, in addition to the response option changes to race and gender, these questions were made multi-select this here. However, while these questions are multi-select for HMIS, the PIT still requires a single response to be reported for each person. So, the sum of genders reported in the PIT will equal the total persons count in the PIT for the reporting category. HUD published guidance on how to map multi-select gender and race data and report it on the 2022 PIT count. This includes a one-page guide to reporting gender for the PIT count and a PIT count gender and race reporting tool. That can be found on the HUD Exchange. On your screen, the chart from the one-page guide, which maps out how gender should be reported in the PIT count for individuals who selected more than one response option. So, for example, if an individual reported that they were transgender and male or female, they should be included in only the transgender response option for the PIT count itself. Similarly, if an individual reported as questioning and any other gender identity, they would be reported as questioning in the PIT count. If an individual reported as male and female alone, or with any other gender category other than questioning, then they would be reported as no single gender in the PIT count. And then, when reporting race in the PIC count everyone who selected more than one race should be included in the “multiple races” category. And we also recommend using the PIT Count Gender and Race Reporting Tool to check how you should report race or ethnicity, and that's also included on the HUD Exchange. Next slide, please. So, before we open up for Q and A, we'd like to get your feedback on the upload section to import your HIC data into the HDX 1.0. Lauren just put a link to the poll in the chat, so, please take a moment to open a link and provide your feedback.

24:10

All right, it looks like responses are slowing down. Some folks are saying that they are interested in using the upload function for their data instead of replicating the prior year data, but they don't know how to use that function. So that's 35%. And then 17% do know how to use the upload function. 17% also said that they would rather replicate the prior year data, and then 30% said that they weren't sure what the upload function itself is. So, there are resources available and the submission guide itself regarding this upload function, so if you are interested in learning more about that, please visit the submission guide and look into that a little bit more, it may help you more efficiently submit your data

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this year. I don't know if there's anything any of the other presenters want to chime in about the upload function.

25:13

**Meghan Henry:** Thanks, Caroline. I would encourage everybody to look at the data submission guide. There's a whole series of pages on how to pull out the right files from your HMIS to upload them directly to your HIC. We are thinking through whether it would be of interest or of use to develop a sort of simple one-pager on how you can do that. It only involves 5 of the files that you can generate out of your HMIS, so it looks like it might be worth it to put together just a really brief overview on how to do that, so this has been really helpful. Thank you.

25:48

**Caroline Roddey:** Thanks, Megan. So with that, thank you for submitting your answers to the poll. And we've had several questions come in, so we'd like to open it up to the Q and A portion of the meeting, but first, I also wanted to remind everyone that this discussion is being recorded and it will be published on the HUD Exchange within a few business days as well as the slides and a copy of the Q and A, as well.

So, just to get started, I think we're going to answer or talk about a question that came up in the chat that William answered that maybe we could look at it again. So, if the CoC decided not to dedicate their EHV for literally homeless, do we still report them on the HIC? Some of the vouchers were used for people who are experiencing homelessness, but their vouchers for not dedicated. I know, William, that you had already answered this a bit in the chat, but I think I saw also that you wanted to talk about it a little bit more.

26:46

**William Snow:** Yes, it's a great question. EHV is one of those things; we're very excited about the resource, but it certainly raises some questions on the data collection side as we see here. So we love that. A couple things to note: yes, we're looking for inventory dedicated to or targeting people experiencing homelessness. So move-on is one of those weird categories of like, well, people are in permanent housing, right? Like, we're trying to move them on. Normally, you would think of that as not dedicated to homeless, it's dedicated to those who were formerly homeless. We are asking that that move-on type of inventory be included mainly because it actually is largely tied to the homeless system. It is taking people out of units that did require a homeless status. So, again, we kind of recognize that as something unique and something different, but that's intentional as we're trying to get a sense for how the entire system is impacted by EHV and that that enables us to have that understanding. We're kind of hoping that you're doing the same thing right like once PSH inventory is opened up because you've

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added EHV to your larger inventory set. That's kind of the type of question that we would be thinking about here, so that's the reason that we would include it in this year's Housing Inventory Count. So, hopefully, that answers your question. Again, I saw a couple of great question from Michelle and Lauren, and again, totally understand it a little different than we normally would think about it but that's the logic behind it.

28:27

**Caroline Roddey:** Thanks, William, so another question that just came in: We have a group of people being has been hotels through COVID funding that is not related to an agency, or in HMIS. We have largely seen them as unsheltered. Are they on the HIC and how do we include them?

28:47

**William Snow:** I'm going to have to read that just to make sure that I fully get that. So, unfortunately, there's not one answer for this. So I'm trying to make sure I think through the variations here. So, there's a couple variations on what COVID hotel, motel vouchers looks like. There's an instance where it's generally provided to the community, it may or may not be targeted to people experiencing homelessness, and who shows up in that inventory varies. If you have that scenario, then you actually have to look at how you're collecting data on those who are experiencing homelessness as it relates to them entering this quarantine isolation scenario. That's how I'm going to treat this. I think that's more or less what you're saying.

So, if that set of individuals who are experiencing homelessness is exited from shelter - and truly exited right? Like, they are removed from the inventory and no bed is held for them, then we would say you're going to need to actually add that hotel/motel for the purposes of reporting in the HIC, and you'll have to look at how many people were in it who were experiencing homelessness on the night of the count. There are many who have these types of hotel/motel where they're more or less saving the beds, or holding the beds for those experiencing homelessness and they are continuing to report on them. In that case, you don't need to create another inventory record for this hotel/motel that is for isolation and quarantine because you're accounting for the people experiencing homelessness with the base shelter right? By saving the bed, so you don't need to add any inventory. Then there's a scenario which I think is closer with Stephanie is getting at and that's the idea of there is some of this inventory that is actually serving, if not primarily, largely serving people experiencing homelessness who may or may not be participating in HMIS. We would say, yes, you would have to report that again. Assuming those folks are not being reported in some other capacity and if they're unsheltered, they really wouldn't be.

So, you should include that inventory and again consider if you know that it's not completely dedicated, but it's primarily serving people experiencing homelessness, I'd report it all - the whole inventory. If,

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again, it's not and you get a hodgepodge of society and different folks are using it, then it's okay to make that proportional to the people experiencing homelessness. So, not an easy answer; you have to look at your own circumstance, but everyone actually has unique circumstances here, so it's meant to be tailored to what's going on in your community.

31:38

**Caroline Roddey:** Great. So next up: this question is about using the upload function for the HIC. So, if the HMIS project name and the HMIS organization name is different from the names that are recorded in the HIC module within HDX for the corresponding projects, will those be linked by the HMIS project ID or if the HIC is uploaded using CSV files, will it be like starting fresh in creating new organizations and projects? Meghan also, maybe able to chime in on this one, if William, you want to take a first stab, or if Meghan, you want to?

32:16

**Meghan Henry:** I'm happy to, if you using the upload function, which is using a CSV is essentially in place of duplicating your HIC. So, it would be starting fresh and it's actually an excellent way to solve a lot of the discrepancies between the HMIS project an organization IDs in your HIC from, in your HMIS. So, again, we have a lot of materials on that, but I definitely encourage you, especially if you're having to do a lot of manual fixing of some of the organizational or project or essentially the PDDEs in your HIC, to investigate the upload function.

32:56

**Caroline Roddey:** All right, so this question is going back to William, the guidance that you were just providing regarding prioritization of EHV's. This question says from your guidance, a CoC will report any HCV inventory dedicated to move on. This guidance seems counter to the guidance we received about what should be included on the HIC dedicated to move on/preference.

33:24

**William Snow:** So I have to admit, I'm not sure what guidance you've gotten. We actually updated the guidance this year to bring a little more clarity around what's expected for the PIH inventory, which is associated with your Public Housing Authorities. We know that there was some confusion in the past that was the reason we updated it, so a good example actually is move on. If there's a homeless preference or a set-aside, PHAs sometimes dedicate to move on explicitly, sometimes they don't. Sometimes it's a set aside for survivors of domestic violence. We actually would say if there is a set-aside for people experiencing homelessness, including survivors that that data - the HCV data - and that inventory should actually be included in your Housing Inventory Count. So just by way of reference, I would encourage you to look at the Notice Section 3.1.3 entitled HUD Programs where we provide some

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more clarity around the expectations here and it specifically calls out set-aside and preferences. It doesn't explicitly call out move on. So I appreciate kind of raising that. That's something that we should have called out explicitly there, but that's it's a great question and hopefully that provides a little more clarity there.

34:50

**Caroline Roddey:** Great, and just to address a question about the updated gender, ethnicity and race categories there is an updated extrapolation tool that's available and it functions in the same way as it did before, it's just aligned with the updated HMIS data standards, so, I will paste that link into the chat shortly. I want to see if there are any folks out there who want to ask a question verbally. So, if you would like to do that, please raise your hand and then we can unmute you. I don't see any hands raised right now, and we'll send this email.

35:32

**Lauren Phillips-Thoryn:** Just a reminder if you have called in, you can hit star 3 on your phone and that will raise your hand in the meeting here.

**Caroline Roddey:** Great. So it looks like we have somebody with their hand up. I just see the name "owner" so if you press star 6, you should be able to unmute yourself on your phone or Lauren do we need to unmute them?

**Lauren Phillips-Thoryn:** I'm going to go ahead and unmute. So you will now be unmuted.

**Caroline Roddey:** Thank you.

**Lauren Phillips-Thoryn:** There you go.

**Miami-Dade CoC:** I'm with Miami-Dade County CoC, thank you for the training. I wanted to pick your brains on something. I think we're moving in the right direction, but I just want to make sure with you guys since we have the experts here. Historically, we've done - and this is only about the unsheltered portion of our count. Historically, we've done a blitz count of people during sleeping hours, so we don't wake people up. We just do a count. We collect basic demographics on race, gender, ethnicity, and then, prior to that night, we have done a survey and we've done incentives, so we've used a survey to extrapolate other questions that are required in the HDX, like chronic homeless status, for example. But now, since the new HMIS data standards for outreach have been ongoing for a few years. Now, we have a really similar size - you know, we have about 11, 100 people on the night of the PIT in HMIS, and we counted just under a thousand, so when we did the surveys, we collected under 200 surveys so we were extrapolating based on 200 surveys but now we have this other wealth of information in HMIS. We'd

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like to move away from the survey strategy and rather extrapolate based on what's in HMIS for unsheltered persons.

37:45

**William Snow:** It's a really good question. There's actually a lot of questions around. How do I use my other data sets and form the PIT count, that's a primary one right there. I think the first question you have to ask is, are you aware of anything about the population that's not service engaged that that would tell you that that population looks different. We've looked at some data that does indicate that people sleeping outside and encampments for instance, look different than those who are sleeping – well, that are service engaged, whether they're sheltered or unsheltered. So, that's the only thing we would encourage you to do. If you're able to gather enough information to kind of make those distinctions, which again the PIT count is a good opportunity to try to engage parts of the community that you may not be able to normally engage and then test those results. We've had lots of communities doing more and more to kind of see, does my data look pretty similar to what I'm collecting throughout the rest of the year? So that would be the only thing that I would kind of throw your way. It's okay to use that as an extrapolation, as long as you have done your homework to validate that it is reflective of the population that you're extrapolating to.

**Miami-Dade CoC:** So, thank you, William, and just to clarify, we've never extrapolated from the shelter population for that same reason. So this is an extrapolation from the unsheltered population, which is inclusive of people who have been engaged. Thank you for making that point.

**William Snow:** Cool Thank you. Good question.

**Meghan Henry:** I would just add – I might have missed heard you, but it sounded like the survey that you were using to extrapolate was conducted the day before the unsheltered count and it's generally, best practice to conduct the survey after the unsheltered account, because it's easier – it's better to ask somebody where they were sleeping on X night rather than asking them to predict where they're going to be sleeping the next night. So just in terms of if you decide to continue going with the combination of an observation and a survey, the survey should fall after the observation.

**Caroline Roddey:** Thank you both I have not seen any more raised hands or any other questions in the chat but want to provide an opportunity again for anyone to ask clarifying questions, but raise their hands to come off mute. All right, it looks like Kim has their hand raised. Let me unmute.

**Lauren Phillips-Thoryn:** Sorry, I'm attempting to unmute you Kim. Give me one moment.

**Caroline Roddey:** Thanks Lauren.

**Lauren Phillips-Thoryn:** No problem. For some reason, it's not allowing me to unmute you, Kim. If you are able to submit your question in the chat.

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**Kim:** Am I unmuted, there you go?

**Lauren Phillips-Thoryn:** Yes, thanks.

**Kim:** Perfect. So I just wanted to ask - I'm sorry I was the one asking about the extrapolation tool, and thank you for providing the direct link. However, when I click on that, that that's the one that I was able to find online, and it says last updated April 17th of 2018 on the instructions page, so I just want to make sure I'm using the correct one.

**Caroline Roddey:** Yeah, thank you for flagging that. I will look into that and make sure we get the correct one uploaded and updated. Thank you for noting that.

**Kim:** Okay and on the actual tabs I am seeing, like, Latin-X, like Latin-a,o,x, so I think the document itself is correct. I just wanted to confirm, just because the instructions have the old date that nothing else needed to be updated. I believe the race categories appear to be updated as well.

**Caroline Roddey:** Okay.

**Kim:** So, I think it should be fine to use. I just wanted to confirm it with you guys.

**Caroline Roddey:** Yes, so that tool was updated recently and reposted to HUD Exchange. So, yes, I also see that the categories are correct now so that is correct, but we'll just need to fix the instructions to be up to date, so thank you for noting that.

**Kim:** Thanks guys.

**Caroline Roddey:** I see another question in the chat, which says, I believe my colleague already submitted HIC and PIT the for one of the CoCs we work in and did not report because dedicated to move on. What should we do if we have to reopen our submission?

**William Snow:** And that might be best for you, Caroline or Tonya actually.

43:16

**Meghan Henry:** I think we could reopen your submission, we're well before the deadline, so if you want to submit an AAQ and ask to be reopened, we can certainly do that.

**Caroline Roddey:** All right are there any other questions? There's one: a project received HOME funding for its construction, but is no longer receiving funding from that source. Should I mark that project as funded by HOME on the HIC?

**William Snow:** That's a good question. Just out of curiosity and you'd probably answer in the chat: was it capital funds, or was it operating funds? If it's capital funds, we'd probably say that tends to have, like, intended to have a longer shelf life and HOME tends to be capital funds, so we'd say that's a good idea

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to keep reporting it as HOME. If it only got, for instance, the TBRA, for instance, Tenant Base Rental Assistance, which is just operating funds, more or less, then I would not report that if they're no longer associated - those TBRA funds are no longer associated with the units. I guess though, it was probably capital funds. HOME tends to be leaning that way. I would report that that's the case.

**Caroline Roddey:** Alright. Any other questions or interest in asking a question verbally? William, is there anything you'd like to share before we wrap things up?

**William Snow:** Just a big thank you, again, COVID is a nightmare for all of us, and we did a round of PIT counts in a not ideal situation. Really appreciate that and now going into the reporting that has its own pain point. So, we just acknowledged that we know that it is still a heavy lifting and it's a heavy lift to collect it, report it, do all that, so we do appreciate that. We do intend to do some more office hours throughout the year. Where we were with COVID, we decided that's not a good use of your time to spend a lot of energy on that. We wanted you to focus on the health and safety side more than anything. But that is our intent. I know there's a lot of questions like the question we got earlier about extrapolating data or around using unsheltered data in your system or not in your system. What do we do with that? Those are great questions. You shouldn't have to wait till a data submission session to ask those, so we'll look for opportunities to let you ask those questions but also to present some material that we think will probably help you in preparation for your next round. So just a heads up on that. We look forward to doing that again, but want to be respectful of your resource constraints as well. But thank you again for all that you guys do for us.

**Caroline Roddey:** Thank you. And Lauren, could you move to the final slide? Thank you, so we did get through a lot of questions today, but you all probably have a lot more that will come up over time. So, this slide has links to several resources to help you with your submission. And if you don't see an answer to your question in these documents, you can always feel free to submit questions about the HDX 1.0, or HUD's technical assistance tools to the AAQ. Ask A Question Desk on the HUD Exchange. And when you do that, please make sure that you select "HDX" as your topic on that second page. And thank you all for your hard work. We really appreciate it.