



# PIT Count Office Hours

January 12, 2022

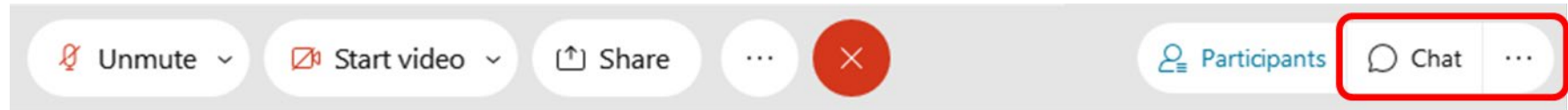
1:30-3:00pm ET



# Housekeeping

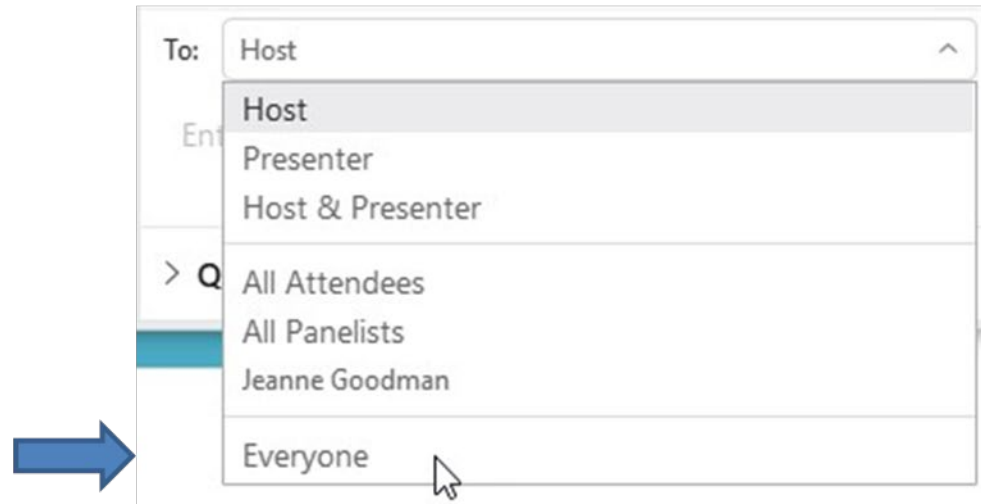
- A recording of today's session, along with the slide deck and a copy of the Chat and Q&A content will be posted to the HUD Exchange within a few business days.
- Materials from this session, along with the recording and materials from prior PIT Count Office Hours Sessions, can be found [here](#).
- To join the webinar via the phone, please call in using:  
+1-415-655-0002    Access code: 2439 221 4103  
(If you need to call in toll-free, call 1-855-797-9485)

# Chat Feature

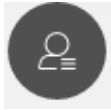


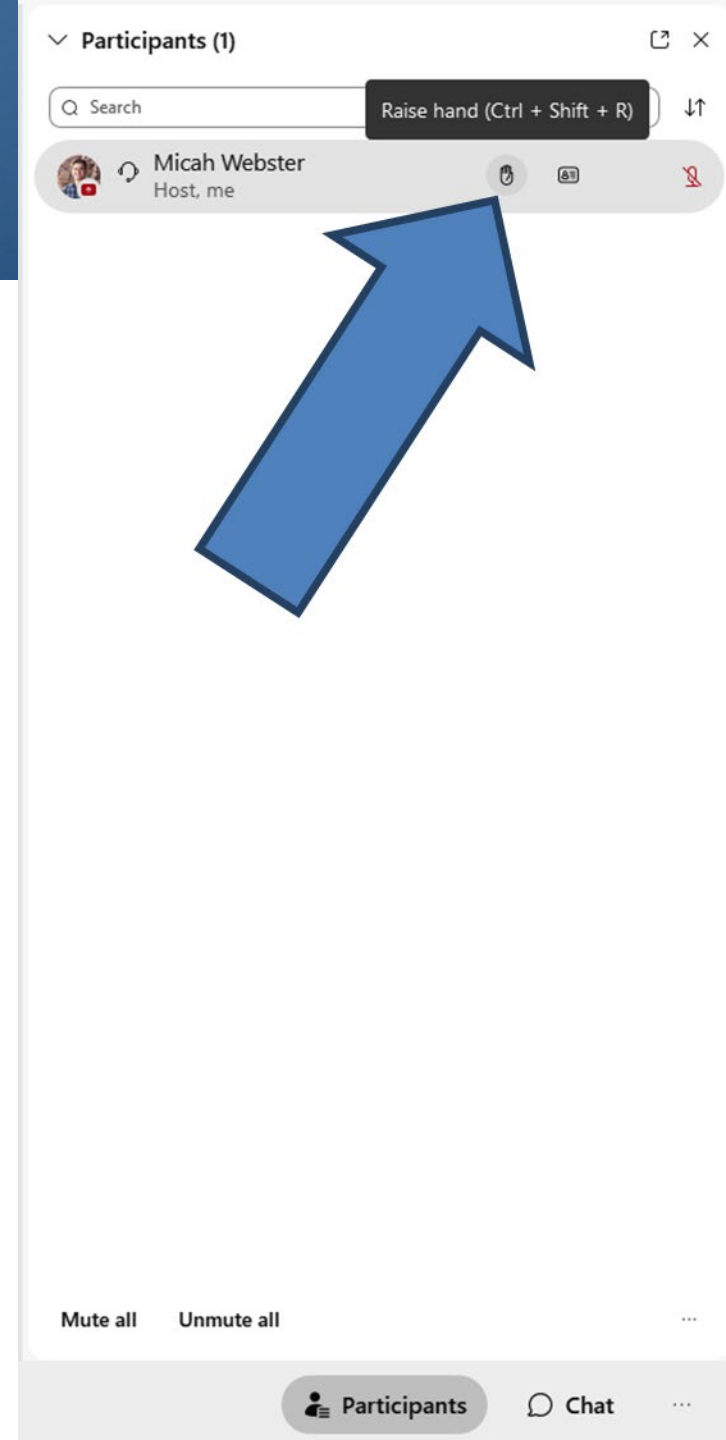
Select the Chat icon to make a comment or ask a question.

Be certain the To field is set to **Everyone**



# Want to ask a question verbally?

1. Select the Participant list icon at the bottom of this screen.  
It looks like this: 
2. Hover your mouse next to your name and select the Raise Hand icon.
3. We will call on you, then unmute you to ask the question, and put you back on mute.
4. \*\*Click the hand icon again to lower your hand after you have asked a question\*\*
5. Call-in users can unmute/mute by hitting \*6.



# Speakers & Resource Advisors

## **U.S. Department of Housing and Urban Development**

- William Snow, Office of Special Needs Assistance Programs (he/him/his)

## **Abt Associates**

- Caroline Roddey (she/her/hers)
- Tori Morris (she/her/hers)
- Meghan Henry (she/her/hers)

# Agenda

- Conducting the PIT Count During COVID
- Using ESG and ESG-CV Funding to pay for PIT Count Activities
- Counting People in Structures for the PIT Count
- PIT Count Resources and Updates
- Q&A

# Conducting the PIT Count During COVID

- There are **no plans to cancel or postpone** the 2022 HIC and PIT count.
- You can request an exception to conducting your PIT count during the **last 10 days of January**. To request a waiver, email [HICPITCount@hud.gov](mailto:HICPITCount@hud.gov) with the following information:
  - ☐ Your CoC name and number
  - ☐ The proposed revised date of your count
  - ☐ The reason for changing the day of your count



# Using ESG and ESG-CV Funding to pay for PIT Count Activities





# Using Funding to pay for PIT Count Activities

HUD recently released a [guidance document](#) for using ESG and ESG-CV funding to support the HIC and PIT count efforts. ESG funds can pay for both **street outreach activities** and **administrative costs** of conducting the count

## What qualifies as a **street outreach activity**?

Activities that include contacting and engaging people in unsheltered situations.

## What are some examples of qualifying street outreach expenses?

- ✓ Personal protective equipment (PPE) for people experiencing homelessness identified in the PIT count.
- ✓ Mobile PIT count software and related hardware, PPE, and other necessary supplies for staff and volunteers participating in the count.
- ✓ Street outreach staff time **if the CoC's PIT count requires interviews and one-on-one interactions** with people experiencing unsheltered homelessness.

## What is **NOT** a qualifying expense:

- ✗ Outreach expenses **if the CoC is using an observation-based count** that does not involve outreach to or interaction with people experiencing homelessness.

## What qualifies as an **administrative cost**?

Costs directly associated with implementing the count.

## What are some examples of qualifying administrative expenses?

- ✓ Staff time coordinating the PIT count.
- ✓ Mobile PIT count software and related hardware.
- ✓ PPE for staff and volunteers participating in the count.

## What is **NOT** a qualifying expense:

- ✗ Food for volunteers.
- ✗ Gift cards for people participating in the count.

# Counting People in Low Visibility Structures for the PIT Count



# Counting People in Structures for the PIT Count

HUD recently released a [guidance document](#) for counting people in low visibility structures for the PIT count.

- **What is a low visibility structure?** Outdoor structures with low visibility that could serve as sleeping situations, like recreational vehicles (RVs), tents, and sheds.

There are **two primary methods** for gathering information about people experiencing homelessness in structures:



## Method 1 - Census

Talk to every household sleeping in structures to determine whether they are experiencing homelessness and how many people are sleeping in that situation.



## Method 2 - Sampling Approach

Sample each type of low visibility sleeping situation and extrapolate based on a sample to determine a PIT count estimate.

# Counting People in Structures for the PIT Count

Many CoCs may choose to use **Method 2** to estimate the number of people experiencing homelessness in structures. To implement **Method 2**, CoCs should work with a local research partner to develop a sampling approach.

CoCs can following the steps when counting structures. These standards apply to vehicles but can be adapted to other sleeping locations:

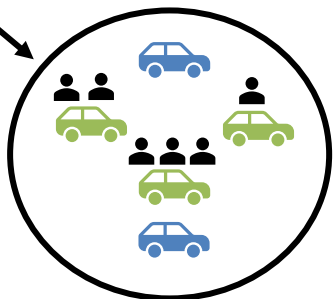
- 1. Identify criteria** that can be used to determine when a vehicle might be housing a household experiencing homelessness.
  - These criteria can be factors such as where the vehicle is parked, whether the windows are covered, and whether it appears to be full of household belongings and living necessities (e.g., clothing).
- 2. Establish an approach for count enumerators.**
  - For example, knock on the window of every other vehicle.
- 3. Determine how many vehicles** that met the criteria for being counted had people in them and in **how many of those vehicles** people were experiencing homelessness.
- 4. Count all vehicles** that meet the criteria for inclusion and then **extrapolate** based on the data derived from steps 1-3.

# An Example of Counting Structures



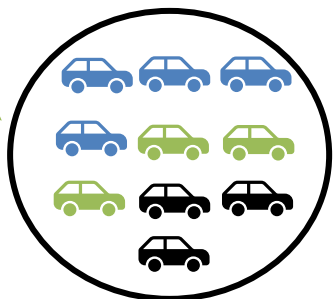
Suppose there is an area in a CoC with a lot of parked cars. On the night of the count, that area has 10 cars that meet the CoC's criterion (*Step 1*).

PIT count enumerators are instructed by the CoC to survey **every other car** (*Step 2*).



After surveying those five cars, enumerators determine that **one car** is empty, and **one car** has people in it who are not experiencing homelessness (*Step 3*).

The other **three cars** have one, two, and three people in them experiencing homelessness. The average household size of the sample of three cars is two people.



Since two in every five cars surveyed were empty or did not have people experiencing homelessness, the CoC should **exclude two of every five cars that meet the CoC's criterion in this area**. From the 10 cars identified in this area, this means **four are excluded**. This leaves six cars: **three that were surveyed** and **three that were not**.

**Extrapolated PIT Count:**

$6 \times 2 = 12 \text{ People}$

**Six:** the extrapolated number of cars with people experiencing homelessness multiplied by

**Two:** the sample's average household size.



# PIT Count Resources and Updates





# PIT Count Resources Overview

<https://www.hudexchange.info/programs/hdx/guides/pit-hic/#2022-pit-count-and-hic-guidance-and-training>

[Home](#) > [Programs](#) > [Homelessness Data Exchange \(HDX\), Versions 1.0 and 2.0](#) > [HDX Guides, Tools, and Webinars](#) > [PIT and HIC Guides, Tools, and Webinars](#)

## PIT and HIC Guides, Tools, and Webinars

HUD has developed a series of tools and trainings to assist CoCs in their efforts to collect and report on PIT count and HIC data. In addition to these resources, each year HUD publishes an official Notice to guide PIT count and HIC data collection efforts, as well as a training to review the guidance released.

To search for community data, please visit the [PIT Count and HIC Data and Reports](#) section of this website.

### Find By Topic

- [HIC Guides and Tools](#)
- [PIT Count Methodology Guide and Other Guides and Tools](#)
- [PIT Count Implementation Tools](#)
- [PIT Count Survey Tools](#)
- [Resources for Counting Specific Populations](#)
- [PIT Count Office Hours](#)
- [2022 PIT Count and HIC Guidance and Training](#)**
- [Archive of PIT Count and HIC Guidance and Training](#)

### 2022 PIT Count and HIC Guidance and Training

#### [HIC and PIT Count Safety Considerations for Counting During COVID-19](#)

Conducting the PIT counts requires coordinating a lot of people. During a pandemic, the gathering and intermixing of many people presents a risk of spreading the virus. However, this risk of virus spread can be minimized. This safety guidance strikes a balance between the need to maintain safety while collecting sufficient data to make life-saving decisions about serving people experiencing homelessness.

Date Published: November 2021

#### [Notice CPD-21-12: HIC and PIT Count Data Collection for CoC and ESG Programs](#)

*This Notice supersedes Notice CPD-18-08.*

This Notice provides information to CoCs on what information to collect in order to successfully complete their 2022 HIC and PIT count. As CoCs begin to organize and plan these activities, staff should review this guidance and use it as a reference to ensure that they are capturing all of the required information.

Date Published: November 2021

# Point-in-Time Survey Tools Update

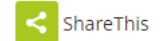
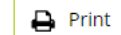
Changes were made to the **model surveys** and the **observation-based PIT count example form** so they reflect the 2022 HMIS Data Standards.

## Changes:

- Changed **gender** question so that people can identify with multiple genders and added new categories.
- Edited the **race** categories.
- Edited the **ethnicity** categories.

<https://www.hudexchange.info/resource/3322/point-in-time-survey-tools/>

## Point-in-Time Survey Tools



Date Published: January 2022

### Description

To collect Point-in Time (PIT) count data according to HUD standards, CoCs need to use high quality survey instruments. HUD is providing CoCs with a set of model surveys that they can use for the 2022 PIT count. These surveys reflect the review of best local practices and the input of leading survey and homeless methodology experts. This list of model surveys, guides, and tools can be used by CoCs in the 2022 PIT count.

Visit the [HIC and PIT Count Guides, Tools, and Webinars](#) page for more resources.

### Resource Links

- [Model Interview-based Unsheltered Night of the Count PIT Survey \(PDF\)](#)
- [Model Service-based PIT Survey \(PDF\)](#)
- [Model Sheltered Night of Count PIT Survey \(PDF\)](#)
- [Observation-Based PIT Count Example Form for Use on the Night of the Count \(DOCX\)](#)
- [Observation-Based Unsheltered PIT Count Guidance and Example Form \(PDF\)](#)
- [PIT Count Youth Survey - Addendum \(PDF\)](#)
- [PIT Count Youth Survey - Comprehensive \(PDF\)](#)

**Author Organization**  
HUD

**Resource Approver**  
HUD Approved

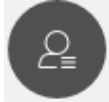
# Point-in-Time Resource Updates

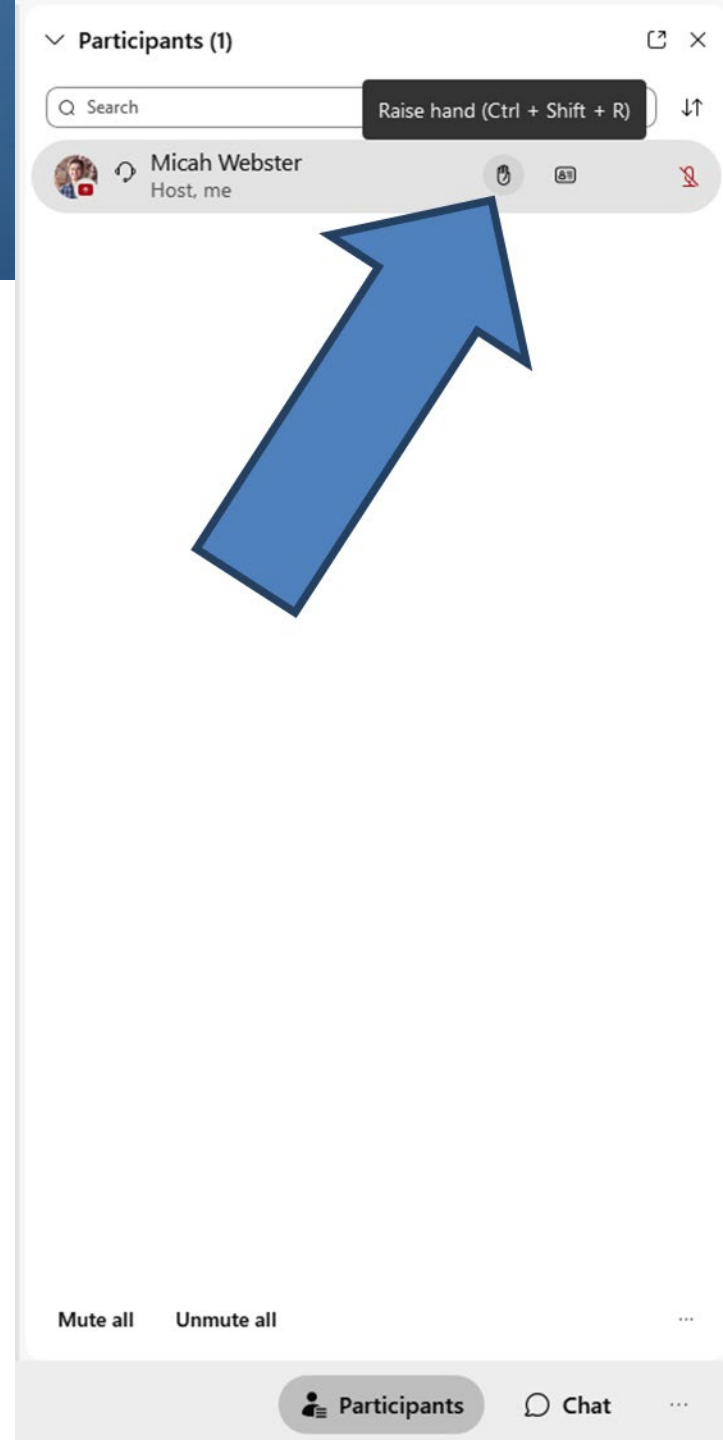
1. [Guidance document](#) on counting people in structures for the PIT count
2. [Guidance document](#) on using ESG funding to pay for PIT count activities

## Other updates and resources that are forthcoming:

- A guidance document on reporting gender – which is now a multi-select question - for the PIT count
- An updated extrapolation tool that will reflect the 2022 HMIS Data Standards  
*The current extrapolation tool is located here: <https://www.hudexchange.info/resource/6218/how-to-use-sampling-within-a-coc-to-conduct-an-unsheltered-pit-count/>*
- Updated PIT Count Youth Survey Materials  
*The current PIT count Youth Survey Materials are located here: <https://www.hudexchange.info/resource/3322/point-in-time-survey-tools/>*

# Want to ask a question verbally?

1. Select the Participant list icon at the bottom of this screen.  
It looks like this: 
2. Hover your mouse next to your name and select the Raise Hand icon.
3. We will call on you, then unmute you to ask the question, and put you back on mute.
4. \*\*Click the hand icon again to lower your hand after you have asked a question\*\*
5. Call-in users can unmute/mute by hitting \*6.



# Q & A

